

SOUTH WAIRARAPA DISTRICT COUNCIL

4 APRIL 2012

AGENDA ITEM D5

UPDATE ON ACTIONS AGAINST SUBMISSIONS TO THE 2011/2012 ANNUAL PLAN

Purpose of Report

To update Councillors on the progress against the actions arising from the submissions to the 2011/12 Annual Plan.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Executive Summary

This report summarises the actions that arose for the submissions process for the 2011/12 Annual plan, and progress against those actions.

2. Discussion

Attached as Appendix A is a schedule of progress against annual plan items.

There are still some matters outstanding, however it is anticipated all actions will be completed in reasonable time

3. Appendices

Appendix 1 – Schedule of 2011/12 action items

Contact Officer: Paul Crimp, Group Manager Corporate Support

Appendix 1 – Schedule of 2011/12 Action Items

District Council 2011/12 Annual Plan Submission Action Items

Submission No.	Submitter	Responsible Manager	Submission Text	Action	Status	Notes
1	Toi Wairarapa Art Culture & Heritage Trust	Paul	Requests that an annual grant to Toi Wairarapa for strategy delivery be reinstated.	Write to Toi Wairarapa requesting that they apply for a grant each year, circumstances change and grants need to be reviewed each year.	Actioned	
1	Toi Wairarapa Art Culture & Heritage Trust	Paul	Requests that for the 11/12 AP year a grant of \$10k be contributed.	That an additional \$5k, amounting to a total of \$10k, be granted for the 11/12 year. That officers investigate having a designated officer liaison for Toi Wairarapa.	Open	An additional \$5k allocated in the AP.
1	Toi Wairarapa Art Culture & Heritage Trust	Paul	Requests \$10k be the level of support provided by SWDC each year and that this is included in the LTP for 12/22.	As per Ref #1	Actioned	
2	Chris Griffiths	Mark	Submission of a petition from 12 residents of Shooting Butts Rd requesting sealing of a portion of the Rd due to an increase in traffic, dust nuisance, perception that grading is not cost effective, use of the road by 'boy-racers' due to unsealed state, and unsuitability for pedestrians.	That officers prioritise roads for sealing for use when the subsidy is reinstated.	Open	8.3.12. No sealing until NZTA gives us a subsidy. Officers to provide a list.
2	Chris Griffiths	Paul	Submission of a petition from 12 residents of Shooting Butts Rd requesting sealing of a portion of the Rd due to an increase in traffic, dust nuisance, perception that grading is not cost effective, use of the road by 'boy-racers' due to unsealed state, and unsuitability for pedestrians.	That officers write to residents of Shooting Butts Road, reiterating that there is no funding for road sealing, however if residents wish to contribute 50% of the cost of sealing then sealing of the section of road mentioned would be undertaken in the 2012/13 year.	Actioned	Letter has been written.
2	Chris Griffiths	CEO	Submission of a petition from 12 residents of Shooting Butts Rd requesting sealing of a portion of the Rd due to an increase in traffic, dust nuisance, perception that grading is not cost effective, use of the road by 'boy-racers' due to unsealed state, and unsuitability for pedestrians.	That officers write to Martinborough Transport requesting that Shooting Butts Road is only used if it's a destination and to limit unnecessary transport along this road.	Actioned	Letter has been written.
2	Chris Griffiths	Mark	Submission of a petition from 12 residents of Shooting Butts Rd requesting sealing of a portion of the Rd due to an increase in traffic, dust nuisance, perception that grading is not cost effective, use of the road by 'boy-racers' due to unsealed state, and unsuitability for pedestrians.	That officers review feasibility of lowering the speed limit along Shooting Butts Road in order to reduce dust nuisance.	Open	8.3.12. Mark to do unsealed road list.
3	Wairarapa Cultural Trust	Paul	Seeks an increase in funding from \$18k to \$25k (plus \$7k) to assist in covering a projected budget deficit of \$45k.	That an additional \$7k, amounting to a total of \$25k, be granted for the 11/12 year.	Actioned	Additional amount allocated in AP, submitter advised of outcome.
4	NZ Historic Places	Glenn	Recommends council look at non-regulatory	That officers continue with the current	Actioned	

