



**FEATHERSTON
COMMUNITY BOARD**
Kia Reretahi Tātau

AGENDA

Featherston Community Board Wednesday, 12 February 2025

I hereby give notice that a Featherston Community Board will be held on:

Date: Wednesday, 12 February 2025

Time: 7:00 pm

Location: Featherston Community Centre, 14 Wakefield Street, Featherston.

**Janice Smith
Chief Executive Officer**

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES**3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 ACTIONS FROM PUBLIC PARTICIPATION****7 URGENT BUSINESS**

8 CONFIRMATION OF MINUTES

Featherston Community Board - 6 November 2024

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
FEATHERSTON COMMUNITY BOARD
HELD AT THE FEATHERSTON COMMUNITY CENTRE, 14 WAKEFIELD STREET, FEATHERSTON
ON WEDNESDAY, 6 NOVEMBER 2024 AT 7:00 PM**

- PRESENT:** Mr Tui Rutherford (Chair), Deputy Mayor Melissa Sadler-Futter (from 7:12pm via Teams), Cr Rebecca Gray, Mr Warren Maxwell and Ms Annelise Schroeder.
- APOLOGIES:** Mr John Dennison.
- IN ATTENDANCE:** Russell O'Leary (Group Manager, Planning and Regulatory), Amy Andersen (Lead Advisor, Democracy and Committees).
- PUBLIC FORUM:** Jason Cook Tanihua, Ray Lilley, Viv Napier, Tracy Lee and Jo Baldwin.
- CONDUCT OF BUSINESS:** This meeting was held in the Featherston Community Centre, 14 Wakefield Street, Featherston and via audio-visual conference. The meeting was held in public under the above provisions from 7:00pm to 8:58pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION FCB2024/50

Moved: Cr R Gray

Seconded: Mr W Maxwell

That Featherston Community Board resolved to accept apologies from Mr Dennison and for late arrival from Deputy Mayor Sadler-Futter.

CARRIED

3 CONFLICTS OF INTEREST

Mr Maxwell disclosed that he was a member of the Featherston Bowling Club and a member of Pae Tū Mōkai O Taurira and stated he would abstain from discussion and voting on the related grant applications.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Mr Maxwell acknowledged passing of Matua Dick Smith, who was a champion for the community and a member of the Maori Battalion. Mr Maxwell extended his condolences to Matua Smith's whanau.

Cr Gray acknowledged the recent attacks on the Community Centre and noted this cuts into the fabric of what makes Featherston fantastic. Cr Gray stated that the Community Board will do what they can to assist, and also acknowledged the work Jo Baldwin does in this space.

5 PUBLIC PARTICIPATION

- Mr Cook Tanihua spoke to the Community Board about the Featherston Christmas Parade and sought their support for funding towards this event. Members queried the amount of funds applied for and the purpose of the application (traffic management).

Deputy Mayor Sadler-Futter arrived at 7:12pm.

- Ms Poutu representing the Featherston Bowling Club sought support from the Community Board with regard to their grant application and provided background information to their application. Funding is for bowls which are very expensive. Members queried the number of people coming along to the club and the history of the club.
- Ms Napier, supported by Mr Lilley and representing the Wairarapa Dark Sky Reserve, sought support from the Community Board to fund signage and light meters. Members queried the deficit, why the application had come before the Community Board and not Council, as well as the amount applied for and how it would be utilised.
- Ms Lee, representing a volunteer group at Pae Tū Mōkai O Taurira, provided the background to a grant application. Ms Lee sought the support of the Community Board to assist them with funding which will go towards a building upgrade and to support their volunteers to continue and expand their nursery which supports planting around Lake Wairarapa and other local water ways.

Mr O Leary provided information relating to the Wairarapa Dark Sky and Pae Tū Mōkai O Taurira's applications in terms of the linkages with the Spatial Plan.

6 ACTIONS FROM PUBLIC PARTICIPATION

All the items raised in public participation relate to grant applications to be discussed in item 10.3.

7 URGENT BUSINESS

7.1 URGENT ITEMS ADDED TO THE AGENDA

COMMITTEE RESOLUTION FCB2024/51

Moved: Mr T Rutherford

Seconded: Cr R Gray

The Featherston Community Board resolved to:

1. Add the Chairperson's Report to the agenda as item 12.1. The item cannot be delayed until the next meeting as there are time sensitive grant applications which were not included at time of release. The item was late due to an administration error.

2. Add the Action Items report to the agenda as item 11.3. The item cannot be delayed until the next meeting as a timely review of information is required before the end of the year. The item was late due to an administration error.

[Items 1 & 2 read together]

CARRIED

8 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION FCB2024/52

Moved: Cr R Gray

Seconded: Mr W Maxwell

The Featherston Community Board resolved to accept that the minutes of the meeting held on 7 August 2024 are confirmed as a true and correct record.

