

## **Answers to Questions from Warren Woodgyer**

### **Kuranui Gym**

- What are the terms of agreement Council has in place for this project?
- Who holds the \$1million, on what terms, has any been spent, why has the project not commenced?

*Ministry of Education (MOE) holds the \$1 million tagged against the Kuranui College Gym project along with approx. \$600,000 investment by the Kuranui College Board of Trustees. The project has started and the design phase is well on its way to completion. Delays to the actual construction beginning have been due to cost escalation of the project and the MOE having to secure additional funding for the project. Roll growth classrooms being built directly adjacent have also delayed the start of the gym project as they need to be completed first. Current timeframes look to have construction beginning by the end of Term 2023.*

- Who within Council is responsible for checking that the proposed hall is designed and built in a way that meets ratepayers needs, as well as the school?
- What processes are in place to ensure the money is disbursed and properly aligned with ratepayer interests?

*The MOU between SWDC and Kuranui College outlines how the two organisations interact. We have attached the MOU and some media surrounding its signing. SWDC is provided with planning updates when they are available and these can be shared. The fundamental design for this project is a full-sized sports facility that the SWDC contribution allows for public access outside of the college operating hours. A community storage facility is part of the design. An online booking system will be established in due course.*

- Why did Council borrow money when it did?
- Is there a fixed price contract in place with the contractor or does Council now face the uncertain prospect of what it's \$1million will actually buy?

*Initial costings had the project cost at approx. \$5.5 million this is now closer to \$8.5 million however the difference is funded by the MOE and no additional contributions will be required from SWDC or Kuranui College to complete the build. The MOE asked for both the contributions from SWDC and Kuranui BOT to be paid upfront so that the resourcing of the project was locked in and the project could commence.*

- Why was all the money borrowed upfront?

*The funding was required upfront as per MOE requirements to have the project commence. Funding spent to date has been towards the design process and seismic investigations. We are checking with Kuranui for a budget update.*

### **Greytown Wheels Park**

- Has \$1million been granted to a wheels park committee?

*No, it is held by Council.*

- What are the terms of agreement Council has in place for this project?

*An MOU will be established between Council and the Wheels Park Committee.*

- Who is on the committee?

*The Committee is being re-established and planned to be led by Sid Kempton.*

- What financial control if any does the committee have over the project and ratepayers contribution?

*The Committee has no financial control over the ratepayer contribution. Council retains the governance function for the project. Council money will be directed towards the major physical infrastructure for the Wheels Park.*

*Then the Committee will likely select a Trust as its preferred legal entity. It will apply for external funding and administer community contributions through the Trust. This money will be used for phase two of the project which consists of additional amenities and equipment.*

- Are Council employees involved in financial management, tendering of works, overseeing construction?

*Yes. Tendering for phase one has been completed.*

- Has the balance \$2 million from the community been secured and if not why has ratepayer money been committed upfront?

*No. The project is being phased which will mean the ratepayer funded contribution will provide for a useable park after phase one. Planning and design will outline the complete park and its phased delivery totalling \$3 million, with the community funded amounts being applied against the plan as funds are raised.*

- Has any of the money been spent?

*No.*

- If the additional \$2 million is not secured then what happens to the \$1 million from Council?

*It will already have been spent on phase one which will provide a useable park.*

### **Featherston to Greytown Trails**

- Is the Government funding most of this project and ratepayers will fund the extra required?

*Yes*

- If so, what are the terms of agreement Council has in place for this project?

*As yet, Council has not committed to funding the construction or maintenance of cycle trails in Featherston/Greytown. There is an ongoing conversation about how the three Wairarapa councils collaborate on the proposed 5 Towns Trails network.*

- Is there a cap on extra money Council may have to fund?

*As above*

- What oversight and control does Council have over the project and what happens if the project goes over budget?