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	Trust		incentive support measures to assist heritage property owners with conservation requirements.	practice of supporting people with heritage properties by providing them with relevant contact details and information.		
4	NZ Historic Places Trust	Glenn	Recommends council include archeological advice notes with all building and resource consent information.	That officers continue with current practice which is to include an advice note where the building is pre-1900 and/or if it is a known archaeological site.	Actioned	
4	NZ Historic Places Trust	Glenn	Recommends council subscribe to ArchSite.	That officers maintain a subscription to ArchSite, but that use is monitored throughout the year.	Actioned	
4	NZ Historic Places Trust	Glenn	Recommends council allocate funding for the identification and documenting of previously unrecorded archaeological sites and sites of cultural significance and that this work includes assessment of significance to determine listing in the District Plan for protection.	That funding for the identification and documenting of previously unrecorded archaeological sites and sites of cultural significance is available and that this work includes assessment of significance to determine listing in the District Plan for protection is included for discussion when a review of the District Plan is undertaken.	Actioned	
5	Mike Beckett	Mark	Seeks abolishment of pool fees in Featherston, Martinborough and Greytown.	That pool fees are retained for 11/12 and abolishment of pool fees be considered as part of the 2012/22 LTP process.	Open	1/3/12 To date pool fees collected for 2011/12 season for all 3 pools was \$9884.41 exc GST Costs of running the pools in a season well exceeds \$100,000.00. This includes Contractors and maintenance.
6	GCB	Paul	Requests council employ an archivist to advise on management of all heritage archives at SWDC.	That officers make a 6-month fixed term appointment of an archivist with a brief to organise Greytown and Cork Street archives and ensure the environment is suitable for protecting these archives.	Open	An inventory of archival material has been completed. This is being reviewed by an archivist recommended by Archives NZ. The review will provide recommendations for the future storage of archival material
6	GCB	Paul	Requests council review the charges of community buildings, in particular for non-profit community groups. A variance of charges for private functions, commercial hireage and community groups/ organisations is suggested.	That no change be made to the DAP but Council undertake to review the policy in the coming year.	Open	
6	GCB	Paul	Requests council develop a clear, consistent booking system for community buildings– an online booking system is recommended.	That no change be made to the DAP but Council to investigate in the coming year.	Open	
6	GCB	Mark	Requests, as a priority, the upgrade of the public toilets in Greytown.	That officers place a sign in the toilets stating that they are cleaned once a day, however if they require urgent servicing then please advise (contact details). That low cost improvements not already in hand are undertaken on the Greytown toilets.	Closed	
6	GCB	Mark	Supports the council approach to prioritise footpath works, but urgently requests the need for	That officers place footpathing outside Greytown Medical Centre in the works to	Actioned	