Abstained: Deputy Mayor Sadler-Futter

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 ADOPTION OF AMENDED STANDING ORDERS REPORT

COMMITTEE RESOLUTION FCB2024/53

Moved: Mr W Maxwell

Seconded: Ms A Schroeder

That the Featherston Community Board receive the Adoption of Amended Standing Orders Report.

CARRIED

10.2 2025 MEETING SCHEDULE OF ORDINARY MEETINGS REPORT

Members queried the date of the first meeting.

Members agreed to enter the dates into their calendars and would discuss informal meetings after this session had closed.

Members discussed the possibility of holding a workshop in December.

COMMITTEE RESOLUTION FCB2024/54

Moved: Mr W Maxwell

Seconded: Cr R Gray

The Featherston Community Board resolved to receive the 2025 meeting schedule of ordinary meetings report.

CARRIED

COMMITTEE RESOLUTION FCB2024/55

Moved: Cr R Gray

Seconded: Ms A Schroeder

The Featherston Community Board resolved to:

1. Adopt the 2025 meeting schedule of ordinary meetings.
2. Delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair.

[Items 1 & 2 were read together]

CARRIED

10.3 GRANT REPORT

ITEM MOVED: Public Participation

Ms Baldwin, representing the Featherston Community Centre, joined the meeting via messenger and spoke to their grant application in this section of the meeting due to technical issues. Ms Baldwin shared the concerns related to a drainage problem at the Centre, cost for digger and health and safety issue. Ms Baldwin declared that she is working as a Welcoming Community Advisor – usually someone else would speak, however, others were working long hours. Members queried the quote for plumbing and Ms Baldwin confirmed the plumber organises the digger required for remedial work to address the current issues.

Members queried how much grant funding was available as per the Income and Expenses report, which was reviewed at this point for reference before making decisions on funding allocation. Members discussed the support for the Community Centre and the need for funding in light of recent negative events they have experienced. The application was approved, members noted this was done so as an exceptional circumstances.

The Christmas Parade grant application was discussed and declined on the basis of eligibility criteria.

The Featherston Bowling Club grant application was discussed and approved.

Members would like to have known more about the Masterton SPCA application and in light of this approved an allocation of \$500 for one year only. Noted that further funding will be considered in future applications and members requested further information in subsequent applications - regarding what they deliver specifically for the Featherston community.

Members discussed the Wairarapa Dark Sky application and the amount requested; members noted this initiative has untapped potential and further discussed the application's alignment with the Community Board's fund. Whilst the Community Board do support and endorse Wairarapa

Dark Sky, the application was declined, noting they are unable to approve funding at this time due to other priorities within the community.

Action:

Members requested that the Wairarapa Dark Sky and the Featherston Bowling Club representatives be referred to the Council's Funding Coordinator for advice on other grants they could potentially apply for.

Action:

Further information requested on fund related to the Gravel Pit.

COMMITTEE RESOLUTION FCB2024/56

Moved: Mr W Maxwell

Seconded: Cr R Gray

The Featherston Community Board resolved to receive the Financial Assistance Report.

CARRIED

COMMITTEE RESOLUTION FCB2024/57

Moved: Mr W Maxwell

Seconded: Cr R Gray

The Featherston Community Board resolved to:

1. Approve the application from Featherston Community Centre Charitable Trust for \$7000 to support emergency repairs of the sewage system to be funded from the Grant Fund.
2. Approve the application from Featherston Bowling Club for \$500 to support the purchase of bowls to be funded from the Grant Fund.
3. Approve the application from the SPCA Masterton for \$500 for one year only to support operational costs to be funded from the Grant Fund.

[Items 1-3 read together]

CARRIED

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 INCOME AND EXPENDITURE REPORT

There was no discussion or issues raised in relation to this report.

11.2 GRANT ACCOUNTABILITY REPORT

Members noted the changes to the accountability form and commented positively on the format.

11.3 ACTION ITEMS

- 196 - Further updates to be provided by Mr Rutherford at the next meeting.
- 207 – To be flagged in the Board’s LTP submission.

Ms Schroeder left the meeting at 8:32pm.

Ms Schroeder returned to the meeting at 8:33pm

- 390 - Members discussed using Wellington City Council’s concept/policy on berm planting and putting something together to present to Council. Officers previously recommended the Board could pick a street, trial and test the berm planting concept. However, the Board would like to progress a policy as soon as possible, noting they have a list of appropriate plants already on hand for this. Also, the Board has money approved to do this work. Meeting requested with the Manager, Stakeholder Relationships to confirm options to progress.
- 207 – The Board discussed concerns regarding the flow of information and progress on Barr Brown Reserve and would like clarification of the comments in the notes section for this action as this appears to include incorrect information.
- Noted some there were some errors in the actions report which require review and a clarification on Action 30 - that this matter relates to the Welcome to Featherston signage.

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON'S REPORT

Members discussed the applications for funding and the emerging trend of higher amounts of funding being requested, as well as the Community Board’s discretion to approve funding.

COMMITTEE RESOLUTION FCB2024/58

Moved: Cr R Gray

Seconded: Ms A Schroeder

The Featherston Community Board resolved to:

1. Receive the Chairperson Report.
2. Approve funding \$1,000 ex GST to fund Matariki celebrations to be paid to Featherston’s Own Charitable Trust.
3. Approve funding \$3,000 ex GST to fund Pae Tū Mōkai O Taurira improvements.
4. Note Chair activities subsequent to previous formal meeting.

[Items 1-4 read together]
Abstained from item 3 only: Maxwell
CARRIED

13 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 8:58pm.

Confirmed as a true and correct record.

..... (Chair)

..... (Date)

..... (Group Manager, Planning & Regulatory)

..... (Date)

9 MATTERS ARISING FROM PREVIOUS MEETINGS

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 ROAD NAMING APPLICATION, WHAREKAUHAU COUNTRY ESTATE, 4132 OCEAN BEACH ROAD, FEATHERSTON (ROMNEY LANE)

Author: Matthew Gulson, Graduate Planner

Authoriser: Russell O'Leary, Group Manager, Planning and Regulatory

File Number:

PURPOSE

To seek the Featherston Community Board's consideration and approval of the name 'Romney Lane' for a proposed private road to access Lots 51-55 DP 84877.

EXECUTIVE SUMMARY

A new private road shall be formally named and addressed. Council has authority to accept or reject suggested names of roads/rights of way in the South Wairarapa District pursuant to Section 319(1)(j) of the Local Government Act 1974. The applicant has submitted a road name application form suggesting two unique names for consideration. The applicant's preferred name is 'Romney Lane'. Assessment against the road name policy and significance of the name is contained within this report.

RECOMMENDATIONS

The Officer recommends that the *Community Board*:

1. Receive the '*Proposed naming of a new private road, at Wharekauhau Country Estate (Romney Lane)*' Report.
2. Consider and approve the proposed naming of 'Romney Lane' for the new private road at Wharekauhau Country Estate.

BACKGROUND

Wharekauhau Country Estate seek to name a new Private Road which provides access to five rural lifestyle allotments. The right of way for the allotments currently remains unnamed with no address registered for the allotments (see appended location of subdivision plans within appendices). These allotments were subdivided in the late 1990s.

The applicant submitted a road name application with two options, with the preferred option being use of the name 'Romney Lane' given the historical and current Romney Sheep stud associated with *Wharekauhau Country Estate*. The chosen suffix is 'Lane' which meets the road naming policy for private roads. Council has delegated to community boards the authority to approve road names. This report is required to give the Featherston Community Board an opportunity to review and approve the proposed road name.

DISCUSSION

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names.

The names are to be listed in order of preference with a brief statement of their significance.

OPTIONS

1. Romney Lane
2. Moon Rise Lane

CONSIDERATIONS

Financial

There is no financial impact.

Climate Change

There are no positive or negative effects on climate change from this decision.

Policy Implications

Council's criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), includes the following;

4.3.1 There must not be another road with the same name in the South Wairarapa District emergency services area; this includes the same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.

There are no roads in the district that use 'Romney' or 'Moon Rise'. No issue identified.

4.3.2 Identical names with different spellings will not be accepted (e.g. Beach, Beech).

No issue identified.

4.3.3 The name should have significant local content or meaning.

The application has set out why the preferred names have been selected. The following information has been copied from the road name application.

Romney Lane:

The following summary was provided by the applicant in regard to the first road name preference. Wharekauhau is home to one of the oldest Romney Sheep Studs in New Zealand and this pays tribute to that, and the road looks over the Romney grazing pastures.

Moon Rise Lane:

No information provided by the applicant

The applicant has not provided any further details regarding the secondary preferred road name.

4.3.4 Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on the map.

The two proposed names are all an appropriate length and will easily be able to be displayed on digital and physical maps, as well as street signs. Whilst I note the private road is a dead end, the length of the road is roughly 250m in length.

4.3.5 The end name for the roadway should be one that most accurately reflects the type of roadway that it is.

All private roads or rights of way shall have a suffix of either Way or Lane. The proposed option has the suffix Lane which has been submitted for approval by the Community Board. All possible name choices have appropriate suffix choices.

4.3.6 All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".

The names being submitted for approval are consistent with the policy for suffix requirements.

4.3.7 Where the road is continuation of an existing named road or will in the future link to an existing named road, then the current road name will automatically apply.

The private road is not a continuation of an existing road and is unlikely to be extended in the future. However, given the road is rural and will use a RAPID numbering system for addressing, no future issues are thought to arise.

CONCLUSION

- The applicants preferred road name is appropriate and is in accordance with the SWDC Road Naming Policy
- I recommend the name 'Romney Lane' be approved as the name of the private road shown in Appendix 1

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
------------------------	------------------

State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Councils Road Naming policy .
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	No identified health and safety implications

APPENDICES

Appendix 1 Appendix 1 - Map

WIDE VIEW OF DIVISION





10.2 INCOME AND EXPENDITURE REPORT

Author: Robyn Ramsden, Advisor, Community Democracy

Authoriser: Paul Gardner, Group Manager, Corporate Services

File Number:

PURPOSE

To inform *Community Board members* of most recent income and expenditure report.

EXECUTIVE SUMMARY

- Total grant funds available: \$15,003
- There are a number of funds not uplifted from 2022 and 2023. Investigations continue regarding these, and a proposed solution will be presented at the next meeting.
- [Type here](#)

RECOMMENDATIONS

That *the Featherston Community Board* receive the Income and Expenditure Report.

BACKGROUND

The income and expenditure report is supplied to the community board to ensure clear and transparent use of South Wairarapa District Council funds. Funds are used to support the ordinary operation of the community board and provide a grant fund for the community.

The [terms of reference](#) for South Wairarapa District Council Community Boards outlines in section 4: Delegations the provision of the following:

South Wairarapa community boards have the following powers of delegations:

The delegation for discretionary spend on projects and community grants.

In section 5: Responsibilities "They control local funds for making grants to individuals and groups for community purposes."

See the terms of reference for other non-financial delegations.

DISCUSSION

Members can request clarification of the income and expenditure report through the Advisor, Community Governance.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long-Term Plan) that relate to this decision.	This report complies with South Wairarapa District Council terms of reference.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	There are no health and safety considerations.

APPENDICES**Appendix 1 Income and Expenditure Report**

Featherston Community Board Income & Expenditure for the Period Ended 31 December 2024

Allocation Grants Annual Budget 2024-25	\$ 15,180
Unused funds from 2023-24	\$ 27,809
Less Expenditure 2024/25 (Funds Uplifted)	
Aug-24	
FCB2024/46 Nuku Ora	\$ 1,000
FCB2024/44 Wai Wheels Featherston	\$ 600
FCB2024/48 Courage Dear Heart	\$ 2,000
Sep-24	
FCB2024/47 - Lady Featherston Ball	\$ 1,500
FCB2024/45 - Kuranui College	\$ 1,000
FCB2024/35 - Featherston phoenix monthly page	\$ 260
Oct-24	
FCB2024/35 - Featherston phoenix monthly page	\$ 260
Nov-24	
FCB2024/57 - RNZSPCA operational	\$ 500
FCB2024/57 - Featherston Community Centre Charitable Trust	\$ 7,000
FCB2024/35 - Featherston phoenix monthly page	\$ 260
FCB2024/17 - Flagmakers street flags	\$ 1,665
Dec-24	
FCB2024/18 - Friends Automate Limited flag design	\$ 250
FCB2024/18 - Friends Automate Limited flag design	\$ 217
FCB2024/18 - Friends Automate Limited flag design	\$ 33
FCB2024/58 - Featherston's Own Charitable Trust Matariki	\$ 1,000
FCB2024/57 - Featherston Bowling Club Inc	\$ 500
FCB2024/19 Flagmakers Flags	\$ 1,248
Less funds granted and uplifted to 31 December 2024	\$ 19,293
Balance as at 31 December 2024	\$ 23,696
Less funds not uplifted from previous Community meetings as at 31 December 2024	
FCB 2022/39 - Featherston Christmas Parade - Meeting 03.08.22	\$ 16
FCB 2022/31 - Flooding Events - Meeting 28.06.22	\$ 140
FCB 2022/42 - Beautification Group - Meeting 29.09.22	\$ 2,290
FCB 2023/08 - Berm planting - Meeting 22.02.23	\$ 500
FCB 2023/08 - Building painting - Meeting 22.02.23	\$ 500
FCB 2023/38 - Divine River - Meeting 01.11.23	\$ 495
FCB2024/11 - Mulled wine concert - Meeting 07/02/24	\$ 250
FCB2024/17 - Flags - Meeting 08.05.24	\$ 394
FCB2024/19 - Anzac Flags - Meeting 08.05.24	\$ 118
FCB2024/35 - Featherston Phoenix - Meeting 07.08.24	\$ 990
FCB2024/58 - Pae Tu Mokai O Taurira improvements - Meeting 05.12.24	\$ 3,000
Less funds not uplifted from previous community meetings	\$ 8,693
Community Fund Account balance as at 31 December 2024	\$ 15,003

10.3 GRANT REPORT

Author: Robyn Ramsden, Community Democracy Advisor
Authoriser: Paul Gardner, Group Manager, Corporate Services
File Number: n/a

PURPOSE

To inform *members* of grant applications.

EXECUTIVE SUMMARY

- The Featherston Community Board has received five applications for financial support.
- This report presents the board with applications received requesting a grant.

RECOMMENDATIONS

1. That *the Featherston Community Board receive the Financial Assistance Report.*
2. That *the Featherston Community Board consider the application from **Featherston Toy Library** for \$ 1,500 to support **operational costs** from the Grant Fund.*
3. That *the Featherston Community Board consider the application from **Pae Tū Mokai Pride** for \$ 2,600 to support **Featherston's Pride Parade** from the Grant Fund.*
4. That *the Featherston Community Board consider the application from **Mulled Wine Concerts** for \$ 500 to support **Classical and Jazz Concerts in Featherston's Anzac Hall** from the Grant Fund.*
5. That *the Featherston Community Board consider the application from **Fareham Creative Space** for \$ 863.45 to support **purchase part of a Community Outdoor Gas Kiln** from the Grant Fund.*
6. That *the Featherston Community Board consider the application from **Divine River NZ Trust** for \$ 1,000 to support **Featherston Community Hub & School based Eco-personal cate programme** from the Grant Fund.*

BACKGROUND

The Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's Grants Policy. Community boards are allocated funding for grants through the Long-Term Plan/Annual Plan. The current funding amount is available on the Income & Expenditure Statement.

DISCUSSION

Under the current Grants Policy, the key eligibility criteria for Community Board grants are as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.

The following applicants have been assessed in accordance with the grant criteria:

1. Application from Featherston Toy Library

The application from Featherston Toy Library meets the criteria for funding. See staff recommendations on coversheet. Their organisation has no outstanding accountability reports.

2. Application from Pae tū mokai Pride

The application from the Pae tū mokai Pride meets the criteria for funding. See staff recommendations on coversheet. They have no outstanding accountability reports.

3. Application from Mulled Wine Concerts

The application from the Mulled Wine Concerts meets the criteria for funding. Note that a grant of \$250 was tagged to the previous financial and remains unclaimed in our records, an email follow up to the applicant was sent 16/02/2024. They have no outstanding accountability reports.

4. Application from Fareham Creative Space

The application from Fareham Creative Space meets the criteria for funding. See staff recommendations on the coversheet. They have no outstanding accountability reports.

5. Application from Divine River NZ Trust

The application from Divine River NZ Trust does not meet the criteria for funding. Grant received: Community & Youth 2022 \$3,000, Community & Youth 2023 \$1,500, Community & Youth 2024 \$2,000, Featherston Community Board 2023 \$499, Martinborough Community Board 2024 \$1,000. They have applied for \$1,000 from Greytown Community Board. They have outstanding financial accountability reports. Divine River have been contacted for further information.

Noting that where applicants have provided confidential information, such as the organisations income and expenditure information, this will be provided to members in confidence.

OPTIONS

The Martinborough Community Board may consider applications that do not meet the funding criteria. The options available to the Board are to approve, approve with conditions, request further information from the applicant or decline.

CONSIDERATIONS

Financial

The Martinborough Grant Fund and Community Development Fund was allocated to the Community Boards from the Council's Enhanced Annual Plan process. Therefore, the delegation for decision making is with the Martinborough Community Board and has no further impact on the Council's AP/LTP, OPEX/CAPEX, rating impact or procurement process.

Climate Change

Applicants are not currently required to indicate positive, neutral or negative effects on climate change. The application form will be updated to indicatively reflect these results for elected member to consider as part of future decision making.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of no significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Grant Policy.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.

State the possible implications for health and safety	None
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APPENDICES

- Appendix 1** **Coversheet - Featherston Toy Library**
- Appendix 2** **Application - Featherston Toy Library - *Under Separate Cover***
- Appendix 3** **Coversheet - Pae tū mōkai Pride Parade**
- Appendix 4** **Application - Pae tū mōkai Pride Parade - *Under Separate Cover***
- Appendix 5** **Coversheet - Mulled Wine Concerts**
- Appendix 6** **Application - Mulled Wine Concerts - *Under Separate Cover***
- Appendix 7** **Coversheet - Fareham Creative Space**
- Appendix 8** **Application - Fareham Creative Space - *Under Separate Cover***
- Appendix 9** **Coversheet - Divine River NZ Trust**
- Appendix 10** **Application - Divine River NZ Trust - *Under Separate Cover***

