



**MARTINBOROUGH
COMMUNITY BOARD**
Kia Reretahi Tātau

AGENDA

Martinborough Community Board Thursday, 20 March 2025

I hereby give notice that a Martinborough Community Board will be held on:

Date: Thursday, 20 March 2025

Time: 6:30 pm

**Location: Supper Room, Waiinga Centre, Texas Street
Martinborough**

**Janice Smith
Chief Executive Officer**

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES

3 CONFLICTS OF INTEREST

4 ACKNOWLEDGEMENTS AND TRIBUTES

5 PUBLIC PARTICIPATION

6 ACTIONS FROM PUBLIC PARTICIPATION

7 URGENT BUSINESS

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING HELD ON 13 FEBRUARY 2025

Author: Robyn Ramsden, Advisor, Community Democracy

Authoriser: Matt Vins, Manager, Corporate Support

File Number:

RECOMMENDATIONS

1. That the minutes of the Martinborough Community Board meeting held on 13 February 2025 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Martinborough Community Board Meeting held on 13 February 2025

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
MARTINBOROUGH COMMUNITY BOARD
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 13 FEBRUARY 2025 AT 7:00 PM**

- PRESENT:** Storm Robertson (Chair), Angela Brown, Mel Maynard, Karen Krogh,
Cr Pip Maynard
- APOLOGIES:** Cr Aidan Ellims.
- IN ATTENDANCE:** Janice Smith (Chief Executive Officer), Robyn Ramsden (Advisor,
Community Governance)
- PUBLIC FORUM:** None.
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, WaiHINGA Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 7:03pm to 8:40pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Mel Maynard opened the meeting.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION MCB2025/01

Moved: Ms M Maynard

Seconded: Cr P Maynard

That Martinborough Community Board resolved to accept apologies from Cr Aidan Ellims.

CARRIED

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Cr. Maynard acknowledged the families of those who have been injured and of those who have passed in today's tragic incident. We send out sympathies to all of the families affected by the tragedy.

M Maynard acknowledged Kay Mills who has recently passed. Kay was an integral part of the community. Leader of the MADCAPS troupe. She was influential in getting the Christmas Parade back up and running. Kay is going to be greatly missed . Our condolences go out to her family.

Cr Maynard acknowledges the passing of Margaret Prese who farmed here for many years. Our thoughts go to their family. Also Syliva Bruce, from Ruakokoputuna. Thoughts go out to her family.

Also acknowledges the passing of Molly McGillicuddy who wrote letters to Catholic Church to reopen here in Martinborough.

5 PUBLIC PARTICIPATION

Mary from RNZ asked about the crash today.

Storm directed Mary to CEO who reaffirms that they will be letting the Police conduct their investigation before making further comment.

6 ACTIONS FROM PUBLIC PARTICIPATION

None.

7 URGENT BUSINESS

Foreshadow amendment to split the two grants to the notice of motion in Section 12.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING HELD ON 5 DECEMBER 2024

COMMITTEE RESOLUTION MCB2025/02

Moved: Cr P Maynard

Seconded: Ms M Maynard

1. That the minutes of the Martinborough Community Board meeting held on 5 December 2024 are confirmed as a true and correct record after corrections: Committee Resolution MCB2024/65 part 4 replace 'applicate' with 'applicants'. Committee Resolution MCB2024/67 replace 'relocate' with 'reallocate'.

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

Mr Roberston is arranging a visit to Pain Estate with staff.

10 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**10.1 INCOME AND EXPENDITURE REPORT****COMMITTEE RESOLUTION MCB2025/03****Moved: Cr P Maynard****Seconded: Ms M Maynard**

That Martinborough Community Board resolved to receive the Income and Expenditure Report.

CARRIED

Action MCB2025/04: request report be renamed to 'Community Development Report'

Action MCB2025/05: request to add lines on operational expenses.

Action MCB2025/06: request staff to follow up with outstanding grants to be collected.

COMMITTEE RESOLUTION MCB2025/07**Moved: Cr P Maynard****Seconded: Mrs A Brown**

That Martinborough Community Board resolved to receive the Pain Farm (Estate) – Statement of Financial Performance Report.

CARRIED

Members discussed how are repairs and maintenance to building separate to fittings. How the interest from the bank accounts is managed.

Action MCB2025/08: request from the CEO that that the Martinborough Community Board identify which capital expenditure to apply the insurance from the garage to.

COMMITTEE RESOLUTION MCB2025/09**Moved: Cr P Maynard****Seconded: Mrs A Brown**

That Martinborough Community Board resolved that the \$500 from the Grant Fund originally granted to Charlotte Harding for the November Fireworks, then reallocated for the opening of the Pump Track be returned to the Community Development Grant Fund.

CARRIED**10.2 ACTION ITEMS REPORT**

332 – Action closed at request of members. Actioned.

430 – Action closed at request of members. Actioned.

432 – Transfer Station is rated separately to Pain Estate. Action closed at request of members. Actioned.

433 – The Chair has arranged a meeting with the Lead Advisor, Property Portfolio to look at fencing and other issues. Action closed at request of members. Actioned.

434 – received requested information on 10 Feb 2025. Fwd to Chair 11 Feb 2025.

Discussion on the grant related to Action 434.

435 – Installed on 17 January 2025. Action closed at request of members. Actioned.

COMMITTEE RESOLUTION MCB2025/10

Moved: Mrs A Brown

Seconded: Ms K Krogh

That Martinborough Community Board resolved to bring the grant application from Wairarapa Balloon Festival back to the table for a decision.

CARRIED

COMMITTEE RESOLUTION MCB2025/11

Moved: Ms K Krogh

Seconded: Mrs A Brown

That Martinborough Community Board resolved to approve the amended amount of \$2,500 to the Wairarapa Balloon Festival on condition that an event will take place in Martinborough.

CARRIED

Action MCB2025/12: Board Members A Brown will contact Wairarapa Balloon Festival.

11 CHAIRPERSON REPORTS

11.1 NOTICE OF MOTION - TO SET THE PAIN ESTATE FUNDING ROUND TO 30 JUNE 2024.

COMMITTEE RESOLUTION MCB2025/13

Moved: Cr P Maynard

Seconded: Ms M Maynard

1. That the Martinborough Community Board resolve to set the total amount at \$ 50,000 Pain Estate funding rounds to 30 June 2025.
2. That the Martinborough Community Board resolve to open a contestable grant round for the Pain Estate grants closing on 22 May for decision at 12 June meeting.
3. That the Martinborough Community Board distribute funds in accordance with the deed and the Pain Estate farm income and distribution policy. (Appendix 1)

CARRIED

11.2 CHAIRPERSON REPORT

Pain Estate

This is a standing item on the agenda.

Pump Track

The pump track is now under control of SWDC. There is a plan for planting. The track is well used. Community parents have organised to have an adult present when younger children go.

Meet the Community Board

The informal get together to discuss what's going in the Chairs report and again a week after meeting to discuss actions. Storm to arrange schedule for Board members. Minutes are made at informal meetings and commitment to provide to the Board.

Meeting with Paul

Good meeting with General Manager, Corporate Services and Board Members A Brown. We are working more in line with what Council is doing. Discussion of the role of community boards going forward. Looking to work together across the boards in things like flags and Emergency Management.

Long Term Plan & Local Water Done Well briefings 19 Feb – sessions am and evening. Members asked to confirm if they were able to attend.

12 MEMBER REPORTS**12.1 MEMBERS REPORT - ANGLEA BROWN****COMMITTEE RESOLUTION MCB2025/14**

Moved: Ms M Maynard

Seconded: Mr S Robertson

That Martinborough Community Board resolved to receive the Members report from Angela Brown.

CARRIED

COMMITTEE RESOLUTION MCB2025/15

Moved: Mrs A Brown

Seconded: Ms M Maynard

That the Martinborough Community Board approve up to \$450 for the purchase of 4 flags as per quote supplied by OneSource. (Appendix 1).

CARRIED

COMMITTEE RESOLUTION MCB2025/16

Moved: Mrs A Brown

<p>Seconded: Cr P Maynard</p> <p>That Martinborough Community Board resolved to approve up to \$150 to be paid to Angela Brown upon submission of an expenditure report and receipts, for printing an AED map and to cover costs of a morning tea to launch the map.</p> <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE RESOLUTION MCB2025/17</p> <p>Moved: Cr P Maynard Seconded: Mr S Robertson</p> <p>That Martinborough Community Board resolved to amend Committee Resolution MCB2024/72 to transfer the unspent balance of \$55 to an event at the Pump Track and Pool and add \$100 for the event (To a total of \$155) to be paid to Angela Brown upon submission of an expense claim and receipts.</p> <p style="text-align: right;">CARRIED</p>
<p>At the Easter Community Market in Martinborough, Welcoming Communities will be doing a meet and greet.</p>

13 KARAKIA WHAKAMUTUNGA – CLOSING

M Maynard closed the meeting with a karakia.

The meeting closed at 8:40pm.

Confirmed as a true and correct record.

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

9 MATTERS ARISING FROM PREVIOUS MEETINGS

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 GRANT ACCOUNTABILITY REPORT - MARTINBOROUGH COMMUNITY BOARD

Author: Robyn Ramsden, Advisor, Community Democracy

Authoriser: Paul Gardner, Group Manager, Corporate Services

File Number: n/a

PURPOSE

To inform *councillors/members* of the Martinborough Community Board of the Grant Accountability Reports returned.

EXECUTIVE SUMMARY

The South Wairarapa District Council Grant Policy Kaupapa Here Tono Pūtea says in section 9. Terms and Conditions/Ngā ture that – “*a completed funding outcomes report must be returned to SWDC prior to any future grant application being made.*”

On the application from the authorisation section includes an agreement from recipients that they:

- Confirm that they will complete and return a grant accountability form within twelve months of the date the grant is paid out.
- The organisation will keep receipts and a record of all expenditure for seven years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grants and Funding Report.

Staff are in the process of reminding previous recipients to provide accountability information on an updated form.

RECOMMENDATIONS

1. That *the Martinborough Community Board* receive the Grant Accountability Report.
2. That *the Martinborough Community Board* approve accountability reporting as a mechanism in the future for tracking outcomes associated with grants.

BACKGROUND

The Martinborough Community Board is one of three SWDC Community Boards who can bestow grants to applicants. Grant applications are received via paper, pdf, email or an online form. Officers process the requests to the Martinborough Community Board and present the information according to the SWDC grants policy: [PI-FDT-001-Grants-Policy-June-23.pdf](#)

DISCUSSION

Community Boards have requested grant recipients report back to them after the completion of project and events. It is best practice for committee that access and award grants to be confident that investment toward an applicant or project will deliver the intended outcome, as detailed in the initial application. It is also a legal requirement for charities and incorporated societies to account for grants received in their financial year end reporting to the relevant agency.

This report lists grant recipients since the beginning of the current triennium in October 2022. The following table outlines the grants given, the due date for the accountability report and when the accountability was received. The returned accountability reports are attached undercover to protect Intellectual Privacy and Financial information.

2023-24 Financial Year

Applicant	Amount Approved	Due Date	Date Received
Martinborough Tree Group	\$ 1,000	Jul-24	
Martinborough Playcentre	\$ 600	Sep-24	
Wairarapa 4WD Club	\$ 500	Oct-24	
Martinborough Museum Trust	\$ 2,000	Oct-24	
Martinborough Playcentre (security)	\$ 1,000	Dec-24	Dec-24
Cobblestones Museum Trust	\$ 868	Apr-25	Jul-24
South Wairarapa Pipe Band	\$ 300	Apr-25	
Martinborough Youth Trust	\$ 25,000	Apr-25	
Martinborough Golf Club	\$ 10,000	Apr-25	
Martinborough School	\$ 1,249	Apr-25	
Martinborough Squash Club	\$ 5,000	Apr-25	
Hau Ariki Marae	\$ 8,710	May-25	Feb-25
Martinborough Junior Cricket Club	\$ 8,000	May-25	
Hinekura Community Hall	\$ 10,000	May-25	Feb-25

2024-25 Financial Year

Applicant	Amount Approved	Due Date	Date Received
Martinborough Museum Trust	\$ 2,000	Nov-25	
Kuranui College – Kapahaka uniforms	\$ 1,000	Nov-25	
Martinborough Kindergarten	\$ 500	Nov-25	
Digital Seniors	\$ 1,500	Nov-25	
Martinborough Playcentre	\$ 1,000	Nov-25	

Divine River Trust	\$ 1,000	Dec-25	
SPCA Masterton	\$ 750	Dec-25	
Tuturumuri Hall Society Inc.	\$ 1,000	Dec-25	
Wairarapa Balloon Festival	\$ 2,500	Mar-26	

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with the Grant Policy.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	None.

APPENDICES

Appendix 1 **Martinborough Playcentre - *Under Separate Cover***

Appendix 2 **Cobblestones Museum - *Under Separate Cover***

Appendix 3 **Hau Ariki Marae - *Under Separate Cover***

Appendix 4 **Hinekura Community Hall - *Under Separate Cover***

10.2 COMMUNITY DEVELOPMENT FUND GRANT REPORT

Author: Robyn Ramsden, Community Democracy Advisor
Authoriser: Paul Gardner, Group Manager, Corporate Services
File Number: n/a

PURPOSE

To inform *members* of community development fund grant applications to the Martinborough Community Board.

EXECUTIVE SUMMARY

- The Martinborough Community Board has received five grant applications totalling \$10,570.00 of requests.
- This report presents the board with a summary of grant applications received.
- Grant applications are delivered separately.

RECOMMENDATIONS

1. That *the Martinborough Community Board receive the Financial Assistance Report.*
2. That *the Martinborough Community Board consider the application from Wairarapa Dark Sky Reserve Association for \$825.00 to support the purchase of a solar test meter to be funded from the Community Development Grant Fund.*
3. That *the Martinborough Community Board consider the application from Martinborough Squash Club for \$1,250.00 to provide further exterior work to clubrooms to be funded from the Community Development Grant Fund.*
4. That *the Martinborough Community Board consider the application from Martinborough Business Association for \$1,500.00 to support CCTV Repair and Maintenance to be funded from the Community Development Grant Fund.*
5. That *the Martinborough Community Board consider the application from Martinborough Tree Group for \$5,175.00 to support Park Bench for Tree planting area to be funded from the Community Development Grant Fund.*
6. That *the Martinborough Community Board consider the application from Ruakopopatuna Settlers Association for \$1,820.00 to support the purchase 6 tables and 30 chairs for hall to be funded from the Community Development Grant Fund.*

BACKGROUND

The Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's Grants

Policy. Community boards are allocated funding for grants through the Long-Term Plan/Annual Plan. The current funding amount is available on the Income & Expenditure Statement.

DISCUSSION

Under the current Grants Policy, the key eligibility criteria for Community Board grants are as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.

The following applicants have been assessed in accordance with the grant criteria:

1. Application from Wairarapa Dark Sky Reserve

The application from Wairarapa Dark Sky Reserve does meet the criteria for funding. The applicant received funding in 2021 and 2023 from the Community & Youth Fund of \$ 5,000 in each instance. There is no quote for the equipment for purchase. The organisation has no outstanding accountability forms.

2. Application from Martinborough Squash Club

The application from the Martinborough Squash Club does meet the criteria for funding. The applicant received the following grants during the last 3 years; \$ 5,000 from the Pain Estate Fund in April 2024 and \$ 5,000 from the Community & Youth Fund in October 2024. The organisation has outstanding accountability forms.

3. Application from Martinborough Business Association

The application from Martinborough Business Association does not meet the criteria for funding. There are outstanding accountability forms from previous grants.

4. Application from Martinborough Tree Group

The application from Martinborough Tree Group meets the criteria for funding. They have not provided a quote for the work funds have been requested for. The organisation has outstanding accountability forms.

5. Application from Ruakokopatuna Settlers Association

The application from Ruakokopatuna Settlers Association does not meet the criteria for funding, except the requirement to provide recent annual accounts including notes and review/audit report for requests over \$1,500. The organisation has no outstanding accountability forms.

Noting that where applicants have provided confidential information, such as the organisations income and expenditure information, this will be provided to members in confidence.

OPTIONS

The Martinborough Community Board may consider applications that do not meet the funding criteria. The options available to the Board are to approve, approve with conditions, request further information from the applicant or decline.

CONSIDERATIONS

Financial

The Martinborough Grant Fund and Community Development Fund was allocated to the Community Boards from the Council's Enhanced Annual Plan process. Therefore, the delegation for decision making is with the Martinborough Community Board and has no further impact on the Council's AP/LTP, OPEX/CAPEX, rating impact or procurement process.

Climate Change

Applicants are not currently required to indicate positive, neutral or negative effects on climate change. The application form will be updated to indicatively reflect these results for elected member to consider as part of future decision making.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of no significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Grant Policy.

State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	None

APPENDICES

- Appendix 1** **Wairarapa Dark Sky Reserve Association - coversheet**
- Appendix 2** **Wairarapa Dark Sky Reserve Association - application - *Under Separate Cover***
- Appendix 3** **Martinborough Squash Club - coversheet**
- Appendix 4** **Martinborough Squash Club - application - *Under Separate Cover***
- Appendix 5** **Martinborough Business Association - coversheet**
- Appendix 6** **Martinborough Business Association - application - *Under Separate Cover***
- Appendix 7** **Trees of Martinborough - coversheet**
- Appendix 8** **Trees of Martinborough - application - *Under Separate Cover***
- Appendix 9** **Ruakokopatuna Settlers Association - coversheet**
- Appendix 10** **Ruakokopatuna Settlers Association - application - *Under Separate Cover***

<i>Committee/Board</i>	Martinborough Community Board		
<i>Fund</i>	Community Development Fund		
<i>Applicant</i>	Wairarapa Dark Sky Reserve Association		
<i>Project title</i>	Solar test meter installation		
<i>Amount Requested</i>	\$ 825.00		
2. Scope			
	One-off	On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council’s partnership with mana whenua and Māori in the outcomes we deliver.		
No	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community’s capacity and capability to do things for themselves.		
No	work creatively and collaboratively with others for our diverse communities.		
No	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
No	increase community collaboration and resilience.		
Yes	support social innovation.		
Yes	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Applied for a grant from Featherston Community Board in November 2024 but was not successful. Received a grant from the Community & Youth Fund in November 2023 of \$5,000. Received a grant from the Community & Youth Fund in October 2021 of \$5,000.		
6. Who can apply			
Yes	Community organisation		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
Yes	Has the organisation completed the funding outcomes report?		

8. Application process	
Yes	Was this application received inside funding round?
Yes	Is this application form complete? – Applicant supplied a previous application form.
Yes	Is the applicant speaking to their grant application?
Staff Recommendations	
<p>Applicants are requesting funding below \$1,500 and therefore are not required to supply more detailed financial information.</p> <p>Whilst the applicant hasn't ticked the following this project could also have social and economic impact benefit, which would strengthen the case for support. The Community Board may wish to consider how this small project could raise awareness around light pollution – which can in turn become a stepping stone for social change.</p> <p>If scaled or delivered effectively the measures good incentive business' and could lead a community driven project to reduce light pollution supported by energy saving initiatives promoting long-term economic and environmental benefits.</p> <p>The cost for the item varies from \$50 - \$1,000's there are no quotes for the item they aim to purchase to install. Council Officers recommend conditionally funding (agree to fully fund once conditions are met) Condition of funding would be based on a quotation for the \$825 requested in the original application.</p>	
Funding Options:	
Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Māori Standing Committee priorities and can clearly measure impact outcomes.
Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

of

<i>Committee/Board</i>	Martinborough Community Board		
<i>Fund</i>	Community Development Fund		
<i>Applicant</i>	Martinborough Squash Club		
<i>Project title</i>	Cont. upgrade of external of club rooms		
<i>Amount Requested</i>	\$1,250		
2. Scope			
	One-off	On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
Yes	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
No	work creatively and collaboratively with others for our diverse communities.		
No	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
Yes	increase community collaboration and resilience.		
No	support social innovation.		
No	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes	<i>Has applied for a grant in the last 3 years.</i> Received a grant from the Pain Estate Fund in April 2024 of \$5,000. Received a grant from the Community & Youth Fund in October 2024 of \$5,000.		
6. Who can apply			
Yes	Community organisation		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
No	Has the organisation completed the funding outcomes report?		

8. Application process	
Yes/No	Was this application received inside funding round?
Yes/No	Is this application form complete?
Yes/No	Is the applicant speaking to their grant application?
Staff Recommendations	
<p>This grant requests supports the completion of Stage 1 of this project. Applicant has not supplied quotes for work covered by the grant, however the initial budget shows the shortfall.</p> <p>Fully funding would secure the success of the project, but the board should note that this project has received multiple sources of Council funding to date.</p>	
Funding Options:	
Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Māori Standing Committee priorities and can clearly measure impact outcomes.
Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

<i>Committee/Board</i>	Martinborough Community Board		
<i>Fund</i>	Community Development Fund		
<i>Applicant</i>	Martinborough Business Association		
<i>Project title</i>	CCTV Repair & Maintenance		
<i>Amount Requested</i>	\$ 1,500		
2. Scope			
One-off	On-going		
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
No	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
No	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
Yes	increase community collaboration and resilience.		
No	support social innovation.		
No	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes/No	<i>Has applied for a grant in the last 3 years?</i> Received a grant from Martinborough Community Board – Community Development Fund in September 2023 of \$500.		
6. Who can apply			
No	Community organisation		
No	Marae committee		
Yes	A group of individuals		
No	An individual		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
No	Has the organisation completed the funding outcomes report?		

8. Application process	
Yes	Was this application received inside funding round?
Yes	Is this application form complete?
Yes	Is the applicant speaking to their grant application?
Staff Recommendations	
Applicants are requesting funding below \$1,500 and therefore are not required to supply more detailed financial information.	
Funding Options:	
Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Māori Standing Committee priorities and can clearly measure impact outcomes.
Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

<i>Committee/Board</i>	Martinborough Community Board		
<i>Fund</i>	Community Development Fund		
<i>Applicant</i>	The Trees of Martinborough Group		
<i>Project title</i>	Park Bench for Tree planting area		
<i>Amount Requested</i>	\$ 5,175 (incl. GST)		
2. Scope			
	One-off	On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
Yes	support communities to transition to a low emissions and sustainable economy.		
No	build our community's capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
No	increase community collaboration and resilience.		
No	support social innovation.		
Yes	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes	Has applied for a grant in the last 3 years. Received a grant from the Martinborough Community Board Community Development Fund in September 2023 of \$500		
6. Who can apply			
Yes	Community organisation		
No	Marae committee		
Yes	A group of individuals		
No	An individual		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		

No	Has the organisation completed the funding outcomes report?
8. Application process	
Yes	Was this application received inside funding round?
No	Is this application form complete?
Yes	Is the applicant speaking to their grant application?
Staff Recommendations	
There are no quotes for the items applied for. There are no annual accounts supplied. The applicants have returned a grant accountability form for the previous grant.	
Funding Options:	
Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Māori Standing Committee priorities and can clearly measure impact outcomes.
Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

<i>Committee/Board</i>	Martinborough Community Board		
<i>Fund</i>	Community Development Fund		
<i>Applicant</i>	Ruakokopatuna Settlers Association		
<i>Project title</i>	purchase 6 tables and 30 chairs for hall		
<i>Amount Requested</i>	\$ 1,820		
2. Scope			
One-off		On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
No	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
No	work creatively and collaboratively with others for our diverse communities.		
No	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
No	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
Yes	increase community collaboration and resilience.		
No	support social innovation.		
No	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
No	Has applied for a grant before?		
6. Who can apply			
Yes	Community organisation		
No	Marae committee		
No	A group of individuals		
No	An individual		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
Not Required	Has the organisation completed the funding outcomes report?		

8. Application process	
Yes	Was this application received inside funding round?
No	Is this application form complete?
Yes	Is the applicant speaking to their grant application?
Staff Recommendations	
More information has been requested; recent annual accounts (because the request is over \$ 1,500) and a quote and or budget for the equipment.	
Funding Options:	
Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Māori Standing Committee priorities and can clearly measure impact outcomes.
Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

10.3 ROAD NAMING APPLICATION - 40 GREY STREET, MARTINBOROUGH. 'WAROU LANE'

Author: Matthew Gulson, Graduate Planner
Authoriser: Russell O'Leary, Group Manager, Planning and Regulatory
File Number:
Applicant: Adam Greenland
Owner: Adam Greenland
Proposal: Naming of private road
Location: 40 Grey Street, Martinborough [Lot 1 DP 571835]

PURPOSE

To seek the Martinborough Community Boards consideration and approval of the name 'Warou Lane' for a proposed Private Road/right of way as part of a 4-lot residential subdivision.

EXECUTIVE SUMMARY

Adam Greenland has made a road naming application to the South Wairarapa District Council, with the preferred road name being 'Warou Lane'. Mr Greenland is currently undertaking a 4 lot subdivision at 40 Grey Street, Martinborough.

Council has authority to accept or reject suggested names of roads/rights of way in the South Wairarapa District pursuant to Section 319(1)(j) of the Local Government Act 1974.

RECOMMENDATIONS

The officer recommends *the Martinborough Community Board:*

1. Receive the '*Proposed naming of a new Private Road, at 40 Grey Street, Martinborough*' Report
2. Consider and approve the proposed naming of 'Warou Lane' for the new Private Road at 40 Grey Street, Martinborough

BACKGROUND

Adam Greenland seeks to name a new Private Road which forms part of a 4 lot residential subdivision at 40 Grey Street, Martinborough. Please find the two appendices below that contain the subdivision scheme plan and site location.

There is no list of pre-approved road names for Featherston. The applicant submitted a road name application with three options, with the preferred option being use 'Warou Lane'. Mr Greenland has provided detailed information regarding the nesting and prominence of Swallows or Warou at the subject site, which provides important context for the proposed road name.

The chosen suffix is 'Lane' which meets the road naming policy for Private Roads. The other options are also appropriate in my opinion and when assessed against the Council's Road Naming Policy. Council has delegated to community boards the authority to approve road names. This report is required to give the Martinborough Community Board an opportunity to review and approve the proposed road name.

DISCUSSION

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names.

The names are to be listed in order of preference with a brief statement of their significance.

OPTIONS

Option 1

- Warou Lane

Option 2

- Kārikirana Way

Option 3

- Roiata Ara

CONSIDERATIONS

Financial

Mr Greenland has paid the appropriate road naming application fee and will meet the cost of installing signage as part of undertaking the subdivision. Therefore, there is no financial impact.

Climate Change

There are no positive or negative effects on climate change from this decision.

Policy Considerations

The following is an assessment Mr Greenland's preferred road naming against Council's criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy).

4.3.1 There must not be another road with the same name in the South Wairarapa District emergency services area; this includes the same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.

There are no roads in the district that use names that have been provided by the applicant in this application.

4.3.2 Identical names with different spellings will not be accepted (e.g. Beach, Beech).

No issue identified.

4.3.3 *The name should have significant local content or meaning.*

Mr Greenland provided the following rationale for the preferred road name: (Warou Lane)

‘Welcome Swallows have been nesting at the property for many years, for all my tenure at 40 Grey Street, raising three broods between Aug & Feb. They reuse their nests which are attached to rafters in the open barn. They are not pests even though an introduced species and have given much enjoyment and long-term pleasure to me and my guests. Over many years the Swallows have been my companions, and I have enjoyed their migration and annual nesting. They are the harbinger of spring, of warmer weather and of hope in the coming of a new year. This reflects my own migration journey from the N Hemisphere to the South in search of new and exciting opportunities.’

I note Mr Greenland’s insights provide substantial context to the proposed preferred road name and I consider this more than sufficient in regard to policy section 4.3.3

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac’s can be difficult to display on the map.*

‘Warou Lane’ is two words and 9 letters in total. The right of way will service a small number of properties; hence the small size of the name is appropriate.

4.3.5 *The end name for the roadway should be one that most accurately reflects the type of roadway that it is.*

Preferred name considered appropriate.

4.3.6 *All private roads and rights-of-ways serving more than four lots are to have the suffix “Lane” or “Way”.*

Preferred name considered appropriate.

4.3.7 *Where the road is continuation of an existing named road or will in the future link to an existing named road, then the current road name will automatically apply.*

The Private Road or right of way is not likely to be extended.

CONCLUSION

- The applicants preferred road name (Warou Lane) is appropriate and is in accordance with the SWDC Road Naming Policy
- I recommend the name ‘Warou Lane’ be approved as the name of the Private Road shown in Appendix 1

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

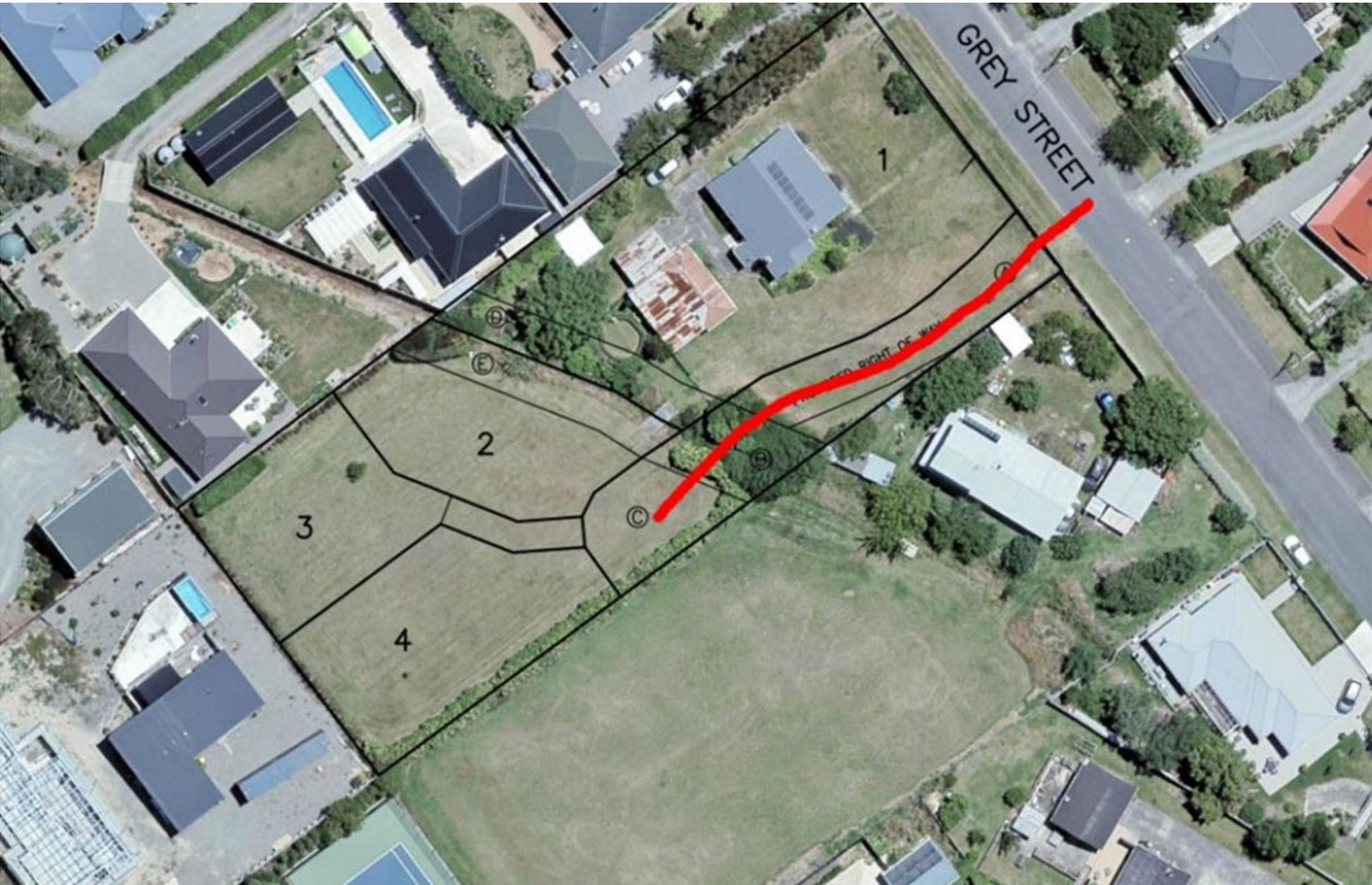
1. A Local authority must, in the course of the decision-making process,

- a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 – Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Councils Road Naming policy .
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	As the applicant's preferred name uses Te Reo, I have corresponded with the Councils Pou Māori or Māori Adviser – N Hooper. Ms Hooper has advised the spelling and use of 'Warou' in this case is appropriate. Ms Hooper notes that some topics or words can be considered inappropriate but in this case are considered fitting and an appropriate use of Te Reo. This application will also be presented to the Māori Standing Committee for their comment, their next meeting is 11 th March 2025.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	No identified health and safety implications

APPENDICES

- Appendix 1** Private Road/Right of Way Alignment RM210216
- Appendix 2** Site location (40 Grey Street, Martinborough)



11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.1 COMMUNITY DEVELOPMENT FUND REPORT

Author: Robyn Ramsden, Community Democracy Advisor

Authoriser: Matt Vins, Manager, Corporate Support

File Number: n/a

PURPOSE

To inform *community board members* of the most recent income and expenditure information of the Community Development Fund.

EXECUTIVE SUMMARY

- The income and expenditure report of the Community Development Fund is to period ending 31 January 2025. The Community Development Fund balance is \$10,320.
- The Swimming Pool Fund Account balance as of 31 January 2025 is \$ 15,269.
- The Pain Farm – Statement of Financial Performance report is for the period ended 31 January 2025 shows the total funds available is \$431,391.

BACKGROUND

The Community Development Fund Report is supplied to the community board to ensure clear and transparent use of South Wairarapa District Council funds. Funds are used to support the ordinary operation of the community board and provide a grant fund for the community.

The [terms of reference](#) for South Wairarapa District Council Community Boards outlines in section 4 Delegations the provision of the following:

South Wairarapa community boards have the following powers of delegations:

The delegation for discretionary spend on projects and community grants.

In section 5 Responsibilities “They control local funds for making grants to individuals and groups for community purposes.”

See the terms of reference for other non-financial delegations.

DISCUSSION

Members can request clarification of the Community Development Fund report through the Advisor, Community Governance.

APPENDICES

Appendix 1 Community Development Fund to 31 January 2025

Appendix 2 Pain Estate Statement fo Financial Performance to 31 January 2025

Martinborough Community Board Community Development fund for the Period Ended 31 January 2025

Allocation Grants Annual Budget 2024-25	\$ 15,180
Unused funds from 2023-24	\$ 10,813
Less Expenditure 2024/25 (Funds Uplifted)	
Aug-24	
	\$ -
Sep-24	
MCB2024/38 - One Source Limited Flags	\$ 729
Oct-24	
Nov-24	
MCB2024/57 - Martinborough Museum Trust	\$ 2,000
MCB2024/57 - Nuku Ora	\$ 1,000
MCB2024/57 - Whanau Manaaki Association	\$ 500
MCB2024/57 - Digital Seniors Trust	\$ 1,500
Dec-24	
MCB2024/69 - Divine River NZ Trust workshops	\$ 1,000
MCB2024/69 - Tuturumuri Hall Society Inc. First aid	\$ 1,000
MCB2024/69 - SPCA Masterton operational	\$ 750
MCB2024/51 - Traffic services Santa parade	\$ 1,570
Jan-25	
MCB2024/51 - Santa Parade	\$ 370
Less funds granted and uplifted to 31 January 2025	\$ 10,419
Balance as at 31 January 2025	\$ 15,575
Less funds not uplifted from previous Community meetings as at 31 January 2025	
MCB2024/57 - Kuranui College Kapahaka - Meeting 17/10/24	\$ 1,000
MCB2024/57 - Martinborough Playcentre equipment- Meeting 17/10/24	\$ 1,000
MCB2025/07 - Wairarapa Balloon Festival	\$ 2,500
MCB2025/10 - 4 Flags Onesource	\$ 450
MCB2025/11 - AED Map printing and morning tea	\$ 150
MCB2025/12 - Event at Pump track and pool	\$ 155
Less committed funds not uplifted from previous community meetings	\$ 5,255
Community Fund Account balance as at 31 January 2025	\$ 10,320

Martinborough Community Board General Expenses for the Period Ended 31 January 2025

Annual Budget 2025	2,024
Less Expenditure 31 January 2025	
Jul-24	
Colour copies poster (A Brown)	2
Local Governmen 104173/03 Community Boards Executive Committee levy 202	275
The Martinborough 104429/01 Pain Farm meeting advertising	290
The Martinborough 104429/02 credit for over charge	- 45
Aug-24	
Poster printing (A Brown) 10(A4) x.30c 4(A3)	4
Nov-24	
Poster printing 6x A4	2
Dec-24	
Brown, Angela - Emergency Hub Open Day	
Jan-25	
Brown, A - Meet the Councillors	40
Less funds granted and uplifted to 31 January 2025	569
Balance as at 31 January 2025	1,455

Martinborough Community Board
Swimming Pools fund for the Period Ended 31 January 2025

Unused funds from Martinborough Swimming Club	\$	15,269
Less Expenditure 2024/25 (Funds Uplifted)	\$	-
Less funds granted and uplifted to 31 January 2025	\$	-
Balance as at 31 January 2025	\$	15,269
Less funds not uplifted from previous Community meetings as at 31 January 2025	\$	-
Less committed funds not uplifted from previous community meetings	\$	-
Swimming Pools Fund Account balance as at 31 January 2025	\$	15,269

Pain Farm - Statement of Financial Performance
For the Period Ended 31 January 2025

Description	2024/25 YTD Actuals January	2024/25 Full Year Budget	2024/25 Total Percentage spent
Income			
Cottage and house rental income	29,450	115,539	55%
Farm rental and rates contribution	33,874		
Interest income	13,379	-	
Landfill Lease	-	-	
Total Income 2024-25 year to date	76,704	115,539	
Expenditure			
General expenses	-	3,132	0%
Repairs & maintenance	4,571	11,701	39%
202408 A F Scott Contracting 104502/01 Boundary fence and flood gate Pain farm	1,500		
202408 A F Scott Contracting 104503/01 Re batten road fence boundary Pain farm	1,000		
202408 Rentokil Initia 104593/01 Pain Farm 01/09/24 - 30/11/24	625		
202408 Rentokil Initia 103642/01 Prepayments	416		
202410 104720/01 Pain Farm Fix Curtain Rod	225		
202411 B W O'Brien and 104920/01 Pain Farm Heat Pumps Service	143		
202411 Rentokil Initia 105317/01 Pain Farm 1-12-24-28-2-24	625		
202412 105519/01 Pain Farm Cottang & Homestead- 2 smoke allarm	37		
Grounds maintenance	725	7,095	10%
202410 104813/01 Pain Farm driveway mowing	414		
202412 105443/01 Pain Farm driveway mowing Nov - Dec 2024	311		
Repairs & maintenance (Buildings)	210	5,220	4%
202410 105004/01 Pain Farm cottage broken door	210		
Grants	-	-	0%
Insurance	4,749	5,391	88%
202308 Marsh Limited Material Damage 01/7/24 - 01/7/25	4,749	5,391	
Overhead allocation/Personnel costs	8,401	18,101	46%
202406 Overhead allocation/Personnel costs - July 2024- October 2024	8,401	18,101	
Rates payable	15,146	15,203	100%
202308 Rates 2024-2025	15,146	15,203	
Total Expenditure 2024-25 year to date	33,802	65,843	
Net Surplus/(Deficit) Year to Date	42,902	49,696	
Pain Farm - Statement of Accumulated Funds			
As at 31 January 2025			
Opening balance 1 July 2024	418,721		
Total surplus/(deficit) year to date	42,902		
Closing balance 31 January 2025	461,623		
Less committed funds			
Insurance claim Income ringfenced for Garage replacement or other improvements	30,232		
Total funds available	431,391		
Commentary			
* Interest income is calculated at 5.15% of opening balance.			
* Balance of insurance claim \$30,232.00 received in 22/23 is ringfenced for improvements.			
* Rates include the full year.			
* Income of \$6,733.50 for the Landfill Lease will be included in Q4 report.			
* Income totals shown as information is sensitive to the tenants. Could be included in a publicly excluded report if requested.			

11.2 ACTION ITEMS REPORT

Author: Robyn Ramsden, Community Democracy Advisor

Authoriser: Matt Vins, Manager, Corporate Support

File Number: n/a

PURPOSE

To present the Martinborough Community Board with updates on actions and resolutions to 5 March 2025.

RECOMMENDATIONS

1. That the Martinborough Community Board receive the Action Items Report.

EXECUTIVE SUMMARY

- Action items from recent meetings are presented to the Martinborough Community Board for Information. The Chair may ask Council officers for comments and all members may ask Council officers for clarification and information through the Chair.
- If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

APPENDICES

Appendix 1 **Action Items Table**

Number	Raised Date	Responsible Manager	Action or Task details	Status	Notes
436	5-Dec-24	S Corbett	Request to locate the map of there the doggie doo bins are.	Open	
25/04	13-Feb-25	P Gardner	request report be renamed to 'Community Development Report'	Open	
25/05	13-Feb-25	P Gardner	request to add lines on operational expenses.	Open	13/2/25: If changes are made to one Report, they must be made to all reports. All the reports have just been updated.
25/06	13-Feb-25	P Gardner	request staff to follow up with outstanding grants to be collected.	Open	20250213_MCB_Appendix_2024-25 COMMUNITY BOARD REPORTS -MCB - DECEMBER 24.pdf 25/2/25: Finance have been working through the outstanding lines, with positive progress made.
25/08	13-Feb-25	MCB	request from the CEO that that the Martinborough Community Board identify which capital expenditure to apply the insurance from the garage to.	Open	
25/12	13-Feb-25	MCB	Angela will contact Wairarapa Balloon Festival.	Actioned	14/2/25: Email sent. Actioned.

As of 5 March 2025

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON'S REPORT

Author: Storm Roberston, Mr

Authoriser: Paul Gardner, Group Manager, Corporate Services

File Number:

PURPOSE

To inform *the Martinborough Community Board* of the Chairperson's Report.

RESOLUTION

That the Martinborough Community Board received the Chairperson's Report.

1. Pain Estate, this is a standing item, however we have requested an update from Council on the current status of activity and in particular relating to the status of the Trust
2. Local Waters Done Well, there is a consultation document now out and Boards members should have read it and take opportunities in this meeting to raise any points
3. Details of the Ideas Workshop we are planning, to take place in second half of March / Early April. This was a topic raised by a number of residents during our December 'Meet the Community Board' session. We will kick this off with a number of invited guests and the Golf Club has allowed us to hold the event there
4. The use of Town Hall and Supper room. There have been a number of comments to MCB members about the use of these assets. Do we need to look deeper into how these assets are being used?
5. While this item may be covered in Aidan's report, there is concern at the delays with the Pedestrian lighting project and particularly the two locations that were initially identified as Health & Safety issues. Aidan has advised his report will be available to us for the meeting. The report may contain many of the answers we are seeking

APPENDICES

Nil

13 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mātou katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe