



**GREYTOWN
COMMUNITY BOARD**
Kia Reretahi Tātau

AGENDA

Greytown Community Board Wednesday, 5 February 2025

I hereby give notice that a Greytown Community Board will be held on:

Date: Wednesday, 5 February 2025

Time: 7:00 pm

**Location: Cobblestones Museum, 169 Main Street,
Greytown**

**Janice Smith
Chief Executive Officer**

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES**3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 ACTIONS FROM PUBLIC PARTICIPATION****7 URGENT BUSINESS**

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE GREYTOWN COMMUNITY BOARD MEETING HELD ON 20 NOVEMBER 2024

Author: Robyn Ramsden, Advisor, Community Democracy

Authoriser: Rob Thomas, Manager, Stakeholder Relationships

File Number:

RECOMMENDATIONS

1. That the minutes of the Greytown Community Board meeting held on 20 November 2024 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Greytown Community Board Meeting held on 20 November 2024

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
GREYTOWN COMMUNITY BOARD
HELD AT THE WBS ROOM, GREYTOWN TOWN CENTRE, GREYTOWN
ON WEDNESDAY, 20 NOVEMBER 2024 AT 7:00 PM**

- PRESENT:** Ms Louise Brown (Chair), Mr Warren Woodgyer, Mrs Jo Woodcock, Mr Neil Morison, Cr Aaron Woodcock, Cr Martin Bosley
- APOLOGIES:** None
- IN ATTENDANCE:** Janice Smith (Chief Executive Officer), Robyn Ramsden, Rob Thomas (Manager, Stakeholder Relationships)
- PUBLIC FORUM:** John Argue, David Ross, Lynn Bushell, Steve Maddock
- CONDUCT OF BUSINESS:** This meeting was held in the WBS Room, Greytown Town Centre, Greytown. The meeting was held in public under the above provisions from 7:02pm to 9:25pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Cr. Bosley opened the meeting.

2 APOLOGIES

Nil

3 CONFLICTS OF INTEREST

No interests were disclosed relating to items on the agenda or interests not already recorded on a relevant register.

4 ACKNOWLEDGEMENTS AND TRIBUTES

Cr. Woodcock acknowledged passing of Brown Eastern local to Greytown. Mrs Woodcock acknowledged the passing of Pat Brown for all she's done for our community.

5 PUBLIC PARTICIPATION

John Argue – Papawai - Mangarara Stream Catchment Group

Mr Argue spoke in support of his organisations grant application seeking \$10,000 to continue their work along the Papawai-Mangarara Streat catchment. They are seeking funding to pay for a digger to clear the stream of willows for 250 meters.

David Ross & Sara ? – Greytown School Solar panel project

Mr Ross spoke in support of his organisations grant application seeking \$5,000 to support the purchase of solar panels for one of the school buildings. Adding solar panels and in the next phase battery storage will allow the school of operate off the grid in an emergency. The Greytown School Board of Trustees will retain ownership of the solar panels rather than the Ministry of Education.

Lynn Bushell – Friends of Cobblestones Museum

Mrs Bushell spoke in support of her organisations grant application seeking \$1,000 to renew the signage for the ‘carols at cobblestones’ and ‘new year’s picnic’ events to be held at Cobblestones. The signs will be replacing previous signs and can be reused for the life of the sign material.

Steve Maddock – Greytown Lions Trust

Mr Maddock spoke in support of his organisations grant application seeking \$1,000 to support renovation of the ‘wire shed’ along the walkway between Udy St and Kuratawhiti Street.

6 ACTIONS FROM PUBLIC PARTICIPATION

Actions will be addressed under Item 10.3 Grant Report.

7 URGENT BUSINESS

None.

8 CONFIRMATION OF MINUTES**8.1 MINUTES OF THE GREYTOWN COMMUNITY BOARD MEETING HELD ON 21 AUGUST 2024****COMMITTEE RESOLUTION GCB2024/55**

Moved: Cr M Bosley

Seconded: Mr N Morison

That the minutes of the Greytown Community Board meeting held on 21 August 2024 are confirmed as a true and correct record.

CARRIED

8.2 MINUTES OF THE EXTRAORDINARY GREYTOWN COMMUNITY BOARD MEETING HELD ON 30 AUGUST 2024**COMMITTEE RESOLUTION GCB2024/56**

Moved: Mr N Morison

Seconded: Mrs J Woodcock

That the minutes of the Extraordinary Greytown Community Board meeting held on 30 August 2024 are confirmed as a true and correct record.

CARRIED

9 MATTERS ARISING FROM PREVIOUS MEETINGS

There were no matters arising.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 ROAD NAMING APPLICATION 58-60 WEST STREET, GREYTOWN (BUXTON LANE)

COMMITTEE RESOLUTION GCB2024/57

Moved: Cr A Woodcock

Seconded: Mr W Woodgyer

The Officer recommends that the *Community Board*:

1. Receive the *'Proposed naming of a new private road, at 58-60 West Street, in Greytown'* Report.
2. The Greytown Community Board amended the motion to allow the applicant to choose between 'Buxton Lane and 'Alfred Buxton Way' for the private road at 58-60 West Street, Greytown.

Note: The Greytown Community Board are happy with both names, but feel giving recognition of his full name and therefore his personal contribution to Greytown is also appropriate.

CARRIED

10.2 2025 MEETING SCHEDULE OF ORDINARY MEETINGS REPORT

COMMITTEE RESOLUTION GCB2024/58

Moved: Mrs J Woodcock

Seconded: Mr W Woodgyer

1. That *the Greytown Community Board* receive the 2025 meeting schedule of ordinary meetings report.

CARRIED

COMMITTEE RESOLUTION GCB2024/59

Moved: Ms L Brown

Seconded: Mrs J Woodcock

2. That *the Greytown Community Board* adopt the 2025 meeting schedule of ordinary meetings for the Greytown Community Board with an additional meeting on Wednesday 3 September 2025.

CARRIED

COMMITTEE RESOLUTION GCB2024/60

Moved: Mrs J Woodcock

Seconded: Cr A Woodcock

3. That *the Greytown Community Board delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair.*

CARRIED

11.1 INCOME AND EXPENDITURE REPORT

COMMITTEE RESOLUTION GCB2024/61

Moved: Ms L Brown

Seconded: Mr W Woodgyer

Item moved forward to be read before Item 10.3 Grant Report

Ms Brown Table updated Income & Expenditure Report.

Members discussed concern that there other committed funds that have not been paid out. Ms Brown and the Advisor, Community Governance continue to assess each issue.

Action 427 - Members questioned how paying tax twice works on reimbursements.

CARRIED

APPENDICES

Appendix 1 Income & Expenditure Report - updated

10.3 GRANT REPORT

COMMITTEE RESOLUTION GCB2024/62

Moved: Mrs J Woodcock

Seconded: Mr N Morison

1. That *the Greytown Community Board receive the Financial Assistance Report.*

CARRIED

COMMITTEE RESOLUTION GCB2024/63

Moved: Ms L Brown

Seconded: Mr W Woodgyer

2. That *the Greytown Community Board approve the application from Oscar Fenwick of Greytown to the lessor amount of \$500 to support attending a boxing training camp and tournament to be funded from the Grant Fund.*

CARRIED

Action 428 – request staff seek financial records from the *Papawai - Mangarara Stream Catchment Group as per the application form for request over \$1,500. And to provide a detailed quote for the digger costs.*

That the Greytown Community Board consider the application from Greytown School for \$5,000 to support their Solar Panel Project to be funded from the Grant Fund.

COMMITTEE RESOLUTION GCB2024/64

AMENDMENT

Moved: Cr M Bosley

Seconded: Mr N Morison

That Greytown Community Board resolved to approve the lessor amount of \$1,000 to the Greytown School Board of Trustees to support their solar panel project to be funded from the Grant Fund.

In Favour: Ms L Brown, Mr N Morison and Cr M Bosley

Against: Mr W Woodgyer, Mrs J Woodcock and Cr A Woodcock

The vote being EQUAL the Chair exercised their Casting Vote in FAVOUR of the Motion 3/3

Note: The amended motion replaced the original motion.

COMMITTEE RESOLUTION GCB2024/65

Moved: Cr A Woodcock

Seconded: Mr W Woodgyer

That the Greytown Community Board consider the application from the Friends of Cobblestones Museum for \$1,000 to support the carols by candlelight and new year’s picnic events to be funded from the Grant Fund.

