



**Assurance, Risk and Finance Committee  
Community and Youth Grants Considerations 2023-24  
Minutes from 24 April 2024**

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<b>Present:</b>	Bruce Robertson (Independent Chair)(via Zoom), Acting Mayor Melissa Sadler-Futter, Councillors Colin Olds, Martin Bosley, Kaye McAulay; and Narida Hooper (Māori Standing Committee).
<b>Apologies:</b>	Councillor Aaron Woodcock. Mayor Martin Connelly (Leave of absence - noted as per Standing Orders 13.3).
<b>Also in attendance:</b>	Councillors Rebecca Gray (via Zoom), Aidan Ellims, Pip Maynard.  Janice Smith (Chief Executive), Nicki Ansell (Acting General Manager Democracy and Engagement), Lina, Joelle, Robyn Ramsden (Lead Advisor Community Governance) and Amy Andersen (Committee Advisor).
<b>Applicants:</b>	Robbie Taylor, Owen Whiteman, Lisa Birrell, Graeme Gray, John McDowall, Michael Wilson, Steve Carlin, Sean Toohey, Sherie Pointon and Carmel Ferguson.
<b>Conduct of Business:</b>	This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 9:00am to 11:30am.

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**A Open Section**

**A1. Karakia Timatanga - Opening**

Mr Robertson opened the meeting with a karakia.

**A2. Apologies**

*ASSURANCE, RISK AND FINANCE COMMITTEE RESOLVED (ARF2024/12) to accept apologies Cr Woodcock.*

*(Moved Robertson/Seconded Acting Mayor Sadler-Futter)*

Carried

**A3. Conflicts of Interest**

There were no conflicts of interest.

**A4. Applicant speaking schedule**

Ms Ramsden confirmed the list of applicants attending to speak to the Committee.

**DISCLAIMER**

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## **B Community and Youth Grants Considerations as scheduled**

The following applications were heard by the Committee:

- Robbie Taylor, Featherston Memorial RSA -Facilities upgrade project.
- Owen Whiteman attending in person on behalf on behalf of Lisa Te Moananui – Kuranui College Adventure Racing Team.
- Lisa Birrell, Divine River NZ Trust – Delivering Wellbeing Workshops.
- Graeme Gray speaking on behalf of Joseph Gillard, Cobblestones Museum - Operational funding.
- John McDowall, Featherston Heritage Museum - Support for entry fees, events.
- Michael Wilson – Access Radio Wairarapa Charitable Trust (via Zoom)  
Continued development and maintenance of Access Radio in the Wairarapa.  
Noted that Cr Gray appeared in support of this particular application, not as a voting member of the Committee.

Acting Mayor Sadler-Futter left at 9:51am.

Acting Mayor Sadler-Futter returned at 9:53am.

- Steve Carlin, Greytown Junior Football Club - Purchasing of equipment.
- Sean Toohey attending on behalf of Robyn Cherry-Campbell, Life Education Trust Wairarapa, Tararua & Central Hawkes Bay (via Zoom) - Operational funding to assist with classroom maintenance and travel/transportation costs.
- Sherie Pointon – Wairarapa Sports Artificial Surface Trust – Replacement of the lights at their venue.
- Carmel Ferguson, Greytown Heritage Trust - Renovation of Kouka Cottage for the 30 year anniversary of the Trust.

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Noted that the applicants for Future Leaders and House of Science did not attend to present.

Also noted there was one late application for Fareham Creative Space – applicant is unable to attend to present at short notice. The application was missed due to an administrative error.

## **C Decision Reports from Chief Executive and Staff**

### **C1. Grant Funding Allocations 2023-24 Report**

Ms Ramsden spoke to matters included in the report and members confirmed the approach to assessing applications.

Meeting adjourned at 10:27am.

Meeting reconvened at 10:32am.

Members completed the process of assessing the individual applications.

Ms Smith noted that the Grants Policy requires further updates to resolve issues relating to criteria and assessment.

For full details relating to the allocations of funding, please refer to Appendix 1.

*ASSURANCE, RISK AND FINANCE COMMITTEE RESOLVED (ARF2024/13) to:*

- 1. receive the Grant Funding Allocations 2023-24 Report.*
- 2. note that the grant funding applications represent an over subscription of the grant funding available in this round and to acknowledge the applicants for their efforts and engagement in the process.*
- 3. grant community and youth grant applicants a combined total of \$32,200.00 to undertake projects as outlined in the table below:*

<b>Applicant</b>	<b>Amount Allocated</b>
Georgia-May Hill	\$0.00
Featherston RSA	\$4,000.00
Adventure Racing Team	\$2,000.00
House of Science	\$1,200.00
Greytown Heritage Trust	\$0.00
Cobblestones Museum	\$10,000.00
Featherston Heritage Museum	\$5,000.00
Access Radio	\$0.00
Greytown Junior Football Club	\$1,500.00

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Life Education Trust	\$2,000.00
Wairarapa Sports Artificial Surface	\$5,000.00
Divine River	\$1,500.00
Fareham Creative Space Trust	\$0.00
	<b>\$32,200.00</b>

- request Council Officers to report back to grant funding applicants as soon as possible.

[Items 1-4 read together]

*(Moved Roberston/Seconded Cr Olds)*

Carried

**D. Karakia Whakamutunga – Closing**

Ms Edwards closed the meeting.

The meeting closed at 11:30am.

***Appendix 1 - Grant Funding Allocations 2023-24 (Round 2)***

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)

.....(Chief Executive)

.....(Date)

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## Appendix 1

### Grant Funding Allocations 2023-24 (Round 2)

Applicant	Title of Grant	Amount Requested	Amount Allocated
Georgia-May Hill	Future Leaders Academy Programme	\$1,000.00	\$0.00
Featherston RSA	Facilities Upgrades Project	\$10,000.00	\$4,000.00
Adventure Racing Team	Support with Travel	\$2,000.00	\$2,000.00
House of Science	Science Kits	\$3,000.00	\$1,200.00
Greytown Heritage Trust	Renovate Kouka Cottage	\$1,000.00	\$0.00
Cobblestones Museum	Operational Funding	\$20,000.00	\$10,000.00
Featherston Heritage Museum	Operational Funding	\$5,000.00	\$5,000.00
Access Radio	Mobile Recording Services	\$3,000.00	\$0.00
Greytown Junior Football Club	Support purchasing equipment	\$1,500.00	\$1,500.00
Life Education Trust	Delivering Life Education	\$5,000.00	\$2,000.00
Wairarapa Sports Artificial Surface	Replace lights	\$10,000.00	\$5,000.00
Divine River	Delivering wellbeing workshops	\$3,000.00	\$1,500.00
Fareham Creative Space Trust	Upcycling Thursday Programme	\$2,850.00	\$0.00
	<b>Total</b>	<b>\$67,350.00</b>	<b>\$32,200.00</b>

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