



# **AGENDA**

## **Greytown Community Board Wednesday, 28 May 2025**

**I hereby give notice that a Greytown Community Board meeting will be held on:**

**Date: Wednesday, 28 May 2025**

**Time: 7:00 pm**

**Location: WBS Room, Greytown Town Centre, 89 Main  
Street, Greytown**

**Janice Smith  
Chief Executive Officer**



## Order Of Business

<b>1</b>	<b>Karakia Timatanga – Opening .....</b>	<b>4</b>
<b>2</b>	<b>Apologies .....</b>	<b>4</b>
<b>3</b>	<b>Conflicts of Interest .....</b>	<b>4</b>
<b>4</b>	<b>Acknowledgements and Tributes.....</b>	<b>4</b>
<b>5</b>	<b>Public Participation .....</b>	<b>4</b>
<b>6</b>	<b>Actions from Public Participation.....</b>	<b>4</b>
<b>7</b>	<b>Urgent Business.....</b>	<b>4</b>
<b>8</b>	<b>Confirmation of Minutes .....</b>	<b>4</b>
	Greytown Community Board - 2 April 2025 .....	4
	8.1 Minutes of the Greytown Community Board Meeting held on 2 April 2025 .....	5
<b>9</b>	<b>Matters Arising from Previous Meetings .....</b>	<b>14</b>
<b>10</b>	<b>Decision Reports from Chief Executive and Staff .....</b>	<b>15</b>
	10.1 Income and Expenditure Report .....	15
	10.2 Community Development Grant Report - May 2025.....	19
<b>11</b>	<b>Information Reports from Chief Executive and Staff.....</b>	<b>23</b>
	11.1 Action Items Report.....	23
<b>12</b>	<b>Chairperson Reports.....</b>	<b>25</b>
	12.1 Chairperson Report .....	25
<b>13</b>	<b>Karakia Whakamutunga – Closing.....</b>	<b>27</b>

**1 KARAKIA TIMATANGA – OPENING**

Kia hora te marino  
Kia whakapapa pounamu te moana  
Hei huarahi mā tātou i te rangi nei  
Aroha atu, aroha mai  
Tātou i ā tātou katoa  
Hui ē! Tāiki ē!

May peace be widespread  
May the seas be like greenstone  
A pathway for us all this day  
Let us show respect for each other  
For one another  
Bind us all together!

**2 APOLOGIES****3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 ACTIONS FROM PUBLIC PARTICIPATION****7 URGENT BUSINESS****8 CONFIRMATION OF MINUTES**

Greytown Community Board - 2 April 2025

**8.1 MINUTES OF THE GREYTOWN COMMUNITY BOARD MEETING HELD ON 2 APRIL 2025**

**Author:** Shanin Brider, Advisor, Community Governance

**Authoriser:** Stefan Corbett, Group Manager, Infrastructure and Community Operations

**File Number:**

**RECOMMENDATIONS**

1. That the minutes of the Greytown Community Board meeting held on 2 April 2025 are confirmed as a true and correct record.

**APPENDICES**

**Appendix 1 Minutes of the Greytown Community Board Meeting held on 2 April 2025**

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL  
GREYTOWN COMMUNITY BOARD  
HELD AT THE WBS ROOM, GREYTOWN TOWN CENTRE, 89 MAIN STREET, GREYTOWN  
ON WEDNESDAY, 2 APRIL 2025 AT 7:00 PM**

**PRESENT:** Louise Brown (Chair), Warren Woodgyer, Jo Woodcock, Neil Morison, Cr Aaron Woodcock, Cr Martin Bosley

**APOLOGIES:** Cr Martin Bosley (late time) Aaron Woodcock.

**IN ATTENDANCE:** Stefan Corbett (Manager), Robyn Ramsden (Advisor, Community Governance)

**PUBLIC FORUM:** Steffen Kreft, Jim Hedley,

**CONDUCT OF BUSINESS:** This meeting was held in the WBS Room, Greytown Town Centre, 89 Main Street, Greytown and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 7:00pm to 8:47pm except where expressly noted.

**OPEN SECTION**

**1 KARAKIA TIMATANGA – OPENING**

Louise Brown opened the meeting.

**2 APOLOGIES**

**MOTION**

**COMMITTEE RESOLUTION GCB2025/06**

**Moved:** Mrs J Woodcock

**Seconded:** Mr N Morison

That Greytown Community Board resolved to accept the apologies from Cr. Woodcock and accept the late apologies from Cr. Bosley.

**CARRIED**

**3 CONFLICTS OF INTEREST**

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

**4 ACKNOWLEDGEMENTS AND TRIBUTES**

L Brown acknowledged Mike Grey, who was attending, who recently received the Kings Service Medal for his services to local government and the community.

## 5 PUBLIC PARTICIPATION

### Steffen Kreft – grant application

Mr Kreft is an illustrator and film maker. He works at the Bakehouse working space in Featherston where there is a white wall that needs to be painted. The designer is working on the final design, but the concept involves plants and animals with a Booktown element. The plan is to stencil the art work onto the white wall and invite people visiting for Booktown to paint the mural. After the Booktown weekend the intention is to tidy up the painting and draw in the pencil lines with black paint. Some funding has come from Booktown \$1,000. They have also applied to Featherston Community Board.

The Board would like to see the artists original colour scheme preserved.

### Jim Hedley – rates and the long-term plan

Jim read from his notes. Jim is disputing the Long-term plan process. There should be a difference between urban and rural ratings. The current plan will result rural ratepayers paying more than the urban ratepayers. Rural don't have the same need as urban as they can provide for themselves. He wants urban residents to pay the true cost.

### Frank Minehan – yellow lines on McMaster Street (read from letter)

Email as read by Louise. Mr Minehan is requesting that the yellow no parking lines outside No.7 McMaster Street are removed in favour of another parking space.

## 6 ACTIONS FROM PUBLIC PARTICIPATION

<b>GCB2025/07</b> – request email from Mr Minehan is forwarded to S Corbett to consult with roading manager.
--

<b>GCB2025/08</b> – request Council provide chairperson with a breakdown as to urban versus rural rating allocation including pie charts.
---

7:32pm Cr. Bosley arrived.

## 7 URGENT BUSINESS

### MOTION

#### COMMITTEE RESOLUTION GCB2025/09

**Moved:** Ms L Brown

**Seconded:** Mr N Morison

That Greytown Community Board resolved to accept the draft 'Income and Expenditure Report' to period ending 31 March 2025' to the Agenda under Item 10.1 item of urgent business that cannot wait until the next meeting on 28 May.

**CARRIED**

## 8 CONFIRMATION OF MINUTES

#### COMMITTEE RESOLUTION GCB2025/10

**Moved:** Mr N Morison

**Seconded:** Mr W Woodgyer

That the minutes of the Greytown Community Board held on 5 February 2025 are confirmed as a true and correct record.

**CARRIED**

## 9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

## 10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

### 10.1 INCOME AND EXPENDITURE REPORT

#### COMMITTEE RESOLUTION GCB2025/11

**Moved:** Ms L Brown

**Seconded:** Mrs J Woodcock

1. That *the Greytown Community Board* receive the Income and Expenditure Report date ending draft 31 March 2025 28 February 2025.

**CARRIED**

Chairperson confirms that G Vidulich has been paid. The main street barrel maintenance continues after her retirement. The new group are growing their own plants so the project can be self-maintaining.



2. That the Greytown Community Board agree to advocate for prospective community projects and promote a grants allocation prior to the financial year end.

Resolution not put.

## 10.2 GRANT ACCOUNTABILITY REPORT - GREYTOWN COMMUNITY BOARD

### COMMITTEE RESOLUTION GCB2025/12

**Moved:** Ms L Brown

**Seconded:** Mrs J Woodcock

1. That *the Greytown Community Board* receive the Grant Accountability Report.

**CARRIED**

### COMMITTEE RESOLUTION GCB2025/13

**Moved:** Cr M Bosley

**Seconded:** Mr W Woodgyer

2. That *the Greytown Community Board* approve accountability reporting as a mechanism in the future for tracking outcomes associated with grants.

**CARRIED**

## 10.3 COMMUNITY DEVELOPMENT GRANT REPORT

### COMMITTEE RESOLUTION GCB2025/14

**Moved:** Cr M Bosley

**Seconded:** Mr N Morison

1. That *the Greytown Community Board* receive the Community Development Grant Report.

**CARRIED**

### COMMITTEE RESOLUTION GCB2025/15

**Moved:** Ms L Brown

**Seconded:** Cr M Bosley

2. That *the Greytown Community Board* to confirm ratify the unanimous decision made over email to grant the Wairarapa Balloon Festival \$1,000 from the Community Development Fund.

**CARRIED**

### COMMITTEE RESOLUTION GCB2025/16

**Moved:** Mr N Morison

**Seconded:** Mrs J Woodcock

3. *That the Greytown Community Board to confirm ratify the by quorm made over email to grant the Festival of Christmas \$2,500 from the Community Development Fund.*

In Favour: Ms L Brown, Mr W Woodgyer, Mrs J Woodcock and Mr N Morison

Against: Nil

Abstained: Cr M Bosley

**CARRIED 4/0CARRIED**

#### **COMMITTEE RESOLUTION GCB2025/17**

**Moved:** Mr N Morison

**Seconded:** Mrs J Woodcock

4. *That the Greytown Community Board approve the application from **Steffen Kreft** for **\$ 1,000** to support a Booktown mural in Featherston from the Community Development Fund.*

Condition that they stick with the colour scheme decided by the artist. (Colour by numbers).

**CARRIED**

## **11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**

### **11.1 LOCAL BODY ELECTIONS 2025**

Question – members asked if the Board meetings stop after 11 July.

Staff assured the Board that meetings would continue as per the previously approved schedule. Discussion on Community Board articles going to the Greytown Grapevine. There will be more information coming about this activity.

### **11.2 ACTION ITEMS REPORT**

537 – Louise to write to artist to reopen his work and bring back to Louise and Bosley. Keen to achieve this before the end of triennium.

240 – staff to investigate.

250 – staff to check Greytown Community Board minutes from November 2022.

429 - closed

## **12 CHAIRPERSON REPORTS**

### **12.1 CHAIRPERSON REPORT**

<p><b>COMMITTEE RESOLUTION GCB2025/18</b></p> <p><b>Moved: Mrs J Woodcock</b>  <b>Seconded: Cr M Bosley</b></p> <p>1. That the Greytown Community Board receive the Chairperson Report.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION GCB2025/19</b></p> <p><b>Moved: Mrs J Woodcock</b>  <b>Seconded: Mr N Morison</b></p> <p>2. That the Greytown Community Board approve ringfence up to \$5,000 for the Arbor Day Celebrations on 3 July 2025; work on the reserve, creation of flags, creation of anniversary bags, celebratory tea for attendees, cost of trees and possible cost of irrigation to be paid upon invoice or receipts with an expense claim form from Community Board members from the Community Development Fund.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION GCB2025/20</b></p> <p><b>Moved: Mr N Morison</b>  <b>Seconded: Mrs J Woodcock</b></p> <p>3. That the Greytown Community Board approve ringfence up to \$1,000 for Matariki Celebration and breakfast to be paid upon invoice or receipts with an expense claim form from Community Board members from the Community Development Fund.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION GCB2025/21</b></p> <p><b>Moved: Mrs J Woodcock</b>  <b>Seconded: Mr W Woodgyer</b></p> <p>4. That the Greytown Community Board approve to ringfence up to \$1,000 for Volunteer Expo advertising costs and refreshments and other expenses to be paid upon invoice or receipts with an expense claim form from Community Board members from the Community Development Fund.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>Updates on events – see report. 135<sup>th</sup> Anniversary of Arbor Day.</p>
<p>Long Term Plan</p> <p>The submission to expand Arbor Reserve has already been approved by the Board. Presenting options to rezone the Red Barn space if the area becomes available into Reserve so that it can be added to Arbor Reserve. Endorsement has been sought from Red Robin's and Lions. L Brown to send around final submission text to Board before LTP closes on Sunday.</p>
<p>Heritage Lighting in Greytown</p>

<p>Maintaining Heritage Lighting. The main street has lost fixtures due to accidents and NZTA have replaced them with modern lights within Heritage district. Of the Heritage lights some had an image inside the circle. Council had agreed to supply suitable blubs.</p> <p><b>GCB2025/22</b> - request staff supply Greytown Community Board with the previous action point to keep the Heritage Lights inside the Heritage Zone.</p> <p>Check List – Council agreement to supply blubs.</p> <p><b>GCB2025/23</b> - request S Cobertt to follow up that heritage light poles return to Heritage Status area.</p>
<p>Engagement with Community Groups</p> <p>Rotary will be take back the running the Greytown Santa Parade. L Brown to set up a meeting the interested parties to set out requirements for Santa Parade.</p>
<p><b>MOTION</b></p> <p><b>Moved: Mr W Woodgyer</b>  <b>Seconded: Mrs J Woodcock</b></p> <p>That Greytown Community Board resolved that Motion to ringfence up to \$1,000 to contribute to the community run of the Christmas Parade in Greytown lands trust, to be paid to invoice or expense claim by the Greytown Community Board.</p>

## 13 MEMBER REPORTS

### 13.1 NOTICE OF MOTION - NEIL MORISON'S MEMBERS REPORT

<p><b>COMMITTEE RESOLUTION GCB2025/24</b></p> <p><b>Moved: Ms L Brown</b>  <b>Seconded: Mr W Woodgyer</b></p> <p>1. That the Greytown Community Board receive the members report.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>COMMITTEE RESOLUTION GCB2025/25</b></p> <p><b>Moved: Mrs J Woodcock</b>  <b>Seconded: Mr W Woodgyer</b></p> <p>2. That the Greytown Community Board agree to replace the Historic Site sign at Arbor Reserve.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>Discussion – The original sign was erected in 2005 by Lionesses and Lions. Was knocked over at some point and has since been lost. There have been discussions with Red Robin's and Lions to support having the sign restored on the site. Costs to replace the sign to follow.</p>

**14 KARAKIA WHAKAMUTUNGA – CLOSING**

R Ramsden closed the meeting with a karakia.

The meeting closed at 8:47pm.

[Type here for Appendices if required.](#)

**Confirmed as a true and correct record.**

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

**9       MATTERS ARISING FROM PREVIOUS MEETINGS**

## 10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

### 10.1 INCOME AND EXPENDITURE REPORT

**Author:** Nicki Ansell, Lead Advisor, Policy & Projects

**Authoriser:** Matt Vins, Manager, Corporate Support

**File Number:** N/A

#### PURPOSE

To inform the members of the income and expenditure of the Greytown Community Board

#### EXECUTIVE SUMMARY

- The Greytown Community Board has \$27,192 available for grants and community work.

#### RECOMMENDATIONS

That *the Greytown Community Board* receive the Income and Expenditure Report for date ending 30 April 2025.

#### BACKGROUND

The Income and Expenditure report is supplied to the Greytown Community Boards to ensure a clear and transparent process to the board and community.

#### DISCUSSION

The attachment is supplied by finance to the Advisor, Community Governance who compiles the summary. Any questions should be directed to finance through an action.

#### COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with the <a href="#">Council and Committee Terms of Reference 2023-2025</a> .
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report but the appendix has come from Finance.
State the possible implications for health and safety	None

## APPENDICES

### Appendix 1      2024-2025 Community Board Report - GCB - April



## Greytown Community Board

### Community Development fund for the Period Ended 30 April 2025

<b>Allocation Grants Annual Budget 2024-25</b>	<b>\$</b>	<b>15,180</b>
<b>Unused funds from 2023-24</b>	<b>\$</b>	<b>34,804</b>
<b>Less Expenditure 2024/25 (Funds Uplifted)</b>		
<b>Aug-24</b>		
GCB 2024/19 - Norfolk road Nursery Arbour day saplings	\$	150
<b>Sep-24</b>		
GCB2024/42 - Greytown Early Years Inc	\$	240
GCB2024/40 - Whanau Manaaki Association	\$	1,000
<b>Oct-24</b>		
<b>Nov-24</b>		
GCB2024/21 - Flagmakers - Flagtrax for Anzac day	\$	514
<b>Dec-24</b>		
GCB2024/65 - Friends of Cobblestones - Christmas and New year events	\$	1,000
GCB2024/67 - Greytown Lions club - Grant for wire shed	\$	1,000
GCB2024/63 - Oscar Fenwick - Boxing training camp Fiji	\$	500
<b>Jan-25</b>		
GCB2024/66 - RNZSPCA	\$	500
GCB2024/64 - Greytown school solar panels	\$	1,000
<b>Feb-25</b>		
GCB2022/65 - Flagtrax container (December expense claim)	\$	33
GCB2025/03 - Wairarapa Tai Chi	\$	500
28/02/25 Email - Wairarapa Balloon Society	\$	1,000
<b>Mar-25</b>		
GCB2024/11 - G Vidulich Main street barrel maintenance	\$	16
GCB2024/11 - G Vidulich Main street barrel maintenance - Meeting 21/02/24	\$	85
GCB2023/08 - Gail Vidulich - Materials for Main st barrels	\$	55
GCB2024/41 - Kuranui College Kapahaka	\$	1,000
<b>Apr-25</b>		
GCB2025/17 - S Kreft Community Mural at the Bakehouse	\$	1,000
<b>Capital Expenditure</b>		
25/02/25 - GCB2022/50 - Heritage seat for Greytown - Meeting 13/09/22 -transfer from Parks & Reserves	\$	2,250
<b>Less funds granted and uplifted to 30 April 2025</b>	<b>\$</b>	<b>11,842</b>
<b>Balance as at 30 April 2025</b>	<b>\$</b>	<b>38,142</b>
<b>Less funds not uplifted from previous Community meetings as at 30 April 2025</b>		
GCB2022/13 - Greytown Pool - Second set of three Murals - Meeting 30/03/22	\$	2,000
GCB2022/13 - Lions to Paint Polls - Soldier Memorial Park - Meeting 30/03/22	\$	200
GCB2022/51 - Menz shed - Purchase of new equipment - Meeting 13/09/22	\$	1,000
GCB2024/18 - Catering for Matariki - Meeting 22/05/24	\$	750
GCB2025/19 - Arbor day celebrations - Meeting 02/04/25	\$	5,000
GCB2025/20 - Matariki Celenbration/breakfast - Meeting 02/04/25	\$	1,000
GCB2025/21 - Volunteer Expo - Meeting 02/04/25	\$	1,000
<b>Less committed funds not uplifted from previous community meetings</b>	<b>\$</b>	<b>10,950</b>
<b>Community Fund Account balance as at 30 April 2025</b>	<b>\$</b>	<b>27,192</b>

## Greytown Community Board

### Operational Expenditure for the Period Ended 30 April 2025

<b>Annual Budget 2025</b>	<b>\$ 2,024</b>
<b>Less Expenditure 30 April 2025</b>	
<b>Jul-24</b>	
Local Governmen 104173/03 Community Boards Executive Committee levy 202	\$ 275
<b>Aug-24</b>	
Lamb-Peters Pri 104516/01 Arbor Day colouring competition printing	\$ 125
Ex. Payroll Aug 24 Woodgyer, W - Garden Barn	\$ 215
<b>Oct-24</b>	
Ex. Payroll Oct 24 Brown, L - Cont, to Comm Service Award	\$ 164
Brown, Louise Arbor Day & Flag box	
<b>Nov-24</b>	
Woodcock, Jolene (Arbor Day)	\$ 92
<b>Dec-24</b>	
Brown, Louise Arbor Day & Flag box	\$ 58
<b>Jan-25</b>	
	\$ -
<b>Feb-25</b>	
Flagtrax container GCB2022/65	-\$ 33
<b>Mar-25</b>	
Vidulich G P Reimbursement for goods for Main St barrel	\$ 16
<b>Apr-25</b>	
	\$ -
<b>Less expenditure uplifted to 30 April 2025</b>	<b>\$ 912</b>
<b>Balance as at 30 April 2025</b>	<b>\$ 1,112</b>
<b>Less committed expenditure not uplifted from previous Community meetings as at 30 April 2025</b>	
	\$ -
<b>Less committed expenditure not uplifted from previous community meetings</b>	<b>\$ -</b>
<b>Operational Account balance as at 30 April 2025</b>	<b>\$ 1,112</b>

## Greytown Community Board

### Training expenditure for the Period Ended 30 April 2025

<b>Annual Budget 2025</b>	<b>\$ 1,012</b>
<b>Less Expenditure 30 April 2025</b>	
	\$ -
<b>Less expenditure uplifted to 28 February 2025</b>	<b>\$ -</b>
<b>Balance as at 30 April 2025</b>	<b>\$ 1,012</b>

## 10.2 COMMUNITY DEVELOPMENT GRANT REPORT - MAY 2025

**Author:** Lina McManus, Grants and Funding Coordinator

**Authoriser:** Paul Gardner, Group Manager, Corporate Services

**File Number:** n/a

### PURPOSE

To inform *members* of grant applications for consideration.

### EXECUTIVE SUMMARY

- The Greytown Community Board has received three applications for financial support.
- Two of these applications; Wairarapa Balloon Festival and Greytown Christmas Festival have been agreed to over email and must be ratified at this meeting.

### RECOMMENDATIONS

1. That the Greytown Community Board receive the Community Development Grant Report.
2. That the Greytown Community Board assess the application from the **Kuranui College Girls First XI Football team** for **\$ 1,000** to support their participation in a secondary schools football tournament from the Community Development Fund.
3. That the Greytown Community Board assess the application from **Divine River** for **\$ 1,000** to their workshops and services in Greytown from the Community Development Fund.
4. That the Greytown Community Board assess the application from the **Foundation for Equity and Research NZ** for **\$ 856** to support the Lead the Change Project: Accessibility in Action in Greytown from the Community Development Fund.
5. That the Greytown Community Board assess the application from Greytown resident **James Inwood** for **\$ 3,000** to support his participation at the 2025 Ultra Marathon on behalf of Alzhiemer Wairarapa from the Community Development Fund.
6. That the Greytown Community Board assess the application from **Kia Kaha Hockey Club** in Greytown for **\$ 4,000** to support the cost of affiliation fees to Hockey Wairarapa from the Community Development Fund.
7. That the Greytown Community Board allocates appropriate grant funding in alignment with the Grants Policy from the available Community Development budget of \$27,192.

### BACKGROUND

South Wairarapa District Council is committed to promoting sustainable social, economic, cultural and environmental outcomes within the district. One way to achieve this is to provide community

investment via grants to eligible community groups and projects benefiting the people of South Wairarapa.

The Greytown Community Board has delegated authority to make financial decisions within the allocated and available budget. The Board operates its grant fund in accordance with the Council's Grants Policy. The Grants Policy applies to all grants funded by Council, including Committees and Community Boards.

Community boards are allocated funding for grants through the Long-Term Plan/Annual Plan.

Grant allocations and board expenditure must be made by resolution at a formal meeting.

## DISCUSSION

Under the current Grants Policy, eligibility for Community Board grants include:

- Community organisations, marae committees, school, an individual, or a group of individuals who have come together for a common purpose to benefit the South Wairarapa.
- Whilst the applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought, they should be able to demonstrate that the activity benefits the local community.

Under the current Grants Policy, the following allocation principles are applied:

- We are impartial and treat all applicants fairly.
- We operate transparently while protecting applicant's financial confidentiality
- We provide feedback to unsuccessful applicants so they can learn and know how to improve next time.
- We consider the outcomes of previous funding assistance given by Council.

For the Boards consideration are a total of five applications with a combined request of \$9,856

Summary of applicants below:

### 1. Application from Kuranui College – Girls First XI Football team

The application presented to the board meets criteria for funding. The applicant has applied to other Community Boards for support and the Community and Youth fund – however this fund will not be available until after Local Government Elections. There are known disparities in female participation in sports, and limited access for funding for travel to tournaments. Council has the Rural Sport Travel but these grants cannot be used for tournament/event travel only regular, local competition like Friday night hockey. There are no outstanding accountability forms.

### 2. Application from Divine River Trust

The application presented to the board meets criteria for funding. The service stretches across the district, with the applicant noting benefit and impact to Greytown, Featherston and Martinborough participants. The applicant has applied to the other Community Boards for support. The applicant has included two letters of support from Kuranui College and the Wairarapa Library Service showcasing community endorsement. There are no outstanding accountability forms.

*\*Please note due to technical errors the form completed notes "Featherston" and is duplicated for the board, all supporting documents specific to the GCB application circulated to Council Officers via email 14 May 2025*

### **3. Application from Foundation for Equity and Research**

The application presented to the board meets criteria for funding. The applicant is requesting contribution to support a five-month project, Lead the Change. The project supports members of the Wairarapa disability-focused Community Action Group and include a site visit in Greytown to put their accessibility knowledge to practice in real life. The applicant has detailed how this supports the Boards Outcomes and Three-year plan in detail. The applicant has applied to the other Community Boards for support for their respective site visits. The level funds requested to the Social Return on Investment in the short and long term could be considered significant value for money.

### **4. Application from James Inwood**

The application presented to the board meets some criteria for funding. Individuals are typically eligible for funding up to \$1,500 – any grants awarded are at the discretion of the Board. The Board may wish to consider the level of investment to the outcomes for community proportionally. Whilst the grant will be of benefit to the applicant directly it is noted that the activity will support wider advocacy and understanding of Alzheimer's disease.

### **5. Application from Kia Kaha Hockey Club**

The application presented to the board meets criteria for funding. There are no outstanding accountability forms. As a local club Kia Kaha typically subsidises the cost of affiliation fees to support their members, increasing participation. A former funder has not been able to fund them this year, and with the newly laid turf at Clareville plus other maintenance fees the affiliation costs have risen this year for all players/clubs. There are no outstanding accountability forms.

## **OPTIONS**

The options available to the Board are to:

Fully fund – the Board is confident that the applicant meets criteria and can deliver on proposed outcomes.

Partially fund – the Board is confident that the applicant meets criteria and can likely deliver on proposed outcomes. The board may recommend the applicant collaborate with other funders also, consider funding for success (70-80%).

Conditionally fund – The Board may wish to receive letters of support, a supplier quotation or other key information before proceeding with grant payments.

Defer – if funds are limited you may wish to prioritise and, hold applications for future rounds as needed. Alternatively, the Board may request Council Officers to conduct further due diligence.

Decline – reasons for declining may include limited funds, limited information, includes retrospective costs, overseas expenditure, outstanding accountability report and/or the board declines funding at their own discretion.

## CONSIDERATIONS

### Financial

The Greytown Community Board Grant Fund was allocated to the Community Boards from the Council's Enhanced Annual Plan process. Therefore, the delegation for decision making is with the Greytown Community Board and has no further impact on the Council's AP/LTP, OPEX/CAPEX, rating impact or procurement process.

## COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of no significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with <a href="#">Grant Policy</a> .
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	None

## APPENDICES

### Appendix 1 Greytown Community Board Grants Pack May 2025 - *Under Separate Cover*

## **11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**

### **11.1 ACTION ITEMS REPORT**

**Author:** Nicki Ansell, Lead Advisor, Policy & Projects

**Authoriser:** Matt Vins, Manager, Corporate Support

**File Number:** NA

#### **PURPOSE**

To present the Greytown Community Board with updates on actions and resolutions to 20 May 2025.

#### **EXECUTIVE SUMMARY**

- Action items from recent meetings are presented to the Greytown Community Board for information. The Chair may ask Council officers for comments and all members may ask Council officers for clarification and information through the Chair.
- If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

#### **APPENDICES**

**Appendix 1** GCB Action Items 2025 as of 20 May

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
537	28-Oct-20	Action	GCB	Reconsider the design of new Welcome to Greytown signs following consultation on the 2021-2031 Long Term Plan.	Open	<p>9/6/21: To remain parked until the Long-Term Plan is adopted as the LTP may include budget for place assessment of the three towns, including entrances.</p> <p>4/8/21: To remain parked as the Board would be collaborating on signs to consolidate branding across the district.</p> <p>8/02/23: Action closed at request of the board - to be considered as part of the community planning process.</p> <p>21/2/24: Reopen action. Board is aiming for 3 universal signs at each entrance to the town. Acknowledge NZTA will need to approved signs.</p> <p>2/4/25: Chair to write to artist to reopen his work and bring back to the GCB. Keen to achieve this before the end of triennium.</p>
240	22-May-24	Action	GCB	Chair to update the annual strategy from the website	Open	20/11/24: Chair and Advisor, Community Governance to get sorted before the end of the year.
250	22-May-24	Action	P Gardner	request staff contact the MenzShed to ask about GCB2022/51 Purchase of new equipment.	Open	<p>5/2/25: Under investigation.</p> <p><b>2/4/25: GCB request officers to check Greytown Community Board minutes from November 2022.</b></p>
429	20-Nov-24	Action	P Gardner	Find out if it's possible for the boards to be hired out outside town hall. If so, does it need to be run by SWDC. Needs resolution within 2 weeks.	Open	<p>5/2/25: request from members for the boards to be hireable. Who would oversee? How much for? How is the money collected? Chair to email SWDC Manager's preference.</p> <p>2/4/25: ACTION Closed</p>



## **12 CHAIRPERSON REPORTS**

### **12.1 CHAIRPERSON REPORT**

**Author:** Louise Brown, Ms

**Authoriser:** Matt Vins, Manager, Corporate Support

**File Number:**

#### **PURPOSE**

The purpose of this report is to inform the board of various updates and current community activity in the Greytown Community Board area.

#### **DISCUSSION POINTS**

##### **Topic 1 – Update on Volunteer Expo**

Update on the event, including:

- update on contact with clubs (including how many have confirmed)
- where are we at with expenses to date (and expected)
- advertising for the event to date.

##### **Topic 2 – Update on the 135<sup>th</sup> celebration of the first Arbor Day**

Update on the event, including:

- trees for planting
- irrigation
- flags
- commemorative bags
- catering/food
- invitations to special attendees
- advertisement options.

##### **Topic 3- Matariki event update**

Update on communications around plans for the Matariki event, and what still needs to be put into place.

##### **Topic 4- Plans for the Santa Parade 2025**

Update on meeting with Rotary and Greytown Trustlands around the general future of the Santa Parade (including this year).

##### **Topic 5- General business**

**APPENDICES**

**Nil**

### **13 KARAKIA WHAKAMUTUNGA – CLOSING**

Kua mutu ā mātou mahi  
Mō tēnei wā  
Manaakitia mai mātou katoa  
O mātou hoa  
O mātou whānau  
Aio ki te Aorangi

Our work is finished  
For the moment  
Blessing upon us all  
Our friends  
Our families  
Peace to the Universe