*As explained above, there is no formalised and funded trail project at present. Council's role has been restricted to working with MBIE and Greytown Trails Trust to get the bridge built. Council is receiving Government funding and administering payments to contractors as per coordination with the Greytown Trails Trust (GTT). A running tally of expenditure is being kept against the budget. The Council Finance Team, Amenities Team, and GTT are involved to ensure controls are in place.*

- Does construction include – bridge, on/off ramps, toilets, car parking, and lime trails along Underhill Road?

*Included in the Government (MBIE) funding was the bridge, on/off ramps, car parking, trail heads to the bridge, plantings, boardwalk, and signage. Further Government and/or Council funding would be required for any other items including trails.*

- Has the construction contract been signed and is it on a fixed price?

*The bridge was built using Government funding and was completed on time and on budget.*

- For all projects who has the authority to disburse Council money from bank accounts and what is the auditors office opinion of all of these projects and their financial terms and controls?

*Finance control all payments for the Council. I'll fully answer this once our latest audit is confirmed but to my knowledge no audit issues have been raised with these projects.*



## **Agreement between Kuranui College and South Wairarapa District Council Regarding Community Access to Kuranui College Gymnasium**

### **Underlying Principles:**

The SWDC will provide Kuranui College with a \$1M contribution towards the cost of building a new gymnasium. The SWDC will promote responsible community use of the facility and will have no further funding obligations unless mutually agreed.

Kuranui College will invite representatives from SWDC to be party to meetings to discuss concept designs for the gymnasium and to observe during the construction phase of the facility. Both parties agree that all communications will be mutually agreed before release.

Kuranui College will guarantee community access under the following terms:

### **Management and Review:**

A Gymnasium Management Group consisting of the Kuranui College Principal, EO, Booking Manager, an SWDC representative and a representative from Greytown Sport and Leisure Society will meet at least annually to review arrangements and as required to manage any issues that may arise.

### **Reporting:**

The College will provide SWDC with an annual gymnasium usage report identifying the profile type of groups using the facility and the hours of community use.

### **Insurance:**

The building itself will be owned by the Crown.

Kuranui College is a member of the Ministry of Education's Risk Management Scheme which provides the college with comprehensive contents and liability insurance.

### **Maintenance:**

Ongoing maintenance will be the responsibility of Kuranui College. Major maintenance will be met under the College's 10 Year Property Plan.

### **Cleaning:**

Cleaning of the facility will be the responsibility of Kuranui College. Users must leave the facility in a reasonably clean and tidy condition. Failure to do so may result in the user being invoiced for any additional cleaning required or having their use of the facility terminated.

### **Security:**

The gymnasium will be fitted with security lighting and fitted with security cameras both inside and outside the building.

Entry will be by individualised swipe cards for each user group.

After hours, the gymnasium will be alarmed and monitored under the College's existing alarm system.

### **Health and Safety:**

Kuranui College accepts responsibility for Health and Safety and PCBU requirements. These include maintaining Hazard Registers, Evacuation Procedures and providing access to a reporting system for any incidents / accidents or near misses occurring on site.

**Community Access:**

At a minimum, community access to the gymnasium will be between the hours of 5pm – 10pm during termtime. Outside these times, bookings will be by mutual arrangement to encourage maximum community use of the facility while allowing the College to carry out any cleaning and maintenance programmes required.

The Kuranui College Booking Manager will take responsibility for ensuring fair and equitable access for all user groups and has the right to refuse or cancel the booking.

All users must comply with Kuranui College policies including Health and Safety, alcohol on school property and maintain the college's Smokefree and Vape free status at all times.

**Booking Administration:**

The College website will feature the gymnasium booking timetable. A link will exist to allow community groups to email the college with their booking requests or phone to make enquiries. Kuranui College's booking manager will arrange the booking which will be confirmed on completion of a signed Casual Use Agreement which outlines the obligations of both parties. At this point individualised access swipe tags will be released.

Users will be invoiced on a monthly basis by the College's accounts department.

**Hireage Rates:**

Hireage rates will be set and reviewed by the College on an annual basis. The Gymnasium Management Group will be consulted on any increase in rates.