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			new footpathing/kerbing and channelling outside the Greytown Medical Centre.	be considered.		
6	GCB	Mark	Requests the upgrade of equipment and facilities at the Greytown Pool, especially where users' safety is at risk.	That officers undertake all pool safety issues before the pool opens for the 2011/2012 season.	Actioned	Closed
7	NZ Motor Caravan Association	Mark	Requests council work with NZ Motor Caravan Association to upgrade facilities at Martinborough and Greytown. Assoc. has provided proposed plans and would provide new dump stations, signage and would contribute to installation costs.	That officers write to the NZ Motor Caravan Association requesting the offer be extended until the 2012/22 LTP process where it will be considered.	Actioned	Letter has been written, but Officers to continue working with NZ Motor Caravan Assoc to progress this for LTP.
7	The NZ War Graves Trust	Paul	Seeks a \$500-\$1000 contribution towards the War Graves project. The project aims to photograph all the war graves and primary memorials of NZers in the armed forces who died in conflicts or peace operations from 1899. A digital archive, database and website is to be created and accessed via the Auckland War Memorial Museum.	That a grant of \$500, be granted for the 2011/12 year on the condition that investigation is made into archiving local graves via the district libraries and the 'kete' project to ensure local benefit.	Open	Letter has been written advising grant conditions and asking them to work with District Librarian
9	Bernie & Lee George	Mark	Requests that Georges Rd be sealed due to dust nuisance and health issues.	That officers prioritise roads for sealing for when the subsidy is reinstated.	Open	8.3.12. Officers to provide report to Council
9	Bernie & Lee George	Paul	Requests that Georges Rd be sealed due to dust nuisance and health issues.	That officers write to the residents of Georges Rd, reiterating that there is no funding for road sealing, however if residents wish to contribute 50% of the cost of sealing then sealing of the section of road mentioned would be undertaken in the 2012/13 year.	Actioned	
9	Bernie & Lee George	Mark	Requests that Georges Rd be sealed due to dust nuisance and health issues.	That officers review feasibility of lowering the speed limit along Georges Road in order to reduce dust nuisance.	Actioned	
10	Ngawi Golf Club	Mark	Request that council contribute \$5k towards building materials so a storage shed for mowers and equipment can be built alongside the Ngawi Community Hall. The Ngawi community would donate the labour required to build the shed to standard.	That \$5k for materials out of the existing budgets be provided for the materials required to build a suitable shed. That officers liaise with the Golf Club regarding plantings to ensure the correct Council procedures are followed. That the \$1.5k required for plantings and irrigations is referred to the Martinborough Community Board for consideration.	Open	Matter of additional \$1.5k considered by MCB on 29 Aug. Letter written to Lachie McLeod requesting further details.
11	Arbor House Trust	Paul	Request that the Water Allowance Policy be amended to take into account the number of residents living in a community rest home and hospital.	That officers review the water rates and connections of district rest home and hospitals with a view to amending the water policy to take into account the type of property being serviced.	Open	This analysis will form part of the rate setting process though the LTP process
11	Arbor House Trust	Mark	Request that the Water Allowance Policy be amended to take into account the number of residents living in a community rest home and hospital.	That officers write to Arbor House Trust acknowledging the difficulties, wider implications and that the water policy will be reviewed in due course taking into account the points raised.	Open	Letter has been written advising Arbor House that the water policy will be reviewed as part of LTP process. Work on reviewing the policy should be planned for.

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13	Martinborough Holiday Park	Glenn	Request that the rest area on SH53 into Martinborough be closed on the basis that it is an eyesore because of rubbish dumping and is used occasionally for freedom camping.	Rest area will not be closed but will be monitored and maintained.	Actioned	There was no action from Council, however officers noted that discussions with NZTA were already taking place.
13	Martinborough Holiday Park	Mark	Request that: 1. Funding is available to maintain the trees in Considine Park. 2. Notable trees in the Holiday Park area are maintained (urgently). 3. 2-yearly maintenance costs of notable trees are planned for in future budgets.	That ongoing maintenance is considered in conjunction with the asset management planning phases.	Open	8.3.12. Tree maintenance is part of the new FM contract.
13	Martinborough Holiday Park	Mark	Request that storm water from the swimming pool is drained elsewhere (ie Dublin St West) as it is draining onto their property causing surface drainage issues.	That officers review where the pool is drained, and that it be appropriately drained through the stormwater system.	Open	8.3.12. Soak Pit being installed.
14	Wairarapa Regional Irrigation Trust	Paul	Request that \$10k be allocated to the Trust for the purpose of developing a project plan for demand assessment and technical work to optimize the physical configuration of the various irrigation scheme options. Ask that local Govt financially support the project which is largely financed by central and regional Govt.	That officers write to the Trust requesting information about the Trust structure and ask them to clarify expenditure.	Actioned	Letter has been written requesting this information
14	Wairarapa Regional Irrigation Trust	Paul	Request that \$10k be allocated to the Trust for the purpose of developing a project plan for demand assessment and technical work to optimize the physical configuration of the various irrigation scheme options. Ask that local Govt financially support the project which is largely financed by central and regional Govt.	That ongoing support is reviewed as part of the funding policy process.	Open	
16	FCB	Mark	Request that overnight campervan parking behind the Fell Museum be allowed (minimum stay of 2 nights) and that signage be erected.	That Council contribute \$3k towards this project on the condition that the Featherston Community Board fund the remaining costs.	Actioned	FCB funding remaining costs, work is underway
16	FCB	Mark	Request that Burlings Flats front yard be sealed.	That officers investigate whether the rentals are covering the required maintenance of these properties as this work should be part of R&M.	Open	8.3.12. Mark to report.
16	FCB	Mark	Request that the asphalt and kerbing around the ANZAC Hall be oversealed as it is in disrepair.	That officers create a maintenance plan for Anzac Hall and prioritise and budget for work to be completed by the end of 2015. Priority should be given to preventative maintenance.	Open	8.3.12. New Maintenance Contract will cover buildings
16	FCB	Mark	Request that money is budgeted now for the repainting of ANZAC Hall prior to the hall 100-year anniversary in 2016.	That officers create a maintenance plan for Anzac Hall and prioritise and budget for work to be completed by the end of 2015. Priority should be given to preventative maintenance.	Open	8.3.12. New Maintenance Contract will cover buildings
16	FCB	Mark	Request that Council work with the Fstn Beautification Group to install a footpath and	That Featherston Community Board be permitted to prioritise footpath works when	Actioned	Footpath programs considered and accepted for 3 towns.

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16	FCB	Mark	lighting between Fox St and Bell St alongside the railway line. Request that the large trees in Underhill Rd be removed.	it was Featherstons turn for footpath creation and maintenance. It was noted that the FCB would also be responsible for justifying to the community any decisions made outside the current policy. That officers ensure there is sufficient budget to undertake the felling of the large trees in Underhill Road as part of the tree maintenance program for 2011/12.	Actioned	Gum and dangerous trees have gone. Currently looking at the other trees.
16	FCB	Mark	Request that Otairua Reserve Road is either resealed or reformed.	That officers either repair the Otairua Reserve driveway (fill potholes), or lift the seal and lay metal.	Actioned	Potholes patched and resealed done as per resealed program
16	FCB	Mark	Request that investigation into the feasibility of building an atrium between the Info Centre and the Library to enable better utilization of the centre by the public	That officers investigate the cost and feasibility of connecting the Information Centre to the Library via an atrium.	Open	1/3/12 Still investigating, due to the length, engineers will be needed and costs will be quite escalated.
16	FCB	Mayor	Request that Council continue to pressure Transit NZ to move the 50kph sign from its present location to near the entrance to Otairua Reserve.	That the Mayor continue to raise this matter with NZTA.	Open	
16	FCB	Mayor	Request that a safety study be undertaken on the Wakefield, Revans and SH2 intersection to see how many near misses or hold ups occur in order to persuade Transit that a roundabout should be installed.	That the Mayor follow this issue up with officers and will raise this matter with MWH/NZ TA if necessary.	Open	
17	NZ International Arts Festival	Paul	Request a grant of \$3.5k be made in 2011/12 and \$3.5k be made again in 2012/13 towards the costs of presenting the NZ International Arts Festival and the Wgtn Region's Art on the Move Programme.	That a \$3,250k grant be allocated in the 11/12 year and \$3,250k grant be allocated in the 12/13 year upon receipt of request.	Actioned	Submitter advised of decision, included in AP
19	Tree Advisory Committee	Mark	Request that remedial works as recommended in the Arbor Tech Services Report of 14/4/10 on Farleys Oak be undertaken as soon as possible.	That officers revisit the work recommended in the report and undertake works in the 2011/12 year as planned.	Open	Submitter advised that tree will be pruned in Spring.
21	Featherston Anzac Club Society Inc.	Mark	Request that the leak in Anzac Hall be fixed with priority. Request that budget is allocated over the 2-years so Anzac Hall can be repainted in time for WWI 100-year commemorations and the 100-year anniversary of the Hall in 2016. Request that the Anzac Hall toilets are upgraded and repairs are undertaken on the mens urinal which flushes by itself on a regular basis. Request that a screen be put at the entrance to the female toilets in Anzac Hall users of the hall can not see directly into the toilet block. Request that the guttering on Anzac Hall is cleaned and repairs undertaken.	That officers create a maintenance plan for Anzac Hall and prioritise and budget for work to be completed by the end of 2015. Priority should be given to preventative maintenance.	Open	8.3.12. New Maintenance Contract will cover buildings - 22/3/12. Anzac Hall leak is being looked at and will be repaired. Guttering in Anzac Hall will also be fixed round the same time.
21	Featherston Anzac Club Society Inc.	Mark	Request that Council write to NZ Historic Places Trust seeking permission for the doors between the Anzac Hall and the supper room to be widened	That officers contact NZHPT to seek their views on widening doors at Anzac Hall.	Open	8/3/12 NZHPT would have no issues to raise with this. It is entirely appropriate to alter the doors for this

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			to ease the moving of the piano (Anzac Club would pay for the cost).			purpose. A careful alteration, using existing and new materials to match, undertaken by experienced tradesmen will be able to widen the doors without affecting heritage values
21	Featherston Anzac Club Society Inc.	Mark	Request that the Anzac Club be permitted to erect a flag pole outside the Hall so flags can be flown on significant occasions.	That officers investigate and make a recommendation to Council regarding the placement of a flag pole outside Anzac Hall.	Open	Council report
21	Featherston Anzac Club Society Inc.	Mark	Request that the clock previously hung in Anzac Hall and currently in council care be returned to the Hall. The Anzac Club will undertake needed repairs and will work with council to ensure the clock is protected.	That the clock previously hung in Anzac Hall be returned to the Hall.	Open	1/3/12 Clock has been repaired and Roger the builder is going to hang securely within next couple of weeks
22	Rangitane o Wairarapa Inc.	Glenn	Advise council to enlist the advice of the Office of Treaty Settlement to understand process, benefits, challenges and assign resources to better allow it to engage in the process.	That officers investigate staff training/seminars for appropriate staff to understand process, benefits and challenges.	Actioned	
23	Wairarapa Chamber of Commerce	Paul	Requests \$20k be granted for projects related to economic development. Projects will be discussed with Council before being undertaken and money requested as needed.	That the \$5k not invoiced in the 10/11 year be made available in the 11/12 year for projects related to economic development. Projects are to be discussed with Council before being undertaken and money requested as needed.	Actioned	\$5k has been made available.
24	Jim & Pauline Hedley	Mark	Requests seal extension for Hikunui Road.	That officers investigate sealing the last section of Hikunui Road using the safety budget. If this work cannot be funded from existing budgets then no other funding available. No change to DAP	Open	8.3.12. Mark to do reseal policy.
24	Jim & Pauline Hedley	Mark	Requests seal extension for Hikunui Road.	That officers forward the requests for turn left lanes on SH53 at Te Maire Road from Martinborough and SH2 at Camp Road from Greytown to NZTA.	Open	8.3.12. Mark to do reseal policy.
24	Jim & Pauline Hedley	Mark	Requests trimming of trees at Te Maire Stream Bridge	That works at Te Maire Stream are undertaken as part of the proposed bridge maintenance programme. Consideration should be given to removing the trees if appropriate.	Actioned	
25	Susanne Bird	Mark	Request for the replacement and improved daily servicing of Greytown toilets, specifically baby change facilities, hand soap, hand drying facilities, hot water, mirror, hooks to hang bag. Once a day servicing not adequate on weekends. Petition from residents and visitors submitted.	That low cost improvements not already in hand are undertaken on the Greytown toilets.	Actioned	
25	Susanne Bird	Paul	Request for the replacement and improved daily servicing of Greytown toilets, specifically baby change facilities, hand soap, hand drying facilities, hot water, mirror, hooks to hang bag. Once a day servicing not adequate on weekends. Petition	That the offer of painting a mural on the toilet be referred to the Greytown Community Board for consideration.	Open	