CARRIED

AMENDMENT GCB2024/66

Moved: Cr A Woodcock

Seconded: Mrs J Woodcock

That Greytown Community Board resolved to approve the amended amount of \$500 to SPCA Masterton to support operational costs to be funded from the Grant Fund.

In Favour: Ms L Brown, Mrs J Woodcock, Mr N Morison, Cr A Woodcock and Cr M Bosley

Against: Mr W Woodgyer

CARRIED 5/1

Note: The amended motion replaced the original motion.

COMMITTEE RECOMMENDATION GCB2024/67

Moved: Cr M Bosley

Seconded: Mrs J Woodcock

That the Greytown Community Board consider the application from Greytown Lions Trust for \$1,000 for the wire shed enhancement on the Lion’s walkway in Greytown to be funded from the Grant Fund.

In Favour: Ms L Brown, Mr W Woodgyer, Mr N Morison, Cr A Woodcock and Cr M Bosley

Against: Mrs J Woodcock

CARRIED 5/1

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF

11.2 GRANT ACCOUNTABILITY REPORT

Read. Updated report to include Ms Gush having reported in writing in May 2024 and in person at the next available meeting in August 2024.

11.3 ACTION ITEMS REPORT

537 – get update from Chair

153 – Chair to schedule with Group Manager, Infrastructure & Community Operations to get an update from on Reserve Management Plans.

218 – comms have commenced Louise to share with admin

240 – open. Chair and Advisor, Community Governance to get sorted before end of the year.

249 – waiting for information from finance.

250 – no schedule as yet. Group Manager, Infrastructure & Community Operations to update.

12 CHAIRPERSON REPORTS

12.1 NOTICE OF MOTION - CHAIRPERSON'S REPORT

COMMITTEE RESOLUTION GCB2024/68

Moved: Cr M Bosley

Seconded: Mrs J Woodcock

That the Greytown Community Board receive this Chairperson’s Report.

CARRIED

Members discussed the Chair’s report and volunteered for key events coming up for the Board. They also discussed the mow berms trial. Painting of the Chorus boxes. Chair will send Board members the draft designs for two boxes.

13 MEMBER REPORTS

13.1 NOTICE OF MOTION - MEMBERS REPORT - JO WOODCOCK

COMMITTEE RESOLUTION GCB2024/69

Moved: Ms L Brown

Seconded: Mr W Woodgyer

CARRIED

Members discussed the display boards that were loaned to Te Hupanui Greytown Artists.

Action 429 – find out if it’s possible for the boards to be hired out outside town hall. If so does it need to be run by SWDC. Needs resolution within 2 weeks.

Mrs Woodcock had the cones on the bollards by the Greytown Town Centre replaced with reflective tape.

14 KARAKIA WHAKAMUTUNGA – CLOSING

Cr. Bosley closed the meeting with a karakia.

The meeting closed at 9:25pm.

[Type here for Appendices if required.](#)

Confirmed as a true and correct record.

..... **(Mayor/Chair)**

..... **(Date)**

..... **(Chief Executive)**

..... (Date)

9 MATTERS ARISING FROM PREVIOUS MEETINGS

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 GRANT REPORT

Author: Robyn Ramsden, Community Democracy Advisor
Authoriser: Rob Thomas, Manager, Stakeholder Relationships
File Number: n/a

PURPOSE

To inform *members* of grant applications for consideration.

EXECUTIVE SUMMARY

- The Greytown Community Board has received two applications for financial support.
- This report presents the board with applications received requesting a grant.

RECOMMENDATIONS

1. That *the Greytown Community Board receive the Grant Report.*
2. That *the Greytown Community Board consider the application from **Wairarapa Tai Chi** for \$ 920 to support venue hire for Tai Chi classes in Greytown from the Grant Fund.*
3. That *the Greytown Community Board consider the application from **Divine River NZ Trust** for \$ 1,000 to support Community & In-School Programme delivery in Greytown from the Grant Fund.*

BACKGROUND

The Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's Grants Policy. Community boards are allocated funding for grants through the Long-Term Plan/Annual Plan. The current funding amount is available on the Income & Expenditure Statement.

DISCUSSION

Under the current Grants Policy, the key eligibility criteria for Community Board grants are as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.

The following applicants have been assessed in accordance with the grant criteria:

1. Application from Wairarapa Tai Chi

The application from Wairarapa Tai Chi meets the criteria for funding. Wairarapa Tai Chi is run by Keiko Nojima and by Nuku Ora assisted the application. Ms Nojima applied for a grant at the last Community Board meeting but was unsuccessful. There are no outstanding accountability forms.

2. Application from Divine River NZ Trust

The application from the Divine River NZ Trust meets the meet the criteria for funding. The have applied for grants over the triennium. 2022 Community & Youth Grant \$3,000, 2023-24 Community & Youth Grant \$1,500, 2024 Featherston Community Board \$499, 2024-25 Community & Youth Grant \$2,000, 2024 Martinborough Community Board \$1,000. There are no outstanding accountability forms.

Noting that where applicants have provided confidential information, such as the organisations income and expenditure information, this will be provided to members in confidence.

OPTIONS

The Community Board may consider applications that do not meet the funding criteria. The options available to the Board are to approve, approve with conditions, request further information from the applicant or decline.

CONSIDERATIONS**Financial**

The Greytown Community Board Grant Fund was allocated to the Community Boards from the Council's Enhanced Annual Plan process. Therefore, the delegation for decision making is with the Greytown Community Board and has no further impact on the Council's AP/LTP, OPEX/CAPEX, rating impact or procurement process.

Climate Change

Applicants are not currently required to indicate positive, neutral or negative effects on climate change. The application form will be updated to indicatively reflect these results for elected member to consider as part of future decision making.

COMPLIANCE SCHEDULE

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and

- c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
- 2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

Compliance requirement	Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council’s Significance and Engagement Policy	This is a matter of no significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the Long Term Plan) that relate to this decision.	This report complies with Grant Policy .
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications for Māori.
Chief Financial Officer review	The Chief Financial Officer has not reviewed this report.
State the possible implications for health and safety	None

APPENDICES

- Appendix 1** Grant Coversheet - Wairarapa Tai Chi
- Appendix 2** Wairarapa Tai Chi Grant Application - *Under Separate Cover*
- Appendix 3** Grant coversheet - Divine River NZ Trust
- Appendix 4** Divine River NZ Trust Grant Application - *Under Separate Cover*

Committee/Board	Greytown Community Board		
Applicant	Wairarapa Tai Chi		
Project title	Chair Class (mix of Tai Chi, Qi Gong and Line dancing) – an ACC live stronger for longer accredited programme for 55+		
Amount Requested	\$920		
2. Scope			
	One-off	On-going	
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
No	honour Te Tiriti o Waitangi and the Council’s partnership with mana whenua and Māori in the outcomes we deliver.		
No	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community’s capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
Yes	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
No	promote transformative social change.		
Yes	increase community collaboration and resilience.		
Yes	support social innovation.		
No	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes	Has applied for a grant in the last 3 years		
Yes	Applied for a grant in Nov-24 but was not successful		
6. Who can apply			
No	Community organisation		
No	Marae committee		
No	A group of individuals		
Yes	An individual		
Except			
No	Seeking to promote commercial, political or religious objectives		
No	Are event profits or proceeds going to be redistributed to other organisations or groups?		
Not required	Has the organisation completed the funding outcomes report?		

8. Application process		
Yes	Was this application received inside funding round?	
Yes	Is this application form complete?	
No	Is the applicant speaking to their grant application?	
Staff Recommendations		
<p>Applicant is seeking assistance to cover venue hire at Studio 73, the community rate of \$20 p/w secured for 46 weeks is \$920 – the amount applied for in this application. As the venue is not a Council owned asset the applicant is not eligible for the venue hire remission.</p> <p>‘Chair exercise’ based on Taichi, Qigong and line dancing is a class targeted for those 55+ and is an accredited ACC <i>Live Stronger for Longer</i> class. It is noted that a koha of \$5 is recommended and the facilitator also runs other classes during the week.</p> <p>With most attendants being 70 – 80+ the applicant can clearly demonstrate how health, fitness and mobility relating to outcomes that ensure residents are active, healthy, and connected. The board should take into consideration how a grant investment would further align to the delivery and intended impact outcomes of Council’s Positive Ageing strategy.</p> <p>Council officers recommend considering full funding, losing such an accessible, affordable activity be detriment to a community that need accessible and affordable recreation activities. This project may also be considered as potential community investment partner e.g. venue remission or multiyear funding to deliver activities that align to the Positively Ageing strategy.</p>		
Funding Options:		
Yes	Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Māori Standing Committee priorities and can clearly measure impact outcomes.
	Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
	Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
	Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
	Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
	Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
	Decline	Limited funding available, includes retrospective costs, doesn’t meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

Committee/Board	Greytown Community Board		
Applicant	Divine River NZ Trust – Lisa Birrell		
Project title	Community & In-School Programme delivery in Greytown		
Amount Requested	\$ 1,000		
2. Scope			
	One-off		On-going
3. Community Outcomes			
Social	Environmental	Economic	Cultural
4. Funding principles			
Does this project:			
Yes	honour Te Tiriti o Waitangi and the Council's partnership with mana whenua and Māori in the outcomes we deliver.		
Yes	support communities to transition to a low emissions and sustainable economy.		
Yes	build our community's capacity and capability to do things for themselves.		
Yes	work creatively and collaboratively with others for our diverse communities.		
Yes	invest to deliver measurable results across multiple outcomes (economic, social, environmental, cultural).		
Yes	deliver outcomes to enhance the lives of current and future generations.		
Yes	support local place-making and improvements on community well-being.		
Yes	prioritise equitable outcomes and distribution of funding across our district.		
Does this project also:			
Yes	promote transformative social change.		
Yes	increase community collaboration and resilience.		
Yes	support social innovation.		
Yes	support sustainable growth opportunities within the community.		
5. Allocation principles			
Outcomes of previous grants given by Council/Māori Standing Committee/Community Boards:			
Yes	Has applied for a grant before?		
Yes	2022 Community & Youth Grant \$3,000 2023-24 Community & Youth Grant \$1,500 2024 Featherston Community Board \$499 2024-25 Community & Youth Grant \$2,000 2024 Martinborough Community Board \$1,000		
6. Who can apply			
Yes/No	Community organisation		
Yes/No	Marae committee		
Yes/No	A group of individuals		
Yes/No	An individual		
Except			
Yes/No	Seeking to promote commercial, political or religious objectives		
Yes/No	Are event profits or proceeds going to be redistributed to other organisations or groups?		

Yes/No	Has the organisation completed the funding outcomes report?	
8. Application process		
Yes	Was this application received inside funding round?	
Yes	Is this application form complete?	
Yes	Is the applicant speaking to their grant application?	
Staff Recommendations		
<p>Divine River have not received any funding from the Greytown Community Board in the current or last financial years.</p> <p>Divine River and their workshops and resources are well received by the community. The applicant has detailed varying measures of success that could reported back to GCB and aligns with the social, environmental and economic outcomes detailed in the grants policy.</p> <p>As this project is specific to Greytown, receiving additional specific information on the 'Greytown community hubs, schools and local groups' that are involved or benefit from the delivery of this programme may support a grants decision from the board.</p> <p>Council Officers recommend fully funding conditional on either letters of support from Greytown groups and/or testimonials to be shared at the GCB meeting, at which the applicant will speak.</p>		
Funding Options:		
	Fully Fund	Fully funded project must clearly demonstrate our funding principles, align with Community Board priorities and can clearly measure impact outcomes.
	Partial Fund	Funding for success, i.e. 70 – 80% of request or confidence that they will acquire funds with other funders pending.
	Seed Funding	Where funding is strained but are eager to support consider a contribution to kick start activity, i.e. 20%
Yes	Conditionally Fund	Committees may wish to seek further information before committing funds, e.g. financial statements, letters of support, proof of other fundraising etc.
	Co-Fund	Fund with another partner and/or Community Boards, Māori Standing Committee.
	Delegate/Defer	Hold grant to present to a more suitable fund. i.e. creative Communities, Community Boards, Community & Youth, Sport Travel
	Decline	Limited funding available, includes retrospective costs, doesn't meet Council grants policy, applicant is not the final beneficiary, applicant has supplied incomplete or inadequate information or unique to application.

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**11.1 INCOME AND EXPENDITURE REPORT**

Author: Robyn Ramsden, Community Democracy Advisor
Authoriser: Rob Thomas, Manager, Stakeholder Relationships
File Number: n/a

PURPOSE

To inform *community board* members of the most recent income and expenditure information.

EXECUTIVE SUMMARY

- Total Grants Funds available: \$38,618
- There is \$12,137 worth of outstanding funds dating back to 2021. Investigation is underway to resolve these and either pay out the funds or present a resolution to return the funds to the grant pool.

APPENDICES

Appendix 1 **Income and Expenditure Report to 31 December 2024**

Greytown Community Board
Community Development fund for the Period Ended 31 December 2024

Allocation Grants Annual Budget 2024-25	\$ 15,180
Unused funds from 2023-24	\$ 34,804
Less Expenditure 2024/25 (Funds Uplifted)	
Aug-24	
GCB 2024/19 - Norfolk road Nursery Arbour day saplings	\$ 150
Sep-24	
GCB2024/42 - Greytown Early Years Inc	\$ 240
GCB2024/40 - Whanau Manaaki Association	\$ 1,000
Oct-24	
Nov-24	
GCB2024/21 - Flagmakers - Flagtrax for Anzac day	\$ 514
Dec-24	
GCB2024/65 - Friends of Cobblestones - Christmas and New year events	\$ 1,000
GCB2024/67 - Greytown Lions club - Grant for wire shed	\$ 1,000
GCB2024/63 - Oscar Fenwick - Boxing training camp Fiji	\$ 500
Less funds granted and uplifted to 31 December 2024	\$ 4,404
Balance as at 31 December 2024	\$ 45,580
Less funds not uplifted from previous Community meetings as a 31 December 2024	
GCB2021/54 - Two new dog bins in Greytown - Meeting 24/11/21	\$ 1,226
GCB2022/13 - Greytown Pool - Second set of three Murals - Meeting 30/03/22	\$ 2,000
GCB2022/13 - Lions to Paint Polls - Soldier Memorial Park - Meeting 30/03/22	\$ 200
GCB2022/33 - Dog poo bin replacement Corner of Jellicoe & Massey st - Meeting 22/06/22	\$ 1,500
GCB2022/40 - Puakaka Wairarapa Garden Tour Set of Street Flags - Meeting 03/08/22	\$ 131
GCB2022/50 - Heritage seat for Greytown - Meeting 13/09/22	\$ 3,500
GCB2022/50 - Menz Shed - Work on Street Flags - Meeting 13/09/22	\$ 65
GCB2022/51 - Menz shed - Purchase of new equipment - Meeting 13/09/22	\$ 1,000
GCB2022/65 - Container for flagtrax - 29/11/22	\$ 50
GCB2023/08 - Gail Vidulich - Materials for Main st barrels - 03/05/23	\$ 55
GCB2023/49 - Main street barrel plants - Meeting 13/12/23	\$ 62
GCB2024/11 - G Vidulich Main street barrel maintenance - Meeting 21/02/24	\$ 97
GCB2024/18 - Catering for Matariki - Meeting 22/05/24	\$ 750
GCB2024/64 - Greytown School Board of Trustees - Solar Panel project - Meeting 20/11/24	\$ 1,000
GCB2024/66 - SPCA Masterton - Support operational costs - Meeting 20/11/24	\$ 500
Less committed funds not uplifted from previous community meetings	\$ 12,137
Community Fund Account balance as at 31 December 2024	\$ 33,443

11.2 ACTION ITEMS REPORT

Author: Robyn Ramsden, Community Democracy Advisor
Authoriser: Rob Thomas, Manager, Stakeholder Relationships
File Number: n/a

PURPOSE

To present the Greytown Community Board with updates on actions and resolutions to 21 January 2024.

EXECUTIVE SUMMARY

- Action items from recent meetings are presented to the Greytown Community Board for information. The Chair may ask Council officers for comments and all members may ask Council officers for clarification and information through the Chair.
- If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

APPENDICES

Appendix 1 **Action Item List**

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
537	28-Oct-20	Action	GCB	Reconsider the design of new Welcome to Greytown signs following consultation on the 2021-2031 Long Term Plan.	Open	9/6/21: To remain parked until the Long-Term Plan is adopted as the LTP may include budget for place assessment of the three towns, including entrances. 4/8/21: To remain parked as the Board would be collaborating on signs to consolidate branding across the district. 8/02/23: Action closed at request of the board - to be considered as part of the community planning process. 21/2/24: Reopen action. Board is aiming for 3 universal signs at each entrance to the town. Acknowledge NZTA will need to approved signs.
153	3-May-23	Action	S Corbett	To request James O'Connor to schedule a workshop prior to the next meeting to discuss service levels in Greytown and Reserve Management Plans.	Open	7/20/23. Update from James O'Connor. Budget restrains for 2023/2024 means that the Reserve Management Plans will not be addressed. 18/10/23 Request for this to occur before next meeting 13 December 2023. 22/5/24: Will include Report going to SWC in GCB agenda following SWC meeting. 5/8/24: Limited capacity in managers attending and talking about RMPs. 20/11/24: Chair to schedule a meeting with Group Manager, Infrastructure & Community Operations to get an update on the Reserve Management Plans.
218	26-July-23	Action	W Woodgyer	Mr Woodgyer agreed to reach out to Council Officer Mr Carter (emergency management) to get clarity about roles and responsibilities.	Open	20/11/24: SWDC Comms have commenced, Louise to share with admin.
240	22-May-24	Action	GCB	Action 240 - Chair to update the annual strategy from the website	Open	20/11/24: Chair and Advisor, Community Governance to get sorted before the end of the year.
249	22-May-24	Action	P Gardner	unspent funds from GCB2022/40 Painting of Bus Shelter can be returned to the Fund as the project did not go ahead.	Open	20/11/24: waiting for information from Finance i.e. was this amount paid out?
250	22-May-24	Action	P Gardner	request staff contact the MenzShed to ask about GCB2022/51 Purchase of new equipment.	Open	20/11/24: no schedule as yet. Group Manager, Infrastructure & Community Operations to update.
260	22-May-24	Action	R O'Leary	Request for information when is Greytown doing their Master Plan	Open	
415	21-Aug-24	Action	P Gardner	Request Staff to send the Greytown Community Board any public feedback received on the options considered on previous Greytown drinking water consultations. See Resolution 2024/44	Open	
417	21-Aug-24	Action	S Corbett	Request staff retrieve the display boards that were lent to Te Hupanui Greytown Artists.	Actioned	14/1/25: Board members are working with Te Hupanui Greytown Artists to retrieve the boards. Nothing further for staff to do. Actioned.
427	20-Nov-24	Action	P Gardner	Members questioned how paying tax twice works on reimbursements. Staff note: Members are concerned that they are paying tax twice; once when they purchase the item an again when they are paid the amount minus income tax.	Open	
428	20-Nov-24	Action	P Gardner	Request staff seek financial records from the Papawai - Mangarara Stream Catchment Group as per the application form for request over \$1,500. And to provide a detailed quote for the digger costs.	Open	23/01/25: Additional information requested

12 CHAIRPERSON REPORTS

12.1 CHAIRPERSON REPORT

Author: Louise Brown, Ms

Authoriser: Rob Thomas, Manager, Stakeholder Relationships

File Number:

PURPOSE

To inform *councillors/members* of the Chairpersons activities and updates since the last meeting.

EXECUTIVE SUMMARY

- Time Capsule
- Street flags for each month
- General updates

DISCUSSION

1. Meetings, workshops or events attended on behalf of Greytown Community Board since the last meeting.

Studio 73 Update- 16/12/2024

2. Time Capsule 2025

Graeme Grey has brought it to my attention that there is a time capsule to be dug up this year and a suggestion we bury another. I think both are a good idea so we need to discuss when might be a good idea to do both. I am thinking it might be nice to have a proper community invite out to attend the opening of the time capsule and then allow some time for the community to come together with what to bury for the next juncture of time.

3. Flags for each month

We do not currently have 12 months of designs or in our case 10 to 11 months given Festival of Christmas has a flag month as does Wairarapa Garden Show when they hold it down here. On occasion the Trax Flags predesigned go on sale but if we want to be certain to get enough of any one particular type of flag, for example summer, we need to look at getting some more.

4. General Updates/ Discussion:
 - Time line for completing LTP Submission
 - Confirm Meeting Dates or at least first meeting dates of sub-committee meetings for

Volunteer Expo, Matariki and
Arbor Day
- Discuss Stakeholder Meeting for Parks and Reserves

APPENDICES

Nil

13 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mā katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe