



ASSETS AND SERVICES COMMITTEE Minutes from 12 May 2021

- Present:** Councillors Brian Jephson (Chair), Garrick Emms, Alistair Plimmer, Pip Maynard, Ross Vickery (until 11:37am) and Mayor Alex Beijen.
- In Attendance:** Euan Stitt (Group Manager Partnerships and Operations), Harry Wilson (Chief Executive), Katrina Neems (Chief Financial Officer), Bryce Neems (Amenities and Waste Manager), Karen Yates (Policy and Governance Manager), and Suzanne Clark (Committee Advisor).
Wellington Water: Jeremy McKibbin, and Adam Mattsen.
- Conduct of Business:** The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 10:00am and 11:44am except where expressly noted.
- Also in Attendance:** Cr Pam Colenso and Ann Rainford (Greytown Community Board Chair).
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Open Section

- A1. Apologies**
*ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/09) to receive apologies from Cr Rebecca Fox.
(Moved Cr Maynard/Seconded Cr Emms)* Carried
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Public Participation**
There was no public participation.
- A4. Actions from Public Participation**
There were no actions from public participation.
- A5. Extraordinary Business**
There was no extraordinary business.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/10) that the minutes of the Assets and Services Committee meeting held on 11 March 2021 are a true and correct record.

(Moved Cr Maynard/Seconded Cr Emms)

Carried

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/11) that the publicly released sections of the public excluded minutes of the Assets and Services Committee meeting held on 11 March 2021 are a true and correct record.

(Moved Cr Jephson/Seconded Mayor Beijen)

Carried

B Recommendations from Community Boards

B1. Recommendations from Greytown Community Board – Road Safety in Greytown

Mrs Rainford spoke in favour of the recommendation from the Greytown Community Board due to safety concerns and as an opportunity for a central meeting place to be created.

Members discussed utilising the Waka Kotahi innovating streets programme, signalling to Waka Kotahi support for moving State Highway 2 outside townships, and utilising rail for log transport.

Mr Stitt had met with Waka Kotahi, NZTA regarding visibility and conjunctions from side streets to State Highway 2 and more detail on proposals to alleviate safety issues would be available soon. Mr Stitt and Mr Wilson advised waiting to see what changes NZTA were going to make before moving forward with any proposal.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/12):

1. To receive the Road Safety in Greytown Report.
2. To note the issues identified by the local community and Greytown Community Board.
3. To consider the proposed initiative once the proposed safety improvements from Waka Kotahi, NZTA, for the SH2 corridor in Greytown are known.

(Moved Cr Maynard/Seconded Cr Jephson)

Carried

B2. Recommendations from Featherston Community Board – Use of Alternatives to Glyphosate by Council

Mr Stitt advised that there were alternatives to glyphosate that were significantly more expensive but that when the parks and reserves contract was tendered alternative environmental solutions would be sought.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/13) to receive the Partnerships and Operations Report.

(Moved Cr Plimmer/Seconded Cr Vickery)

Carried

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C Information and Verbal Reports from Chief Executive and Staff

Reports were considered in the minuted order.

C3. Partnerships and Operations Report

Wellington Water staff and Mr Stitt answered members' questions on providing an updated Featherston Wastewater project timeline, commissioning the 4th Waiohine bore, water leak reduction statistics, fire hydrant maintenance, the smart meter trial, and expenditure of government stimulus funding.

Council officers discussed gravel extraction from Donalds Creek, unused land adjacent to senior housing, funding of civic ceremonies, repairs to Lake Ferry wastewater system, the innovating streets project, Reading Street safety issues and the waste management contract review timeframe with members.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/14):

1. To receive the Partnerships and Operations Report.
(Moved Cr Jephson/Seconded Cr Emms) Carried
2. Action 167: Provide a report by town on the estimated (percentage) of water being lost through leaks; E Stitt
3. Action 168: Provide an update on the water reform stimulus funded programme work; E Stitt
4. Action 169: Start proceedings to revoke the 2001 resolution authorising the subdivision of Council land beside the Greytown senior housing units; K Yates
5. Action 170: Provide an update on the Greytown Medical Centre Parking Plan; E Stitt

C2. Upgrade of the Water Treatment Plant at Soldiers Memorial Park Reserve, Greytown

Council officers discussed engagement undertaken, relocation of the chemical storage site, and ensuring the proposal states that it will meet Ministry of Health regulations.

Members requested officers start on any preparatory work that could be undertaken prior to formal approval.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/15):

1. To receive the Upgrade of the Water Treatment Plant at Soldiers Memorial Park Reserve, Greytown Report.
2. Recommend to Council to approve the programme of work to upgrade the Soldiers Memorial Park Water Treatment Plant in the Soldiers Memorial Park Reserve, Greytown and grant an easement to enable the upgrade of the water treatment plant to go ahead.
(Moved Cr Maynard/Seconded Cr Emms) Carried

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C2. Kuranui College Gym – Funding and Agreements

Members discussed membership of the Facilities Management Group, and corrections for the Memorandum of Understanding Document.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/16):

1. To receive the Kuranui College Gym – Funding and Agreements Report.
2. Note the proposed concept design of the facility and the content of the draft MOU and Casual Use Agreements.

(Moved Cr Plimmer/Seconded Cr Vickery)

Carried

3. Action 171: Amend the draft Memorandum of Understanding between Kuranui College and SWDC to clarify that a Council officer would be a member of the Gymnasium Management Group; E Stitt
4. Action 172: Liaise with sports clubs from Featherston and Martinborough to ensure that they understand and are comfortable with the Greytown Sports and Leisure Society representing the districts' sporting clubs on the Kuranui College Gymnasium Facilities Management Group; E Stitt

C3. Action items

Mr Stitt provided an update on the water race survey and proposed next steps.

Cr Vickery left the meeting at 11:37am.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/17) to receive the Action Items Report.

(Moved Cr Vickery/Seconded Cr Maynard)

Carried

D Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution (A&S2021/18) are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Public Excluded Minutes from 11 March 2021 for confirmation (not yet released)	Good reason to withhold exists under section 7(2)(b)(ii), 7(2)(h) and 7(2)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect information where the making available of the	Section 7(2)(b)(i)

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information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	
The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

(Moved Mayor Beijen/Seconded Cr Plimmer)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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