



ASSETS AND SERVICES COMMITTEE Minutes from 27 October 2021

Present:	Councillors Brian Jephson (Chair), Garrick Emms, Alistair Plimmer, Rebecca Fox, Pip Maynard and Mayor Alex Beijen.
Non-member Participation:	Cr Pam Colenso Ann Rainford (Greytown Community Board Chair).
Officers in Attendance:	Harry Wilson (Chief Executive), Stefan Corbett (Group Manager Partnership and Operations), Karen Yates (General Manager Policy and Governance), Katrina Neems (Chief Financial Officer), Bryce Neems (Amenities and Waste Manager), Olivia Stevens (Property Portfolio Advisor), and Suzanne Clark (Committee Advisor). Wellington Water: Jeremy McKibbin, Gary O'Meara, and Adam Mattsen.
Conduct of Business:	Due to COVID-19 restrictions this meeting was held via video conference and live streamed to Council's YouTube channel. All members participating via video conference count for the purpose of the meeting quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002. The meeting was held in public under the above provisions from 9:00am to 12:00pm except where expressly noted.

Open Section

- A1. Apologies**
There were no apologies.
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Public Participation**
There was no public participation.
- A4. Actions from Public Participation**
There were no actions from public participation.

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A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/26) that the minutes of the Assets and Services Committee meeting held on 1 September 2021 are a true and correct record.

(Moved Mayor Beijen/Seconded Cr Plimmer)

Carried

B Decision Reports

B1. Martinborough Pump Track

Mr Neems answered members' question on engagement with neighbours.

Members discussed the potential to adjust the location of the track following consultation, the benefit of outdoor facilities for youth, the removal of public land available for event parking, and relocation of the Pony Club.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/27):

1. To receive the Martinborough Pump Track Report.

(Moved Mayor Beijen/Seconded Cr Fox)

Carried

2. To note the significance of Centennial and Considine Park and the activities permitted under the Centennial and Considine Park Management Plan.

(Moved Cr Plimmer/Seconded Cr Maynard)

Carried

3. To support the Martinborough Pump Track initiative

(Moved Cr Plimmer/Seconded Cr Maynard)

Carried

B2. Greytown Play Space/Wheels Park

Members noted a good level of engagement had already been undertaken with the Greytown community but that wider consultation was required, that most of the community were supportive of the project, and that the community would need to fundraise to complete the project but that the \$1m contribution from Council would create a standalone amenity.

Council officers undertook to seek Greytown Community Board input into the consultation plan prior to it being presented to Council for approval.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/28):

1. Receives the Greytown Play Space/Wheels Park Report.

(Moved Cr Plimmer/Seconded Cr Fox)

Carried

2. Approves the Greytown Park Concept Design for public consultation.

(Moved Cr Plimmer/Seconded Cr Maynard)

Carried

3. To nominate Cr Plimmer to provide input into the consultation plan.

(Moved Cr Fox/Seconded Cr Jephson)

Carried

4. To nominate Cr Emms to provide input into the consultation plan.

(Moved Cr Jephson/Seconded Cr Maynard)

Carried

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5. To note that officers will report the Greytown Park Concept Design and consultation plan to Council for approval to proceed to public consultation.

(Moved Cr Plimmer/Seconded Cr Emms)

Carried

B3. Five Town Trails Master Plan

Mr Wilson and Mr Neems answered members' questions on maintenance of the trail once built, how the trail development costs had been determined, inclusion of iwi in the process, use of existing paper roads, and the forecast economic benefit to the region.

Health and safety for cyclists on Underhill Road was raised, with officers noting that the matter needed to be taken into consideration as trails were progressed.

Mr Neems advised that the Master Plan was the enabler to secure external funding and that the exact route for each section could change.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/29):

1. Receives the Five Town Trails Master Plan Report.

(Moved Cr Maynard/Seconded Mayor Beijen)

Carried

2. Receives and supports the Five Town Trails Master Plan.

(Moved Cr Jephson/Seconded Cr Fox)

Carried

3. To recommend that Council delegates authority to the Chief Executive to work with the three Wairarapa District Councils and Wairarapa Trails Action Group to research and create a suitable legal entity with appropriate and representative governance to deliver the Wairarapa Five Towns Trail Master Plan.

(Moved Cr Fox/Seconded Cr Maynard)

Carried

4. Action 515: Work on a health and safety action plan with the Wairarapa Trails Action Group to ensure network safety of the proposed trails and continue discussions on cyclist safety on Underhill Road leading to the Tauherenikau Cycle Bridge; S Corbett

The meeting adjourned at 9:53am.

The meeting reconvened at 10:00am.

C Information and Verbal Reports from Chief Executive and Staff

C1. Partnership and Operations Report

Mr Wilson and Mr Corbett with assistance from Wellington Water staff answered members' questions regarding material availability for works at Ponatahi, escalating costs for three waters projects, water supply plant outages and backup strategies, costs and liability for Lake Ferry dripline remediation work, outstanding roading jobs, status of vesting Settlement Road and Southdowns Road to Council, whether a NZTA indicator for unsealed roads was available, Ngawi Community Hall septic tank upgrade works, the Ecoreef project, water bladder leak repairs, and the cremation wall booking form.

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ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/30):

1. To receive the Partnerships and Operations Report.
(Moved Cr Maynard/Seconded Cr Plimmer) Carried
2. Action 516: Provide an update to the A&S Committee regarding material availability for works at Ponatahi; S Corbett
3. Action 517: Provide the A&S Committee with an estimate of the impact of rising costs to water related projects; S Corbett
4. Action 518: Investigate whether there is an NZTA measure for unsealed roads (i.e. similar to the sealed roads measure); S Corbett
5. Action 519: Review the cremation form so it is suitable for a forward reservation as well as an immediate reservation; S Corbett

C2. Action Items Report

Members discussed GWRC versus SWDC responsibilities for gravel clearance and maintenance at Donalds Creek Bridge.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/31) to receive the Action Items Report.

(Moved Cr Fox/Seconded Cr Emms) Carried

D. Public Excluded Business

D1. Lake Ferry Holiday Park Update and Options Review

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Lake Ferry Holiday Park Update and Options Review	Good reason to withhold exists under section 7(2)(a), section 7(2)(g), section 7(2)(h) and section 7(2)(i)	Section 48(1)(a)

This resolution (A&S2021/32) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of the information is necessary to maintain legal professional privilege	Section 7(2)(g)

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The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 7(2)(h)
The withholding of the information is necessary to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(i)

(Moved Cr Fox/Seconded Cr Plimmer)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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