



**MARTINBOROUGH
COMMUNITY BOARD**
Kia Reretahi Tātau

AGENDA

Martinborough Community Board Tuesday, 28 April 2026

I hereby give notice that a Martinborough Community Board meeting will be held

Date: Tuesday, 28 April 2026

Time: 7pm

**Location: Supper Room, Waiinga Centre, Texas Street
Martinborough**

**Janice Smith
Chief Executive Officer**

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES

3 CONFLICTS OF INTEREST

4 ACKNOWLEDGEMENTS AND TRIBUTES

5 PUBLIC PARTICIPATION

6 ACTIONS FROM PUBLIC PARTICIPATION

7 URGENT BUSINESS

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE MEETING HELD ON 16 MARCH 2026

Author: Shanin Brider, Advisor, Community Governance

Authoriser: Stefan Corbett, Group Manager, Corporate Services

RECOMMENDATIONS

1. That the minutes of the Martinborough Community Board meeting held on 16 March 2026 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Meeting held on 16 March 2026

9 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF**10.1 APPLICATIONS TO THE BOARD'S APRIL 2026 FUNDING ROUND****Author:** Shanin Brider, Advisor, Community Governance**Authoriser:** Janice Smith, Chief Executive Officer**PURPOSE**

The purpose of this report is to provide the board with the grant applications received to the Community Development Fund for the April 2026 funding round.

EXECUTIVE SUMMARY

The Martinborough Community Board received 14 applications in this current funding round which opened 23 February and closed 5 April 2026.

Two of these applications have not been presented to the board for the following reasons:

- Round the Vines – Martinborough School fundraiser. Our Grants Policy does not allow for applications for fundraisers, where the profits go to another organisation. Martinborough School is welcome to apply for funding for the same project this fundraiser is intended for
- Mary Gow has applied for a concert series which is taking place in Featherston. The application was better suited for a Featherston Community Board application.

The other 12 applications received have been attached to this report.

Note – The applications included with this report are not conclusive of the details provided by the applicant. The board has had an opportunity to review all supporting evidence, but for privacy reasons, some pages have not been included in the attached summary of applications included in this report's attachment.

The board has a total of \$18,754 to allocate to community groups and individuals in this funding round. The total amount subscribed for funding is \$33,527.

The board is asked to consider the applications received and determine the best use of the funding available for allocation.

RECOMMENDATIONS

That the Martinborough Community Board:

1. Receive the "Applications to the board's April 2026 funding round" report
2. Accept/decline the application from Martinborough Men's Shed for \$4,000 to purchase a shipping container for additional storage requirements
3. Accept/decline the application from Digital Seniors for \$1,500 to provide ongoing support for Martinborough residents
4. Accept/decline the application from Ruakokopatuna Settlers Assn for \$1,200 to provide four wall mounted heaters for their emergency/community hub
5. Accept/decline the application from Age Concern Wairarapa for \$1,830 toward the Martinborough over 65s social connection services

6	Accept/decline the application from Martinborough JAB Rugby for \$1,670 toward the funding of players to attend the Junior Rugby Festival
7	Accept/decline the application from Martinborough Jazz for \$750 to fund the Swingtime in Springtime annual weekend of music
8	Accept/decline the application from Martinborough Squash and Rackets Club for \$2,500 to contribute to the roof repair and repainting project
9	Accept/decline the application from Nic Philip for \$6,877 to fund the Meshcore radio technology development
10	Accept/decline the application from Mastern SPCA for \$1,000 to assist the microchipping programme
11	Accept/decline the application from Social Crust for \$7,500 to assist with operational costs
12	Accept/decline the application from Martinborough School for \$1,950 to fund two terms of musical therapy
13	Accept/decline the application from Martinborough Museum Trust for \$2,000 to fund historic card displays.

BACKGROUND

South Wairarapa District Council is committed to promoting sustainable social, economic, cultural and environmental outcomes within the district. One way to achieve this is to provide community investment via grants to eligible community groups and projects benefiting the people of South Wairarapa.

The Martinborough Community Board has delegated authority to make financial decisions within the allocated and available budget. The board operates its grant fund in accordance with the Council's Grants Policy. The Grants Policy applies to all grants funded by Council, including committees and community boards.

Community boards are allocated funding for grants through the Long-Term Plan/Annual Plan. Grant allocations and board expenditure must be made by resolution at a formal meeting.

DISCUSSION

Under the current Grants Policy, eligibility for community board grants include:

- Community organisations, marae committees, school, an individual, or a group of individuals who have come together for a common purpose to benefit the South Wairarapa.
- Whilst the applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought, they should be able to demonstrate that the activity benefits the local community.

Under the current Grants Policy, the following allocation principles are applied:

- We are impartial and treat all applicants fairly.
- We operate transparently while protecting applicant's financial confidentiality
- We provide feedback to unsuccessful applicants so they can learn and know how to improve
- We consider the outcomes of previous funding assistance given by Council.

OPTIONS

The options available to the board are to fund, partially fund, or decline the applications as they are presented. If declining an application, the board can request further information from the applicant and accept their application to a future funding round if appropriate.

CONSIDERATIONS

Financial

Martinborough Community Board funding was allocated to the community boards from the Council's Annual Plan process. Therefore, the delegation for decision making is with the Martinborough Community Board and has no further impact on the Council's AP/LTP, OPEX/CAPEX, rating impact or procurement process.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of no significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Grant Policy .
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	None

APPENDICES

Appendix 1 Application summary - April 2026

10 CHAIRPERSON REPORTS**11.1 CHAIRPERSON UPDATE****Author:** Shanin Brider, Advisor, Community Governance**Authoriser:** Janice Smith, Chief Executive Officer**PURPOSE**

The purpose of this report is for the chair to update the board on activities and interests they have been involved in since the previous meeting.

EXECUTIVE SUMMARY

- Feedback from Five Towns Trails meeting and next steps
- Preparation of Community Board Plan and consultation process with community
- Initial MARG meeting.

The chair will speak to each topic within the meeting and members can ask questions for clarification if required.

RECOMMENDATIONS

That the Martinborough Community Board resolve to:

- 1 Receive the "Chairperson Update" report

APPENDICES**Nil**

11 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mātou katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe