



ASSETS AND SERVICES COMMITTEE
Minutes from 1 June 2022

Member's Present: Councillors Brian Jephson (Chair), Garrick Emms, Pip Maynard, Alistair Plimmer (via Zoom) and Mayor Alex Beijen.

Also in Attendance: Councillors Pam Colenso, Colin Olds and Brenda West.

Staff In Attendance: Harry Wilson (Chief Executive Officer), Stefan Corbett (Group Manager Partnership and Operations), Bryce Neems (Amenities and Waste Manager), Tim Langley (Roading Manager), Gary O Meara (Water Consultant) and Amy Andersen (Committee Advisor).
Tonia Haskell and Adam Mattsen (Wellington Water Limited).

Conduct of Business: This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference. All members participating via audio-visual conference were counted for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. This meeting was live-streamed and is available to view on our [YouTube channel](#).
The meeting was held in public under the above provisions from 12:31pm to 2:44pm except where expressly noted.

Public Forum: Charlotte Harding.

Open Section

- A1. Apologies**
*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/20) to accept apologies from Cr Fox.
(Moved Cr Maynard/Seconded Cr Emms)* Carried
- A2. Conflicts of Interest**
There were no conflicts of interest declared.

DISCLAIMER

A3. Public Participation

Ms Harding, representing the community group working on the Martinborough Pump Track project, spoke in support of Item B1. Ms Harding outlined how the track could benefit user groups, benefits for the Martinborough community and tourists, how the track could be developed over time and enhancing links with other community facilities.

Ms Harding, supported by Mr Neems, responded to members' questions about car parking, budget and costs, funding sources, opening hours, location/size of the space and futureproofing.

Members commended the work that has been completed to date on the project.

A4. Actions from Public Participation

Actions from public participation were discussed in Item B1.

A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/21) that the minutes of the Assets and Services Committee meeting held on 20 April 2022 are a true and correct record.

(Moved Mayor Beijen/Seconded Cr Jephson)

Carried

B Decision Reports

B1. Martinborough Pump Track Report

Mr Neems spoke to matters outlined in the report. In particular, Mr Neems provided updates on maintenance and planned additions of amenities which support the development of the pump track.

Mr Neems noted that fundraisers would assist with car park development costs.

Members noted the support of the Martinborough Community Board.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/22) to:

1. Receive the Martinborough Pump Track Report.

(Moved Cr Maynard/Seconded Cr Emms)

Carried

2. Recommend to Council that the Martinborough Pump Track Project Community Group be given approval to work with Council officers to construct a Bike Pump Track at the western end of Considine Park.

3. Recommend to Council to approve the Pump Track Development Plan.

4. Recommend to Council to delegate to the Chief Executive the authority to approve a pump track detailed design plan, timeline and construction start date. *(Moved Mayor Beijen/Seconded Cr Plimmer)*

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

C Information and Verbal Reports from Chief Executive and Staff

C2. Partnership and Operations Water Report (Item Moved)

Tonia Haskell and Adam Mattsen (Wellington Water), supported by Mr Corbett, responded to members' questions regarding the MBBR trial, costs and emergency plans for power outages (use of generators), timely response to complaints and the quality of drinking water in Martinborough and the timeframe of the Tauherenikau pipeline options report; this is now expected in mid-June.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/23) to receive the Partnership and Operations Water Report.

(Moved Cr Maynard/Seconded Cr Jephson)

Carried

C1. Partnership and Operations Roothing and Amenities

Mr Corbett spoke to matters outlined in the report. In particular, Mr Corbett addressed roading and the recent emergency response to the Cape Palliser Road, the Ecoreef installation, projects completed and community development initiatives.

Members acknowledged and thanked the roading team and Fulton Hogan for their support on the Cape Palliser Road following the recent storm.

Mr Corbett, supported by Mr Langley and Mr Neems responded to members' questions relating to Ruamahanga and collaborative partnerships for roading in the district, footpath access and upgrades in Featherston, progress of the Tauherenikau Bridge funding application, Greytown Wheels Park development and timeframes, timeframes for the Carkeek project and the Welcoming Communities programme coordinator role and impending recruitment for this.

Members acknowledged the work of the Community Development Coordinator in successfully obtaining funding for the Welcoming Communities programme.

Mr Neems noted the Recycling trends and park bins getting filled quickly.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/24) to:

1. Receive the Partnership and Operations Amenities and Roothing Officers' Report.

(Moved Cr Emms/Seconded Cr Jephson)

Carried

2. Action 254: Schedule Matariki funding application as an agenda item for February 2022 meeting.

C3. Action Items Report

Officers responded to members requests for updates on Actions 161, 15, and 162.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2022/25) to receive the Action Items Report.

(Moved Mayor Beijen/Seconded Cr Plimmer)

Carried

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D Public Excluded

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Council’s Lease/Licence Property Portfolio Report	Good reason to withhold exists under section 7(2)(b)(ii)	Section 48(1)(a)

This resolution (A&S2022/26) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 7(2)(b)(ii)

(Moved Cr Maynard/ Seconded Cr Plimmer)

Carried

Meeting adjourned at 1:57pm

Meeting reconvened at 2:07pm

The meeting closed at 2:44pm.

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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