



## **Assurance and Risk Committee Minutes from 9 August 2023**

---

<b>Present:</b>	Bruce Robertson (Independent Chair), Mayor Martin Connelly (via Zoom), Deputy Mayor Melissa Sadler-Futter, Councillor Alistair Plimmer, and Karen Mikaera (via Zoom) (Māori Standing Committee).
<b>Apologies:</b>	Councillors Kaye McAulay and Aidan Ellims.
<b>In Attendance:</b>	Councillors Colin Olds and Rebecca Gray.
<b>Also in attendance:</b>	Paul Gardner (Interim Chief Executive), Amanda Bradley (General Manager Policy and Governance), Russell O’Leary (Group Manager Planning and Environment), Karon Ashforth (General Manager Finance) and Amy Andersen (Committee Advisor).
<b>Conduct of Business:</b>	This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 2:52pm to 4:58pm except where expressly noted.

---

### **A Open Section**

#### **A1. Karakia Timatanga - Opening**

Mr Gardner opened the meeting.

#### **A2. Apologies**

*ASSURANCE AND RISK COMMITTEE RESOLVED (A&R2023/07) to accept apologies from Cr McAulay and Cr Ellims.*

*(Moved Robertson/Seconded Cr Plimmer)*

Carried

#### **A3. Conflicts of Interest**

There were no conflicts of interest.

#### **A4. Public Participation**

There was no public participation.

#### **A5. Actions from public participation**

There was no public participation.

#### **A6. Extraordinary Business**

There was no extraordinary business.

**A7. Confirmation of minutes**

*ASSURANCE AND RISK COMMITTEE RESOLVED (A&R2023/08) to:*

1. Accept the minutes of the Assurance and Risk Committee meeting held on 3 May 2023 as a true and correct record; and
2. Accept the public excluded minutes of the Assurance and Risk Committee meeting held on 3 May 2023 as a true and correct record; and

*[Items 1-2 read together]*

*(Moved Robertson/Seconded Deputy Mayor Sadler-Futter) Carried*

**A8. Matters from previous minutes**

There were no matters arising from previous minutes.

**B Information Reports from Chief Executive and Staff**

**B1. Finance Report**

Ms Ashforth spoke to matters in the report and responded to queries from members including: Wellington Water authorised overspend; rates arrears; insurance increase on premiums and costs (vehicle fleet), future decisions on insurance coverage; risk appetite; leave management plans for staff; “go live” date for water entities and why is it being done in mid financial year; recruitment of staff to support transition to Entity G and capacity of other councils to support this transition; Audit NZ timeframes to review the year-end draft report; LGOIMAs – defining and managing vexatious requests; and Council’s financial strategy.

Action 313: To further explain roading costs included in the Finance Report (9 August 2023) and whether all claims to Waka Kotahi have been requested/actioned. *S Corbett/T Langley*

Noted that discussions regarding insurance will be referred to the Long-Term Plan process, including land valuations.

Noted that the Committee’s workplan will include the review of the Council’s insurance strategy in 2024.

*ASSURANCE AND RISK COMMITTEE RESOLVED (AR2023/09) to receive the Finance Report.*

*(Moved Robertson/Seconded Cr Plimmer) Carried*

**B2. Policy and Governance Update**

Ms Bradley spoke to matters in the report.

Members queried LTP – project plan; register has been drafted for review with ELT; any highlighted risks (QV / audit timeframes); risk register definitions and rework; and reducing list of risks.

During discussion regarding the social licence risk theme, Cr Gray read a statement.

**C Public Excluded Business**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Report/General Subject Matter</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
Discussion relating to Councillor Gray’s statement raised during item B2 of the Assurance and Risk Committee meeting 9 August 2023.	Good reason to withhold exists under Section 7(2)(f)(i) and 7(2)(f)(ii)	Section 48(1)(a)

This resolution (AR2023/10) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority in the course of their duty.	7(2)(f)(i)
The withholding of the information is necessary maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment.	s7(2)(f)(ii)

*(Moved Robertson/Seconded Cr Plimmer)*

Carried

**D Karakia Whakamutunga – Closing**

Cr Gray closed the meeting.

The meeting closed at 4:58pm.

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)