The hireage rate will differ between not-for-profit and commercial/sole trader sectors.

The not-for profit hireage charge will be nominal and set to offset the increased cost to the College of water, electricity, waste removal, cleaning, maintenance and administration.

(As an indication, the current rate for hire of school facilities for the not-for-profit sector is \$15 per hour.)

**Equipment and Storage:**

The hireage cost provides users with the use of the facility and fittings only.

Users must provide their own equipment.

Storage of community owned equipment will be at the discretion of the College in order to ensure equitable access by all community groups. There will be no charge for storage. However the college will take no responsibility for damage or loss of community owned equipment.

**Damage / Vandalism:**

Supervision of the facility will be the responsibility of the hirer at all times. Hirers must report any damage to the College promptly. Repairs will be the responsibility of the College. However any acts of deliberate vandalism may result in the user being invoiced for the cost of repair or having their use of the facility terminated.

**Complaints:**

Complaints should initially be made to the Bookings Manager, escalated to the EO, Principal then if necessary, the Management Group.

**Appendix:**

Kuranui College Casual Use Agreement

Harry Wilson  
**SWDC CEO**

Date:

Simon Fuller  
**Kuranui College Principal**

Date:

MEDIA RELEASE

23 June 2021

## South Wairarapa District Council MoU with Kuranui College opens door for community access to new gymnasium

The South Wairarapa District Council (Council) and Kuranui College (College) have signed a Memorandum of Understanding (MoU) that formalises the \$1 million contribution from the Council towards a replacement gymnasium for both the College and South Wairarapa residents. The Council's Chief Executive Officer, Harry Wilson, and Kuranui College Board Chair, Belinda Cordwell, completed the formality at the College today.

The agreement has come about from a collaborative effort between the Council, the College and the Ministry of Education, which is providing the remaining funds required. The Council's decision was largely in recognition of the many benefits for not just the students of Kuranui College but also the wider Wairarapa community.

College Principal Simon Fuller was present at the signing. He is delighted, 'Our students will relish the use of brand-new facilities. At the College we encourage active participation in all sports, including indoor sports, which are particularly popular during winter. A huge thanks to our South Wairarapa District Council for helping make this a reality for us.'

The concept design developed by the Ministry of Education is based on similar facilities provided to schools and colleges across the country. It includes a full-sized netball court, facilities for other sports, changing rooms, storage, toilet and shower facilities, and a mezzanine viewing area.

Mayor Alex Beijen said 'The aim of the public contribution is to allow the general public to access the facilities after school hours (between 5pm and 10pm), on weekends and during school holidays. A brand-new facility should be popular with community groups, sports clubs and anyone looking for a large 'state of the art' venue. It should serve the entire Wairarapa community very well'.

Hiring rates will differ for non-profit and commercial/sole traders, with non-profit groups being charged just a nominal fee based on running costs. All users must comply with Kuranui College policies including health and safety, alcohol on school property, and maintain the college's smoking and vape free status at all times.

Concept drawings outline a modern sports facility, based on similar ones built and provided for community access, and it is expected that the low rate of venue hire provides significant incentive for community groups to take full advantage of this collaboration.

The Council's long-term plan outlined the responsibility of Council to provide recreational spaces for our community to fostering social wellbeing. Through this collaborative process the Council can maximise return on investment by ensuring these spaces are available for a broad spectrum of the community rather than sitting empty outside of school hours.



**Caption:** Harry Wilson, Chief Executive of South Wairarapa District Council and Belinda Cordwell, Chairperson of Kuranui College Board of Trustees signed the MoU observed by Simon Fuller, Kuranui College Principal.



**Caption:** Euan Stitt, Group Manager Partnerships and Operations and Harry Wilson, Chief Executive of South Wairarapa District Council with Simon Fuller, Principal Kuranui College and Belinda Cordwell, Chairperson of Kuranui College Board of Trustees.

ENDS

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