



ASSETS AND SERVICES COMMITTEE Minutes from 24 July 2019

Present:	Councillors Brian Jephson (Chair), Lee Carter, Pam Colenso (from 9:01am), Colin Olds, Mike Gray, Colin Wright and Robyn Ramsden (Featherston Community Board Chair).
In Attendance:	Harry Wilson (Chief Executive), Mark Allingham (Group Manager Infrastructure and Services), Suzanne Clark (Committee Advisor) and for part only Tim Langley (Roading Manager), Michael Chadderton, Paul Smart and Willie Silcock (Fulton Hogan), and Jo Dean (Zero Waste Coordinator).
Conduct of Business:	The meeting was held in the WBS Room, Greytown Town Centre, Greytown and was conducted in public between 9:00am and 11:13am except where expressly noted.

Open Section

A1. Apologies

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/19) to accept apologies from Mayor Viv Napier, Lisa Cornelissen and Leigh Hay.

(Moved Ramsden/Seconded Cr Gray)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

There was no public participation.

A4. Actions from Public Participation

There were no actions from public participation.

A5. Extraordinary Business

There was no extraordinary business.

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A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/20) that the minutes of the Assets and Services Committee meeting held on 19 June 2019 are a true and correct record.

(Moved Cr Wright/Seconded Cr Olds)

Carried

A7. Notices of motion

There were no notices of motion.

B Information and Verbal Reports from Infrastructure and Services Group Manager and Staff

B1. Infrastructure and Services Group Report

Fulton Hogan were in attendance to show members what asset and job management information was available in the RAMM software database so that members could provide feedback on what information they would like access to for monitoring of key performance indicator purposes.

Cr Carter left the meeting at 9:32am.

Cr Gray left the meeting at 9:33am.

Cr Carter returned to the meeting at 9:34am.

Cr Gray returned to the meeting at 9:34am.

Members noted that Mr Wilson's title in the Group Report was incorrect, he was the Chief Executive not Acting Chief Executive.

Mr Allingham discussed an engineering conference attended, reinstatement of roads and footpaths from fibre optic installation by Chorus, water supply noncompliance, operational management of Wellington Water staff, reporting of Lutra recommendations, use of Pain Farm for irrigating treated wastewater, sale of baleage from land irrigated with treated wastewater, housing for seniors, preparation of asset management plans for all Council owned buildings and reserves and stormwater drainage with members.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/21):

1. To receive the Infrastructure and Services Group Report.

(Moved Cr Colenso/Seconded Ramsden)

Carried

2. Action 7: Send an email to the Assets and Services Committee explaining what noncompliance with protozoa in Greytown water supply means; M Allingham
3. Action 8: Review the Infrastructure and Services Group Report KPI's to ensure that the correct survey results are reported; M Allingham
4. Action 9: Fix the spelling mistake in the wastewater service level table in the Infrastructure and Services Group Report; M Allingham
5. Action 10: Provide to the Assets and Services Committee the end-of-lease date for the new Pain Farm lease, and the planned date for irrigating treated wastewater to Pain Farm; M Allingham
6. Action 11: Pass on to GWRC a request from the Assets and Services Committee to clean/attend to the drain by the Featherston Railway Station as

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there have been instances of unacceptable flooding levels in the carpark; M Allingham

7. Action 12: Remove the wording 'low cost housing' from the Infrastructure and Services Report and replace with 'affordable housing'; M Allingham
8. Action 13: Send an email to the A&S Committee explaining why the South Wairarapa District libraries have not received the public access computing upgrade; M Allingham
9. Action 14: Provide an email update to the Assets and Services Committee on what stormwater sumps have been inspected and cleaned and the weight of material taken from each sump; M Allingham

B2. Action Items Report

Members discussed the action items and updates were provided by Council officers.

Mr Allingham undertook to review the proposed speed limit for Cotter Street, as it was understood the current speed management guide only allowed speed limits in multiples of 20km per hour, except with the permission of NZTA.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/22):

1. To receive the Action Items Report.
(Moved Cr Colenso/Seconded Cr Gray) Carried
2. Action 15: Prepare a report on the Featherston flooding event for the Featherston Community Board, with consideration given to outlining the damage caused and rectification action; M Allingham

B3. Zero Waste Coordinator Update

Ms Dean advised that the Wheelie Bin project would be rolled out to the South Wairarapa on the 9 September 2019 and answered members' questions on wheelie bin replacement and pickups under various scenarios.

B4. Water Race Subcommittee

Cr Olds tabled a report from the Water Race Subcommittee and spoke about the process for appointing members to the Subcommittee.

Mr Wilson noted that water races would be a significant and complex piece of work due to the historical nature of the race and current ecological considerations.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/23) to delegate to Cr Olds and the Chief Executive the selection of people to participate in the Water Race Subcommittee.

(Moved Cr Wright/Seconded Cr Olds) Carried

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B5. Glyphosate

Members discussed Council's current use of glyphosate and the Committees agreement for Council not to lead the investigation into weed control alternatives to glyphosate.

Members noted that there was no connectivity between Council reporting and remits supported by elected members at the 2019 LGNZ conference.

Mr Wilson noted that glyphosate had been assessed by the Environmental Protection Agency and was approved for use in NZ. Local Government NZ (LGNZ) remits were not binding on councils, but they formed a unified position for LGNZ to take when lobbying central government on current issues.

ASSETS AND SERVICES COMMITTEE NOTED:

1. Action 16: In the 2019 LGNZ Conference report update to Council outline the key remits supported; Cr Olds, Cr Carter, Mayor Napier

Public Excluded

C. Public Excluded Minutes from 19 June 2019

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2019/24) that the public be excluded from the following parts of the proceedings, namely:

- C1. Receipt and confirmation of the public excluded minutes of the Assets and Services Committee meeting 19 June 2019

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Receipt and confirmation of the public excluded minutes of the Assets and Services Committee meeting 19 June 2019	Good reason to withhold exists under section 7(2)(f)(h)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
f) to maintain the effective conduct of public affairs through- i) the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty.	Section 7(2)(f)(h)

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<p>ii) the protection of such members, officers, employees, and person from improper pressure or harassment.</p> <p>(h) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial)</p>	
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(Moved Cr Olds/Seconded Ramsden)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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