

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON WEDNESDAY, 9 OCTOBER 2024 AT 1:00 PM**

- PRESENT:** Mr Bruce Robertson (Independent Chair) Cr Aaron Woodcock, Cr Kaye McAulay and Cr Martin Bosley.
- APOLOGIES:** Cr Colin Olds, Mayor Martin Connelly (Mayor) and Ms Karen Mikaera.
- IN ATTENDANCE:** Janice Smith (Chief Executive), Rob Thomas (Manager, Stakeholder Relationships), Robyn Ramsden (Community Governance Advisor), Narida Hooper (Pou Māori) and Amy Andersen (Lead Advisor, Democracy and Committees).
- PRESENTERS:** Rebecca Johnston, Michael Wilson and Marina Lina, Shirelle Schubert, Corey Kennedy, May Croft, Mary Biggs, Rachael Fletcher, Rachael Cooper, Lisa Birrell, Lisa Rossiter, Carol Parkinson, Sarah McClintok, Wayne Skipage, Melissa Stockley, Shirly Poutu, Cheryl Watson, Joanna Baldwin, Paul Mason, Jules Austin, Fletcher Kahuma, Kyra-Leigh Kahuma, Rosie Swanson, Joe Howels, Jim Law and Joe Hanson.
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 1:00pm to 4:20pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

All in attendance opened the meeting with a karakia.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION ARF2024/31

Moved: Mr B Robertson

Seconded: Cr K McAulay

That Assurance, Risk and Finance Committee resolved to accept/not accept apologies from Cr Cr Colin Olds, Mayor Martin Connelly (Mayor) and Ms Karen Mikaera.

CARRIED

3 CONFLICTS OF INTEREST

Cr M Bosley disclosed a financial interest in relation to Country Village Heaven, and stated he would not take part in the discussion or voting on the related application. The reason provided was financial involvement with the organisation.

4 APPLICANTS PRESENTATIONS

The following people spoke to the Committee regarding their grant applications.

Please refer to the agenda for further details relating to all applications considered at today's meeting: <https://swdc.govt.nz/meeting/assurance-risk-and-finance-committee-community-youth-grants-consideration-9-october-2024/>

- RNZSPCA Masterton Centre – Rebecca Johnston
- Access Radio Wairarapa Charitable Trust (Arrow FM) - Michael Wilson and Marina Lina
- Presbyterian Support Central (Family Works Wairarapa) - Shirelle Schubert
- St. Mary's School - Corey Kennedy
- The Social Crust Limited - May Croft
- Booktown - Mary Biggs

Cr Woodcock left at 1:54pm. Meeting adjourned.

Cr Woodcock returned at 1:58pm. Meeting resumed.

Noted we were unable to play the videos supplied by Charlotte Harding in her absence.

- Country Village Heaven Trust - Rachael Fletcher
- Featherston's Own Charitable Trust - Rachael Cooper
- Divine River NZ Trust - Lisa Birrell
- Wairarapa Youth Orchestra - Lisa Rossiter
- Martinborough Squash Club - Carol Parkinson
- Aratoi - Sarah McClintok and Wayne Skipage
- Featherston RSA – Melissa Stockley
- Featherston Bowling Club - Shirly Poutu
- Wellington Free Ambulance - Cheryl Watson

Meeting adjourned at 2:57pm.

Meeting resumed at 3:11pm.

- Featherston Community Centre Charitable Trust – Joanna Baldwin and Paul Mason
- Te Kura o Papatuanuku (Wairarapa Earth School) – Jules Austin, Fletcher and Kyra-Leigh Kahuma, Joanna Baldwin.
- Greytown Sports & Leisure Society - Rosie Swanson
- Aorangi Restoration Trust - Joe Howels, Jim Law and Joe Hanson.

The following applicants/organisations scheduled to present to the Committee today were unable to attend:

- Charlotte Harding

- Kohunui Marae
- Kuranui College
- New Zealand Symphony Orchestra
- Featherston Toy Library.
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5 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

5.1 COMMUNITY AND YOUTH GRANT REPORT

Members discussed the applications and considered the presentations applications made before allocating funds in line with the council's Grants Policy.

COMMITTEE RESOLUTION ARF2024/32

Moved: Mr B Robertson

Seconded: Cr M Bosley

That the Assurance, Risk and Finance Committee:

1. Receive the Community and Youth Grant Report.
2. Approve the allocation of funding from the Community and Youth Grant 2024-25 to the following groups to the total sum of \$120,000;
 - a. Featherston Community Centre Charitable Trust to the sum of \$7,000.
 - b. Access Radio Wairarapa Charitable Trust to the sum of \$2,000.
 - c. Presbyterian Support Central to the sum of \$9,250.
 - d. St Mary's School to the sum of \$1590.
 - e. Booktown to the sum of \$4,000.
 - f. The Social Crust Limited to the sum of \$15,000.
 - g. Charlotte Harding for the Marty Rural Walk to the sum of \$1,300.
 - h. Country Village Heaven to the sum of \$18,395.50.
 - i. Featherston's Own Charitable Trust to the sum of \$5,000.
 - j. Divine River NZ Trust to the sum of \$2,000.
 - k. Martinborough Squash Club to the sum of \$5,000.
 - l. Aratoi to the sum of \$5,000.
 - m. Featherston Bowling Club to the sum of \$2,800.
 - n. Wairarapa Youth Orchestra to the sum of \$4,400.
 - o. Wellington Free Ambulance to the sum of \$12,114.
 - p. Te Kura o Papatuanuku (Wairarapa Earth School) to the sum of \$5,000.

- q. Kohuni Marae to the sum of \$3,000.
- r. Aorangi Restoration Trust to the sum of \$10,000.
- s. Kuranui College to the sum of \$7,150.

[Items 1-2 read together]

CARRIED

6 KARAKIA WHAKAMUTUNGA – CLOSING

All in attendance closed the meeting with a karakia.

The meeting closed at 4:20pm.

Appendix 1 – Community and Youth Grants Allocations 2024/25

Confirmed as a true and correct record.

..... (Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

ID	Organisation	Project title	Amount Approved	Resolution	Feedback to Applicant
C&Y 2024/25-01	Featherston Community Centre Charitable Trust	Operational Support	\$ 7,000.00	C&Y2024/25-01	The Committee partially approved because they agreed that the work you do is valuable to the whole South Wairarapa Community.
C&Y 2024/25-02	RNZSPCA - Masterton Centre	Operational Support	\$ -	C&Y2024/25-02	The Committee declined but referred you to the community boards. They suggested your organisation provide a breakdown of services for the South Wairarapa and by each ward (Featherston, Greytown and Martinborough) then apply for appropriate funding to each community board. Grant opening and closing dates are on our website: https://swdc.govt.nz/community/grants/ .
C&Y 2024/25-03	Access Radio Wairarapa Charitable Trust (Arrow FM)	Operational Support	\$ 2,000.00	C&Y2024/25-03	The Committee partially approved because they recognise the work you do for the community around community resilience but would like to see further evidence of outreach to the South Wairarapa,
C&Y 2024/25-04	Presbyterian Support Central (Family Works Wairarapa)	Operational Support	\$ 9,250.00	C&Y2024-25-04	The Committee partially approved your application because they would like to see evidence of your outreach into the South Wairarapa community over the next year.
C&Y 2024/25-05	St. Mary's School	Moving On - Youth Conference	\$ 1,590.00	C&Y2024-25-05	The Committee approved in full because the service you will provide benefits tamariki from across our district as they transition from primary to secondary school.
C&Y 2024/25-06	New Zealand Symphony Orchestra	National Music Centre a VUW and NZSO collaboration	\$ -	C&Y2024-25-06	The Committee declined because they wanted to see more South Wairarapa specific information in your application.

ID	Organisation	Project title	Amount Approved	Resolution	Feedback to Applicant
C&Y 2024/25-07	Booktown	Young Readers Programme	\$ 4,000.00	C&Y2024-25-07	The Committee partially approved because they would like to see Booktown move to a more self-funded model for events.
C&Y 2024/25-08	Martinborough Squash Rackets Club Inc.	Capital Project	\$ 5,000.00	C&Y2024-25-08	The Committee approved in full because your club is the only Squash club in the South Wairarapa.
C&Y 2024/25-09	Featherston Toy Library	Operational Support	\$ -	C&Y2024-25-09	The Committee declined but have referred you to the Featherston Community Board since your activity is Featherston focused. Please let staff know if you would like to have your application transferred.
C&Y 2024/25-10	Charlotte Harding	Concrete table tennis table	\$ -	C&Y2024-25-10	The Committee declined because while they agreed your idea has merit, they would like to see it more developed, in particular the location of the table. Please apply to the Martinborough Community Board for this project in the future.
C&Y 2024/25-11	Charlotte Harding	Martinborough Mural Project	\$ 1,300.00	C&Y2024-25-11	The Committee approved in full because they can see the other murals around Martinborough and look forward to the mural artwork appearing.
C&Y 2024/25-12	Country Village Heaven Trust	Festival of Christmas	#REF!	C&Y2024-25-12	The Committee partially approved because they recognise the benefit your event provides enjoyment to the community with your free event but are aware that business also benefit from the event.

ID	Organisation	Project title	Amount Approved	Resolution	Feedback to Applicant
C&Y 2024/25-13	Te Rua o Mahara Wairarapa	Workshops on history & culture of South Wairarapa	\$ -	C&Y2024-25-13	The Committee declined because they would have liked to see financial information of your project. You can apply to the Māori Standing Committee for funding.
C&Y 2024/25-14	Featherston's Own Charitable Trust	Operational Support	\$ 5,000.00	C&Y2024-25-14	The Committee approved in full because they appreciate the important work you do for your community. They commented on the shared work you do with The Social Crust foodbank and suggest an increase in corporation with the possibility of joining together in a more formal way.
C&Y 2024/25-15	Divine River NZ Trust	workshop support	\$ 2,000.00	C&Y2024-25-15	The Committee partially approved because they agreed on the importance of making sanitary pads available.
C&Y 2024/25-16	The Social Crust Limited	Operational Support	\$ 15,000.00	C&Y2024-25-16	The Committee approved in full because they recognised the importance of the work you do in the community. They encourage you to continue working closely with the Featherston Foodbank and consider how you can work more closely together in the future.
C&Y 2024/25-17	Aratoi Regional Trust	Operational Support	\$ 5,000.00	C&Y2024-25-17	The Committee partially approved because they would like to see more outreach to South Wairarapa schools. They would like to see how this grant is used and evidence that your reach is delivery into the South Wairarapa.
C&Y 2024/25-18	Featherston RSA	Project upgrade grease trap	\$ -	C&Y2024-25-18	The Committee declined but referred you to the Featherston Community Board funding. Grant opening and closing dates are on our website: https://swdc.govt.nz/community/grants/ .

ID	Organisation	Project title	Amount Approved	Resolution	Feedback to Applicant
C&Y 2024/25-19	Featherston Bowling Club	Capital Project	\$ 2,800.00	C&Y2024-25-19	The Committee partially approved because of limited funding available but recognised the efforts of the Bowling Club committee and look forward to hearing of your success. You could apply to the Featherston Community Board.
C&Y 2024/25-20	Wairarapa Youth Orchestra	scholarship support	\$ 4,400.00	C&Y2024-25-20	The Committee approved in full because they were excited by your application and look forward to hearing of your success.
C&Y 2024/25-21	Wellington Free Ambulance	Operational Support	\$ 12,114.00	C&Y2024-25-21	The Committee approved in full because they appreciated the work done in the community and how your dedication and efforts each into all lives in the South Wairarapa.
C&Y 2024/25-22	Te kura o Papatuanuku (Wairarapa Earth School)	Operational Support	\$ 5,000.00	C&Y2024-25-22	The Committee approved partial funding but enjoyed your enthusiasm for the development of food forests in our community.
C&Y 2024/25-23	Greytown Sports & Leisure Society	Operational Support	\$ -	C&Y2024-25-23	The Committee declined because the South Wairarapa District Council have previously approved a grant for this purpose and encourage you to undertake further fundraising from the community.
C&Y 2024/25-24	Kohunui Marae	Separation of Wharatipuna and kitchen for child safety	\$ 3,000.00	C&Y2024-25-24	The Committee partially approved but supports making the kitchen child safe, but the fund was oversubscribed and has provided partial funding. You could apply to the Māori Standing Committee for further funding if required.
C&Y 2024/25-25	Aorangi Restoration Trust	Revitalise walking trails in and near the Aorangi Forest Park	\$ 10,000.00	C&Y2024-25-25	The Committee approved in full because they support your project and look forward to hearing your progress.

ID	Organisation	Project title	Amount Approved	Resolution	Feedback to Applicant
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C&Y 2024/25-26	Kuranui College - Junior Camps	Event support Junior Camps	\$ 7,150.50	C&Y2024-25-26	The Committee partially approved your grant but was supportive of giving young people access to the great outdoors and wishes you luck with the school camps.
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