

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
EXTRAORDINARY ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 2 OCTOBER 2025 AT 3:00 PM**

PRESENT: Mr Bruce Robertson (Chair), Cr Aaron Woodcock, Cr Colin Olds, Cr Kaye McAulay, Cr Martin Bosley, Mayor Martin Connelly and Ms Karen Mikaera.

IN ATTENDANCE: Stefan Corbett (Group Manager, Corporate Services), Charly Clarke (Chief Financial Officer) and Amy Andersen (Lead Advisor, Democracy & Committees).

CONDUCT OF BUSINESS: This meeting was held via audio-visual conference. The open section of the meeting was live-streamed and is available to view on our YouTube channel. The meeting was held in public under the above provisions from 3:03pm to 4:42pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting.

Mayor Connelly arrived at 3:05pm.

2 APOLOGIES

2.1 APOLOGIES

COMMITTEE RESOLUTION ARF2025/16

Moved: Mr B Robertson

Seconded: Cr C Olds

The Assurance, Risk and Finance Committee resolved to accept apologies for early departure from Mayor Connelly.

CARRIED

Bruce/ Colin for Mayor's early departure at 3:30pm.

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Mr Robertson highlighted this was the last meeting of the Committee for the triennium and thanked members for their contribution.

5 URGENT BUSINESS

5.1 URGENT BUSINESS - LEGAL MATTER (RISKS)

COMMITTEE RESOLUTION ARF2025/17

Moved: Mr B Robertson

Seconded: Cr M Bosley

The Assurance, Risk and Finance Committee resolved to add a legal matter before Council due to risk – which could have an impact on the contingency note in the draft Annual Report 2024/25. The matter needs to be dealt with at today's meeting due to time sensitivity.

Note: To be added to public excluded agenda as item 7.3. The withholding of the information is necessary to maintain legal professional privilege – LGOIMA section 7(2)(g).

CARRIED

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ASSURANCE, RISK AND FINANCE COMMITTEE MEETING HELD ON 13 AUGUST 2025

COMMITTEE RESOLUTION ARF2025/18

Moved: Mr B Robertson

Seconded: Cr C Olds

The Assurance, Risk and Finance Committee resolved that the minutes of the Assurance, Risk and Finance Committee meeting held on 13 August 2025 are confirmed as a true and correct record.

CARRIED

7 PUBLIC EXCLUDED BUSINESS**RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION ARF2025/19****Moved: Mr B Robertson****Seconded: Cr M Bosley**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution	Plain English reason for passing this resolution in relation to each matter
7.1 - Public Excluded Minutes of the Assurance, Risk and Finance Committee Meeting held on 13 August 2025	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	Relates to the Cyber security and legal updates to the Committee on 13 August 2025.
7.2 - Approval of Annual Report 2024/25	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	To allow for discussion of reports which are still in draft form.

CARRIED

8 CLOSING

The meeting closed at 4:42pm.

Confirmed as a true and correct record.

..... (Chair)

..... (Date)

..... (Chief Executive)

..... (Date)