

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL  
MARTINBOROUGH COMMUNITY BOARD  
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH  
ON MONDAY, 2 FEBRUARY 2026 AT 7:00 PM**

- PRESENT:** Miss Mel Maynard (joined online), Cr Aidan Ellims, Mr James Brodie (Chair), Mrs Nana Boyle (Deputy Chair), Mr Ross Andrew, Cr Chris Archer
- APOLOGIES:** Nil
- IN ATTENDANCE:** Shanin Brider (Community Governance Advisor), Mayor Fran Wilde
- PUBLIC FORUM:** Nil
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, WaiHINGA Centre, Texas Street, Martinborough and via audio-visual conference. The meeting was held in public under the above provisions from 7.02pm to 7.46pm except where expressly noted.

**OPEN SECTION**

**1 KARAKIA TIMATANGA – OPENING**

The chair welcomed everyone to the meeting and the board opened the meeting with a karakia.

**2 APOLOGIES**

Nil

**3 CONFLICTS OF INTEREST**

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

**4 ACKNOWLEDGEMENTS AND TRIBUTES**

Miss Maynard paid tribute to Matua Nelson who recently passed. Matua Nelson was a true gentleman and his loss is, and will continue to be, felt throughout the South Wairarapa community. Kua hinga te totara i te wao nui a Tāne, te poutokomanawa, kaumātua o te Wairarapa, o Rangitane, o Ngāti Kahungunu. Moe mai rā Mātua, moe mai rā.

**5 PUBLIC PARTICIPATION**

Nil

**6 ACTIONS FROM PUBLIC PARTICIPATION**

Nil

**7 URGENT BUSINESS**

Nil

## 8 CONFIRMATION OF MINUTES

### 8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING 8 DECEMBER 2025

**COMMITTEE RESOLUTION MCB2026/01****Moved: Cr C Archer****Seconded: Mrs N Boyle****And resolved:**

1. That the minutes of the Martinborough Community Board meeting held on 8 December 2025 are confirmed as a true and correct record.

**CARRIED**

## 9 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

### 10.1 INCOME AND EXPENDITURE UPDATE

Miss Brider spoke to this report where the purpose was to update the board on current income and expenditure activities and to provide an explanation of the funding and budgets available to the board. Ms Brider advised of a correction to the amount available in the community development fund from \$13,669 to \$20,000. The recommendations in report 10.2 would be adjusted when we moved to this report.

Miss Brider also acknowledged the cost involved for advertising the recent Christmas Parade was discounted, and the surplus of \$85 should be moved back to the main allocation pool.

**COMMITTEE RESOLUTION MCB2026/02****Moved: Cr A Ellims****Seconded: Mr R Andrew****And resolved:**

That the Martinborough Community Board:

- 1 Receive the Income and Expenditure update
- 2 Move the surplus \$85 ringfenced for Christmas Parade advertising back to the community development fund for reallocation.

**CARRIED**

### 10.2 2026 COMMUNITY BOARD FUNDING

Miss Brider spoke to this report where the purpose was for the board to agree funding rounds for 2026. Miss Brider advised the board the current allocation was to be increased from \$15,000 to \$20,000 as per decisions made at Council at their 11 December meeting and discussions from the 10.1 report.

It was also discussed that the annual plan has not been adopted by Council so any funding amounts would be advertised to the community once this took place.

Miss Brider advised the board that new application and accountability forms would be created and be made available for applicants as alternative options to make applications and reporting

easier and based on feedback from community groups. Advice and assistance would also be provided to applicants if needed. The elected members lounge would be utilised so the board could easily access information of progression of funding.

The swimming pool fund was explained to the board, and it was decided the funding should be allocated as soon as possible. It was agreed that advertising of this fund would be publicly notified when advertising available funding. The board discussed with the Community Governance Advisor how the funding was allocated, and explained the difference between what was operational funding and “nice to have” funding.

**COMMITTEE RESOLUTION MCB2026/03**

**Moved: Mr R Andrew**

**Seconded: Cr A Ellims**

**And resolved:**

That the Martinborough Community Board:

- 1 Receive the “2026 Community Board Funding” report.
- 2 Set one funding round in the 2025/2026 financial year for ~~\$13,819~~ **\$18,819 plus surplus of funds not uplifted**, with applications to open 22 February and close 5 April 2026.
- 3 Consider and decide upon allocation of these grants at the board’s 28 April 2026 meeting.
- 4 Set the first of two funding rounds in the 2026/2027 financial year for ~~\$10,000~~, with the first opening 10 August and closing 20 September 2026. **Amount to be notified once funding amount is determined post annual plan adoption.**
- 5 Consider and decide upon allocation of these grants at the board’s 12 October 2026 meeting **once funding decisions are made as per the adoption of the annual plan.**
- 6 Agree to determine future funding rounds once the 2027 meeting schedule and been ratified **and the annual plan has been adopted.**

**CARRIED**

**10 KARAKIA WHAKAMUTUNGA – CLOSING**

The board closed the meeting with a karakia.

The meeting closed at 7.46pm.

**Confirmed as a true and correct record.**

..... (Chair)

..... (Date)