Committee/Board	Featherston Community Board		
Applicant	Featherston Toy Library		
Project title	Operational		
Amount Requested	\$ 1,500		
2. Scope			
One-off		On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
Yes	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
No	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
No	increase community collaboration and resilience.		
Yes	support social innovation.		
Yes	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Applied for a Community & Youth grant in Oct-24 but was not successful and was referred to Community Board.		
6. Who can apply			
Yes	Community organisation		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
Not applicable	Has the organisation completed the funding outcomes report?		
8. Application process			
Yes	Was this application received inside funding round?		
Yes	Is this application form complete?		
No	Is the applicant speaking to their grant application?		
Staff Recommendations			

The Featherston Toy Library is an accessible community programme that provides a resource for young whanau in our district, the concept of a toy library will be familiar to most and is a positive way to reuse toys in a meaningful way. The board may wish to consider the social outcomes and benefits that extend outside the initial application including:

Social benefits; encourages community engagement and interaction while providing a safe and inclusive space for children and families to socialize and play together.
 Economic benefits; reduces the financial burden on families by providing access to toys without the need to purchase them.

Cultural; creates meaningful volunteer opportunities for community members to manage and run the toy library promoting cultural and intergenerational connection.

Environmental benefits; reduces waste by encouraging the reuse and sharing of toys, in turn promoting sustainable practices by reducing the need for new toys.

Council Officers note the application meets funding principles and impact outcomes full or significant funding may be considered, alternative the board may wish fund conditionally upon confirmation of users and letters of support/testimonials if the fund pool is stretched.

Funding Options:		
	Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Council priorities and can clearly measure one or more impact outcomes.
	Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
	Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
	Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
	Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
	Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
	Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

Committee/Board	Featherston Community Board		
Applicant	Pae tū mokai pride parade		
Project title	Featherston Pride Parade		
Amount Requested	\$ 2,600		
2. Scope			
One-off		On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
No	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
Yes	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
Yes	promote transformative social change.		
Yes	increase community collaboration and resilience.		
Yes	support social innovation.		
Yes	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
No	Has applied for a grant before?		
6. Who can apply			
No	Community organisation		
No	Marae committee		
Yes	A group of individuals		
On behalf of	An individual		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
N/A	Has the organisation completed the funding outcomes report?		
8. Application process			
Yes	Was this application received inside funding round?		
Yes	Is this application form complete?		

Yes	Is the applicant speaking to their grant application?	
Staff Recommendations		
<p>This is unique event for the Featherston Community and a wonderful opportunity to celebrate our diverse Rainbow Community. The application is well written and provides supporting demographics and statistics that support the Pae tū Mōkai Pride Parade committee's case. Typically, an individual or informal committee can only apply for up to \$1,500, however if the fund pool allows the board may wish to consider funding a higher proportion at their own discretion.</p> <p>The event aligns with multiple funding principles and proposes to meet more than one community investment outcome. As a first-time event the board may wish to consider fully funding, or partial funding for success conditional upon supplier quotes in alignment with the shared budget.</p> <p>A recommendation for seed funding given the event date would not be recommended.</p>		
Funding Options:		
	Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Featherston Community Board priorities and can clearly measure impact outcomes.
	Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
	Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
	Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
	Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
	Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
	Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

Committee/Board	Featherston Community Board		
Applicant	Mulled Wine Concerts		
Project title	Classical Jazz Concerts in Featherston's Anzac Hall		
Amount Requested	\$ 500		
2. Scope			
One-off		On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
No	support communities to transition to a low emissions and sustainable economy.		
No	build our community's capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
No	increase community collaboration and resilience.		
No	support social innovation.		
No	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes	Applied for a grant in Feb-24 and received a partial grant of \$ 300 but was not collected.		
6. Who can apply			
No	Community organisation		
No	Marae committee		
No	A group of individuals		
Yes	An individual		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
Yes	Has the organisation completed the funding outcomes report?		
8. Application process			

Yes	Was this application received inside funding round?	
Yes	Is this application form complete?	
Yes	Is the applicant speaking to their grant application?	
Staff Recommendations		
<p>Mulled Wine Concerts are regular grant applicant, the events proposed over the months in May, June and August is good timing for an event of this nature and aligns with existing events in the Wairarapa calendar. The talented musicians that are collaborating on the events provide confidence in the success of the event.</p> <p>The outcomes proposed could be reviewed and refined to give the board confidence that the grant has a good social return on investment that aligns with their priorities i.e. increased participation in arts activity leads to happier, social and more creative communities, this can be measured with an event wrap up survey or photos from the events with testimonials from guests etc. The board may wish to ask the applicant to elaborate when/if speaking in person.</p> <p>Council officers note; a grant of \$250 was tagged to the previous financial and remains unclaimed in our records, an email follow up to the applicant was sent 16/02/2024.</p> <p>Council officers recommend reallocating the amount above to this financial year and may wish to consider a 'top up' contribution to either fully fund or partially fund for success, noting that there are other funding avenues for this grant applicant e.g. Creative Communities scheme.</p>		
Funding Options:		
	Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Featherston Community Board priorities and can clearly measure impact outcomes.
	Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
	Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
	Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
	Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
	Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
	Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

Committee/Board	Featherston Community Board		
Applicant	Fareham Creative Space		
Project title	Community Outdoor Gas Kiln Project		
Amount Requested	\$ 863.45		
2. Scope			
One-off		On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
Yes	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
Yes	promote transformative social change.		
Yes	increase community collaboration and resilience.		
Yes	support social innovation.		
Yes	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes	Applied for a grant in Oct-24 to the Community and Youth Grant but was not successful		
6. Who can apply			
Yes	Community organisation		
No	Marae committee		
No	A group of individuals		
No	An individual		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
Not required	Has the organisation completed the funding outcomes report?		
8. Application process			

Yes	Was this application received inside funding round?														
Yes	Is this application form complete?														
Yes	Is the applicant speaking to their grant application?														
Staff Recommendations															
<p>Fareham Creative Space are requesting funds to purchase parts to complete an outdoor gas kiln. This project allows the kiln to be operational. This request allows local artists to resume pottery classes and creative expression.</p> <p>While creative in nature Creative Communities does not fund equipment so a grant from another source pool is much needed.</p> <p>This request aligns with multiple funding principles and proposes to meet more than one community investment outcome.</p>															
Funding Options:															
Yes	<table border="1"> <tr> <td>Fully Fund</td> <td>Fully funded project must clearly demonstrate our funding principles, align with Featherston Community Board priorities and can clearly measure impact outcomes.</td> </tr> <tr> <td>Partial Fund</td> <td>Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.</td> </tr> <tr> <td>Seed Funding</td> <td>Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%</td> </tr> <tr> <td>Conditionally Fund</td> <td>Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.</td> </tr> <tr> <td>Co-Fund</td> <td>Fund with another partner and/or Community Boards, Māori Standing Committee.</td> </tr> <tr> <td>Delegate/Defer</td> <td>Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel</td> </tr> <tr> <td>Decline</td> <td>Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.</td> </tr> </table>	Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Featherston Community Board priorities and can clearly measure impact outcomes.	Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.	Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%	Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.	Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.	Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel	Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.
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Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.														
Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel														
Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.														

Committee/Board	Featherston Community Board		
Applicant	Divine River Trust NZ		
Project title	Featherston Community Hub and school eco personal care programme		
Amount Requested	\$1,000		
2. Scope			
One-off		On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
Yes	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
Yes	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
Yes	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
Yes	promote transformative social change.		
Yes	increase community collaboration and resilience.		
Yes	support social innovation.		
Yes	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes	Has applied for a grant in the last 3 years Community and Youth 2022 \$3,000 Community and Youth 2023 \$1,500 Community and Youth 2024 \$2,000 Featherston Community Board 2023 \$499 Martinborough Community Board 2024 \$1,000 Pending application to Greytown Community Board applied for \$1,000		
6. Who can apply			
Yes	Community organisation		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		

Not due	Has the organisation completed the funding outcomes report?	
8. Application process		
Yes	Was this application received inside funding round?	
Yes	Is this application form complete?	
Yes	Is the applicant speaking to their grant application?	
Staff Recommendations		
<p>Organisations that have applied for multi-year funding in this round may be eligible for multi-year funding through LTP planning. If the committee chooses to grant an allocation this should be considered a one off for this financial year.</p> <p>Divine River Trust host hands on workshops that empower participants to create reusable, eco friendly personal care products like natural body care items and period pads.</p> <p>It is evident that the applicant meets multiple impact outcomes and can measure these effectively as seen in their Annual Report. Having a substantial outreach and range of activity provided to the community, in addition to continued funding the board may wish to hear or review up to date letters of support, to make a sound community investment decision particularly for the project piloted in Featherston 2024.</p> <p>Council Officers recommend consideration of fully funding or partial funding if grant pool is stretched. The organisation has applied for operational funding from the Greytown Community Board also, officer can provide the outcome of that grant at the FCB meeting as needed.</p>		
Funding Options:		
	Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Māori Standing Committee priorities and can clearly measure impact outcomes.
	Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
	Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
	Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
	Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
	Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
	Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**11.1 ACTION ITEMS REPORT TO 28 JANUARY 2025**

Author: Robyn Ramsden, Community Democracy Advisor
Authoriser: Paul Gardner, Group Manager, Corporate Services
File Number: n/a

PURPOSE

To present the Featherston Community Board with updates on actions and resolutions to 28 January 2024.

EXECUTIVE SUMMARY

- Action items from recent meetings are presented to the Featherston Community Board for information. The Chair may ask Council officers for comments and all members may ask Council officers for clarification and information through the Chair.
- If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

APPENDICES

Appendix 1 Action Items Table

Number	Raised Date	Responsible Manager	Action or Task details	Status	Notes
196	19-May-23	R O'Leary	Action 196: For the board to work with planning officers to develop criteria for suitable road names in the Featherston ward.	Open	8/9/23: FCB to be included in development of Road Naming Policy. 7/2/24: update at meeting from R O'Leary. Work on street names will follow the completion of the Māori Policy then circulated to CBs. 8/5/24: Māori Policy still in progress. Request SWDC Pou Māori attend next FCB informal meeting. 20/8/24: New road names are an issue across the district. Ideas include encouraging themes. Tui going to source info from other councils. Discuss at next informal meeting.
476	1-Nov-23	P Gardner	Action 476: Update website to include strategic plans for the Featherston community board as part of the grant application.	Open	19/4/24: Digital Communications person has started. 8/5/24: FCB Chair to send short form of strategic plan to staff to add to the website.
30	7-Feb-24	P Gardner	Action 30: FCB request confirmation of the fund for the installation of the Welcome to Featherston Signs.	Actioned	8/5/24: working with finance to pinpoint funding. 25/9/24: email confirming \$2,290 is available to the Featherston Beautification Group, provide no further invoices has been received by SWDC.
207	8-May-24	J O'Conner	Action 207 - Request staff provide information on how reserves are managed by SWDC. And if there is a reserve management plan for Barr-Brown Reserve.	Actioned	20/8/24: – 'Reserves' is a term used in the Combined District plan, we are more precise as we have 'active open spaces', 'passive open spaces'. Work was started in Barr-Brown without speaking with the Community. The work done now risks losing the magic of that space. In the operational space under the park management space. Discussion on what kind of group would be the best kind of group to engage with this. 6/11/24: To be flagged in the Board's LTP Submission. The Board discussed concerns regarding the flow of information and progress on Barr Brown Reserve and would like clarification of the comments in the note section for this action as it appears to include incorrect information. 22/01/2025 - The Barr-Brown Reserve does not currently have a formal management plan, similar to a number of other reserves. A number of other reserve management plans are dated and in need of review. A District wide approach to review and develop reserve management plans is scheduled for FY25/26 and FY 26/27. Day to day management of the reserve is handled by the Community Operations Team via various contractors and a long-standing agreement with the Ministry of Justice. The work that was commissioned via a volunteer at no cost to Council has been paused for now due to the community conflict. Further community engagement will be picked up with the District wide reserve management plan work.
390	20-Aug-24	P Gardner	Action 390 - John to have a conversation with staff about the status of the berms project. Note there is a specific site set aside.	Open	6/11/24: Members discussed using Wellington City Council's concept/policy on berm planting and putting something together to present to Council. Officers previously recommended the Board could pick a street, trial and test the berm planting concept. However, the Board would like to progress a policy as soon as possible, noting they have a list of appropriate plants already on hand for this. Also, the Board has money approved to do this work. Meeting requested with the Manager, Stakeholder Relationships to confirm options to progress.
426	6-Nov-24	P Gardner	Members requested that that Wairarapa Dark Sky and the Featherston Bowling Club representatives be referred to the Council's Funding Coordinator for advice on other grants they could potentially apply for.	Actioned	14/1/25: Funding Coordinator met with Charlotte from Wairarapa Dark Sky and provided advice on other grants they could apply for and general recommendation regarding fundraising strategy on 14 January 2025. 8/11/24: Funding Coordinator has not yet met with Featherston Bowls, but has provided advice via email and over the phone including making an application to the Nuku Ora Tu Manawa fund as they are able to fund equipment November 2024
431	6-Nov-24	P Gardner	Further information requested on fund related to the Gravel Pit.	Open	

12 CHAIRPERSON REPORTS

12.1 MEMBERS REPORT - ANNELISE SCHROEDER

Author: Annelise Schroeder, Ms

Authoriser: Paul Gardner, Group Manager, Corporate Services

File Number:

PURPOSE

To inform *Featherston Community Board members* of the Resolution for the purchase of a wreath for the Featherston Incident commemoration.

RECOMMENDATIONS

That the Featherston Community Board approve the purchase of a commemorative wreath from 'Blooms in the Grove' up to the value of \$150 for the purpose of commemorating the anniversary of the "Featherston Incident" on 25 February 2025.

BACKGROUND

The "Featherston Incident", which occurred at the prisoner of war camp just outside our town on 25 February 1943, was a tragic event that resulted in the loss of 49 lives. It is important and appropriate that the Featherston Community Board (FCB) lays a wreath each year on the anniversary of this event to show our commitment to peace and friendship with Japan and, indeed, with all nations and cultures. I ask that we pass a resolution to purchase such a wreath. I also ask that the Chair and/or Deputy Chair of the FCB lays the wreath at this year's commemoration event on 25 February 2025.

APPENDICES

Nil

13 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mā katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe