



**Wairarapa Library Services
Committee Meeting**

**Wednesday
19 February 2020
1.00pm**

AGENDA

**The Agenda of the Wairarapa Library Services Committee Meeting to be held at the
Carterton Events Centre, 50 Holloway Street, Carterton on
Wednesday 19 February 2020 at 1.00pm.**

1. Apologies
2. Conflict of Interest Declaration
3. Public Forum
4. Wairarapa Library Activities

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Anne Jackson
Wairarapa Library Services Manager

29 January 2020

Wairarapa Library Service Committee

Library Activity Update

1. PURPOSE

To update the Committee on the progress and activities of the Wairarapa Library Service.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. STATISTICS AND ACTIVITY

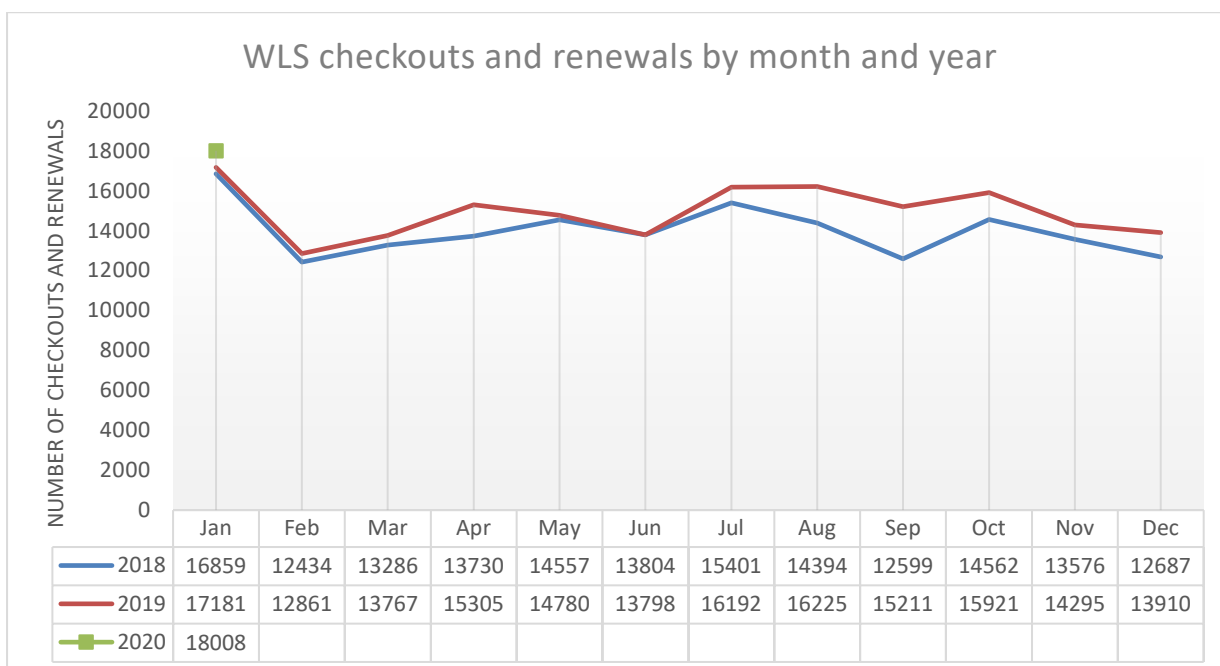
The statistics in this report cover the months of August 2019 through to January 2020. Data is gathered at the end of each month. At each committee meeting the statistics and activities update will cover all four libraries, for all months since the last meeting.

