



## **ASSETS AND SERVICES COMMITTEE**

**Agenda 24 August 2022**

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### **NOTICE OF MEETING**

This meeting will be held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 12.30pm. All members participating via audio-visual conference will count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

### **MEMBERSHIP OF THE COMMITTEE**

Councillors Brian Jephson (Chair), Garrick Emms, Rebecca Fox, Pip Maynard, Alistair Plimmer and Mayor Alex Beijen.

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### **Open Section**

**A1.** Apologies

**A2.** Conflicts of interest

**A3.** Public participation

*As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*

*Please note: Electioneering is not permitted in council meetings or on council premises – your cooperation is appreciated.*

*If electioneering is deemed to be taking place, the Chair of the meeting or council officers will bring your session to a close.*

**A4.** Actions from public participation

**A5.** Extraordinary business

**A6.** Minutes for Confirmation:

Pages 1-6

***Proposed Resolution:*** *That the minutes of the Assets and Services Committee meeting held on 13 July 2022 are a true and correct record.*

***Proposed Resolution:*** *That the public excluded minutes of the Assets and Services Committee meeting held on 13 July 2022 are a true and correct record.*

Pages 7-8

### **B. Decision Reports**

There are no decision reports.

**C. Information and Verbal Reports from Chief Executive and Staff**

- |            |   |             |
|------------|---|-------------|
| <b>C1.</b> | Partnerships and Operations Roading and Amenities Report<br><i>Stefan Corbett will speak to this report</i> | Pages 9-18  |
| <b>C2.</b> | Partnerships and Operations Water Report<br><i>Stefan Corbett will speak to this report</i>                 | Pages 19-28 |
| <b>C3.</b> | Actions Report  | Pages 29-33 |



## ASSETS AND SERVICES COMMITTEE Minutes from 13 July 2022

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**Member's Present:** Councillors Brian Jephson (Chair), Garrick Emms (via Zoom), Pip Maynard (via Zoom), Alistair Plimmer (via Zoom) and Mayor Alex Beijen (until 2:10pm).

**Also in Attendance:** Councillors Pam Colenso, Colin Olds and Brenda West. Narida Hooper (Māori Standing Committee) and Mel Maynard (Martinborough Community Board).

**Staff In Attendance:** Harry Wilson (Chief Executive Officer), Stefan Corbett (Group Manager Partnership and Operations), Tim Langley (Roading Manager), and Amy Andersen (Committee Advisor).  
Colin Crampton, Gary Cullen, Linda Fairbrother and Adam Mattsen (Wellington Water Limited). Charles Horrell (Boffa Miskell).

**Conduct of Business:** This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference. All members participating via audio-visual conference were counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and is available to view on our [YouTube channel](#).  
The meeting was held in public under the above provisions from 12:31pm to 3:52pm except where expressly noted.

**Public Forum:** Don McCreary and Aidan Ellims

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### Open Section

**A1. Apologies**

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/28) to accept apologies from Cr Fox and Mayor Beijen (leaving meeting early).  
(Moved Cr Plimmer/Seconded Cr Maynard)*

Carried

**A2. Conflicts of Interest**

There were no conflicts of interest declared.

**A3. Public Participation**

Mr Ellims, also spoke in support of Item B1 – The Hinekura Landslide Report, and highlighted the importance of resident wellbeing, access to education and activities and economic costs to farms and businesses. Mr Ellims noted that these residents were district ratepayers and offered support for Don McCreary’s proposal to provide an alternative farm track.

Mr Ellims responded to members’ questions about the farm track and timing of meetings.

**A4. Actions from Public Participation**

Actions from public participation were discussed under Item B1.

**A5. Extraordinary Business**

There was no extraordinary business.

**A6. Minutes for Confirmation**

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/29)* that the minutes of the Assets and Services Committee meeting held on 1 June 2022 are a true and correct record.

*(Moved Cr Maynard/Seconded Cr Emms)*

Carried

**B2. Combined District Plan Provision for Water Race Maintenance (Item Moved)**

Mr Wilson spoke to matters outlined in the report.

Members discussed access, cleaning and the ongoing maintenance of water races.

Members highlighted the challenges relating to water races and discussed potential solutions in urban areas where water races are not being cleared.

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/30) to:*

1. Receive the Combined District Plan Provision for Water Race Maintenance Report.

*(Moved Cr Colenso/Seconded Cr Olds)*

Carried

*[Read together]*

2. Provide feedback on the proposed approach for the draft Combined District Plan.

3. Note that any feedback will be reported back to the Combined District Plan Joint Committee.

*(Moved Cr Jephson/Seconded Cr Emms)*

Carried

**C. Information and Verbal Reports from Chief Executive and Staff**

**C2. Partnership and Operations - Water Report (Item Moved)**

Mr Corbett introduced the Wellington Water (WWL) team and acknowledged the work completed over the past 12 months.

Mr Corbett and Mr Wilson, with support from WWL, responded to members questions relating to: budgets; funding and expenditure relating to projects; progress on reaction time to issues and delivery of services; wastewater area and compliance risks; the programme of work ahead in 2022/23; improvements made over the past 12 months; adverse weather events; consultation and engagement with the community in relation to the Tauherenikau pipeline; and the approach to the prioritisation of work.

Members deferred a decision to recommend options to Council on the Tauherenikau Pipeline until they received further information.

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/31) to:*

1. Receive the Partnership and Operations - Water Report.  
(Moved Cr Plimmer/Seconded Cr Jephson) Carried  
[Read together]
2. Note WWL advice on FY 22/23 and 23/24 budgets including risks attached to as yet unfunded capital projects.
3. Note the reset of the Featherston Wastewater Treatment plan has been completed and a new Project Plan issued for the Assets and Services Committee's consideration.  
(Moved Cr Jephson/Seconded Cr Plimmer) Carried

The meeting was adjourned at 2:28pm

The meeting was reconvened at 2:35pm

**B Decision Reports from Chief Executive and Staff**

**B1. Hinekura Road Landslide Report**

Mr Corbett spoke to matters included in the report, including Mr McCreary's proposal to build a farm track to support the Hinekura community.

Members sought clarification relating to funding sources and the potential impact on budgets to support recommendations to Council.

Mr McCreary was in attendance for the reading of this report and responded to members queries about his proposal, including building works, access and setup, timeframes and costs.

Cr Emms left the meeting at 3:03pm

Cr Emms returned to the meeting at 3:08pm

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/32) to:*

1. Receive the Hinekura Road Landslide Report.  
(Moved Cr Maynard/Seconded Cr Jephson) Carried

2. Recommend to Council that it approves the use of up to \$500,000 unbudgeted capital expenditure to allow Management to continue work on new roading alignment and design.  
(Moved Cr Maynard/Seconded Cr Plimmer)
3. Recommend to Council that it approve the use of up to \$200,000 capped for capital works from the Rural Road Reserve to continue the maintenance and improvement of the alternative route to Hinekura via Admiral Hill. And agreed a further 100k to support the creation of a temporary farm track built by private landowners to reconnect the Hinekura community to the road on the Martinborough side.  
(Moved Cr Plimmer/Seconded Cr Emms)
4. Recommend to Council that it approve fully or partially funding the maintenance costs (approximate figure TBC) of a temporary farm track built by private landowners to reconnect the Hinekura community to the road on the Martinborough side.  
(Moved Cr Emms/Seconded Cr Plimmer)  
*[Read together]*
5. Note that \$20,000 emergency unbudgeted expense from Council operating expenditure has been approved by the Chief Executive to establish the Hinekura Road Relief Fund.
6. Note the rebuild of the Hinekura Road will be a capital project that is anticipated to be loan funded over a 30-year term (the average life of a rural road).  
(Moved Cr Plimmer/Seconded Cr Jephson) Carried

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/33) to suspend Standing Orders at 3:45pm.*

(Moved Cr Jephson/Seconded Cr Plimmer) Carried

**B3. Recommendations from Featherston Community Board**

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/34) to:*

1. Receive the Recommendations from Featherston Community Board Report.  
(Moved Cr Plimmer/Seconded Cr Emms) Carried
2. Recommend to Council to approve the Nuku-Pewapewa Pou Project, subject to agreement from relevant mana whenua and the Māori Standing Committee.  
(Moved Cr Jephson/Seconded Cr Emms) Carried

**C Information and Verbal Reports from Chief Executive and Staff**

**C1. Partnership and Operations Roothing and Amenities**

Mr Corbett acknowledged the work of SWDC Roothing Team.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/35) to receive the Partnership and Operations Amenities and Roading Officers' Report.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

**C3. Action Items Report**

Officers responded to members requests for updates on Actions 254.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/36) to receive the Action Items Report.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

**D Public Excluded**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Council's Lease/Licence Property Portfolio Report  Public excluded minutes of the Assets and Services Committee meeting held on 1 June 2022	Good reason to withhold exists under section 7(2)(b)(ii)	Section 48(1)(a)

This resolution (A&S2022/37) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

(Moved Cr Plimmer/ Seconded Cr Jephson)

Carried

The meeting closed at 3:52pm

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)





## ASSETS AND SERVICES COMMITTEE Public Excluded Minutes from 13 July 2022

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<b>Member's Present:</b>	Councillors Brian Jephson (Chair), Garrick Emms (via Zoom), Pip Maynard, Alistair Plimmer (via Zoom).
<b>Also in Attendance:</b>	Councillors Pam Colenso, Colin Olds and Brenda West.
<b>Staff In Attendance:</b>	Harry Wilson (Chief Executive Officer), Stefan Corbett (Group Manager Partnership and Operations) and Amy Andersen (Committee Advisor).
<b>Conduct of Business:</b>	<p>This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference. All members participating via audio-visual conference counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and is available to view on our <a href="#">YouTube channel</a>.</p> <p>The meeting was held under public excluded provisions from 3:50pm to 3:52pm.</p>

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### Open Section

#### A1. Apologies

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/28) to accept apologies from Cr Fox and Mayor Beijen (leaving meeting early).  
(Moved Cr Plimmer/Seconded Cr Maynard)*

Carried

#### D Public Excluded

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Council's Lease/Licence Property Portfolio Report.  Confirmation of public excluded minutes of the Assets and Services Committee meeting held on 1 June 2022.	Good reason to withhold exists under section 7(2)(b)(ii)	Section 48(1)(a)

This resolution (A&S2022/37) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

*(Moved Cr Plimmer/Seconded Cr Jephson)*

Carried

**D1. Public Excluded Minutes for confirmation**

*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/38PE) that:*

1. The minutes of the Assets and Services Committee meeting held on 1 June 2022 are a true and correct record.

*(Moved Cr Plimmer/Seconded Cr Jephson)*

Carried

2. These minutes and associated minutes stay in public excluded until the Chief Executive determines there are no longer any reasons to withhold the information under the Local Government Official Information and Meetings Act.

*(Moved Cr Plimmer/Seconded Cr Jephson)*

Carried

The meeting closed at 3:52pm

**Confirmed as a true and correct record**

.....(Chair)

.....(Date)

# ASSETS AND SERVICES COMMITTEE

24 AUGUST 2022

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## AGENDA ITEM C1

### PARTNERSHIPS AND OPERATIONS ROADING AND AMENITIES REPORT

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#### **Purpose of Report**

To update Councillors on roading and amenities activity within the Partnerships and Operations group.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Partnerships and Operations Report on Roading and Amenities.*

#### **1. Group Manager Commentary**

Emergency works continue to be our primary focus, following yet another heavy rain event. Our teams have successfully cleared several primary rural roads that have been completely blocked – allowing at least passenger cars a way in/out. Several communities were cut off for a few days in the most recent weather. FH crews have assessed the network and are programming emergency repairs. There was significant and widespread damage to roads, bridges, culverts, and footpaths. We expect the earth to keep moving over the next couple of weeks, and there is a high likelihood that we will have more slips, even if it doesn't rain heavily again. One more major rain event and we will see many roads fail in places again. The reality is that due to a combination of COVID disruptions, rising costs, climate change impact, and unusually heavy winter weather, we are barely getting to planned programmed work.

## **2. SWDC Roding Report**

### **2.1 Hinekura Road**

Following the landslide in June, initial response was initiated on Moeraki, Ngakonui and Wainuioru Roads, works included:

- Maintenance metaling
- Vegetation control
- Daylighting for visibility improvements

An initial funding request has been approved by Waka Kotahi for emergency works for \$200,000 (\$100,000 for both 2021/22 and 2022/23 years). This funding has allowed for initial response to the landslide and for ongoing investigation and testing for the proposed realignment.

#### **2.1.1. Broader issues update**

Applications to the Hinekura Road Relief Fund (the Fund) have been light thus far. We have granted a couple of applications – for internet to be connected to the Hinekura Hall, and to pay for extra travel time for service providers, who otherwise wouldn't have travelled that far out to quote important work. We are working with East Coast Rural Trust to encourage more people to utilise the Fund.

Sarah Donaldson from ECRST has been hoping to secure assistance from WINZ via the flexi wage programme, which would help a lot of Hinekura residents, and I understand that application has gone all the way to their CE. We are not sure yet if it's going to be successful.

We are working with community leaders on an application for DIA funding to refurbish the Hinekura Hall so it can be used as a social, logistic and emergency hub.

Council has fast tracked funding for the engineered design plans to be completed by WSP. \$500,000 has been approved and WSP is due to issue an update soon. Their lead engineer has had COVID recently which has slowed things down a bit. Engineered plans will allow us to apply for consents and legal permissions, and then to tender for the build.

Council has approved a capital grant to Don McCreary for him to construct a farm track across his property to rejoin the Hinekura community with the road on the Martinborough side. Don has started work and we expect to have his first tranche of invoices submitted for payment this month.

We have had multiple crews on the alternative route to Hinekura via Admiral Hill maintaining the road for all traffic. We have enlarged corners, laid metal, widened pinch points, put up stock warning signs, and road edge signs etc. In this recent weather event, we have cleared

fallen trees and slips. Our ability to maintain the Admiral Hill route may be constrained for the next couple of weeks, but we will keep it open.

## **2.2 Emergency Works**

Carry over of budget allocations for the three events of 2021/22 have been finalized.

Rain event of February 2022 has a carryover of \$177,902 which none was spent throughout July 2022.

Coastal swell event for April 2022 has a carryover of \$773,718 with \$15,780 spent in July 2022.

Coastal swell event for May 2022 has a carryover of \$340,245 with \$280 spent in July 2022.

Officers are currently working on an emergency work application for the rain event of 8,9th of August 2022, initial financial workings are predicting an application more than \$1,000,000.

## **2.3 Outputs**

The report covers the period of works completed up to the end of July 2022, being the first month of the 2022/23 financial year. The percentages shown below are based on works completed to date on Waka Kotahi financially assisted annual budget. Works in several maintenance categories are seasonal so the spend will reflect this variance. A brief commentary describing key achievements during July 2022 noting key completed works are noted under each work category below.

## **2.4 OPEX**

- Sealed Road Pavement Maintenance spend is 4% on Local Roads and 5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 232.55km of sealed roads inspected and faults loaded into RAMM.
- 59 sealed potholes were filled many of these are due to the wet weather.
- Unsealed Road Pavement Maintenance spend is 7% on Local Roads and 38% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 79.72 km of unsealed roads inspected, and faults loaded into RAMM.
- 136.136km of unsealed roads graded.
- Drainage Maintenance spend is 2% on Local Roads and 2% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 126 culverts were inspected.
- 38.84km of streets mechanically swept.
- Structural Maintenance spend is 2% on Local Roads and 1.5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 12 bridges were inspected.
- Rip Rap rock is currently being delivered to Cape Palliser Road for strengthening of existing rock revetments.

- Environmental Maintenance spend is 5% on Local Roads and 2% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Minor Events spend is 106% on Local Roads and 16% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Expenditure is due to response to weather events in July. If further budget is required, it will be reallocated from other Maintenance cost codes.
- Traffic Services spend is 3% on Local Roads and 2% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Sign and signpost vandalism is increasing.
- Cycle Path Maintenance spend is 0% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Footpath Maintenance spend is 4% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Minor patching and potholes following ratepayer requests.
- Rail Level Crossing Warning Device Maintenance spend is 0% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Kiwi Rail invoice quarterly.
- Network and asset management spend is 8% on Local Roads and 5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 4 traffic counters were installed, and count data added to RAMM.

## **2.5 CAPEX**

- Unsealed Road Metaling spend is 13% on Local Roads and 8% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- 1081 m3 of maintenance metal applied
- Sealed Road Resurfacing spend is 0% on Local Roads and 0% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Reseal sites have been identified and are currently undergoing design to confirm treatment and budget alignment
- Drainage Renewals spend is 2% on Local Roads and 5% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Pavement Rehabilitation spend is 12% on Local Roads in relation to Waka Kotahi annual budgets allocation.
- Traffic Service spend is 16% on Local Roads and 0% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation.
- Structural components renewals spend is 0% on Local Roads and 0% on Special Purpose Road in relation to Waka Kotahi annual budgets allocation. Work is being carried out with last year inspections to determine required works.
- Footpath Renewals spend is 1% on Local Roads in relation to Waka Kotahi annual budgets allocation. Programme is being finalised to match budgets.

### 2.5.1. Footpath and Kerb and Channel extensions

Works are carrying on with the extension of kerb and Channel and footpaths along Regent Street Martinborough from Esther Street to Dublin Street extending the network from the Pinot Grove extension and recently constructed Esther Street Footpath.

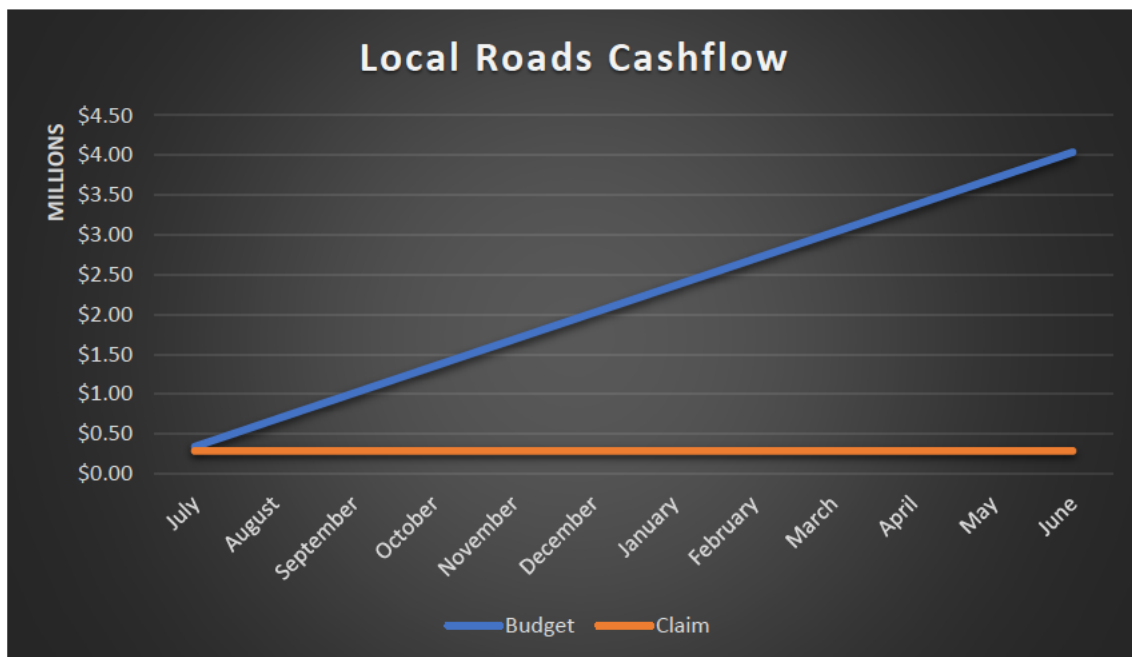
Identified works are:

- North Street Greytown Main Street to East Street.
- Wallace Street Featherston, Mckerrow Place to Brandon Street
- Texas Street Martinborough Cork Street to behind the Waihinga Centre

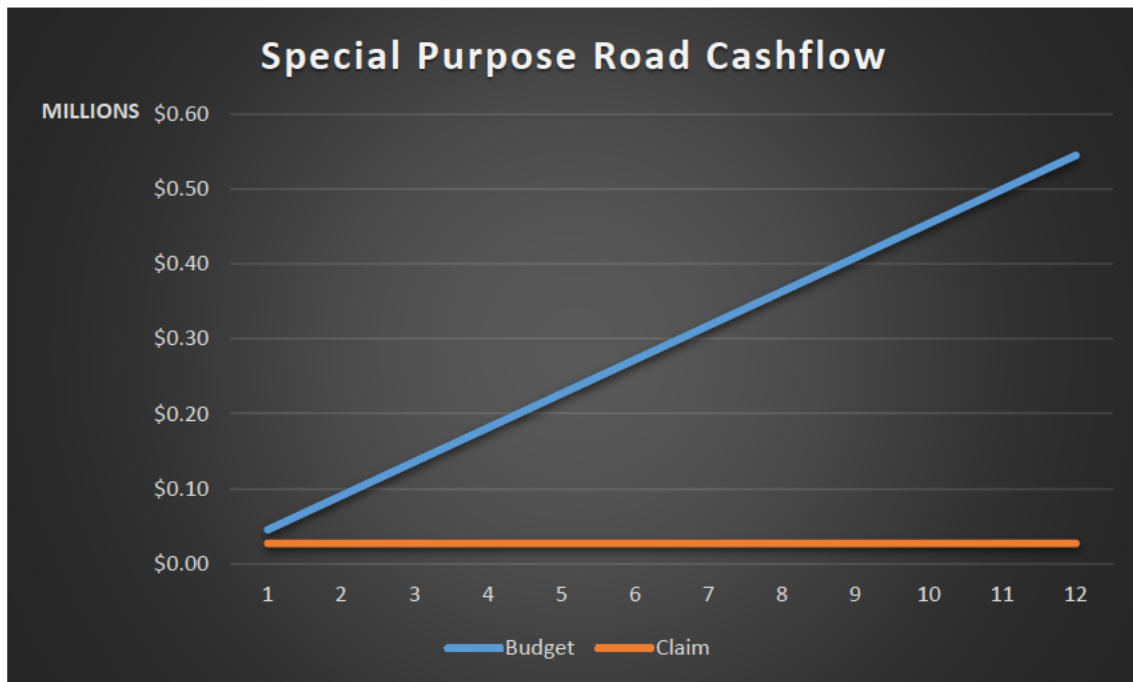
Bidwills Cutting Footpath extension is underway, with the college side of the road completed and other works are currently on hold due to adverse weather.

### 2.6 Tracking summary of OPEX and CAPEX to 30 June, 2022

Approved Waka Kotahi Budget \$4,032,000 year to date spend \$4,010,432 =99.5%

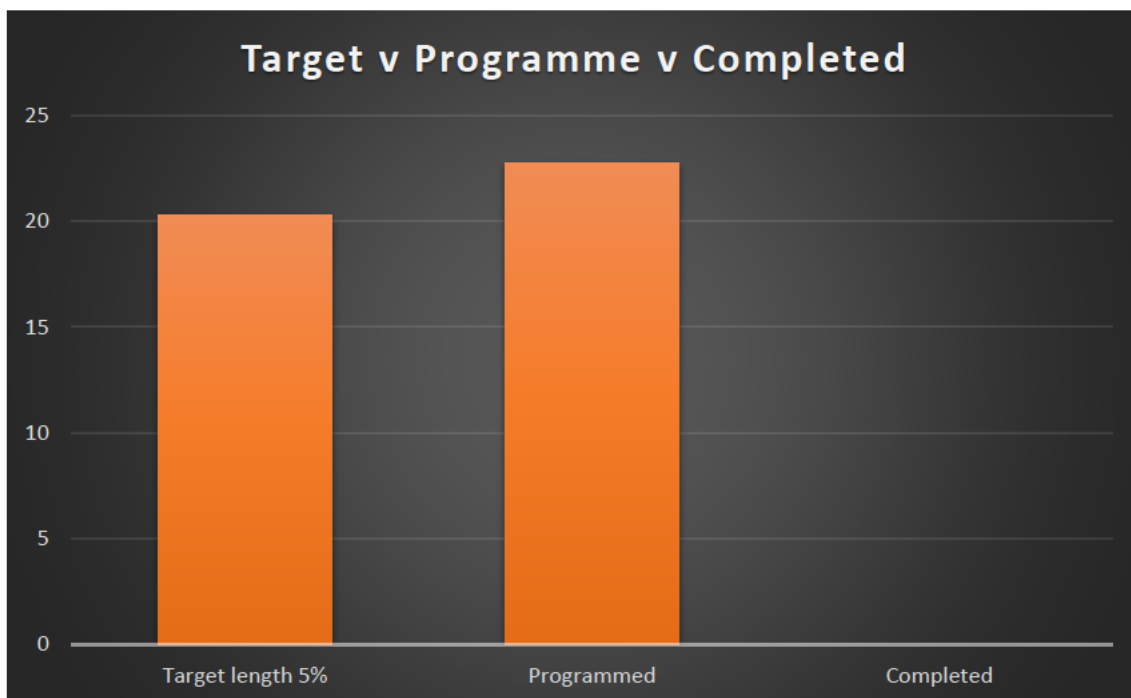


Approved Waka Kotahi Budget \$544,500 year to date spend \$526,582 =96.7%



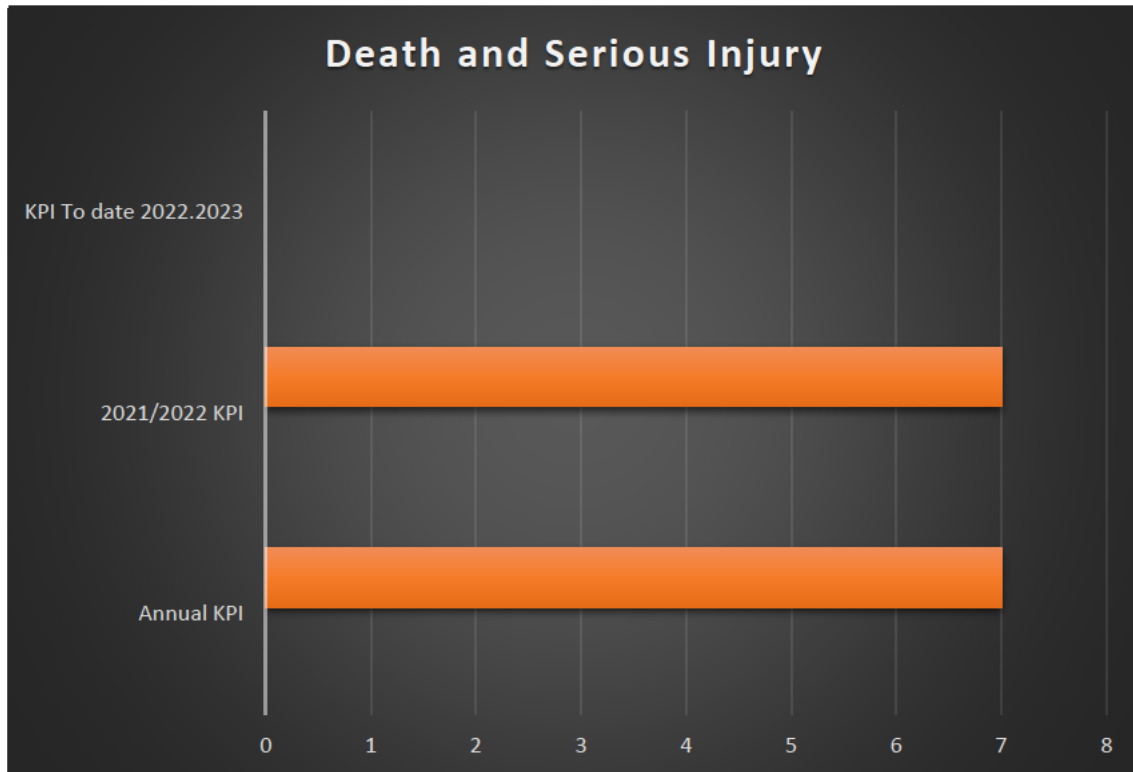
## 2.7 Key Performance Indicators (Year to date reporting)

- 5% of sealed roads are resealed each year subject to availability of NZTA subsidy
- Length of sealed network 405.7 km 5% equates to 20.3 km. 24.89 km complete.



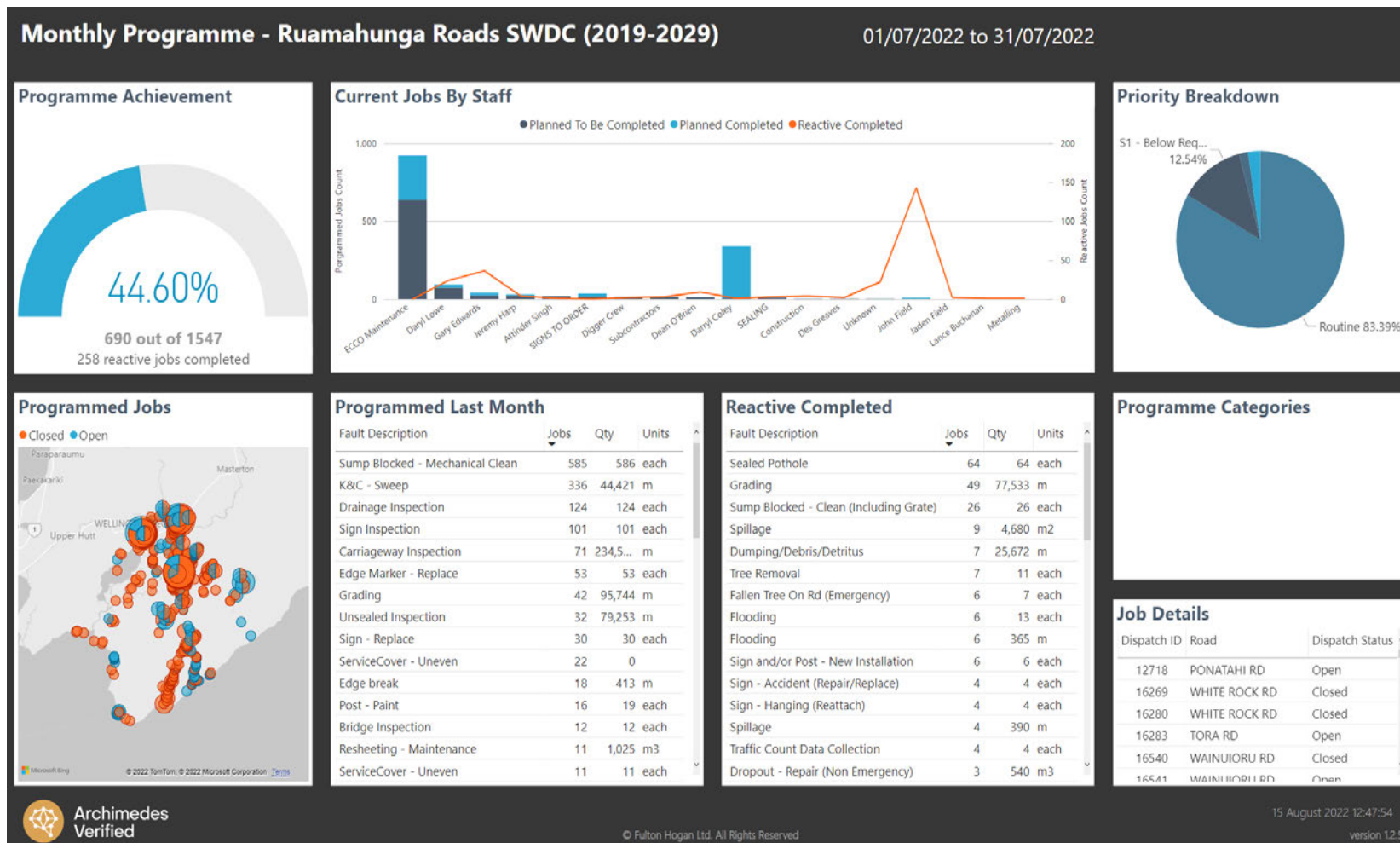


- Change in number of fatalities and serious injury crashes on the local road network from previous year. Performance target is < 7
- The data below has been extracted for Waka Kotahi Crash Analysis System. Generally, there a time lag from the accident to data being uploaded to the system.



## 2.8 Fulton Hogan Monthly reporting on Ruamahunga Roads Contract

### 2.8.1. Achievement Dashboard



### **3. Amenities**

Reporting from the amenities team for this period is abbreviated due to staff absences/vacancies.

#### **3.1 Housing for seniors**

All flats have been scheduled for a routine inspection on 17<sup>th</sup> August 2022. Heat pumps were all serviced on 15<sup>th</sup> August 2022 nil concerns raised. \$10 rental increase to be rolled out across the tenants. Date to be confirmed.

#### **3.2 Pain Farm and Cottage**

Agapanthus has been removed from the driveway. See picture below



*Figure 1. Driveway cleared*

██████████ advised that he will be ending his tenancy with SWDC in the coming weeks. Will arrange an open house inspection for future tenants to apply once a date has been confirmed. Property will be listed on trade me property.

#### **3.3 SWDC Playgrounds**

There is a frame located at SWDC shed that is awaiting to be installed at Soldiers memorial park.

#### **3.4 Parks and Reserves**

Parks and reserves are being maintained by city care. No issues to report

### 3.5 Swimming Pools

CLM contract expired in March 2022. A tender will need to be put in place for renewal. James and Kelly will be meeting with CLM representative on 19<sup>th</sup> August 2022 to discuss pre-season maintenance and review any issues from the previous season.

### 3.6 Cemetery

Cemetery activity and Burials from the beginning of May to mid-August, are as follows:  
Purchases (Reserved) of burial plots/niches 01/05/2022 to 15/08/2022

	Greytown	Featherston	Martinborough
Niche	3	3	
In-ground ashes Beam	1		1
Burial plot	3	2	1
Services area			
<b>Total</b>	<b>7</b>	<b>5</b>	<b>2</b>

Ashes interments/burials 01/05/2022 to 15/08/2022

	Greytown	Featherston	Martinborough
Burial	2	5	1
Ashes in-ground	2	1	1
Ashes wall	1		
Services Area			
Disinterment			
<b>Total</b>	<b>5</b>	<b>6</b>	<b>2</b>

All cemetery requests are now being processed using Plotbox and the public can search for plots locations on Plotbox via the SWDC website.

Contact Officer: Stefan Corbett, Group Manager Partnerships and Operations  
Reviewed by: Russell O'Leary, Group Manager Planning and Regulations

# ASSETS AND SERVICES COMMITTEE

24 AUGUST 2022

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## AGENDA ITEM C2

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### PARTNERSHIPS AND OPERATIONS WATER REPORT

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#### **Purpose of Report**

To update Councillors on activity and progress within the three waters operations and capital projects.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Partnerships and Operations Water Report.*

#### **1. Water Manager Commentary**

This month the Water Team have had a series of engagements with GWRC, mana whenua and the community. We expect this to continue as we launch the communications plan for the FWWTP and participate in a hui and a marae visit with mana whenua next month.

The FWWTP consent project is progressing as technical and environmental teams have started work and discussions have been held with GWRC and mana whenua.

Frequent and unusually high rainfall events have created some operational issues and short-term effects. WWL have been managing these events as well as possible considering their constraints related to winter illness and the covid resurgence.

Members of the Water Race subcommittee agreed that the evolving regulatory environment and the Three Waters Reform program presents an opportunity to consider how best the water races should be owned, governed, operated and maintained for all stakeholders. The members of the subcommittee agreed that bringing the water races back under council control should not be excluded as an option, but not done immediately.

Finally, the business of the Three Waters Transition continues with several guidelines being released from the National Transition Unit and a roadshow set for late August / early September that will deliver to Councils a roadmap to Day 1 being 1<sup>st</sup> of July 2024.

## 2. Wellington Water operational performance

The month of July has seen higher than average rainfall for the region, which has continued the trend of high numbers of stormwater service requests. The continued wet weather has seen the need for further callouts to Fitzherbert Street, Featherston to manage the stormwater infiltration into the wastewater network. Local residents have expressed their gratitude to the crew on the ground as they work around the clock with sucker trucks to avoid wastewater overflowing from the public main. Investigations into potential contributing sources are ongoing however challenging in winter whilst pipes are full of water.

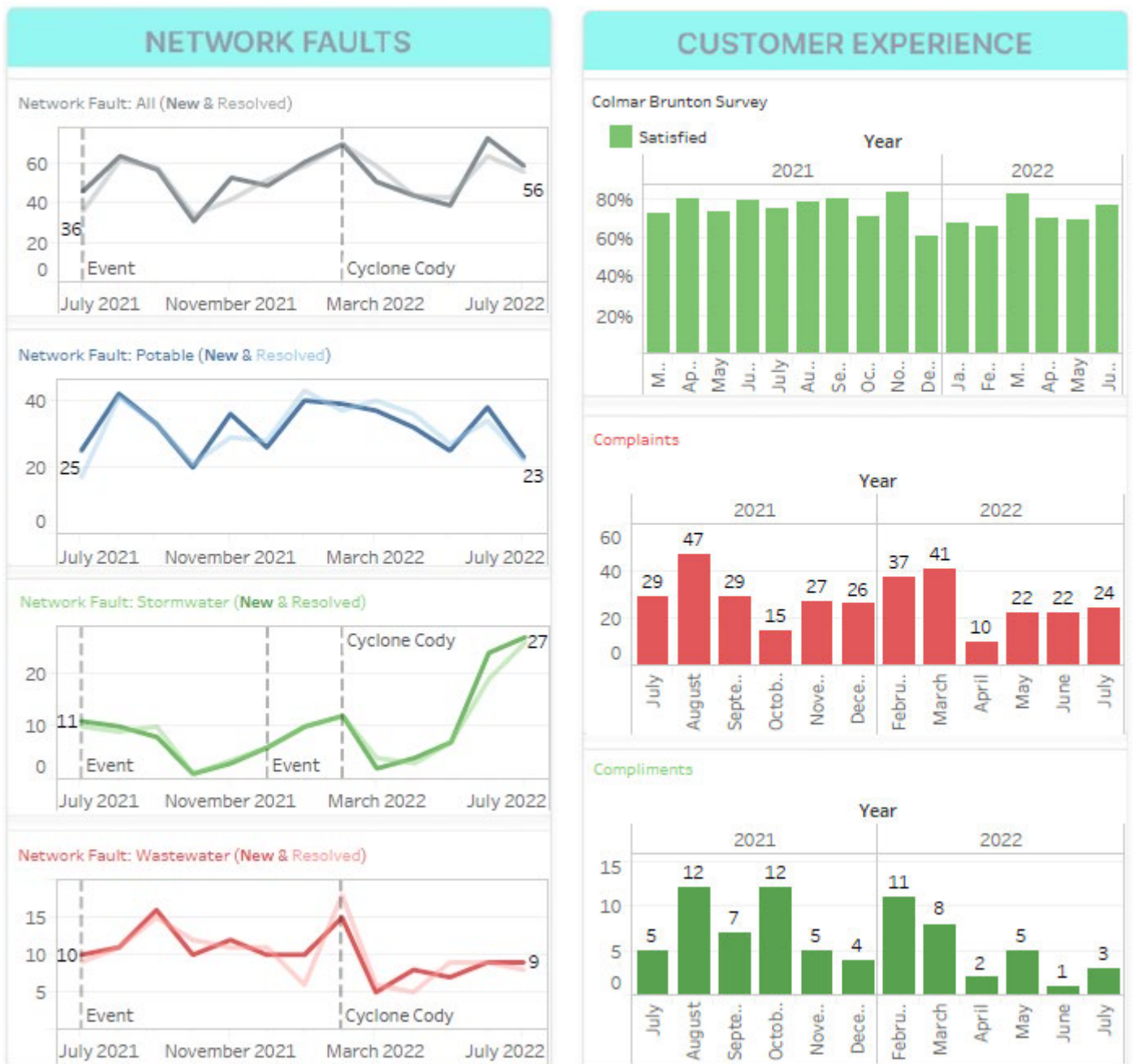


Figure 1. SWDC Customer service request dashboards, July 2022



## **2.1 Operational response events and Community Interaction**

### **2.1.1. Wastewater Treatment Plants Community Liaison Group**

On Tuesday 9<sup>th</sup> of August, the first joint Community Liaison Group (CLG) for the Martinborough and Greytown Wastewater Treatment Plants was run by WWL, facilitated by Independent Chair Andrew Freeman. The CLG is one of the conditions of the resource consent for these plants, also providing an important opportunity to engage with the community and mana whenua.

Attendees included representatives from local and regional council, residents, community representatives, Pāpāwai marae trustee, Māori Standing Committee members, as well as Te Whatu Ora (Health New Zealand), and the New Zealand Fish and Game Council representatives.

The agenda included an explanation of the purpose of the CLG, an introduction to wastewater treatment plant operations, project updates, operational discussions, the role of GWRC, the role of SWDC and an opportunity to ask questions and provide feedback.

In future forums the attendees requested more information on where expansion of land disposal was proposed to occur, the impacts of that disposal on nearby dwellings and marae, the use of data collected, what cultural monitoring is being performed, timelines for upgrades and how land is selected as a disposal site.

Participants were uniformly positive about the CLG, and it was agreed the CLG would continue to meet quarterly.

## **2.2 Featherston Inflow and Infiltration**

Officers need to bring to the attention of the Council the risk associated with increasing Inflow and Infiltration (I & I) impacts being seen in Featherston. The inflow and infiltration of stormwater and groundwater into the wastewater system is causing considerable stress on the assets, both public and private. Hence the need to employ sucker trucks to relieve the pressure on the wastewater system at Fitzherbert Street, Featherston.

Addressing the I & I issue before final engineering the design and procurement of other components in the system such as the Donald Street pump station and the FWWTP would be best practice if practicable.

Officers have asked WWL to consider prioritising existing opex funding to continue the modelling and investigation of the possible root causes of the increasing I & I started last year, over the coming spring and summer months when weather will permit the use of investigation equipment such as CCTV and leak detection. This should ideally dovetail into the pre-procurement design phase for the Donald Street Pump Station and the design of the FWWTP (yet to be started).

### **2.3 Pirinoa Boil Water Notice**

On the 21<sup>st</sup> of July, Wellington Water issued a precautionary boil water notice to the residents of Pirinoa due to flooding at the Pirinoa Water Treatment Plant.

- Flooding at the plant was due to heavy rainfall causing the Tauanui River to overflow its banks.
- The precautionary boil water notice was in response to the potential impact of the raw water quality on treatment.
- Social media posts as well as door to door drop-offs of bottled water were undertaken to the affected residents.

The flooding did not impact the function of the treatment plant, and the boil water notice was lifted on the 25<sup>th</sup> of July following three days of water quality sampling.

### **2.4 Martinborough WTP Abatement Notice**

WWL have informed us that we are to be issued an Abatement Notice by GWRC for the performance of the Martinborough wastewater treatment plant. An abatement notice is a legal document that typically prescribes an expectation of improvement of performance by a certain date. At the time of writing this report we have not received the notice, but we understand that SWDC is being given until August 2023 to conform with consent conditions pertaining to discharge of effluent to land and some other conditions. GWRC have offered to work closely with Council as we consider options to re-establish compliance.

## **3. Water Capex delivery programme**

The council delivery programme spend is expected to be slow to begin the new financial year, as no capex projects are currently in construction. The full programme has a baseline budget of \$5.3 and will be phased appropriately. Contracts for projects that are scheduled to begin construction in FY22-23 have been awarded (Memorial Park and Waiohine WTP Stage 2 completion). The delivery of the Memorial Park WTP upgrade project remains a key project this financial year as the focus remains on safe and compliant drinking water. Winter illness and the recent covid-19 resurgence remains an ongoing issue on resourcing across the board on programme delivery.

Wellington Water monthly capex dashboards are next due early September.

### **3.1 Mana Whenua Consultation**

Officers are supporting WWL to have an integrated approach to discussions with mana whenua on the various initiatives and projects underway so that we can fully recognise and discuss the impacts on water and give effect to Te Mana o Te Wai.

This last month the outcomes following discussions on the Featherston Wastewater Treatment Plant Consent Project, the Tauherenikau Pipe Replacement or Repair Project, and the Community Liaison Group for the Martinborough and Greytown waste treatment plants have been:



- MSC representation on the FWWTP consent project governance group,
- The addition of a monitoring point to the environmental monitoring plan at FWWTP at the request of Ngāti Kahungunu,
- An agreement to hold an assumptions workshop on a co-design of wetlands at FWWTP including both iwi and MSC,
- A sharing of information on the Tauherenikau pipe options to appreciate cultural considerations although an AEE is not currently a requirement, and
- Agreement to hold a Māori Standing Committee Hui at Pāpāwai marae to discuss water matters.

### **3.2 Featherston wastewater treatment plant consent project**

The teams associated with the FWWTP project are working towards the delivery of key milestones.

In the last month the following tasks have been delivered:

- Terms of Reference and membership of governance and steering groups confirmed and implemented
- Draft communications plan prepared and distributed for review internally
- MBBR trial completed
- On-site discussions with iwi and environmental monitoring team held
- Pre-application meeting with GWRC held
- Draft consenting strategy prepared and reviewed by legal
- Technical specialists engaged
- Environmental monitoring commenced (partial)

Looking forward it is expected the following tasks will be delivered in the next month:

- MBBR trial report received to inform design workstream
- Further meetings with GWRC
- Finalise consenting strategy
- Prepare for wetland co-design workshop with iwi and MSC
- Finalise and implement Communications Plan with meetings and collateral (web site, story boards, FAQs, customer hubs prepared, media release)
- Continue environmental surveys, monitoring and testing

The team have reviewed and updated the programme schedule. Although we are behind on some tasks most particularly in the Communications workstream, we expect that to accelerate once the plan is finalised after review by all relevant stakeholders. In the environmental and design workstreams we are confident we will be able to ramp up quickly now that the field works have started.

In terms of budget there have been some small contingency spends not expected to impact on the overall budget approved at this time.

## **4. Others**

### **4.1 Water Races**

The evolving environmental landscape represented by the NPS for Freshwater Essentials and resulting environmental standards, plus the proposed Natural Resource Plan rules under Greater Wellington have created a future where the traditional view of our water races is changing in terms of functionality, operability, maintainability and responsibility. This, coupled with the Three Waters Reform program that currently seems to suggest our water race assets (with the prime purpose of stock water supply) would remain with Council, presents an appropriate time to assess the opportunity to design the best outcome for all stakeholders. The members of the subcommittee agreed that bringing the water races back under council control should not be excluded as an option but wanted to take the time to ensure robust decisions were made, including the future role of the subcommittee itself.

Symptomatic of the consequences of new environmental rules and regulations is a request from a rate payer to close a section of race that traverses their land to avoid the cost of fencing and cleaning. Viv and Kambell Barham have made application to the subcommittee to close a section of race located on their property at 412 Kahutara Road (located at the end of the race network). WWL is in the process of assessing the application for its effects on the rest of the water race and on the environment before giving us a report to attach to an Officer's recommendation. With some of these new regulations and rules starting to come into effect we may see more of these requests which supports the timeliness of a redesign exercise for the future of the water race assets.

### **4.2 Aerial Water Survey**

A report on the progress of the Provincial Growth funded SkyTEM aerial survey project is attached as Appendix 1.

It is currently anticipated to fly the aerial survey this coming summer, starting late Jan 2023 noting that it is expected to take 6-8 weeks to fly the survey, mainly depending on the weather, and then, following the aerial survey, it will take 2 years approx. for the outputs (3D mapping) to be produced. That is, sometime in mid-2025.

### **4.3 Three Waters Reform**

The National Transition Unit (NTU) this month has released its transition funding guidelines for councils, its staff transition guidelines, a new public facing web site: <https://www.threewaters.govt.nz/> and more detail on the proposed Asset Management Plan process.

In late August / early September (TBC) there is to be a series of ‘roadshows’ outlining the roadmap to the ‘go live’ of 1<sup>st</sup> of July 2024. Included in this should be an explanation of what the Day 1 model will look like.

Verbal submissions on the WSE Bill began the 10<sup>th</sup> of August and SWDC is scheduled to present on the 24<sup>th</sup> of August. Although it was expected that some policy advice related to the second Bill would have been available by now this has not occurred.

SWDC continues to work with the other WWL Shareholding Councils on the most efficient and effective way to prepare for the transition whilst being cognizant that the timings and deliverables are still being built making decisions about resource requirements and commitments quite difficult.

In the coming months we expect to be participating in a Request for Information regarding debt and commercial and legal.

## **5. Appendices**

Appendix 1 – Greater Wellington Regional Council Project Update – SkyTEM Aerial Survey

Contact Officer: Robyn Wells Principal Advisor Water Transition

Reviewed by: Stefan Corbett Group Manager Partnerships and Operations

**Appendix 1 – Greater Wellington  
Regional Council Project Update –  
SkyTEM Aerial Survey**

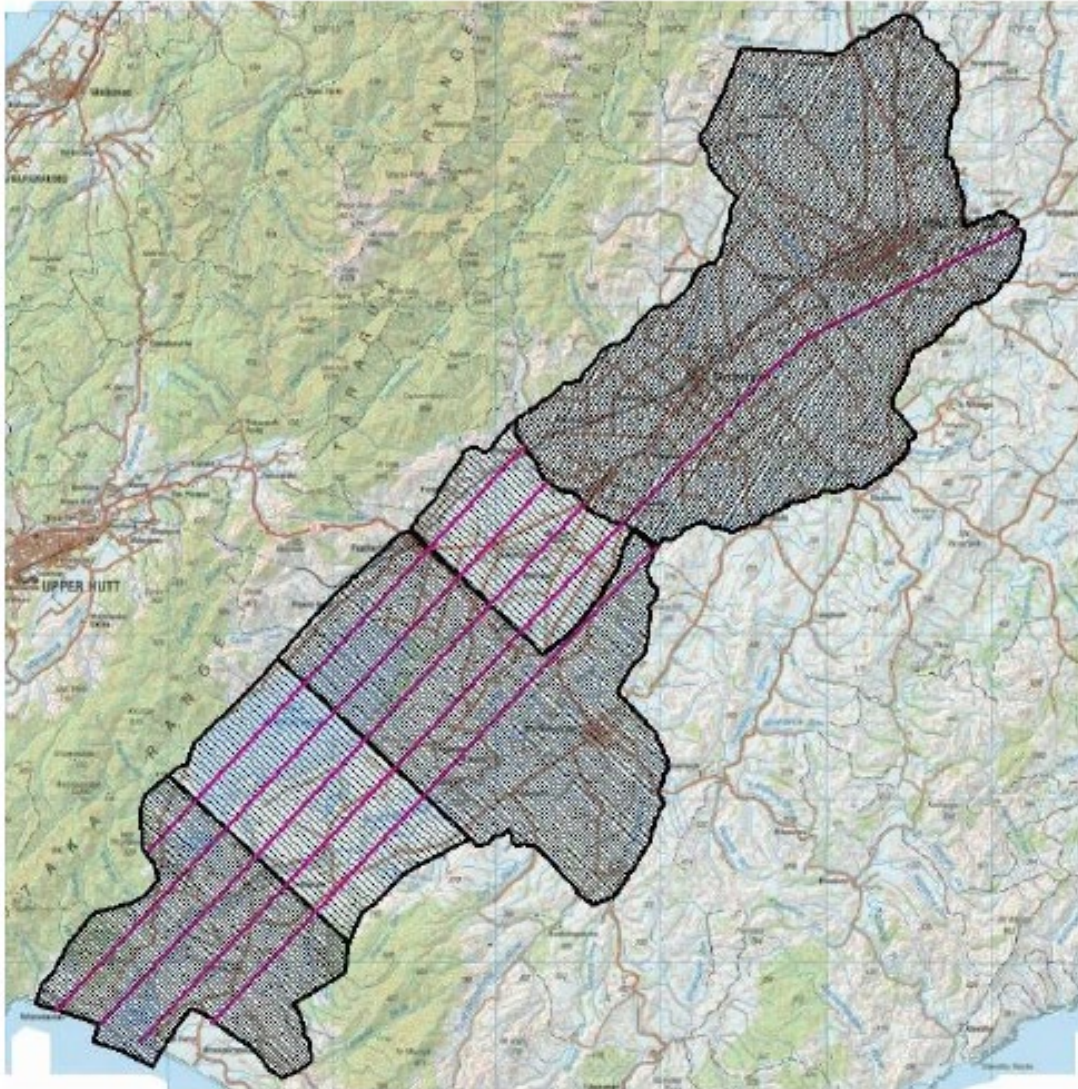
We are hoping to fly the aerial survey this coming summer, starting late Jan 2023; because of NZ's border restrictions we haven't been able to bring the SkyTEM scientists and their equipment in from Perth for the last 2 summers.

Once the data is collected, quality controlled, processed and interpreted, the outputs will provide a picture the hydrogeology down to a depth of several 100 metres, including where we could expect aquifers to exist. It's expected to take 6-8 weeks to fly the survey, mainly depending on the weather. Following the aerial survey, it will then take 2 years approx. for the outputs (3D mapping) to come from that. Altogether, approximately 5,800km of survey lines will be flown across the valley floor.

The density at which the flight lines are flown is a balance of many factors such as aerial survey costs including fuel, data processing and interpretation costs, flying time, number of turning circles (at the end of each flight run), flight velocities, altitude, variability and nature of the geology, depth of interest, weather suitability/variability, the presence of buildings, power lines, railway tracks etc that interfere with the signal ('noise'), required resolution, the nature of the terrain and other obstacles, limiting the number of survey equipment exchanges, tie-in with other flight lines etc.

In case of the Ruamāhanga valley floor, flight line spacings of 200m or 400m have been adopted by GNS's geoscientists, SkyTEM science technicians and GWRC's hydrologists. All the above matters have been considered when selecting the survey system equipment, the flight line density and the flight path orientations. In respect of the latter, the flight orientations as much as possible run perpendicular to the main geological, topographical and hydrological features. The attached map shows the distribution of the agreed flight lines densities.

The SkyTEM 312 system should be ideal to conduct the survey over the entire valley as per the attached map. This system can finely discriminate near-surface data while retaining the ability to detect weak conductors at depth. Despite this, the suitability of this system will be double-checked at the outset of the aerial survey when we fly the tie line (purple lines on the map) from Onoke in the south to Te Ore Ore in the north. Importantly, this provides us with another reference at 90° to the main flight paths. It also ensures that from the outset of the flying we are using the correct survey system for this and other areas.



*Proposed flight path orientations and spacings*

# ASSETS AND SERVICES COMMITTEE

24 AUGUST 2022

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## AGENDA ITEM C3

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Assets and Services Committee with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Assets and Services Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to the Committee for information. The Chair may ask officers for comment and all members may ask officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

#### **2. Appendices**

Appendix 1 – Action items to 24 August 2022

Contact Officer: Stefan Corbett, Group Manager Partnerships and Operations

Reviewed by: Russell O'Leary, Group Manager Planning and Regulations

# **Appendix 1 – Action Items to 24 August 2022**



Number	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Open	Notes
161	12-May-21	Resolution	S Corbett		ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/12): 1. To receive the Road Safety in Greytown Report. 2. To note the issues identified by the local community and Greytown Community Board. 3. To consider the proposed initiative once the proposed safety improvements from Waka Kotahi, NZTA, for the SH2 corridor in Greytown are known. (Moved Cr Maynard/Seconded Cr Jephson) Carried	Open	07/07/21 - Waka Kotahi, NZTA providing update and proposal in meeting. 26/8/21 Waka Kotahi consultation for SH 2 safety improvements deadline has been extended due to Covid-19 6/5/22: Still awaiting final outcome of Road to Zero and Speed Review from Waka Kotahi. 1/6/22: Still in progress; officers noted work on the national speed register is being completed, including signage and the accuracy of this. Needs to be finalised. Speed review can take place following this work. 15/08/22: No new updates.
484	6-Oct-21	Action	S Corbett		Enable waste minimisation measures that encourage ratepayers to deal with their waste responsibly, thereby reducing the waste sent to landfill as well as the cost to Council and ratepayers of landfill disposal	Open	Note: Created by FAR for A&S to consider 15/10/21: Officers are conscious of the need to minimise waste and are working to achieve waste reduction to landfill. Price increase of rubbish bags is the most recent initiative to get ratepayers thinking on what they are throwing vs recycling which is free. Waste Minimisation Action Plan to be developed. 27/1/22: Environmental and Sustainability advisor due to start end of Feb and will be moving these initiatives forward. 20/04/22: Updated report requested for next A&S meeting. 06/05/22: Updates to follow in July A&S report. 15/08/22: Issues are being addressed through the formation of the regional Wairarapa Waste Minimisation Plan – which is currently being designed/written by CDC, MDC and SWDC. It is due for completion by December. Council

Number	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Open	Notes
							officers will provide updates to the Committee as the document develops, and there will be a consultation on a draft in due course.
516	27-Oct-21	Action	S Corbett	T Langley	Work on a health and safety action plan with the Wairarapa Trails Action Group to ensure network safety of the proposed trails and continue discussions on cyclist safety on Underhill Road leading to the Tauherenikau Cycle Bridge, including advance changing of speed limit on Underhill Road.	Open	8/11/21: WTAG chairperson Greg Lang, Carterton Mayor is having discussions with SWDC Mayor on a way forward to resolve this problem on both sides of Underhill Road 20/12/21: Bridge construction delayed 12-14 weeks (subject to weather). 27/1/22: Underhill Road will be included as part of the speed review; other initiatives will be investigated prior to the bridge opening in September. 9/3/21: Action amended to include advance changing of speed limit on Underhill Road. 15/08/22: No new updates.
15	2-Feb-22	Action	S Corbett		Commence discussions with parties necessary to secure a long-term option for the Tauherenikau Water Pipeline	Open	6/5/22 - Awaiting options from WWL and workshop expected by end of May. 1/6/22: Report expected by end of June 2022. 25/07/22 - Tauherenikau pipeline long term solution options report was presented to A&S committee 13 July. No recommendation was adopted by Council, and further information was requested. 11/08/22: MSC requested meeting in August with WWL to discuss.
162	20-Apr-22	Action	S Corbett		Provide Greytown Community Board with progress update on Bidwill's Cutting Road pedestrian crossing	Actioned	6/5/22: Works are programmed for June 2022 following completion of subsidised footpath renewals and funded kerb, channel and footpath extensions. This is subject to concrete supply availability and contractors avoiding Covid. 09/05/22: Email update sent to GCB.

Number	Raised Date	Action Type	Responsible Manager	Assigned to	Action or Task details	Open	Notes
							1/6/22: Footpath work planned to start by end of June 2022. 15/08/22: Build in progress.
254	1-Jun-22	Action	A Bradley	A Andersen	Schedule Matariki funding application as an agenda item for Feb 2022 meeting.	Actioned	15/08/22: Added to Policy and Governance Team workplan.
415	10-Aug-22	Action	S Corbett		To provide updates on aerial water surveying through the PGF (provincial growth fund); added to actions items for Assets and Services Committee.	Open	Added to A&S actions from 10 Aug council meeting