



ASSETS AND SERVICES COMMITTEE

Agenda 1 June 2022

NOTICE OF MEETING

This meeting will be held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 12.30pm. All members participating via audio-visual conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

MEMBERSHIP OF THE COMMITTEE

Councillors Brian Jephson (Chair), Garrick Emms, Rebecca Fox, Pip Maynard, Alistair Plimmer and Mayor Alex Beijen.

Open Section

A1. Apologies

A2. Conflicts of interest

A3. Public participation

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

A4. Actions from public participation

A5. Extraordinary business

A6. Minutes for Confirmation:

Pages 1-5

Proposed Resolution: *That the minutes of the Assets and Services Committee meeting held on 20 April 2022 are a true and correct record.*

B. Decision Reports

B1. Martinborough Pump Track Report

Pages 6-25

Bryce Neems will speak to this report

C. Information and Verbal Reports from Chief Executive and Staff

C1. Partnerships and Operations Roading and Amenities Report

Pages 26-43

Stefan Corbett will speak to this report

C2. Partnerships and Operations Water Report

Pages 44-57

Stefan Corbett will speak to this report

C3. Actions Report

Pages 58-61

D. Public Excluded

D1. Council's Lease/Licence Property Portfolio Report
Suzanne Clark & Bryce Neems will speak to this report

*Distributed
separately*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Council's Lease/Licence Property Portfolio Report	Good reason to withhold exists under section 7(2)(b)(ii)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)



ASSETS AND SERVICES COMMITTEE
Minutes from 20 April 2022

Member's Present:	Councillors Brian Jephson (Chair), Garrick Emms, Alistair Plimmer and Mayor Alex Beijen.
Also in Attendance:	Councillors Colin Olds and Brenda West; and Ann Rainford (Greytown Community Board)
Staff In Attendance:	Harry Wilson (Chief Executive Officer), Siv Fjaerestad (Community Development Co-ordinator) and Amy Andersen (Committee Advisor). Wellington Water: Tonia Haskell, Linda Fairbrother, Gary O'Meara. Southern Cross Consultants Ltd: Simon Cartwright. Greater Wellington Regional Council: Josie Winters and David Boone.
Conduct of Business:	<p>This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference. All members participating via audio-visual conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and is available to view on our YouTube channel.</p> <p>The meeting was held in public under the above provisions from 12:31pm to 3:08pm except where expressly noted.</p>

Open Section

- A1. Apologies**
ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/13) to accept apologies from Cr Fox and Cr Maynard.
(Moved Mayor Beijen / Seconded Cr Emms) Carried
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Public Participation**
There was no public participation.

A4. Actions from Public Participation

There was no public participation.

A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/14) that the minutes of the Assets and Services Committee meeting held on 9 March 2022 are a true and correct record.

(Moved Mayor Beijen /Seconded Cr Plimmer)

Carried

B Decision Reports

B1. Revised Wairarapa Rangatahi Strategy Review Approach

Mr Wilson gave an overview of the report; Ms Fjaerestad provided further background and detail on the revised approach, the vision and priorities of this strategy which is scheduled for completion by March 2023.

Ms Fjaerestad responded to members questions regarding co-design, funding, deliverables and timeframes.

Next steps were noted to be subject to the Council's approach, and a Terms of Reference is yet to be completed.

Mr Wilson clarified that no extra funding is required to support the proposed changes.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/15) to:

1. Receive the Revised Wairarapa Rangatahi Strategy Review Approach Report.

(Moved Cr Plimmer /Seconded Cr Emms)

Carried

2. Approve revised approach to review and develop the Wairarapa Rangatahi Development Strategy.

(Moved Cr Emms /Seconded Mayor Beijen)

Carried

C Information and Verbal Reports from Chief Executive and Staff

C1. Partnership and Operations Roading and Amenities

Mr Wilson provided an overview of the report.

Following feedback from members regarding the content of past reports, split into two sections and the Water Report is now separate.

Mr Wilson noted work on roading is being impacted by COVID-19, however, despite these issues, overall the team are making good progress on the work programme for the year.

In the Amenities space, Mr Wilson highlighted stock exclusion in relation to water races, to consider the approach to Council owned properties and how this will be managed in future. This would be further discussed in item C3.

Mr Wilson responded to members' questions regarding the roading budget, risk ratings and road safety, and progress on projects. Members also queried provisions for the safety of cyclists using Tauherenikau Bridge – Mr Wilson stated funding application to *Waka Kotahi* was made in March to support this work; awaiting decision.

There were also queries on funding for cycle path maintenance, emergency funding for minor events.

Mr Wilson provided update on the review of leases, the Greytown Pavillion upgrade and members sought clarification on roles and responsibilities for the Carkeek Observatory - Council are the lead agency.

Mr Wilson provided an update on the Greytown Wheels park. Members noted that engagement is underway and feedback from the community closes in May. Members queried whether a consent required for the park and if a public notification would be required. Mr Wilson clarified this would be known when further assessments have been carried out, completed on a case-by-case basis.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/15) to receive the Partnership and Operations Amenities and Roading Officers' Report.

(Moved Cr Plimmer /Seconded Cr Jephson)

Carried

Action 161: Provide Greytown Community Board with progress update on changing facilities for sports teams – Mr Bryce Neems

Action 162: Provide Greytown Community Board with progress update on Bidwill's Cutting Road pedestrian crossing – Mr Tim Langley

C2. Partnership and Operations Water Report

Mr Wilson provided an overview of the report and made a correction on pg. 44 – costs of Featherston wastewater; land purchase, figure should read \$5,961,674. Mr Wilson commended Wellington Water Limited (WWL) on their contributions to the report.

Mr Wilson responded to queries in the report, supported by the WWL Team, including pipe repairs, budget updates and key projects.

Discussion held on Featherston Wastewater Treatment Plant (FWWTP) Disposal, the proposed options and trials; the short/long term consents which Council is working with WWL to obtain from Greater Wellington Regional Council (GRWC) to be compliant in operations.

Members expressed concerns about costs and timeframes to complete the work required; a need for further information before concepts were finalised, more transparency in discussions around the consents.

Mr Wilson clarified the risks, process for seeking/being granted consents from GRWC and options previously proposed to Council to address the issues at the

FWWTP. The WWL Team provided further info about the trial, what can and cannot be achieved using the land, working to maximise the assets already there.

Mayor Beijen left the meeting at 2:05pm

The lack of water standards were queried and discussed. Members requested more consultation and transparency around the work being completed.

Mayor Beijen returned to the meeting at 2:09pm

Mr Cartwright presented a video showing an *MBBR - Moving Bed Bioreactor*. Members queried inflow and infiltration (I&I) and requested continued updates on the progress of the trials from WWL.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/16) to receive the Water Report.

(Moved Mayor Beijen /Seconded Cr Plimmer)

Carried

C3. Water Races – Emerging Issues Report

Mr Boone provided background and overview of the report, outlining the key issues in relation to local water races and introduced Ms Winters who delivered the presentation.

Mr Boone responded to members questions on costs, grants/funding and offered to host a workshop to support further members understanding of the roll-out.

He also noted that GWRC will remain in touch with Mr Wilson and they are “raising the bar” in terms of expectations for farmers; landowners are responsible for their own land - the GWRC are there to help through the changes.

Cr Olds queried whether subcommittee members had been invited/informed of the presentation; it was confirmed this request had been actioned.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/17) to:

1. Receive the Water Races – Emerging Issues Report.

(Moved Cr Emms /Seconded Cr Jephson)

Carried

2. Note the emerging regulatory requirements and potential change of ownership under the proposed three waters reform.

3. Agree to work with GWRC and stakeholders to implement the Water Races stock exclusion requirements.

(Moved Mayor Beijen / Seconded Cr Jephson)

Carried

C4. ECOREEF Cape Palliser Road Report

Mr Wilson responded to queries in report.

Members discussed the use of plants and trees at the site.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/18) to receive the ECOREEF Cape Palliser Road Report.

(Moved Cr Emms /Seconded Cr Plimmer)

Carried

C5. Action Items Report

Members discussed updates to open action items.

Mayor Beijen requested an update on action 484; information report to be provided at next meeting – Mr Wilson.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/19) to receive the Action Items Report.

(Moved Cr Emms /Seconded Cr Plimmer)

Carried

Cr Jephson noted General Manager Finance, Katrina Neems is leaving the Council this week. He conveyed his thanks for her hard work at SWDC and best wishes for her new role.

The meeting closed at 3:08pm.

Confirmed as a true and correct record

.....(Chair)

.....(Date)

ASSETS AND SERVICES COMMITTEE

1 JUNE 2021

AGENDA ITEM B1

MARTINBOROUGH PUMP TRACK

Purpose of Report

To update Assets and Services Committee on the proposed pump track concept to be located at Considine Park, Martinborough, and to seek a recommendation to Council to proceed with the project.

Recommendations

Officers recommend that the Assets and Services Committee:

1. *Receive the Martinborough Pump Track report.*
2. *Recommend to Council that the Martinborough Pump Track Project Community Group be given approval to work with Council officers to construct a Bike Pump Track at the western end of Considine Park.*
3. *Recommend to Council to approve the Pump Track Development Plan.*
4. *Recommend to Council to delegate to the Chief Executive the authority to approve a pump track detailed design plan, timeline and construction start date.*

1. Background

A Martinborough community group, led by Martinborough resident Charlotte Harding, have been working with Council officers to advance an initiative to develop a pump track for location within Considine Park, Martinborough.

The initiative is supported in principle by council officers, the Considine Park User Group and the Martinborough Community Board. The Assets and Services Committee also resolved to support the proposal on the 27 October 2021.

The next steps of the project were to further develop the pump track concept, continue to secure community funding, 25k so far and to develop a consultation engagement plan, and for Council officers to review long-term financial implications. A project development plan has also been developed in accordance with the Management Plan.

Approval from the Committee to proceed in the new location is being sought, as are delegations to the Chief Executive so the project can be moved forward and approval of the Pump Park Development Plan.

2. Discussion

2.1 Centennial and Considine Park Management Plan

The pump track concept and its consistency with the Centennial and Considine Park Reserve Management Plan was explored in the report to the Committee on the 27 October 2021. It has been established that the proposed pump track is permitted under the original Declaration of Trust and the Park Management Plan.

Individual development projects need to be undertaken in accordance with the administration policies of the Management Plan (section 2.4). As such an overarching Pump Track Project Development Plan that addresses requirements of the Plan has been included in Appendix 1.

2.2 Track Location

In October, the track location signalled to the Committee was on the eastern side of Considine Park. Following community engagement, the location has been moved to the western side of the Park.

The new location mitigates concerns raised by neighbours about noise. It also mitigates noise impact to Centennial Park which is intended to be used as a quiet area for relaxation and reflection.





Council officers believe the new location is overall a better fit for the Park for the following reasons:

- Mitigates noise concerns raised by neighbours.
- Mitigates noise impact to Centennial Park.
- In summer months, any noise generated by users of the swimming pool will blend with noise generated from users of the pump track.
- Open areas of Considine Park remain intact.
- A carpark can be developed in an area of the Park that is already serving as an unofficial carpark for the Swimming Pool complex during the summer months.

The services of Trailpro Trail Construction have been contracted to provide a concept plan. The concept plan shows the proposed new location of the pump track and proposed supporting infrastructure (refer Appendix 2). A detailed design will be developed after Council approval of the Pump Park Project concept plan and proposed location.

2.3 Significance and Engagement

Council officers have classified the proposal as having low-medium significance and engagement does not need to follow the procedures identified within the Significance and Engagement Policy for formal consultation. The Policy criteria has been included in Appendix 3.

Criteria	Impact			Explanation
	Low	Medium	High	
Importance to South Wairarapa				Difficult to reverse: Once developed, the pump track would be difficult to remove, however there is no reduction in service levels and no change to activity groups.
Community Interest				Development has the potential to generate interest or controversy: Project has the appearance of having low-medium public interest and there are only a small number of affected parties, however there remains the potential for public interest to grow as the project progresses.
Consistency with Policy				Decision aligns with community outcomes, policies and plans.
Capacity and Capability Impact				Negligible impact on Council's capital and operational expenditure and resources as the project development is community funded.

The Community Group have undertaken a number of engagement and promotion events. A record of this engagement along with a communications plan is shown within the Project Development Plan.

Since October the Community Group has placed a project description and timeline along with the concept plan in the district libraries and Kitchener's Café in Martinborough (refer Appendix 4). Although the material clearly called for concerns, thoughts and ideas on the project no further was received. The Group has been engaging with the community since the project conceptualisation in late 2020. Council officers consider that if the community were concerned about this project, it is highly likely concerns would already be known. Typically, it is affected residents that are concerned with these types of developments. Feedback from affected residents and mitigations are presented in the Development Plan.

Officers consider that the community group has fulfilled the requirement to engage, and that the community wants the project to proceed. In addition, the wider community supporting the Greytown Wheels Park Project want the Pump Park Project to proceed. Greytown Community Board have supported the project within their draft Annual Plan submission (this is yet to be formally endorsed).

If the Committee agrees that there is "sufficient knowledge of the views and preferences of those likely to be affected by, or have an interest in, the matter", then the project can move forward. If not, then further engagement is appropriate and Council officers would need to step in and assist with a more formal district wide survey.

2.4 Legal and Policy Implications

Legislative and policy requirements were fully explored in the report to the Committee in October 2021.

A delegation to the Chief Executive will be required to enable the project to proceed through from the concept stage to detailed design and construction in a timely manner.

2.5 Financial Considerations

This project is not being funded by Council budgets, but the Community Group would be eligible for a Council grant via the Youth Grant Community Funding scheme and the Pain Farm fund.

Under delegation, the Chief Executive will not permit the project to start until the project is shown to be fully funded. The Chief Executive may permit a staged development.

If built correctly, concrete or asphalt surfaces should not require resurfacing. Maintenance of concrete and asphalt facilities generally revolves around graffiti removal and will be funded from existing budgets. Council officers will work with the Community Group to ensure that plants selected require low ongoing maintenance. A small increase in the operational budget of approximately \$5,000 will be required in order to maintain an additional asset.

3. Conclusion

The proposed pump track activity is permitted under the Centennial and Considine Park Management Plan and is supported by Council officers, Considine Park User Group, Martinborough Community Board as well as the wider community. Officers recommend that the Assets and Services Committee actively support this project to enable it to move forward.

4. Appendices

Appendix 1 – Pump Track Project Development Plan

Appendix 2 – Proposed Martinborough Pump Park Concept Plan

Appendix 3 – Significance and Engagement Policy; Significance Criteria

Appendix 4 – Pump Track Project Description

Contact Officer: Bryce Neems, Amenities and Solid Waste Manager

Reviewed By: Stefan Corbett, Group Manager Infrastructure and Services

Appendix 1 – Pump Park Project Development Plan

Pump Park Project Development Plan

For a new asset to be placed within Considine Park

Individual development projects need to be undertaken in accordance with the administration policies of the Centennial and Considine Management Plan (section 2.4). In addition, individual development projects need to consider the relevant issues outlined in section 4.3.1.b. of the Management Plan.

Administration Policies (2.4 of the Management Plan)

Given that it has been established that the pump track project is consistent with the Management Plan, the administration policies that are particularly pertinent to this development are the community engagement and collaboration and a plan has been put in place for engaging, collaborating and informing the community.

Engagement, Consultation, and Community Participation in Planning

In order to fulfill the engagement requirements as well as the community participation in planning of the project the following has been undertaken or is planned to take place:

Date	Nature of Engagement or Communication
October 2020	Facebook Marty Pump Track project opened and campaign started for a Martinborough pump track https://www.facebook.com/Marty-Bike-Pump-track-Project-109894440882858
7 November 2020	Pump track launch event - community fireworks fundraiser and bike raffle (bike donated by Green Jersey).
29 th March 2021, 17 May 22	Proposal taken to Considine Park User Group
27 May 21 and 16 August 21	Proposal taken to Martinborough Community Board
12 July 21	Letter to Princess Street residents that look onto Considine Park (refer Appendix 3). A call back message was left to all who were not home, and no contact was made.
17 July 21	Walk around the Park for affected residents
27 October 21	Proposal taken to Assets and Services Committee
April 22	Email to Martinborough Top10 regarding proposed new location
w/c 11 April 22	Concept plan and project information was distributed to three South Wairarapa libraries and Kitchener's Café.
May 22	Pump track project featured at Business Association meeting with 40 local business owners.
Date TBC	Martinborough School senior school engagement
June 22	A project page developed for promotion on Council's website
July 22	News and Notice of Council Approval of Pump Park Concept
Ongoing	Sharing of key milestones posted on the Marty Pump Track Project Facebook page on Council's Facebook page
Ongoing	Targeted communications in rates newsletter and Mayor's column (frequency and schedule to be agreed with the Communications Manager noting that this will cease for a period from 7 July 22 due to local government election rules)

Consideration of Relevant Issues (4.3.1.b of the Management Plan)

Specific developments need to have a prepared development plan that consider the relevant issues in the Management Plan.

The recreational classification of the reserve

The main purpose of a recreation reserve is the provision of areas for recreation and sporting activities. This is to provide for the physical welfare and enjoyment of the public and for protection of the natural environment and beauty.

The Centennial and Considine Park Management Plan vision is to manage and develop Centennial and Considine Park for public use and enjoyment in a sustainable manner that reflects the recreational and amenity values of the reserve.

The development of a bike pump track is consistent with the classification of the Park as a recreation reserve. The proposal has minimal impact on the open space area and provides for informal recreation and leisure by members of the public. The proposal includes a seating area and plantings around the paved track which will enhance the amenity value of the development and increase opportunities for the public to enjoy the Park.

The need, current use, and potential of the reserve

The pump track project is a community led project. The group have identified a need for recreational opportunities for youth in the South Wairarapa. Council officers have also identified a need for more recreational facilities for youth in the district. A common thread within feedback received from the 21/31 LTP consultation was the need for more things for youth to do.

The proposed pump track would be the only track of its type in the Wairarapa. There are compressed dirt bicycle tracks and mountain bike trails throughout the Wairarapa and flat wheel parks in both Carterton and Masterton with one proposed for Greytown, however there are no bike pump tracks. Pump tracks provide a different experience for riders and allow the use of bikes, scooters and skateboards.

As the use of Considine Park has changed since the Management Plan was developed (the South Wairarapa Pony Club has moved from the Park), there is an opportunity for a new development to be undertaken in the Park. A bike pump track would increase public enjoyment of the Park.

The need to develop existing facilities and/or to create new facilities

The bike pump track is a community group led project and funds are being raised by the group to fund development. Further developing existing facilities is not within the scope of the community group.

The requirement for development to be consistent with the recreational, historical and open space values of the reserve

Land was transferred to predecessors of South Wairarapa District Council in transfers dated 1914, 1920 and 1922. Each transfer was accompanied by a declaration of trust. These declarations stated that the land was to be held by the Council for use as a

public park and recreation ground. This declaration also listed a number of purposes that it could be used for, including as a public park, for cricket, football, tennis, bowling, swimming, skating, curling, biking, or for a pleasure garden.

The open space of the Park is being maintained and no significant trees will be removed for the pump track development. A feijoa tree may be removed to allow a carpark to be created.

The pump track project fits within the historic declarations of potential uses of the Park as well as the Recreation Reserve classification under the Reserves Act 1977.

The need to develop infrastructure to support better management and enjoyment of the reserve

Development of a pump track will provide increased opportunities for the public to enjoy the Park.

Increased development may drive the need for additional facilities to be developed such as public toilets or dedicated carpark spaces. Feedback from Princess Street residents prefer that car parking is not developed along Princess Street.

The Community Group will fund the development of a metalled car park as shown in the concept plan. Council officers will allocate money within future budgets for a toilet to be placed in the Park. The toilet will serve all users of the Park not just users of the Pump Track.

The requirement for amenity planting within the reserve

Planting is to be undertaken around the pump track with consideration given to plants that will help dull noise but still leave the track in view of the public. The cost of planting will be included within the final project budget submitted by the Community Group.

Planting of areas outside of the pump track area are outside the scope of the Community Group.

The need to develop pedestrian and/or vehicle access to/within the reserve

An all-weather access track from the pedestrian gate at the western end of the Park to the pump track has been included in the concept proposal, however this will not be required if a metalled car park is developed.

With the development of a footpath directly outside the western end of Considine Park, there are now developed pedestrian links from the town centre to the Park.

Vehicle access to the Park will be granted for development. Existing double gates to the east of the proposed development can be utilised for heavy vehicle access. Existing Council budgets will cover the costs of reinstating grass within the Park if it becomes necessary.

The need to minimise impact on neighbouring properties

Princess Street residents have been consulted on the pump track proposal. The following concerns were raised, and potential mitigations have been identified. When engagement was undertaken the proposed location was the eastern end of Considine Park.

Feedback	Mitigation/Comment
Did not want parking spaces to be created outside Considine Park (two people)	A dedicated carpark inside the Park would mitigate the need for street or berm parking.
Value of house would be lowered (one person)	<p>The new location has less adjacent or closely impacted neighbours.</p> <p>Build and maintain the amenity to a high standard.</p> <p>Maintain berms, trees and plantings in the Park and around the pump track so they remain attractive.</p> <p>Consider plantings that could dull the noise impact.</p> <p><i>A study in Auckland¹ found that being adjacent to a park does not raise or lower house prices (except apartments). Noise (road, airport) can have a negative effect. Nice neighbourhood aesthetics can raise values.</i></p>
Concern about location (one person)	Proposed location has been changed and dialogue with resident remains open.

The Considine Park User Group raised the following concern:

Concern	Mitigation/Comment
Potential for unsocial behaviour	<p>Community Group and Council to encourage adults to intervene if they see antisocial behaviour (self-police).</p> <p>Not providing dedicated carparking may reduce the likelihood of lingering.</p> <p>Council to promote the wider pro-social benefits and positive aspects of placemaking for youth.</p> <p><i>A study in Australia² has shown that there were more pro-social outcomes than anti-social outcomes of having a skatepark in within an inner metropolitan suburb. More broadly, the visible presence of skate parks and other youth amenities in our neighbourhoods, towns and cities, powerfully signals to young people that they too are welcome and a part of local place identity</i></p>

¹[How do Aucklanders Value their Parks](#)

²[Dispelling Stereotypes... Skate Parks as a Setting for Pro-Social Behavior among Young People](#)

The availability of funding and other resources required to undertake the development

For fundraising purposes, a partnership has been created with the Martinborough Youth Trust. This widens the scope and access to funds by the community group to include gaming trusts and other funding sources where a more formal and accountable structure is required.

The Community Group is responsible for raising all funding required to undertake the project.

Council officers will not allow the project to start until the Group has demonstrated that finances are sufficiently available to finish the project. Staged development may be approved if officers are satisfied that the Community Group has the ability to raise further funds to complete the project.

The priority of other development tasks

Out of scope for the Community Group.

The objectives and policies of the management plan

All objectives and policies of the Management Plan have been met.

Ongoing maintenance costs

The asset will be given to Council and Council will maintain out of the Reserves budget. An additional \$5,000 per year will be sought in the 24/34 Long Term Plan.

The benefit of developing facilities for youth outweighs the ratepayer impact of ongoing maintenance costs.

Appropriate signage

Additional signage is not required.

Maintaining the overall character of the reserve

The open space character of the reserve will be maintained, and the pump track area will be made attractive and inviting with plantings and a seating area.

Appendix 2 – Proposed Martinborough Pump Track Concept Plan

Proposed Martinborough Pump Track - Concept Plan



Appendix 3 – Significance and Engagement Policy; Significance Criteria

Schedule 1 – Criteria and factors for assessing significance

Criteria <i>When a decision is assessed as high on two or more criteria it is likely to be highly significant</i>	Key factors to consider in assessment of significance rating <div> High ← Degree of significance → Low </div>	
Importance to South Wairarapa	<ul style="list-style-type: none"> Creates or ceases an activity group Large reduction in levels of service Irreversible or difficult to reverse 	<ul style="list-style-type: none"> No change to an activity group Little or no change in levels of service Easily reversed
Community Interest and impact on affected parties	<ul style="list-style-type: none"> High level of prior public interest or the potential to generate interest or controversy Large division in community view on the decision A moderate impact on a large proportion of the community or high impact on a moderate proportion Large impact on specific group(s) of the population (e.g. Maori, youth, town) or individuals 	<ul style="list-style-type: none"> Low level of prior public interest or low chance of generating interest or controversy General consensus in community view on the decision Low impact on a limited number of individuals No particular group of the population or individual affected
Consistency with existing policies and strategies	<ul style="list-style-type: none"> Decision is substantially inconsistent with current policies and strategies Decision is inconsistent with community outcomes Is a new direction from a prior decision 	<ul style="list-style-type: none"> Decision is highly consistent with current policies and strategies Decision aligns with community outcomes Is a logical step from a prior decision
Impact on Council's capacity and capability	<ul style="list-style-type: none"> High capital or operational expenditure Large impact on Council's overall resources and rating level or debt High impact on the Council being able to perform its role 	<ul style="list-style-type: none"> Low capital or operational expenditure Small impact on Council's overall resources and rating level or debt Low impact on the Council being able to perform its role

Appendix 4 – Pump Track Project Description

Martinborough Bike / Pump track project



What is a pump track?

A pump track is a circuit of rollers, banked turns and features designed to be ridden completely by riders "pumping"—generating momentum by up and down body movements, instead of pedaling or pushing



A pump track is designed for all things on wheels. From mountain bikes to bmx's and skateboards, a pump track is a playground for all wheels. By combining rolling jumps with turns they are accessible for all. Teaching the basic skills of carrying momentum, balance and speed by using your arms and legs to pump your bike/board/scooter around the track. As you get better the tracks are designed to provide more challenges for you with no changes to the construction. A feature that a 5-year-old can roll through can be used as a gap jump for a professional.

Benefits

Promoting an active outdoor lifestyle Pump tracks provide the opportunity for communities to be innovative and promote a healthy, active outdoor lifestyle. Pump tracks have become a hive of community activity, encouraging all generations to be healthy, fit and active. They teach basic skills such as balance and coordination that can cross over into multiple sporting disciplines. But most importantly they are FUN. Pump tracks are the modern day outdoor playground for all ages.

The Project Timeline

Considine User
group support ✓

Community Board
support ✓

Assets board step 1
support ✓

Next steps,

Community Feedback

Asset Board second
meeting

Council meeting

Complete Project
design

Raise funds & build!



We need your feedback!

This design concept is looking at what is potentially possible.

The nitty gritty of the design will come next but this is a rough concept given the space and budget we have in mind.

We welcome any concerns, thoughts and ideas on the project as part of the process.

This is a community led and driven project for our community and we want to make sure it works for everyone.

The aim is to complete this project in 2022.

Please send your feedback to Charlotte at nzlottie@hotmail.com

ASSETS AND SERVICES COMMITTEE

1 JUNE 2022

AGENDA ITEM C1

PARTNERSHIPS AND OPERATIONS AMENITIES AND ROADING REPORT

Purpose of Report

To update Councillors on activity and progress within the Partnerships and Operations group.

Recommendations

Officers recommend that the Committee:

1. *Receive the Partnerships and Operations Report.*

1. Group Manager Commentary

In roading, COVID continues to interrupt delivery with some critical roles affected by the virus. Vacancies in the Ruamahanga team structure are also having an impact. Sea swells have damaged several portions of the Cape Palliser Road and contractors are making every effort to keep the road open and prevent any further erosion.

The amenities team has delivered the Hau Ariki Marae project on budget. A date for an official opening is to be advised. Solid progress has also been made on the construction of the Tauherenikau Bridge.

We are pleased to include for the first time a section updating the Committee on community development activity. I note also South Wairarapa District Council has been invited to participate in the Welcoming Communities Programme.

2. SWDC Roding Report

2.1 Supply Implications

Supply and delivery implications are not only impacted by Covid but also the growth in the construction sector. The growth is creating a demand in competition for all products driving supply chain delays and increased costs, there is no sign that this demand for products is going to abate.

Covid 19 absenteeism is also impacting on delivery outputs and cashflow delays.

2.2 Hinekura Rd

Works have progressed over the last 2 months to the stage where the site is now prepared for GWRC to do the pole planting commencing over the next few months as initially programmed. Ongoing monitoring is happening.

3. Outputs

The report covers the period of works completed up to the end of April 2022, being 83% of the 2021/2022 financial year. The percentages shown below are based on works completed to date on Waka Kotahi financially assisted annual budget. Works in several maintenance categories are seasonal so the spend will reflect this variance. A brief commentary describing key achievements during April 2022 noting key completed works are noted under each work category below.

3.1 OPEX

- Sealed Road Pavement Maintenance spend is 84% on Local Roads and 100% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
196.037km of sealed roads inspected and faults loaded into RAMM.
10 sealed potholes were identified.
470.6m of edgebreak repaired.
- Unsealed Road Pavement Maintenance spend is 86% on Local Roads and 118% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
79.796 km of unsealed roads inspected, and faults loaded into RAMM.
47.286km of unsealed roads graded.
- Drainage Maintenance spend is 75% on Local Roads and 166% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
98 culverts were inspected.
43.891km of streets mechanically swept.
30.57 km of rural roadside drains cleaned.
- Structural Maintenance spend is 106% on Local Roads and 14% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
10 bridges were inspected.
Rip Rap rock is currently being delivered to Cape Palliser Road for strengthening of existing rock revetments.
- Environmental Maintenance spend is 83% on Local Roads and 75% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
28.44 km of high trimming vegetation was cut.

- Minor Events spend is 263% on Local Roads and 267% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
Expenditure is due to response to weather events in the year to date. If further budget is required, it will be reallocated from other Maintenance cost codes.
An additional funding request has been Made to Waka Kotahi under emergency works and has yet to be approved.
- Traffic Services spend is 38% on Local Roads and 45% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.

Annual remark of roadmaking has been completed and invoice has yet to be received.

- Cycle Path Maintenance spend is 5% on Local Roads in relation to Waka Kotahi annual budgets allocation.
Spaying and mowing adjacent to the Western Lake Road Cycle path have been completed from Environmental Maintenance budget.
- Footpath Maintenance spend is 125% on Local Roads in relation to Waka Kotahi annual budgets allocation.
Works have been completed allowing focus to shift to renewals in the new year.
- Rail Level Crossing Warning Device Maintenance spend is 131% on Local Roads in relation to Waka Kotahi annual budgets allocation.
Direct cost from KiwiRail. Over budget due to lightning strike at Woodside lights
- Network and asset management spend is 82% on Local Roads and 89% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
4 traffic counters were installed and count data added to RAMM.
General and Engineers Bridge inspection have been completed by WSP consultants and reports are being developed

3.2 CAPEX

- Unsealed Road Metaling spend is 35% on Local Roads and 121% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
Aggregate has been ordered and crushed to be applied during Autumn and early winter. Manufacture and supply of this material is impacted by resource supply from the rivers.
- Sealed Road Resurfacing spend is 100% on Local Roads and 82% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
Works will be completed by early February and design is impacted by the short supply of various grades of sealing chip.
Special Purpose Road resealing is complete with remarking of the road marking costs yet to be received.

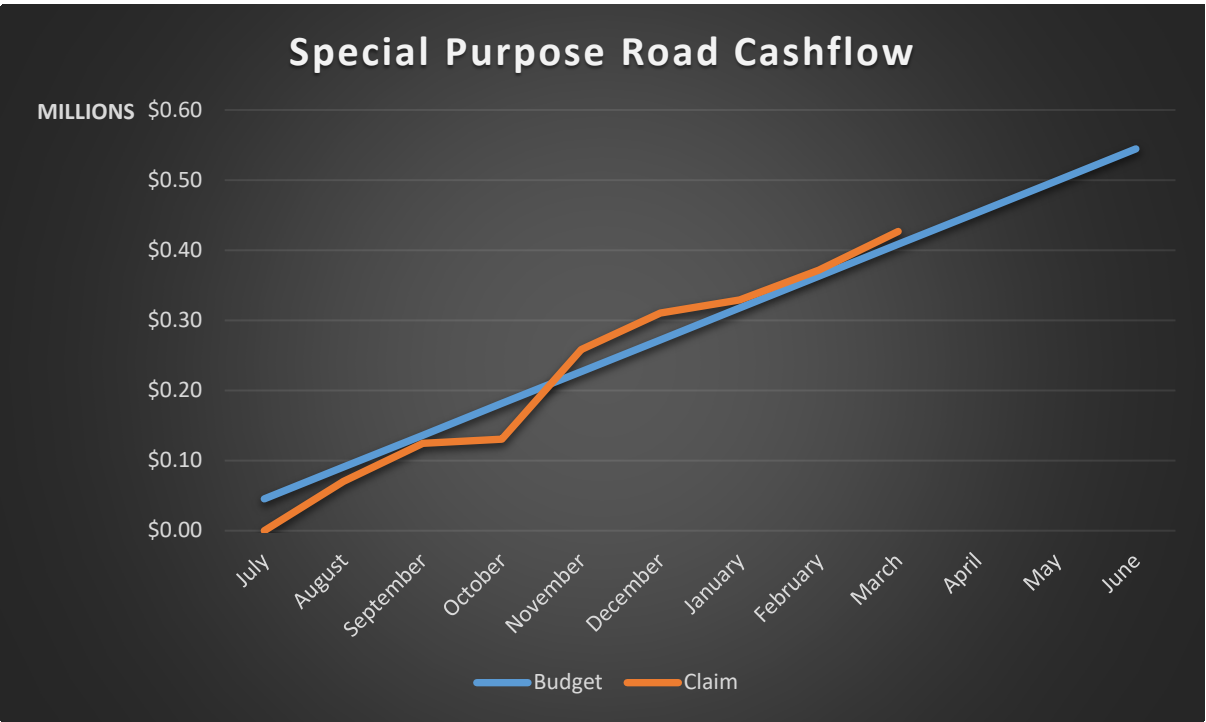
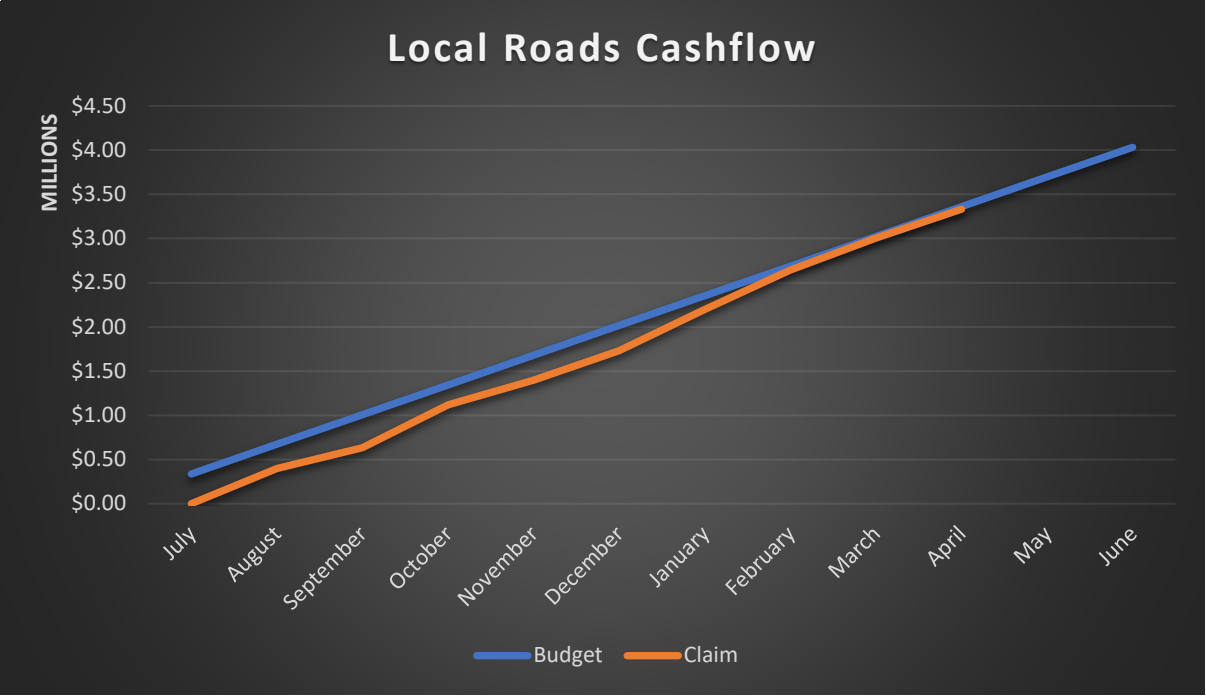
- Drainage Renewals spend is 63% on Local Roads and 121% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
A portion of Watt Street from Churchill Cres to Harrison Street in Featherston will have Kerb and Channel installed as part of renewals.
- Pavement Rehabilitation spend is 94% on Local Roads in relation to Waka Kotahi annual budgets allocation.
Western Lake Road sites have been completed and outputs have been reduced due to budget constraints
- Traffic Service spend is 98% on Local Roads and 19% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Footpath Renewals spend is 73% on Local Roads in relation to Waka Kotahi annual budgets allocation.
Fox, Revans and Bell Streets in Featherston concrete renewals have been completed and Revan Street from Railway line to Royal Hotel is outstanding which will be asphalt.

3.3 Footpath and Kerb and Channel extensions

Works have commenced in Greytown along Wood and Massey Streets with positive feedback from local residents. The Wood Street extension provides connectivity to the Hewson Lane development and safe walking access to a Bus Stop. Massey street provides connectivity between McMaster and Jellicoe Street and walking access to a bus stop on Massey Street, also the opportunity was taken to narrow an over width street to current design standards.

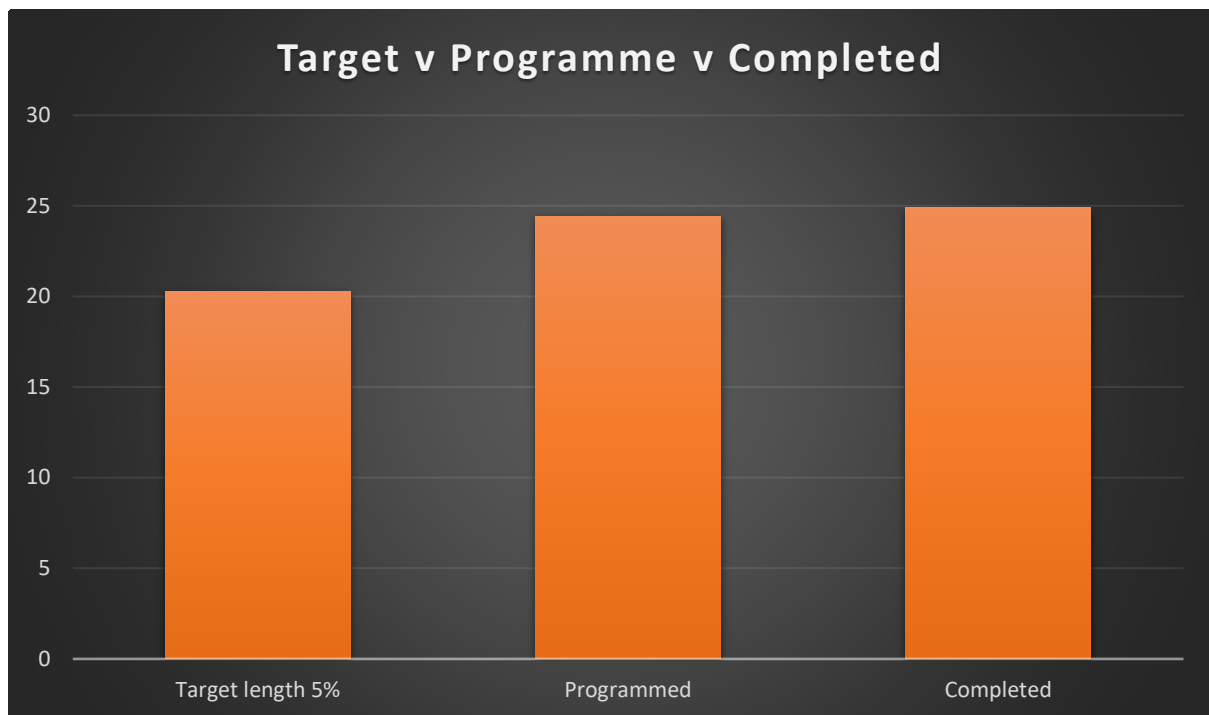
Works underway to extend footpaths and kerb and channel in Wallace Street Featherston and Regent Street Martinborough.

3.4 Tracking summary of OPEX and CAPEX to January 31, 2022

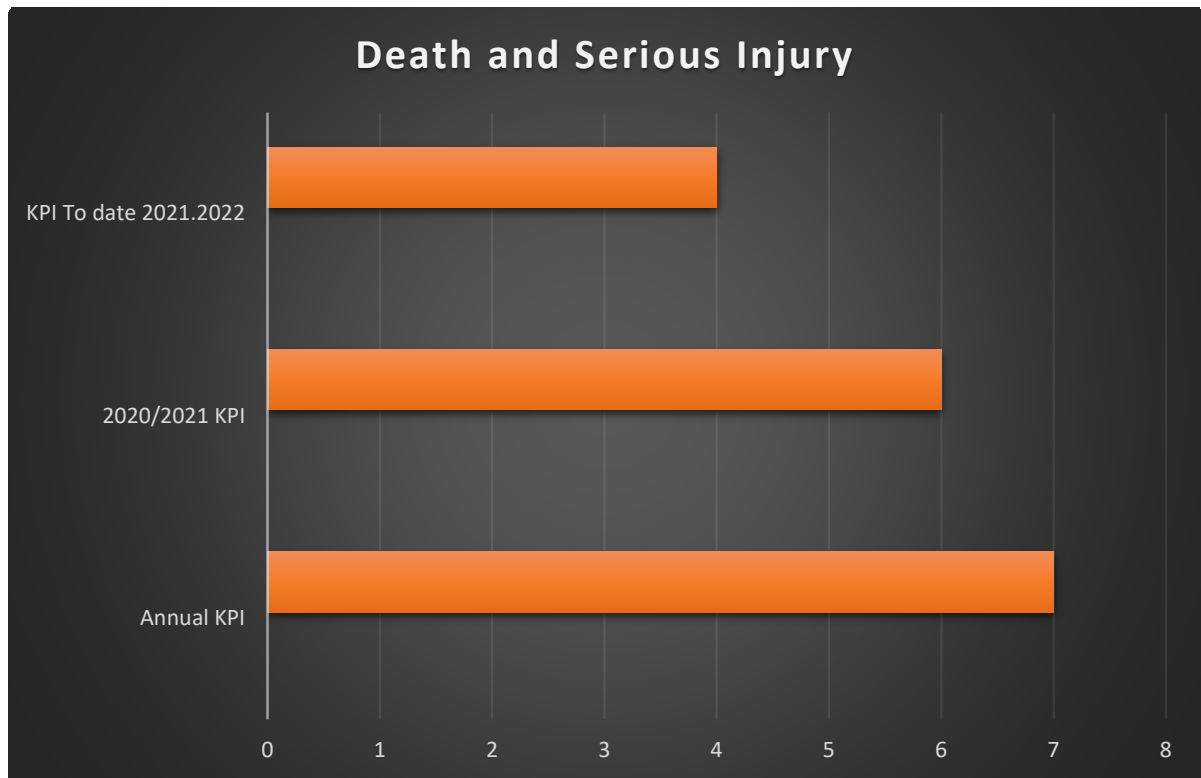


3.5 Key Performance Indicators (Year to date reporting)

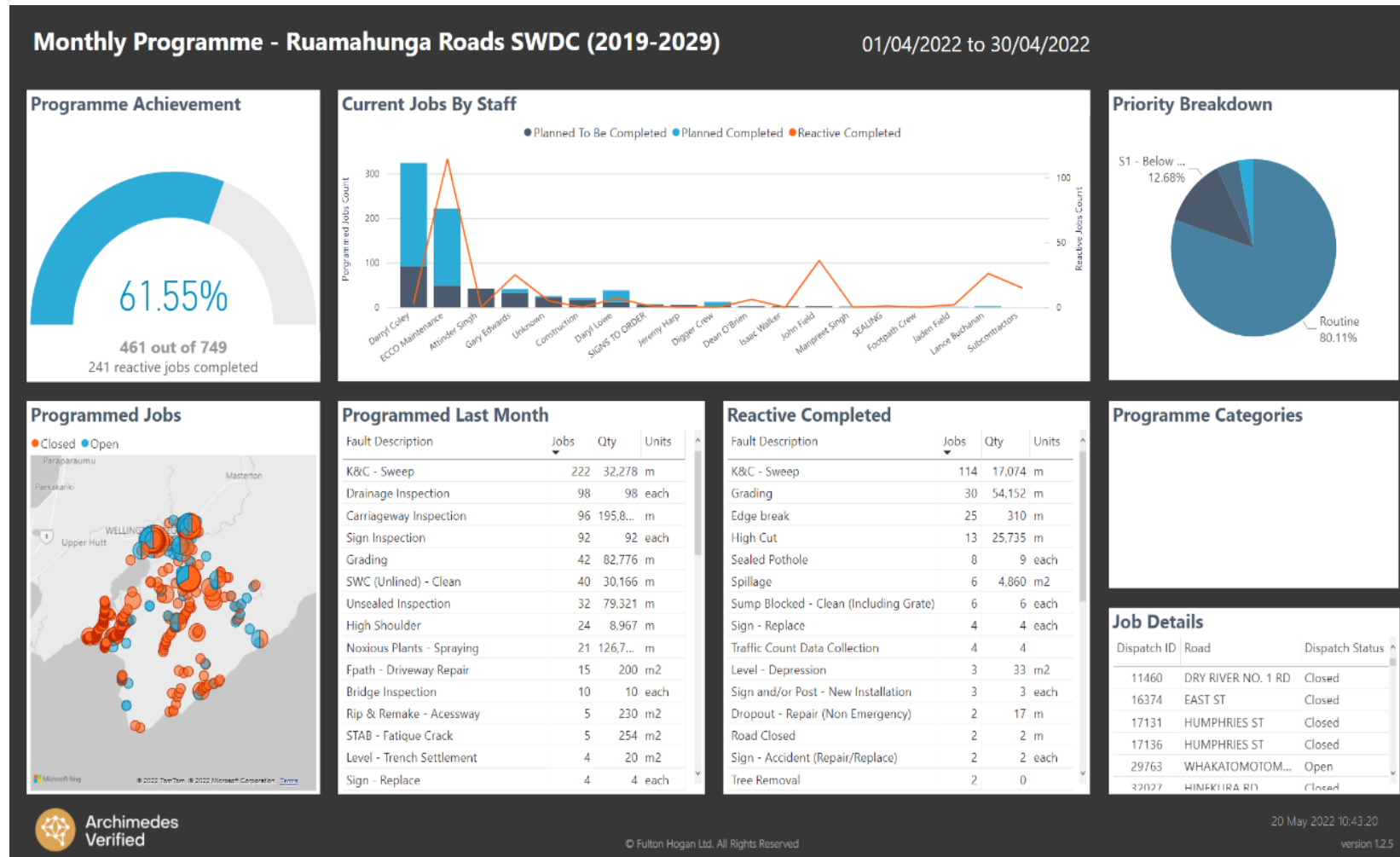
- 5% of sealed roads are resealed each year subject to availability of NZTA subsidy.
- Length of sealed network 405.7 km 5% equates to 20.3 km. 24.89 km complete.



- Change in number of fatalities and serious injury crashes on the local road network from previous year. Performance target is < 7.
- The data below has been extracted for Waka Kotahi Crash Analysis System. Generally, there a time lag from the accident to data being uploaded to the system.



3.6 Achievement Dashboard



4. Amenities

4.1 Housing for Seniors

We have three tenants transferring to more convenient units and two new tenants coming on board. These movements give us the opportunity to maintain and upgrade units to a high standard.

4.2 Pain Farm and Cottage

Both properties are well maintained by the occupants. The grounds are cared for by our contractor and are in good order. Minor electrical work was carried out at the cottage this month. A Pain Farm report has been distributed to the Martinborough Community Board and this report will be completed annually.

4.3 Property

100 Fenwicks Line went to market on the 14 of March 2022 with Property Brokers, tenders close 20 of April 2022. We have a conditional contract on the property with unconditional date of the 2nd of June.

4.4 SWDC Playgrounds

Martinborough Playground has the 2006 Climbing frame closed due to wear and tear. New climbing has arrived and organising to install the unit, which is very heavy.



Figure 1. New donated seat installed in Martinborough Playground



Figure 2. Greytown Playground seesaw replacement

4.5 Parks and Reserves

- Activity has been ongoing in maintaining our parks and reserves.
- Due to supply issues waiting 6 weeks for concrete and material not much to report.

- The new Greytown recycling pod has arrived and concrete pad installed. Will be in place this week, the third dog bin has been installed at Arnolds Walkway. These items were supplied by the Greytown Community Board.
- There has been a lot of vandalism happening on our reserves particularly with motor vehicles, NZ Police have been contacted.

4.6 Other Projects:

- **Hau Ariki Marae** is 100% completed, with the official opening to be organised.
- **Tauherenikau bridge** project is in progress with trails and carpark installed up to where the landings begin. Bridge is nearly completed.



Figure 3. Tauherenikau bridge

- **Wheels Park Greytown**, awaiting approved application to place tender onto GETS. Documents ready.
- **Carkeek Observatory**, in discussions with Heritage NZ on a way forward. Meeting to be set up by Heritage NZ on site to decide the first steps in securing the remaining structure under shelter. Awaiting their response.
- **Greytown pavilion upgrade**, Current meeting with sports clubs with draft design and working thru closing of the pavilion while new build begins, looking at March 2023 but a lot of pre work beforehand.

- **Featherston Skatepark**, Work has been delayed due to construction staff hit hard by Omicron. Looking at work starting shortly. Resene have donated a lot of paint for the community to be involved.

4.7 Cemeteries:

Cemetery Activity and Burials for April are as follows:

4.7.1. *Purchases (Reserved) of burial plots/niches 1/4/2022 30/4/2022.*

	Greytown	Featherston	Martinborough
Niche			
In-ground ashes Beam			
Burial plot		1	
Services area			
Total		1	

4.7.2. *Ashes interments/burials 31/11/2021 to 26/01/2022*

	Greytown	Featherston	Martinborough
Burial	2	2	
Ashes in-ground		1	
Ashes wall		1	
Services Area			
Disinterment			
Total	2	4	

4.8 Swimming Pools

Swimming Pools are closed to the public until November which provides the opportunity for repairs and maintenance to be carried out.

4.9 Waste Management

4.9.1. *Transfer Stations*

Council Wheelie Bins recycling collections are going well. We are processing 100% of the recycling locally.

4.9.2. *Kerbside Contamination*

Contamination levels are getting better, but we need still to do some general education around what is not ok to put in Recycling Wheelie Bins. Information stickers are improving the overall contamination.

5. Community Development

5.1 Wairarapa Rangatahi Strategy

Over the past month, the Wairarapa Rangatahi Strategy (WRS) project team across the three councils have met to finalise stakeholder information, secure venues for workshops and to discuss workshop formats and the communication plan, as led by

MDC Policy team. Initial comms on the WRS is being shared in local papers in May and June.

5.2 Youth Week

Youth Week 2022 took place between 7th -15th May. The theme for Youth Week 2022 is “Our voices matter, we deserve to be heard.” Youth Week aims to amplify young people’s valuable contributions to their communities by supporting them to design, deliver and evaluate all aspects of the week. Youth Week also recognises the youth workers, youth service providers and others working with and for young people.

As part of Youth Week 2022, we supported South Wairarapa youth representatives to work alongside with the Masterton and Carterton Youth Councils to design and deliver local Youth Week initiatives. A series of events and online competitions were held to encourage local youth to share their opinions on issues and solutions facing rangatahi in the Wairarapa, with information and engagement opportunities provided via schools, colleges, social media, libraries and sausage sizzles. Three ‘3 for a FREE Sausie’ events were run in the Wairarapa as part of Youth Week; in Martinborough, Masterton and Featherston, supported by staff from SWDC, CDC and MDC.



Figure 4. Youth supporting “3 for a Free Sausie” event in Featherston, 14 May 2022 (Photo by Tammy Merriman, CDC)

Information collected through the surveys and “Dreams for Wairarapa” boards will be taken into consideration in the Wairarapa Rangatahi Strategy Review.

5.3 Welcoming Communities Programme

The South Wairarapa District Council has been invited to participate in the Welcoming Communities Programme.

The MBIE's Welcoming Communities Programme aims to coordinate, develop and deliver opportunities and initiatives that create a thriving region and inclusive communities. Our participation was supported by ELT and included initial informal engagement with the Māori Standing Committee chairperson and a selection of key community stakeholders who have been active in the welcoming of newcomers to our communities.

Next steps will include:

- Reviewing and signing a funding agreement between the Ministry of Business, Innovation and Employment and the Council. This relates to seed funding which is a contribution to salary costs for a dedicated Welcoming Communities coordinator.
- Signing a Statement of Commitment.
- Announcing South Wairarapa District Council's membership of Welcoming Communities. INZ will also acknowledge your participation in the programme on its website in July 2022. Alesano will tell you more about that when you catch up.
- Engaging the members of the Māori Standing Committee to identify opportunities for partnering on initiatives that reflect the local history, culture and tikanga of our southern mana whenua.
- Recruiting/appointing a dedicated Welcoming Communities coordinator.
- Meeting other members of the Welcoming Communities network.
- Starting the establishment tasks, such as setting up an advisory group and continuing to socialise the programme in the community.

5.4 Community Resilience

Community Development has been working together with and supporting a group of representatives from our towns, rural and coastal areas via an online zoom and e-mail community resilience communication network. The purpose of the network is to enable shared awareness of community resilience needs, and to support information and knowledge sharing around community resilience initiatives supporting community members as they isolate with Covid.

Community Development has facilitated hot desk office access for the new South Wairarapa Neighbourhood Support Coordinator to support shared outcomes for Community wellbeing and resilience and is currently supporting two community members who are looking to gauge and address the need for a Covid 19 Home Care Kit among our vulnerable and urgent need whānau and community members.

5.5 Matariki Celebrations

2022 is the first year of Aotearoa's new Matariki public holiday. To mark this significant occasion a range of groups, schools, marae, hapu, individuals and businesses in our communities have been working together coordinate a range of Matariki Events. Community Development has supported the Paetumokai Featherston Matariki Planning Group (PFMPG) with advice and provision of funding to develop resources that can be re-used year after year, supporting the community to celebrate Matariki and learn about Matariki, Maramataka and Te Ao Māori.

6. Appendices:

Appendix 1 – SWDC Operations Project Dashboard

Contact Officer: Stefan Corbett Group Manager, Partnership and Operations

Reviewed by: Harry Wilson, Chief Executive Officer

Appendix 1 – SWDC Operations Project Dashboard

Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Programme on track overall. Some resource constraints remain but works progressing well.

Current Projects

Bidwills Cutting RD Pedestrian Upgrade	\$266K	June 22				
Five Rivers Hospital development						June 2022 commencement

Reading Street Upgrade	May 21- Nov 22					
Upgrade Street, kerb and channel, carparking drainage as part of Resource Consent	↓			↓		Orchards Retirement Village upgrade Concerns over Estimates have been sent back to the consultant

Sealed Road Pavement Rehab	\$250K	March 22 - May 22				
Western Lake Rd Area Wide 2 sites	↓	↑			↑	Completed April 2022

Sealed Road Resurfacing Local Roads	\$700.0k	Oct 21 - Marc22				
Scheduled programme of works comprising 22kms of resurfacing on: BATTERSEA LINE BETHUNE ST BOAR BUSH GULLY RD DANIEL ST (MARTINBOROUGH) DRY RIVER NO. 1 RD DUBLIN ST LAKE FERRY RD MOERAKI RD MOORE ST NEW YORK ST OXFORD ST PRINCESS ST WARDS LINE WEST ST WESTERN LAKE RD WHITE ROCK RD MOROA ROAD PAPAWAI RD						Completed February 2022

Sealed Road ResurfacingCape Palliser Rd	\$100K	Oct 21 - Dec21				
Scheduled programme of works comprising 2.4kms						Sites Complete

FootPath Renewals	\$375K	Feb 22 - Jun 22				
Revans Street Featherston 2 sites , Fox Street Featherston,Bell Street Featherston		↑				Revans Bell and Fox Street completed Revans St remaining

Low Cost Low Risk Local Roads	\$345K	Jan 22 - Jun 22				
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Identified Projects as approved by Waka Kotahi: Flag lightat the following intersections Lake Ferry Rd/Kahutara Rd,Kahutara Rd/East est Acces Rd,Western Lake Rd/East West Access Rd. Seal widening Western Lake Road.Bidwills Cutting Road signage improvements. Cattle underpass contributions. Te Awaiti Rd stability investigations at the Gluepot						Western lake Rd widening has been completed, Terminal ends for Guardrails have been delivered but yet to be installed
Low Cost low Rick Special Purpose Rd	\$250K	Jan 22 - Jun 22				
Identified projects as approved by Waka Kotahi: Flag light at lake Ferry Rd Cape Palliser Rd intersection,Signage upgrade,Guard Rail installation,Bridge scour protection,Whatarangi Cliff resilience investigation,Rock revetment protection works,Johnson Hill slumpoing investigation and modelling,Ecoreef installation	↓				↓	Contractors to install bores are extremly busy and are committed elsewhere other options are being considered. Guardrails have been installed
Road to Zero	\$170K	Jan 22 - Jun 22				
Consult re speed review and impliment programme over 3 years		↓				Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation and in discussions with NZTA on alignment. Wilkie Consultants have been engaged to manage delivery and consultation processes
Kerb and Channel footpath extensions	\$400K	Jan 22 - Jun 22				
LTP funding sites Massey Steet Greytown, Wood Street Greytown Wallace Street Featheerston Regent Street Matinborough						Wood Street and Massey St have commenced

SWDC Assets and Services Committee		Programme		Amenities		
Meeting	1/06/2022	Period		Apr-22		
Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Insert Officer view on programme status and key indicator changes
Current Projects and service contracts						
City Care		950k				
Parks and Reserves						In constant discssion with City Care management. Omicron risk on delivery BN
Peace Garden, Featherston		35k				
Upgrade and install web-enabled information display with additional seating and planting						Completed awaiting formal date from Heritage NZ for opening BN
Earthcare		750k				
Refuse and recycling						Budget on target, Earthcare now under the umbrella od Smart Enviromental, Possisible Omicron rish with availability of staff.Confident they will manage BN
CLM (Swimming pools)		245k				
All SWDC pools						Season closed very successful BN
SWDC Tree asset management		20k				
Develop a long term District wide programme for tree management						Into final stages of design, Public will be able to intergrate this with our web site also. BN
Featherston Stadium		50k				
Upgrade to kitchen, seating and ablutions						Awaiting on quotes from builders, Quotes starting to come in TD
Ngawi Community Hall		30k				
Upgrade septic system						Completed main installation prior to Xmas. Planting will be completed in April BN
Cemetery Data Project		70k	Mar-22			
Upgrade into Plot Box Management system						Working with Plot Box to stream line burials and ashes, Public will have access to site for information from the 6th of June 2022 KMc, TD
Tauherenikua Bridge		1.3k				
IRG funding						On Budget, Work on Bridge is in progress, 80% finished, working on signage BN
Pain Farm garage						
Repair damaged garage structure						Insurance qoutes recieved. MCB advised and repair date to be advised, Builders require engineering report for fixing roof structually TD
SWDC Lease review programme		tbc				
Complete review of leases						Working thru outstanding and new leases SC, BN
Hua Ariki Marae		435k				
IRG funding						99% completed consents approved. BN
Considine Park Lime Path		5k	Jan-22			
Lime path extension						Path in place but minor work still required BN
Wheels Park greytown		1.0k				
Park Cotter and Peirce street						Tender interest letters ready to go, awaiting acces to Government Tender site GETS. BN, MD
Greytown Pavilion		1.0k				
Upgrade						New Design completed, under action moving forward BN
Featherston Skate park refresh						
Featherston Skate park						Awating on Civil crew hit hard by Covid. Starting shortly BN
Leases						Working thru existing and new opportunities as they come in

Status key:

On track/achieving

Some concern

Off Track/Major concern

ASSETS AND SERVICES COMMITTEE

1 JUNE 2022

AGENDA ITEM C2

PARTNERSHIPS AND OPERATIONS WATER REPORT

Purpose of Report

To update Councillors on activity and progress within the three waters operations and capital projects.

Recommendations

Officers recommend that the Committee:

1. *Receive the Partnerships and Operations Water Report*

1. Water Manager Commentary

The formal opening of the new treated water reservoir at the Waiohine water treatment plant on the 5th May was a highlight of the month. The new reservoir was commissioned and brought into service back in February however Covid restrictions pushed out the celebration to May. The new asset adds eight million litres of drinking water storage for both Greytown and Featherston, greatly improving the supply resilience for these townships. I am very pleased to also see the Tauherenikau water pipeline repair completed on budget.

2. Wellington Water operational performance

Customer requests for service remain high for water leaks across the three towns which is keeping the Wellington Water reticulation team busy on the ground. In several cases, the property water lateral requires full replacement due to poor asset condition. Service requests in wastewater, stormwater and water races have been less frequent in the recent two months.

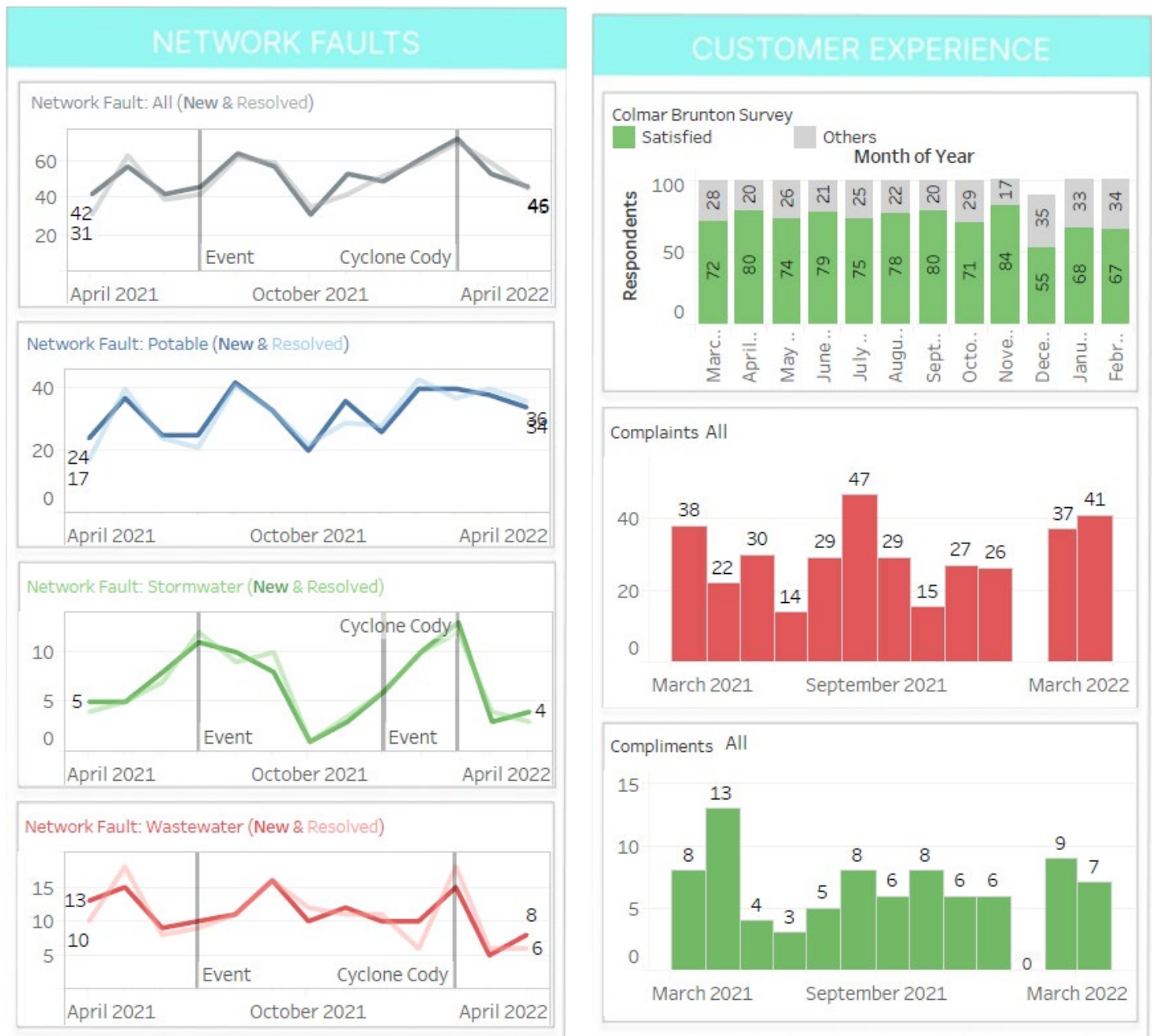


Figure 1. SWDC Customer service request dashboards, April 2022

2.1 Operational response events

2.1.1. *Ruamahanga water treatment plant event*

On the 5th May the treatment plant operations team were alerted to the plant failing safe, due to a clog of manganese precipitate in the chlorine dosing system. Upon initial assessment, the operators concluded that the return to service may take longer than the available storage of water within the town reservoirs.

The Wellington Water incident response team was activated, and it was decided in order to ensure sufficient water storage was maintained, Bulk Water Supply Carrier Ltd were commissioned to transport water from Featherston to the Martinborough reservoirs. Messages on social media channels were also used to reduce demand temporarily. Service was restored at the treatment plant on the evening of Friday 6th May and the response was successfully managed with no compromise in water safety or quality and ensuring continuity of supply.



Figure 2. Bulk water topping up the Martinborough reservoirs, May 2022

2.1.2. *Tauherenikau river water pipeline repair*

The physical works to repair the leaking joint on the Featherston supply main as it crosses the Tauherenikau River are complete. Works to close out the reporting requirements contained in the consent authorising the work are also complete as is site demobilisation and clean up. There have been no unforeseen issues and the work was delivered as per the Wellington Water project plan.

Inspections undertaken following the repair have confirmed that there has been no change in the riverbed profile since work was completed. Regular inspections and maintenance works will be required to ensure the risk of bed degradation does not impact the pipeline again and also to fulfil the longer-term requirements of the consent. Additional funding will be required to undertake these works.

Final costs are yet to be confirmed with final invoices yet to be received. Costs are, however, expected to be below the approved budget allocation of \$325,000.



Figure 3. Clamp being installed at the site of the leaking joint, Tauherenikau river

2.1.3. Boar Bush Gully Road slip risk

A slip on the Boar Bush Gully Road is causing concern as it may impact on the water supply mains for Featherston. Both the filling and supply main for Featherston are laid in the road reserve and failure of either will have a significant impact on the towns supply.

Wellington Water staff has instigated works to locate the mains in the carriageway and to assess the level of risk from further movement of the slip. This work has been delayed whilst waiting on a surveyor to pothole and accurately locate the mains. The work is planned to be completed the week of 23 May and the results will be ready to share with Council shortly after that.

In the interim Wellington Water has contingency plans in place and will be able to react to any failure quickly and minimise the impact on customers.

The slip has been brought to the attention of Councils Roading team and the results of the survey will also be shared to support any remedial works required.



Figure 4. Boar Bush Gully Road slip, April 2022

3. Water Capex delivery programme

3.1 Waiohine Water Treatment Plant upgrade

Mayor Alex Beijen was invited to cut the ribbon and officially open the new treated water reservoir at the Waiohine water treatment plant on 5th May. The new reservoir was commissioned and brought into service back in February however Covid restrictions pushed out the celebration to May. The new asset adds eight million litres of drinking water storage for both Greytown and Featherston, greatly improving the supply resilience for these townships.

The ribbon cutting was a great moment to pause and celebrate the achievement as well as recognise all those involved including the local contractors who have been pivotal in the commissioning of the reservoir.



Figure 5. Mayor Alex Beijen and Wellington Water Chief Advisor water cutting the ribbon at Waiohine WTP

3.2 Tauherenikau river pipeline long term solution

The project team continue to work on identifying the preferred long-term solution for this critical asset. This optioneering work is scheduled to be complete by the end of May 2022.

3.3 Featherston wastewater treatment plant upgrade and consent

We have met with Greater Wellington Regional Council and are developing the strategy for the short-term consent.

Just before Easter, a pilot trial was started to determine the effectiveness of a two stage MBBR process. The pilot plant is a scaled down version of what could be part of a cost-effective solution to solve the treatment improvements required at Featherston in order to meet stringent discharge quality necessary to secure a Resource Consent. The MBBR process is designed to reduce Ammonia, Phosphate and other dissolved wastewater contaminants using a Nitrification/De-nitrification process. The trial is planned to run until the end of June with samples being analysed regularly to determine the effectiveness of the process.

4. Other

4.1 Community Liaison Group wastewater treatment plants

Wellington Water has recommended that a joint Community Liaison Group be re-established for both the Greytown and Martinborough wastewater treatment plants. This is a requirement of the resource consents for both wastewater treatment plants

which enables a forum for discussion and channel of communication between the communities, South Wairarapa District Council and Greater Wellington Regional Council.

The agenda will be focused on any issues or developments arising from the operation of the wastewater treatment plants as well as latest progress on any upgrades. Wellington Water are working through the details of the re-establishment and will be looking to set a date for the first meeting in the coming months.

5. Appendices

Appendix 1 – Wellington Water Ltd’s SWDC Major Projects Monthly Report – April 2022

Appendix 2 – Wellington Water Ltd’s April 2022 SWDC CAPEX Programme Update

Contact Officer: Stefan, Group Manager Partnerships and Operations

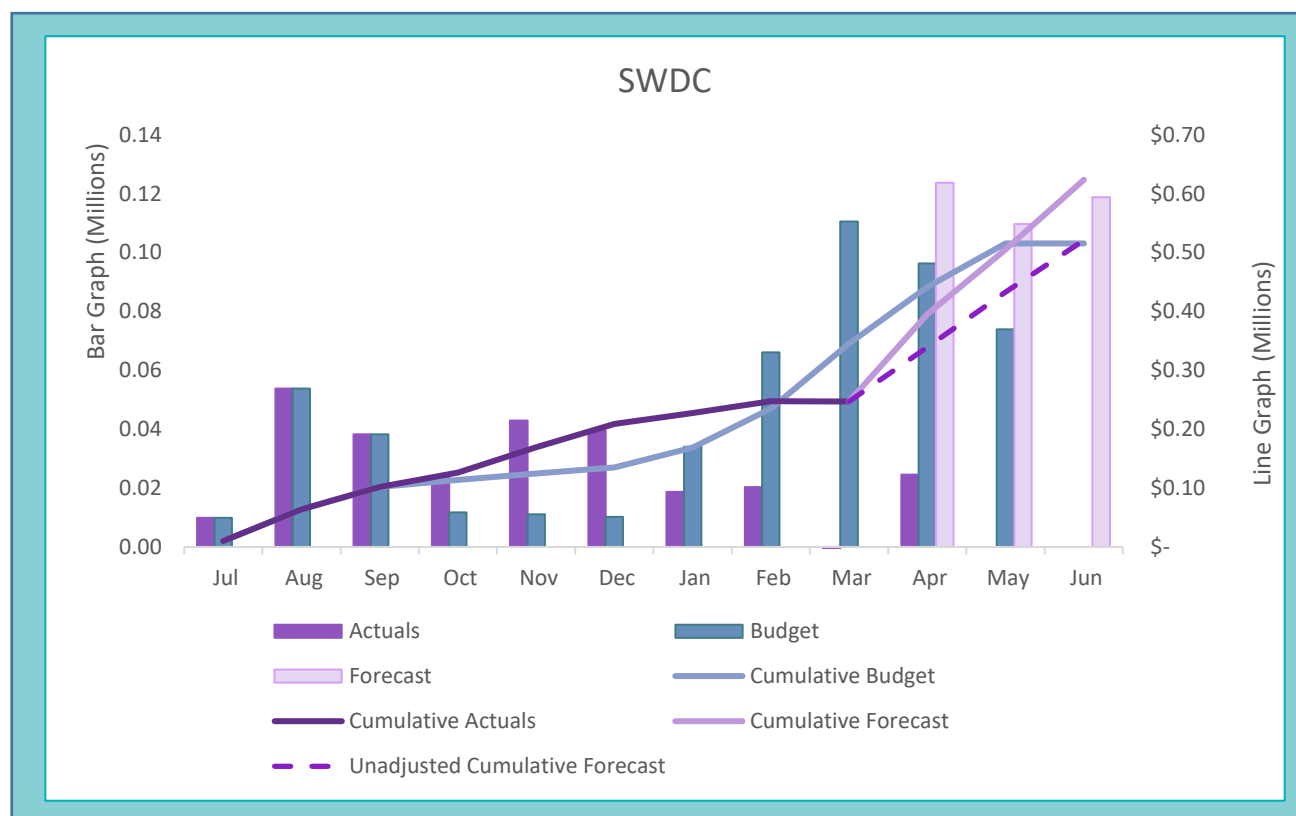
Reviewed by: Harry Wilson, Chief Executive Officer

Appendix 1 – Wellington Water Ltd's SWDC Major Projects Monthly Report – April 2022













Regional summary:

We are through the worst of covid and are managing its impacts, mainly cost for delays and materials. SWDC's two major projects are in the planning phase and largely unaffected.

Major Project Financial progress: Forecast; Actual, budget



Risk profile

	H,S,Q,E	Stakeh.	Risk	Finance	Prog.	Rating
Featherston WWTP Upgrade						
Tauherenikau River Crossing						

Programme

	Cost Estimate	2020		2021		2022		2023		2024
PROJECT	LTP Curr Level I	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
Featherston WWTP Upgrade	3m \$0.5M L4			Concept						
Tauherenikau River Crossing	0 \$5m L0							Concept	Design & Proc Consent ure	Construct

Project	Objectives	Commentary
Featherston WWTP Upgrade *Priority Ranking 6	Upgrade of wastewater treatment plant to meet likely improved discharge conditions.	<p>The project has been on hold since February 2021 at the request of SWDC.</p> <ul style="list-style-type: none"> •MBBR trial plant is in place at the WWTP, once biofilm is established data monitoring will commence, trial expected to be complete by end of June but could be extended if additional data required. •Asset & Services meeting occurred on 20 April where the short-term consent / long term solution were discussed. The next step is to engage with GWRC and mana whenua on this concept • Preparation of material to inform a transition decision has been developed, to be submitted early May 2022
Tauherenikau River Crossing	Identify long term preferred option for crossing the Tauherenuikau River	<ul style="list-style-type: none"> • Work is progressing on options to inform multi criteria assessment process • Preferred option expected to be identified by the end of May • Costs are expected to be between \$110-\$150K <p>The programme outlined above is our current draft and will be reviewed and updated at the completion of the current concept phase.</p>

Overall Programme Summary:

The over-programming approach taken to avoid the risk of underspending has resulted in a risk of overshooting the budget. We will be closely managing budgets as they get close to being expended, and some funds will move between workstreams to ensure that we make maximum use of the available funding. Jan-Mar Quarterly report will be submitted to DIA on 14 April. Progress updates have been provided to each council and are on our **website: <https://www.wellingtonwater.co.nz/publication-library/publications-3/>**

Project	Commentary	H,S, Q,E	Stak eh.	Risk	Fina nce	Prog .	Rati ng
1. Capital renewals	The construction of these watermain renewals in Fox Street in Featherston commenced as scheduled in September 2021 and 302m of 630DPE watermain and 421m of 1800DPE watermain was completed. During regular QA some defects in the construction have been identified and the team has worked with the contractor, this was successful and all site works were completed and Practical Completion issued in March 2022. The costs for this work are being transferred to SWDC's capex budget.	🟢	🟢	🟢	🟢	🟢	🟢
2. Asset conditions assessment	Physical assessment of five SWDC reservoirs has been completed with the remaining two at the Waiohine WTP to be assessed in the coming months (Covid permitting). Physical inspection of the water treatment plant assets remains at 85% complete and planning is underway to assess the 15% of water treatment plant assets that could not be inspected due to, for example, difficulty of access, and/or the need for planned shutdowns etc. Some work has been undertaken planning for the balance of the asset assessments but this has been delayed until after the busy summer water demand period. Covid is now also having an impact on access to the WTPs. There is a risk that the remaining WTP assets may not be able to be complete by the end of the stimulus funding period. The reservoir conditions are generally average from a structural perspective - there are however contamination vulnerabilities that need to be addressed and these are being placed in the forward works programme as a matter of priority. There remain challenges in accessing the potable water pressure mains for assessment for a number of reasons and alternative technologies (ePulse testing and coupon sampling) are being progressed as workarounds. The SWDC VHCA pressure pipelines are expected to be a challenge to complete assessments by June 2022 and whatever works remain uncompleted at this point will be put into the forward works programme however future assessments will be constrained by historically limited opex budgets. Plans are underway to assess the condition of the leaking water pipe crossing the Tauherenikau River during its repair. There have been two recent breaks in the Boar Bush reservoir outlet main and this confirms the desktop study condition 5 (very poor rating).	🟢	🟢	🟡	🟢	🟡	🟡
3. Maintenance	The council's budget for Stimulus-funded Maintenance has been increased by \$1m. Accordingly, eligible costs from October 21-March 22 are being booked against this workstream.	🟢	🟢	🟢	🟢	🟡	🟡
4. Asset management systems and processes and 5. Data and technology systems	<p>The Business Improvement Programme has harmonised its initiatives into four core streams; Asset Management, Ready for Regulation, Data & Digital and Other (for anything that does not fit under the former).</p> <ul style="list-style-type: none"> • Asset Management Stream: The team has completed the detailed design and prepared an accelerated build plan to deliver asset register functions by end of FY. MADMax project team has commenced the platform design and data collection tasks in conjunction with the WWL SME team and is ready to commence the build phase. • Ready for Regulation & Risk/Assurance Stream: Director of Regulation (with support from PWC) is overseeing planning for WWL's compliance with Taumata Arowai requirements, including development of source water risk management plans. This stream will also monitor the Backflow and WTP SOPs as they are direct interfaces into the regulatory readiness plan. • Data & Digital Stream: The Data & Digital stream has prioritised two streams of work in their roadmap: Cyber capability and Data and Analytics to address the critical risks in the Data and Digital domain. Cyber vulnerability assessments have been completed and work is underway on the immediate actions required to reduce the chance of successful cyber attack. A decision risk appetite for cyber is required to determine future investment levels noting that the vulnerability assessment work has given clarity on current risk levels and investment required to change them. In the data and analytics space the focus is on ensuring quality data for decision making, starting with addressing gaps in required data and ensuring core data management practices are in place. • Other: we are making improvements to our project management systems, reviewing our digital technology strategy and principles, and investigating carbon reduction scenarios. 	🟢	🟢	🟡	🟡	🟡	🟡
6. Leakage management	6.3 Proof-of-concept trial for smart household water meters to identify network or private leaks: Wellington Water are working their way around the streets of Greytown to install 250 smart meters by the end of this month (April). The trial will assess the ways in which smart water metering technology can help residents better manage their water usage and assist in detecting potential water leaks at private properties.	🟢	🟡	🟢	🟢	🟡	🟡
7. Water safety priorities	<p>7.1 Reservoir Repairs – no reservoir roof maintenance is planned in SWDC</p> <p>7.2 Reservoir cleaning: we have purchased a remote-operated cleaning drone and mobile clarifier, and it is in use. Significant savings of time, cost and water loss are already evident. Project is complete.</p> <p>7.3 Real time monitoring: All 15 sensors have now arrived. The installation will start in the first week of April and expected to be completed within the next quarter</p> <p>7.4 Audit Programme. Programme is continuing largely on an opportunity basis with the assistance of head office NMG staff where possible. There are limitations around access to plants/operators due COVID protocols, actual cases and their operational workloads. An audit of general environmental management is nearing completion and report drafted. Investigations, largely remotely, are separately underway into the Boar Bush and Newlands boil water incidents. The timeframe for the programme is extended, as per funding extension, to June 2022 to enable the programme to be completed.</p> <p>Process Writing. The majority of documentation (SOP, CCP) for the South Wairarapa has been drafted and supplied. The programme is however similarly affected as per the audit programme issues. Several visits have however been able to be undertaken, in liaison with NMG head office staff, whilst minimising disruption. Video training material has been hampered due COVID protocols and operational priorities. The work is unable to be completed in the way originally intended and some innovative approaches being are being investigated and undertaken. Lutra is able to provide some backup support for the operators in the case of COVID operator absence and some of the work is being undertaken in that light to increase familiarity, encompassing basic critical tasks. The same funding extension to end of June applies however it is anticipated that the work be completed by end of April, noting the ongoing risk posed by COVID disruption.</p> <p>7.5 Chlorine Trailer – The trailer has been manufactured</p> <p>7.6 Bypass study – the draft report has been completed and it is currently under review by WW senior engineer.</p> <p>7.7 Chlorine analyser for the Pirinoa WTP: work is complete to design and deliver a chlorine analyser</p>	🟢	🟢	🟢	🟢	🟢	🟢
8. Capital projects	Boar Bush reservoir: The design of the decommissioning of the contact tank and reconfiguration of the pipework is complete, and physical works are underway.	🟢	🟡	🟢	🟡	🟡	🟢
9. Regional Water Reform Project aka Preparation for reform (Note: this is led by councils, not by WWL)	<p>Review and analysis of information from DIA has been a major focus, along with trying to align with other councils in the Entity C area to support consistent information. Collateral has been developed to help explain the reforms process, key issues and potential next steps including workshop packs, public information and sections of council reports.</p> <p>Numerous meetings have been held with Wellington region councils, councils across the entity C area, LGNZ and DIA. The Project Director has also briefed the CE and Mayoral Forums along with the WWL committee. The Project has continued to build relationships with DIA and the water reform leads from other regions. An ongoing challenge has been to get clarity of information from DIA on the timeframes and process for the reforms to inform resource planning within councils.</p> <p>One area of focus has been working with councils and WWL on the data and digital request to ensure that this is understood, resourced and coordinated.</p> <p>A draft work programme has been developed to inform council work planning and resourcing. The process is now underway to resource this plan and confirm details of tasks with DIA. This includes clarity of the scope, timing and resource implications of the various data requests as well as funding support available for councils. Further funding will be required from DIA to support transition work over the next 2 years.</p> <p>Based on the forward work programme, the focus will be on two workstreams.</p> <p>Policy - review and input into:</p> <ul style="list-style-type: none"> • Public information on Bill / reforms • Select Committee process • Further legislation • Economic regulation policy and legislation <p>Transition and programme coordination:</p> <ul style="list-style-type: none"> • Due diligence and data collection processes • Transition planning for WWL • Engagement with DIA, the National Transition Unit and the proposed working groups • Iwi / Māori engagement • Wider engagement across entity C • Support for better off funding request processes • Workforce engagement and change process for the WSE 	🟢	🟢	🟢	🟢	🟢	🟢

Appendix 2 – Wellington Water Ltd's April 2022 SWDC CAPEX Programme Update

Executive summary:

The programme remains on track to spend the full year budget as construction sites continue working on closing out remaining defects in the final quarter. To see the next financial year is set up for success, efforts have shifted in ensuring key construction projects have achieved contract award in this final quarter. Covid-19 remains a programme level issue, slowing construction delivery timelines and supplier materials cost escalations.

Monthly updates of significance:

Construction Completed:

- No construction sites were completed in the month of April.

Construction Underway:

- Greytown Papawai Rd pipeline upgrade (wastewater). Closing out reinstatement defects.
- Featherston Waiohine WTP treated water reservoir (water). The project team continue to work to close out remaining items post-commission.

Contracts Awarded:

- No contracts were awarded in the month of April.

In Procurement:

- Greytown Memorial Park WTP upgrades (water). Contract award documents are being finalised. Site possession and contractor mobilisation current forecast for Q1 FY22-23.
- Featherston Donald St pump station renewal (wastewater). Request for tender has been issued, and contract award remains currently forecast for Q4. Construction start date is dependent on funding availability within the LTP.

Design Development:

- Featherston Waiohine WTP pH dosing system upgrade (water). Optioneering and recommendation has been finalised. Design activities and contract award remains forecast for Financial Year 22-23.

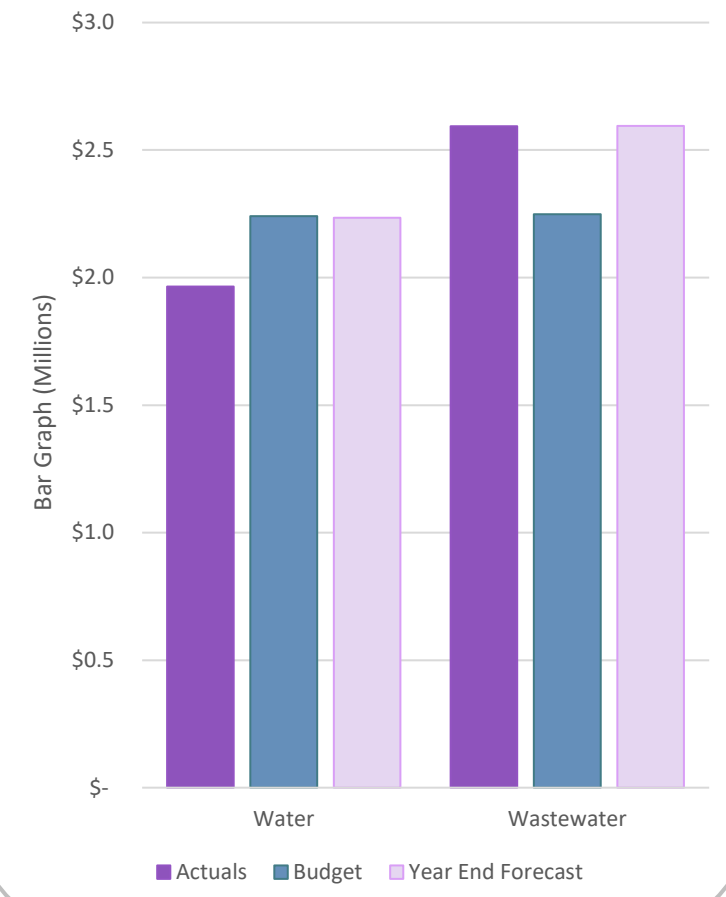
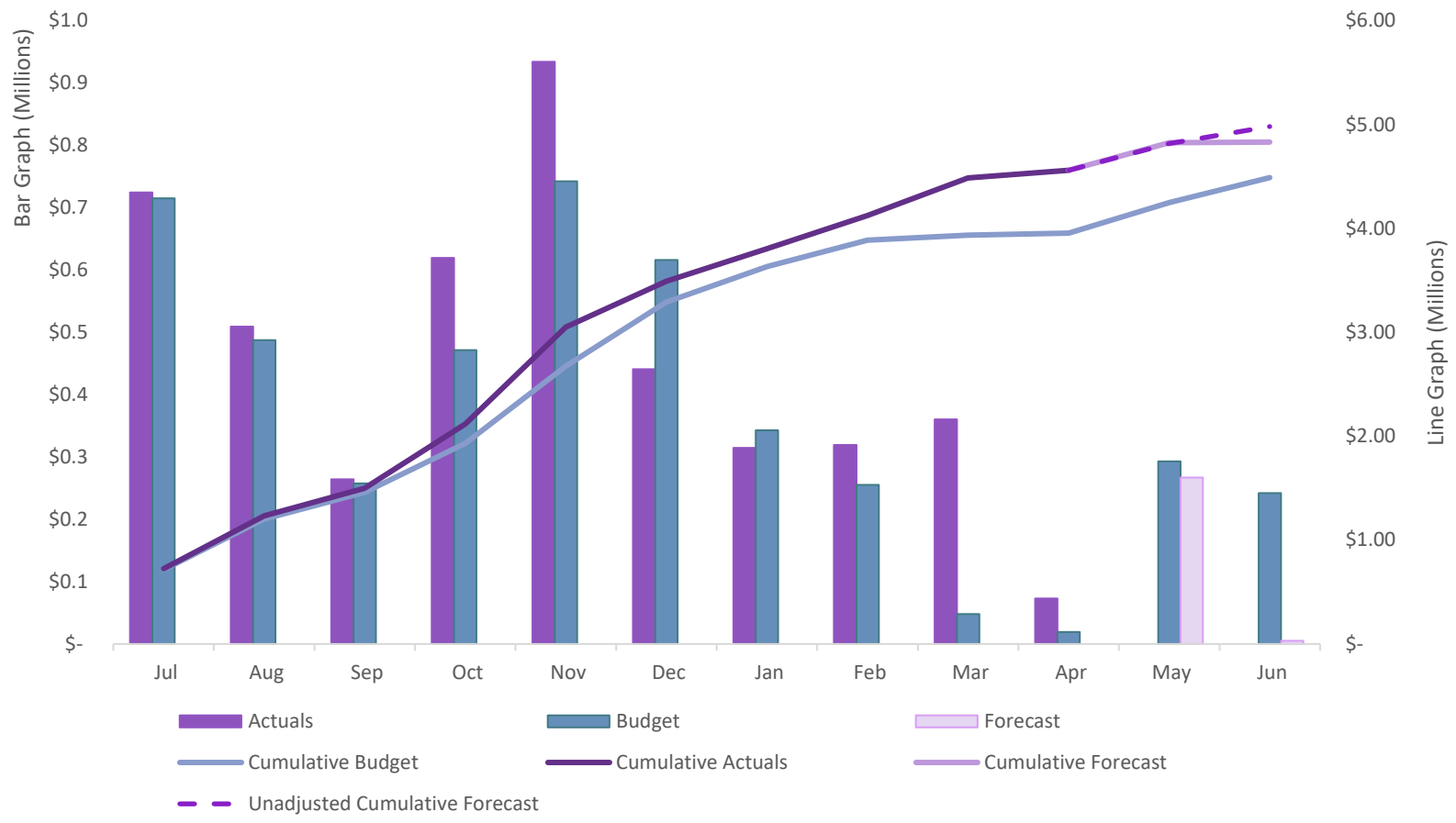
Top Risks and Issues :

Risk Description	Mitigation / comments
Long lead items and materials can could delays in construction starting for key SWDC construction projects	The Memorial Park WTP upgrade project WTP upgrade project has been procuring the fabricated container plant in FY 21-22 to ensure no delays for construction FY 22-23. Need to prioritise contract award such that construction start forecast remains for Q1 FY 22-23.
A risk of additional programme costs due to weather events and unbudgeted capital projects.	A number of events have occurred requiring a response for unbudgeted investment. The current programme has looked to accommodate these costs within the existing annual budgets. Wellington Water to provide visibility on monthly dashboards for any potential programme overspends.
Donald Street pump station has been identified in very poor condition. This may result in pump failure requiring a temporary generator and pump system whilst an urgent renewal is undertaken	Progress continues on ensuring an efficient delivery of the capex renewal project. The WWL Operations Delivery team are aware of the current condition of the pump station and have documented a response plan in case of failure. Renewal construction is forecast for summer 2022-23 pending funding availability in the long-term plan.
Issue Description	Mitigation / Comments
A large number of additional scope items have been identified whilst delivering the Waiohine TWR commissioning project. This has caused delays in project delivery and additional funding has been required to overcome some of these challenges	Additional scope items have been documented separately from the commissioning project and will be drawn up into a separate project management plan for future delivery and investment approval. Work continues on closing out the remaining operational items for the TWR however remains challenging due to the hybrid of old and new infrastructure.
Ongoing reinstatement issues along Pah Rd, Papawai	The asphalt reinstatement in some areas has experienced slumping following two large rain events. These areas have been repaired by the contractor however one area remains a concern and may be related to groundwater movements. Discussions have been held with the SWDC Roding Team to agree on how best to rectify this issue.

Covid Risks and Issues

Risk Description	Mitigation / comments
Risk that the panel consultants make people redundant or reduce their working hours in response to a reduced workload across the full construction industry, reducing their ability to resource WWL projects (particularly in areas like geotechnical engineering and surveying).	We reviewed workload with the consultant panel. This risk has not materialised under the current outbreak. <i>This risk will be removed from next month's report.</i>
Strain on Wellington Water Customer Operations Group and Network Management Group resourcing due to people being unwell or isolating. This could impact their ability to support the capital programme. There is also a risk that the capital programme contractor resources may need to be redeployed to support operations.	We will plan for these scenarios and monitor the situation. This risk has not materialised under the current outbreak. <i>This risk will be removed from next month's report.</i>
Issue Description	Mitigation / Comments
Impact of community transmission of COVID on delivery of the programme, due to people being unwell and unable to work, or requiring to isolate. The case numbers for Omicron in New Zealand appear to have peaked during March, and the number on new daily cases is now reducing. In the month of March, we had up to 30% of the construction workforce isolating with COVID and a number of sites were closed as a result of this. As of December 2, 2021, New Zealand has moved to the COVID Traffic Light settings for all of New Zealand. This represents a change in approach from an elimination approach to a suppression approach. The whole of New Zealand moved to the RED Traffic Light Setting at 11:59 on 23 January 2022, following 9 Omicron cases confirmed in Nelson/Marlborough Region. Through February we saw an increase in community transmission, with the number of new daily reported cases rising to 14,633 on the 28th February 2022. We will all need to adapt to the new approaches, controls and impact of COVID-19. This is likely to continue to be disruptive to programme delivery for a number of months, as well as to people's lives as we become accustomed to our 'new normal'. Note that the government may need to use localised lockdowns as well as the traffic light system going forward.	Rapid Antigen Testing is now being widely used as a control for detecting COVID-19 in the workforces. Our contractors and consultants have applied for the Critical Worker Exemption. WWL will continue to assess the COVID-19 risk and implement the COVID-19 controls as appropriate to manage the risk. We are communicating with our supply chain whanau around expectations and approaches. From a construction perspective: we are following industry guidance, the CHASNZ protocols, and are encouraging people to get vaccinated, our construction panel members have all shared their COVID policies with us in a paper that was presented to the WWL Board. From a continuation of office-based activities perspective: The WWL main office is now open, however people attending the office must have returned a negative Rapid Antigen Test within 48 hours of coming to the office. We have the technology and processes we need to work from home as required for head office staff.
In August, the whole of New Zealand went into Alert Level 4 Lockdown, causing all of our Wellington Water planned works construction sites to close. This has reduced productivity and carries associated costs with responding appropriately to the health and safety risk.	The whole of New Zealand moved to the RED Traffic Light Setting at 11:59 on 23 January 2022. The Wellington Region had previously been at ORANGE since the 2nd December 2021. Our protocols are aligned to government requirements and the Construction Health and Safety New Zealand (CHASNZ) protocols.
Escalating materials costs associated with the impact of the global pandemic on the global supply chain. We are receiving frequent notifications from our key suppliers about increases in materials costs.	We are working with our contractors and consultants on strategies to isolate material costs within our cost schedules, and to identify items which can be purchased early on projects. We are developing a contract specifically for early procurement of materials which should be ready for use in Q3.
Limited availability of some materials as a result of the impact of COVID-19 on the global supply chain, including extended lead times due to slowed global transportation and delay through ports.	We are working with our contractors and consultants to identify materials where there could be issues with supply and where possible we are purchasing them early. We have developed a contract specifically for early procurement of materials which is now in use.
Closed borders have meant limited access to overseas labour market for recruitment, both for our supply chain and Wellington Water. This has had a particularly significant impact on the consultants where we have seen slow delivery of projects and a lack of experienced project managers.	On the 3rd of February 2022, the government have announced a schedule for re-opening the international borders progressively over 2022. Following the deliverability capability and capacity review that was carried out our consultant panel members will be putting together growth plans and strategies for how they can resource a growing programme in the current climate. We are looking at how we can make our delivery processes more efficient to reduce the burden on the consultants without increasing programme risk.

Total Programme spend by month



Programme Lead indicators: preparation for this financial year

21/22 Construction Projects - Design Complete				
Baseline Target (YTD)	Achieved	% complete	Change from last month	status
2	2	100%	50%	🟢

Within 3 months of baseline construction start date

21/22 Construction Projects - Contracts Awarded				
Baseline Target (YTD)	Achieved	% complete	Change from last month	status
2	1	50%	0%	🟡

Passed baseline start date

ASSETS AND SERVICES COMMITTEE

1 JUNE 2022

AGENDA ITEM C3

ACTION ITEMS REPORT

Purpose of Report

To present the Assets and Services Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Assets and Services Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask officers for comment and all members may ask officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 – Action items to 1 June 2022

Contact Officer: Stefan Corbett, Group Manager Partnerships and Operations

Reviewed by: Harry Wilson, Chief Executive Officer

Appendix 1 – Action Items to 1 June 2022

Number	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Open	Notes
161	12-May-21	Resolution	Stefan		ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/12): 1. To receive the Road Safety in Greytown Report. 2. To note the issues identified by the local community and Greytown Community Board. 3. To consider the proposed initiative once the proposed safety improvements from Waka Kotahi, NZTA, for the SH2 corridor in Greytown are known. (Moved Cr Maynard/Seconded Cr Jephson) Carried	Open	07/07/21 - Waka Kotahi, NZTA providing update and proposal in meeting. 26/8/21 Waka Kotahi consultation for SH 2 safety improvements deadline has been extended due to Covid-19 6/5/22: Still awaiting final outcome of Road to Zero and Speed Review from Waka Kotahi.
301	7-Jul-21	Action	Stefan	Tim	Provide the archaeological report for the Cape Palliser ecocoreef consent application to the Assets and Services Committee, Māori Standing Committee and the Martinborough Community Board for information	Actioned	30/12/21: Installation scheduled for Jan 22. 22/04/22: Report was presented at A&S meeting on 20 April 22 and will be presented at the MSC meeting on 10 May 22 and the MCB meeting on 19 May 22.
484	6-Oct-21	Action	Stefan		Enable waste minimisation measures that encourage ratepayers to deal with their waste responsibly, thereby reducing the waste sent to landfill as well as the cost to Council and ratepayers of landfill disposal	Open	Note: Created by FAR for A&S to consider 15/10/21: Officers are conscious of the need to minimise waste and are working to achieve waste reduction to landfill. Price increase of rubbish bags is the most recent initiative to get ratepayers thinking on what they are throwing vs recycling which is free. Waste Minimisation Action Plan to be developed. 27/1/22: Environmental and Sustainability advisor due to start end of Feb and will be moving these initiatives forward. 20/04/22: Updated report requested for next A&S meeting. 06/05/22: Updates to follow in July A&S report.
516	27-Oct-21	Action	Stefan	B Neems	Work on a health and safety action plan with the Wairarapa Trails Action Group to ensure	Open	8 Nov 21: WTAG chairperson Greg Lang, Carterton Mayor is having discussions with

Number	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					network safety of the proposed trails and continue discussions on cyclist safety on Underhill Road leading to the Tauherenikau Cycle Bridge, including advance changing of speed limit on Underhill Road.		SWDC Mayor on a way forward to resolve this problem on both sides of Underhill Road 20/12/21: Bridge construction delayed 12-14 weeks (subject to weather). 27/1/22: Underhill Road will be included as part of the speed review, other initiatives will be investigated prior to the bridge opening in September. 9/3/21: Action amended to include advance changing of speed limit on Underhill Road.
15	2-Feb-22	Action	Stefan		Commence discussions with parties necessary to secure a long-term option for the Tauherenikau Water Pipeline	Open	6/5/22 - Awaiting options from WWL and workshop expected by end of May.
162	20-Apr-22	Action	Stefan		Provide Greytown Community Board with progress update on Bidwill's Cutting Road pedestrian crossing	Actioned	6/5/22: Works are programmed for June 2022 following completion of subsidised footpath renewals and funded kerb, channel and footpath extensions. This is subject to concrete supply availability and contractors avoiding Covid. 09/05/22: Email update sent to GCB.