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			from residents and visitors submitted.			
26	Flax Gallery	Mark	Suggests cosmetic makeover of Greytown toilets is inadequate and requests attention be given to baby change facilities, soap, hot water, cleaning and an open all hours policy. Suggests a user pays system like Taupo to cover costs.	That low cost improvements not already in hand are undertaken on the Greytown toilets.	Actioned	
27	Suzie Christensen	Mark	Requests that the Greytown toilets are upgraded and include baby change facilities.	That low cost improvements not already in hand are undertaken on the Greytown toilets.	Actioned	
28	Marilyn Duirs	Mark	Greytown toilets are included in this years budget for upgrade/maintenance.	That low cost improvements not already in hand are undertaken on the Greytown toilets.	Actioned	
29	Denis Fenwick	Mark	Requests Greytown toilets are upgraded.	That low cost improvements not already in hand are undertaken on the Greytown toilets.	Actioned	
30	Sport Wellington	Paul	Acknowledges the \$5k grant to Sport Wellington in the DAP and will contribute to the ongoing work of the Sport Wellington Wairarapa Office.	That officers request that applications for grants are accompanied with appropriate financial records.	Actioned	
31	Bob & Penny Bargh	Mark	Requests that Council seal the last section of a 1.2km stretch of Hikunui Road as previously agreed.	That officers investigate sealing the last section of Hikunui Road using the safety budget. If this work cannot be funded from existing budgets then no other funding available. No change to DAP.	Actioned	
34	Southern Wairarapa Safer Community Council	Paul	Requests that \$5k be provided towards the salary of a Safer Wairarapa Coordinator.	That an additional \$1k, amounting to a total of \$5k, be granted for the 11/12 year.	Actioned	
35	Federated Famers	Paul	Requests opportunity to work with council through the LTP process, particularly in the area of increasing the use of UAG charges for those activities where the benefits accrue to the person rather than to the property.	Noted that Councillors would welcome involvement from Federated Farmers and other groups involvement in the LTP funding review.	Actioned	Federated Farmers involved with sector group meetings
36	Enviroschools	Paul	Requests a contribution of \$8,250 and the opportunity to work with council to develop a sustainable funding and support structure. Note a potential source of the additional \$3,250 funding may be the Waste Minimisation Levy.	That an additional \$3,250k, amounting to a total of \$8,250k, be granted for the 11/12 year.	Actioned	
37	MCB	Mark	Requests that the upgrade of kerb extensions at Oxford Street and Cambridge Road is completed and the pathway between the flower gardens in the Martinborough Square is undertaken.	That upgrades to kerbing in the Martinborough Square be considered during the 2012/11 LTP process.	Actioned	
37	MCB	Mark	Requests that seating around the cenotaph in the town centre be provided and that the steps at the base of the cenotaph are repaired (work carried out in consultation with RSA).	Councillors noted this work formed part of the Draft Management and Development Plan, and planned works needed to wait until after the plan was finalised.	Open	
37	MCB	Mark	Requests that the cost to erect bollards (with some lighting) between the Town hall and town centre are investigated. Pain Farm Estate could potentially pay for the work to be undertaken.	Councillors noted this work formed part of the Draft Management and Development Plan, and planned works needed to wait until after the plan was finalised.	Open	

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37	MCB	Mark	Requests that quotes are obtained to move the Court House to the Square so it can be utilised and be a central focus for the town.	Councillors noted this work formed part of the Draft Management and Development Plan, and planned works needed to wait until after the plan was finalised.	Open	
37	MCB	Mark	Requests that the old tree stumps in Considine and Centennial Park are removed and new edging for the footpaths are installed. Approximate cost \$20k.	Councillors noted this work formed part of the Draft Management and Development Plan, and planned works needed to wait until after the plan was finalised.	Actioned	Tree stumps have been removed.
37	MCB	Mark	Requests that new signage for Considine and Centennial Park are provided. Estimated cost \$10k.	Councillors noted this work formed part of the Draft Management and Development Plan, and planned works needed to wait until after the plan was finalised.	Open	8.3.12. Work in progress.
37	MCB	Paul	Requests that the lullaby and the log swing are replaced with equipment that meet the current standards over a 2 year period. Funding could be provided by Pain Farm Estate.	That playground upgrades are referred to the Martinborough Community Board for consideration using Pain Farm funds.	Actioned	29 Aug MCB
37	MCB	Mark	Requests that the fence in Coronation park is repaired or replaced.	Councillors noted this work will be completed in existing budget.	Open	8.3.12. Officer to investigate
37	MCB	Mark	Requests that the work to upgrade the paddling pool at Martinborough pool be completed and the funding from 10/11 carried over to do this. That additional seating is provided at the pool.	Councillors noted this work will be completed in existing budget.	Actioned	
38	Land Matters Ltd	Glenn	Request that Council allocate funds to enable preplanning work to be undertaken for it's land in Greytown – an alternative approach to obtaining resource consents for potential development. Recommends a sum of \$20k be budgeted for this purpose.	That development of the Council land in Greytown was reviewed during the LTP process.	Actioned	Staff continue to investigate possibilities and processes associated with each for the potential use of the land.
39	Noeline Ball	Mark	Requests that Council consider upgrades to the Greytown campground as provided to officers which are in addition to the planned work to be carried out. Requests that the letters from campers sent to council are taken into consideration when the Greytown campground is upgraded. Requests constant access to facilities at the campground for the community for picnics, schools, tennis club etc.	That officers consider including the following works on the improvement plan: correction of potholes in driveway, regrassing, installation of a zip, replacement of appliances, repair of shower box surrounds, coin operated showers, designated car parks, a recycling station.	Actioned	New lease Apr/May any pre letting works will be carried out.
39	Noeline Ball	Mark	Requests the timing of the upgraded lease of the Greytown campground take into account the transitions that will take place if someone new takes over e.g. bookings, advertising, printing etc	That the lease arrangement for Greytown Campground is maintained until the new financial year (2012/13), and that officers tender the campground lease now for commencement in the new financial year.	Actioned	1/3/12 Organising lease tender ready for handover on 1 July 2012.
40	Wairarapa DHB	Glenn	Recommends council work with Masterton and Carterton District Councils to consider developing a region wide Alcohol Policy as outlined in the Alcohol Reform Bill.	Councillors noted that this work is underway pending the outcome of the Alcohol Reform Bill.	Actioned	
40	Wairarapa DHB	Glenn	Recommends council adopts a smokefree policy for all council owned recreational zones including	That when the smokefree policy is reviewed in August 2012, parks and	Actioned	

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			playgrounds, parks, swimming pools and sporting fields.	sporting fields are considered for inclusion in the policy.		
42	Kahungunu Ki Wairarapa	Paul	Thanks council for the support of the recent Wairarapa Moana Exhibition and values the partnership with the iwi for future development of Wairarapa Moana.	That officers write to the iwi advising them of the following decision: That the DAP be amended to include budget as follows: Where there is a requirement under the LGA for meeting treaty obligations or where it's deemed important to have iwi representatives at meetings, meeting fees can be paid. Where Council requires specific work completed because of LGA or treaty obligations then this work is able to be charged by the iwi and budget should be allowed.	Actioned	
22	Rangitane	Paul	Request \$15k in order to continue to provide services to the community. Services rendered include representation on MSC, Wairarapa DHB, Te Iwi Kainga, Healthy Lifestyles Group, Wairarapa Water Use Group, Wairarapa Moana. Rangitane are involved in education, health, social services, cultural services and resource management. Request that at the commencement of a large project, council consult with Rangitane over the need for a cultural impact assessment. If an assessment is required council should budget for this work.	That officers write to the iwi advising them of the following decision: That the DAP be amended to include budget as follows: Where there is a requirement under the LGA for meeting treaty obligations or where it's deemed important to have iwi representatives at meetings, meeting fees can be paid. Where Council requires specific work completed because of LGA or treaty obligations then this work is able to be charged by the iwi and budget should be allowed.	Actioned	
43	Alistair Main	Paul	Requests an explanation of rate increases of 13%, 15% and 5% over the last 3 years.	That officers write to Mr Main addressing his concerns.	Actioned	