

# MĀORI STANDING COMMITTEE

23 NOVEMBER 2021

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## AGENDA ITEM 7.4

### SCHEDULE OF ORDINARY MEETINGS FOR 2022

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#### **Purpose of Report**

To provide the Māori Standing Committee with the schedule of ordinary meetings for 2022 that was adopted by Council.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Schedule of Ordinary Meetings for 2022 Report.*
2. *Note the 2022 schedule of ordinary meetings for Council and committees.*
3. *Note that Council has adopted a six-weekly meeting cycle for all Council and committee meetings.*
4. *Agree that the 2022 Māori Standing Committee meeting start time will be 6.00pm.*
5. *Delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Chair as required.*

#### **1. Background**

Each year Council adopts a schedule of Council and committee meetings for the following calendar year. On 17 November 2021 Council agreed to move to a six-weekly meeting schedule and then adopted a schedule of meetings for the 2022 calendar year. Council also endorsed the proposed meeting schedule for presentation to community boards for decision. The 2022 meeting calendar is presented in Appendix 1.

#### **2. Discussion**

##### **2.1 Meeting Provisions**

The schedule must comply with schedule 7, cl 19 of the Local Government Act 2002 which states:

##### ***19 General provisions for meetings***

*(1) A local authority must hold the meetings that are necessary for the good government of its region or district.*

The Local Government Official Information and Meetings Act 1987, Part 7 also specifies the process for calling meetings of the Local Authority.

The meetings must be called and conducted in accordance with the requirements set out in the Local Government Act 2002, and the Local Government Official Information and Meetings Act 1987, as well as the Standing Orders of South Wairarapa District Council.

Additional ordinary, extraordinary, or emergency meetings may be scheduled from time to time in consultation with the Chair and Chief Executive.

## **2.2 Meeting Cycle**

The pre-election period will start on the 8 July 2022 and run through to the 8 October 2022. There is an expectation that the operation of local authorities continues during this period and that elected members continue to have the right to govern and make decisions. Officers have noted Local Government NZ's advice regarding Council decision making on new significant items in the pre-election period, but there is no requirement for territorial authorities to stop meeting.

The newly elected Council and Committees will consider the schedule of ordinary meetings for November and December 2022 as well as for 2023 following the election.

## **2.3 Meeting Times**

The Committee is being asked to set a meeting time for 2021. The meeting time may be changed in the future with sufficient notice.

## **3. Financial Considerations**

There are no financial implications.

## **4. Engagement and Communications**

The Chief Executive and executive leadership team were consulted in the process of creating the 2022 meeting schedule.

The 2022 meeting schedule allows the Chief Executive to properly notify the public of the times and dates of meetings in accordance with Part 7 of the Local Government Official Information and Meetings Act 1987.

The 2022 schedule will be notified on Council's website.

## **5. Appendices**

Appendix 1 – 2022 Schedule of Ordinary Meetings

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

# **Appendix 1 – 2022 Schedule of Ordinary Meetings**