3.1 Issues and Renewals

Physical items:

	Carterton	Featherston	Greytown	Martinborough	Wairarapa Library Service Total
Number of issues and renewals for August 2019	6832	3312	3054	3027	16225
Number of issues and renewals for September 2019	6235	2891	3217	2868	15211
Number of issues and renewals for October 2019	6590	2926	3239	3166	15921
Number of issues and renewals for November 2019	6021	2555	2866	2853	14295

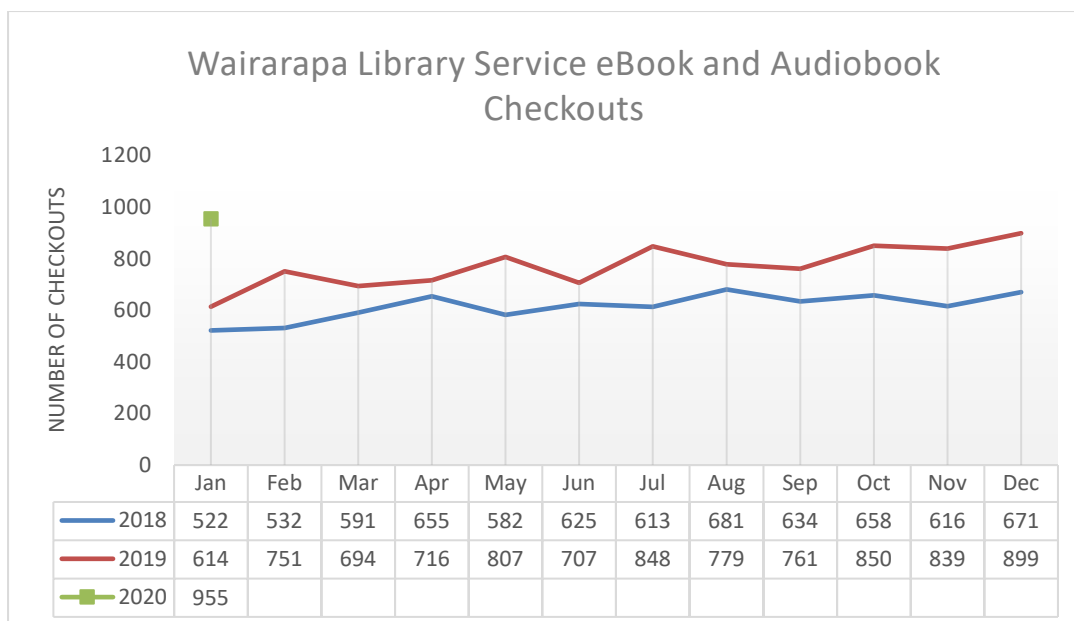
Number of issues and renewals for December 2019	5544	2547	3235	2584	13910
Number of issues and renewals for January 2020	7761	3060	3924	3263	18008



E-books and Audiobooks

Below are the ebook and audiobook issues for the entire Wairarapa Library Service broken down into months.

Wairarapa Library Service	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020
Audiobooks	276	261	296	306	281	319
E-books	503	500	554	533	618	636
TOTAL	779	761	850	839	899	955



3.2 New Library Members

	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	Total new members Jan - Dec 2019
Carterton	39	40	24	27	17	39	402
Featherston	10	15	17	19	13	12	183
Greytown	15	10	11	17	11	19	206
Martinborough	21	22	25	17	18	24	299

The Wairarapa Library Service attracted 1,090 new members over the last 12 months.

3.3 Public Wi-fi Use (number of times WiFi accessed)

	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020
Carterton	1209	1294	1194	1131	900	Stats for January will be available at the end of February
Featherston	1747	1893	2128	2348	2185	
Greytown	1855	1843	1971	1981	1927	
Martinborough	858	1155	1138	1062	1520	
TOTAL	5669	6185	6431	6522	6532	

3.4 Events and Displays

Each library maintains a new and constantly changing display of new books. The displays detailed below are in addition to those normal displays.

Carterton Displays

Month	Adult Displays	Junior Displays
August 2019	Into the Wilderness I see Red	Fairy Stories Brick by Brick
September 2019	Spring has Sprung Maori Language Week If you like Chris Ryan try...	Maori Language Week Maths is Fun
October 2019	World Space Week Frightful Tales	World Space Week Spooky Stories
November 2019	Customer Recommendations	Doggy Tales
December 2019	Christmas	Summer Reading Programme - Circus
January 2020	Branch Out With a new genre Don't judge a book by its colour	Summer Reading Programme – circus Get tangled in a new book

Carterton Events

August

Winter Warmers reading programme culminated in a finale of craft activities and a presentation by Stonehenge Aotearoa.

Author talk – Emma Stevens.

Pilot for a Minecraft Club – it was proved very popular and it was decided to hold regular meetings.

Plunket was supplied with 50 book bags containing 50 board books, a library membership form and a Toy Library membership form.

September

The library has been successful in obtaining the services of Catherine Cooper as writer in residence. She holds workshops for members of the community who are interested in writing to discuss ideas. This is held every Tuesday; every session is full, and the workshops are booked up in advance.

The library is assisting in preparations to hold regular Minecraft Club meetings in the new school term.

October

Maths is Fun: this was a one-week programme designed and delivered by REAP to support numeracy and was attended by 16 children. The theme this year was 'Shapeshifters'.

Library staff held craft workshops to support the week of the council school holiday programme.

Space Week: two astrobiologists from the New Zealand Astrobiological Society gave a talk to 21 adults and 19 children about international space programmes and research. This was followed by an exploration of the night sky by telescope.

The Events Centre provided complimentary tickets to the "Paper Shaper Show" and they were hidden around the library for customers to find. Tickets were also provided to the other three libraries for competitions.

November

Minecraft Club has proved to be a very popular Saturday club.

The Library Book Club continues to attract new members. It is held once a month.

December

Carterton Library's Writer-In-Residence, Catherine Cooper had final session guiding budding authors. During her time working with the library she had 29 one-hour sessions. There are six people on a waiting list, hoping the programme will run again in 2020. The Minecraft Club met twice in December. There were up to 11 children in each session.

A craft session for children was held 23 December 2019. 130 people attended and made Christmas decorations and gifts.

Decorations for the Reading Programme proved highly popular.

January

Registration numbers and plaques were received from The Little Free Libraries organisation in America. These will be fixed to two Little Libraries in two locations in Carterton; outside Gladstone School and outside Hurunui o Rangi Marae (locations to be confirmed).

Free books will be made available for the community and books may be donated as well as taken/borrowed. The two locations will be registered on the world map of Little Free Libraries. The two libraries are in the process of being created, one is being adapted from the now defunct and unused old library drop box. The library will work with the stewards (to be appointed) to ensure a steady supply of books using donations or good quality withdrawals.



Featherston Displays

Month	Adult Displays	Teen Displays	Junior Displays
August 2019	Paint the town Yellow National Poetry Day	Paint the town Yellow Blackout and Acrostic Poetry	Paint the town Yellow Blackout and Acrostic Poetry
September 2019	Spring Maori language Chinese language		Chinese character
October 2019			
November 2019	Christmas	Christmas	Christmas
December 2019	Christmas continued	Christmas craft	Christmas fiction and DVD's

Featherston Events

August

Display of yellow book covers to support the Cancer Society 'Paint the Town Yellow'. Featherston WoRN Cloth Collective made daffodils that raised extra koha for the charity.

The successful preschool programme continues.

Featherston's Poet in Residence– David Merritt attended the library on 15 August 2019.

Plunket was supplied with packs containing a board book, leaflets on reading to children, membership form and knitted clothes supplied by Featherston Knitters. Featherston Lioness Club provide funding.

September

Book Bugs wound up for the term with a session on bees and honey for Bee month.

The library hosted Liz Mellish on a Thursday evening to talk about Maori pronunciation and basic te reo.

Library staff signed up for Chinese Language Week '5 phrases 5 days' and enjoyed practising their greetings.

Jan Osland the Police Engagement Officer visited the library.

Thursday nights continue to average six customers accessing the library.

November

We welcomed Betsy Laybourn as our Summer Reading Co-ordinator.

The Library has donated two gift boxes to the Wairarapa Shoebox Christmas. Our boxes have gone to the foodbank.

Our Annual Christmas Mystery Bundles went on sale this month which was welcomed by many members of the public that give these bundles to family at Christmas.

December

The Great Reading Carnival kicked off with 105 enrolments

The library hosted the BookBugs Christmas Party and children from St Teresa’s School performed.

Whitcoulls donated Teddy Bears for needy children which the library passed on to Women’s Refuge.



Greytown Displays

Month	Adult Displays	Junior Displays
August 2019		
September 2019	Bee Aware Month Maori Language Week Conservation Week	Bee Aware Month Maori Language Week Conservation Week
October 2019	Non-fiction	
November 2019	Fiction Non-fiction	
December 2019		Summer Reading – Circus

Greytown Events

September

Library staff reorganised the library stock layout, relocated the Talking Books and Large Print section, and adding shelves to existing stands.

Tuesday late nights attendance numbers are increasing.

October

Four complimentary tickets to Kokomai events were hidden around the library for members of the community to find.

Three performances of the String Bean Puppet show were held in the foyer of the building.

November

Sending love - A brightly decorated box was dropped into the library early November for people to write a message full of love in either a handmade or purchased card and post into the box.

Summer Reading Programme – The Great Carnival Read - fifty children enrolled by the end of the first week.

The library has integrated the crime section with general fiction downstairs.

December

Summer Reading Programme – The Great Carnival Read -Report-ins began 2 December 2019.

Martinborough Displays

Month	Adult Displays	Teen Displays	Junior Displays
August 2019			
September 2019	Te Wiki ō te Reo Māori		Te Wiki ō te Reo Māori Bee Aware Month
October 2019	Stroke Awareness	Halloween	
November 2019	Healthy lifestyles/Stroke awareness		Stars and space Magic
December 2019	Christmas cooking		Circus Books

Martinborough Events

August

The popular monthly Book Club is held in the library. The meetings frequently generate recommendations and suggestions for new books.

Book Babies continues to be well attended.

September

A packet of wildflower seeds was given away to the child who won the Punny Joke Q & A competition.

New permanent signage in the Junior section was erected at the beginning of Te Wiki ō te Reo Māori.

The Plunket enrolment form has been updated and is included in the Welcome Pack for new parents.

Funding has been obtained to purchase first books to be added to the pack.

The library worked with the Martinborough Museum in preparation for their 125th anniversary in October.

October

A successful week of Maths is Fun took place.

November

World Kindness was on 13 November – Library staff provided “Sending Love” cards for customers, and everybody enjoyed sending messages of aroha to others - 28 cards were received to be sent to those alone at Christmas.

Bell Street Childcare Centre came to the Library to make the cards, and Knucklebone Café kindly let the library set up a mini craft station in the café.

December

The Library held an “Elf on the Shelf” competition, where customers had to guess a book name and author, based on the daily tableau we set up. For the 17 tableaux, 89 entries were received.

The Library introduced a new #BoringBookdropNoWay to our collection.



4. CONSIDERATIONS

Climate change

Kotui now offers the option for customers to decline a printed receipt, and that option, together with libraries using reusable date stamp labels, results in reduced cost and waste.

Tāngata whenua

The libraries continue to improve and expand Te Reo Māori signage and to grow Māori language and information collections.

Financial impact

All matters in this report are covered within existing budgets.

Community engagement requirements

It is hoped to find Stewards for the Little Libraries, either from the Marae and School or nearby neighbours. Although contact has not yet been made officially with either as the libraries are still being constructed, it is also hoped that children from the school and artists from the Marae will decorate the libraries.

Risks

No matters within this report constitute a risk to Council.

5. RECOMMENDATIONS

That the Wairarapa Library Services Committee:

1. **Receives** the report.

Anne Jackson
Wairarapa Library Service Manager