

1 November 2023

Agenda

Notice of Meeting

An ordinary meeting will be held at the Featherston Community Centre, 14 Wakefield Street, Featherston on Wednesday 1 November 2023 starting at 7:00pm.

Membership of the Community Board

Tui Rutherford (Chair), John Dennison (Deputy Chair), Warren Maxwell, Annelise Schroeder, Cr Melissa Sadler-Futter and Cr Rebecca Gray

Public Business

1. Extraordinary Business

2. Apologies

3. Conflicts of Interest

4. Acknowledgments and Tributes

5. Public Participation

5.1 Daniel Millar – Feedback on Predator Free Featherston Grant

5.2 Lisa Birrell – Divine River

5.3 Robbie Taylor – Featherston RSA

5.4 Anne Hynes – Featherston Booktown Trust

6. Actions from Public Participation

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

7. Community Board Minutes

- 7.1 Minutes for Approval: Minutes of the Featherston Community Board meeting held on 9 August 2023. Pages 3-8

***Proposed Resolution:** That the minutes of the Featherston Community Board meeting held on 9 August 2023 be confirmed as a true and correct record.*

8. Reports from Chief Executive and Staff

- 8.1 Income & Expenditure Report Pages 9-12
- 8.2 Financial Assistance Report Pages 13-16
- 8.3 Action Items Report Pages 17-20

9. Member Reports

- 9.1 John Dennison Pages 21



- Present:** Tui Rutherford (Chair), John Dennison (Deputy Chair), Warren Maxwell, Annelise Schroeder, Councillor Melissa Sadler-Futter and Councillor Rebecca Gray.
- In Attendance:** Russell O’Leary (Group Manager, Planning & Environment) and Nicki Ansell (Lead Advisor – Community Governance)
- Public Participation:** Barbara Priest, Claire Bleakley, Karen Coleman and Daniel Millar.
- Conduct of Business:** The meeting was conducted in public in the Featherston Community Centre, 14 Wakefield Street, Featherston, between 7.04pm and 9:50pm.
-

Members opened with a karakia.

1. EXTRAORDINARY BUSINESS

FCB RESOLVED (FCB 2023/22) to add the application from Wai Wheels Featherston to be considered under item 9.4, the Financial Assistance Report. It was not included in the agenda as it was received late and cannot be delayed as the funding request is time sensitive.

(Moved Cr Gray/Seconded Maxwell)

Carried

2. APOLOGIES

There were no apologies.

3. CONFLICTS OF INTEREST

Warren Maxwell declared a conflict of interest with Topic 1 of the Chairs Report.

4. ACKNOWLEDGMENTS AND TRIBUTES

Mr Maxwell acknowledge the Featherston Community Board, SWDC and the wider Featherston Community for the Matariki celebration held in Featherston. Members commented on the success of the event and it being one of the nicest community services.

Public commented and acknowledged the pou and praise was given to the sculpture.

Mr Rutherford acknowledged the effort of Ms Carmichael with the Featherston Community Board given news of her departure from SWDC.

5. PUBLIC PARTICIPATION

Barbara Priest – Wai-Wheels Featherston

Ms Priest talked about Wai-Wheels and their hope for an annual event for Featherston. Ms Priest commented they are looking at several activities to help raise money for local clubs. This year the November Wai-wheels will fundraise for the Jnr Football Team. The grant application is to fund toilets for the event. The Wai-Wheels event will display cars, have rides, face-painting, and activities for the kids.

Mr Rutherford discussed how the Featherston Community Board can help expand and support the idea. Members discussed timing for the event and noted that the Wai-Wheels grant applications will be considered under item 9.5, the Financial Assistance Report

Claire Bleakley – Featherston Christmas Parade 2023

Ms Bleakley talked about the Featherston Christmas Parade for 2023, which is something Ms Bleakley has organised for the last few years. Discussion on traffic management issues from 2022 and funding shortfalls for 2023. Ms Bleakley commented on the main street being the best route for the Christmas Parade and that it has grown since the first event. Members clarified planning and management going forward. Mrs Bleakley confirmed responsibility of looking at additional funding should they need it.

Cr Gray acknowledge and thanked Mrs Bleakley for coming to the board.

Claire Bleakley – Fareham Creative Space

Ms Bleakley stepped in for Ms Lewis as chair of Fareham Creative Space. Ms Bleakley discussed the use of Fareham Creative Space including that the new pottery space, which is now open. Ms Bleakley commented on an increase in the use of Fareham Creative Space and the need for more storage. Looking for \$500 towards containers to put pottery in.

Ms Gray discussed the utilisation of Man Shed for bespoke storage.

Daniel Millar – Predator Free Featherston

Mr Millar talked about his work in Miramar with predator free, before moving over to Featherston several months ago. Mr Millar expressed his interest in establishing a Predator Free Featherston with a focus on trapping rats as the first step and talked through his grant application. Discussion around his project plan and costs. Cr Sadler-Futter commented on the projects alignment with the board's objectives.

The meeting was adjourned 7:45pm

The meeting was reconvened at 7:49pm

6. ACTIONS FROM PUBLIC PARTICIPATION

Members commented on the well-thought-out plan and communication from Predator Free Featherston and the topical nature of this project with links through the wider district and Wairarapa footprint.

Members commented on the Christmas Parade route, discussed costs, and queried outstanding payment.

Members discussed how to support Wai-Wheels becoming an annual event. The board debated the character of Featherston and festivals and events. The board talked about noise mitigation and any environmental aspects of the event to consider. Noted the event is very community driven and focused. Agreement in principle with a desire to report back and continue to support.

FCB NOTED:

Action 203: N Ansell to provide proof of records and summary of documentation of payment for Featherston Christmas parade 2022.

7. FEATHERSTON COMMUNITY BOARD MINUTES –17 MAY 2023

FCB RESOLVED (FCB 2023/23) that the minutes of the Featherston Community Board meeting held on 17 May 2023 be confirmed as a true and correct record.

(Moved Cr Sadler-Futter/Seconded Dennison)

Carried

Schroeder abstained

8. CHAIRPERSON REPORT

8.1 Chairperson Report

FCB RESOLVED (FCB 2023/24) to receive the Chairperson Report.

(Moved Cr Gray/Seconded Schroeder)

Carried

Mr Rutherford spoke to items outlined in his report. Members discussed and commented on the hāngī celebrations.

For the Joy Cowley Playground, suggestions of a working group, communications with the Joy Cowley playground re-name group and a framework around the concept were discussed. Members undertook clarification on the release in principle going to Council.

FCB RESOLVED (FCB 2023/25) to fund Warren Maxwell \$1,000 for the Matariki celebration out of the Community Development Fund budget.

(Moved Cr Sadler-Futter/Seconded Dennison)

Carried

Maxwell abstained

FCB RESOLVED (FCB 2023/26) to delegate Mr Rutherford to make a submission to Council for the Featherston Fund on behalf of the Featherston Community Board.

(Moved Maxwell/Seconded Schroeder) Carried

9. REPORTS FROM CHIEF EXECUTIVE AND STAFF

9.1 Representation Review

FCB RESOLVED (FCB 2023/27) to receive the Representation Review Report.

(Moved Melissa/Seconded Gray) Carried

Ms Ansell discussed the Representation Review and the process, the current engagement with the Māori Standing Committee and the need to get representation from local Māori before Council vote for a Māori ward around November 2023.

9.2 Code of Conduct – Te Tikanga Whanonga

FCB RESOLVED (FCB 2023/28) to:

1. Receive the Code of Conduct – *Te Tikanga Whanonga* Report.
(Moved Maxwell/Seconded Cr Gray) Carried
2. Adopt the Code of Conduct – *Te Tikanga Whanonga* for the 2022-2025 Triennium
(Moved Cr Gray/Seconded Schroeder) Carried
3. Adopt as attached in Appendix 1
(Moved Maxwell/Seconded Cr Sadler-Futter) Carried

9.3 Income & Expenditure Report

FCB RESOLVED (FCB 2023/29) to receive the Income and Expenditure Report.

(Moved Maxwell/Seconded Cr Gray) Carried

FCB NOTED:

Action 198: To check and request clarification on why the value recorded against member salaries in the Income and Expenditure Report is higher than expected.

9.4 Financial Assistance Report

FCB RESOLVED (FCB 2023/30) to:

1. Receive the Financial Assistance Report.
2. Approve \$300 to Wairarapa Mathematics Association to support Wairarapa Maths Week from the Grants fund.
3. Approve \$500 to Featherston Christmas Parade from the Community Development fund to support the Christmas Parade on the condition that any outstanding invoices owed from the 2022 Christmas Parade be settled and a table of costs created for the 2023 event with details of revenue streams. FCB encouraged the Christmas Parade to come back

and back and present those items at the next Community Board meeting for further funding.

4. Approve \$1,000 to Predator Free Featherston to support the elimination of introduced pests from the urban environment from the Community Development fund.
5. Approve \$440 to Wai Wheels to support the Wai Wheels event in November from the Community Development fund.

(Moved Maxwell/Seconded Cr Gray)

Carried

8:56pm Cr Sadler-Futter left the room

Members queried the funding request for Fareham Creative Space. More information requested from the board around business model and why the currently model can't cover these items.

8:58pm Cr Sadler-Futter returned to the room

Members queried MoU's and past grants and a requested for more detailed accountability and feedback directly to the board from successful grant applications. Discussion around the recommendations in the Financial Assistance Report and if there was any need for further details.

FCB NOTED:

Action 212: Detailed reporting of grants in the Financial Assistance Report required and reconsider a funding modification for grants to be changed from \$500.

9.5 Action Items Report

FCB RESOLVED (FCB 2023/31) to receive the Action Items Report.

(Moved Cr Gray/Seconded Maxwell)

Carried

Members discussed open actions and noted further updates.

Action 83: Featherston welcome sign, still waiting to hear from Waka Kotahi

Action 554: Youth Advisory position still open: Maxwell updated the board that he met with four students: two from Kuranui College and two from Wairarapa Whanau Trust

Action 76: Emily Greenburg Closed.

Action 80: Community Board sign is done. Close.

Action 88: Painting the gazebo, pricing sola lighting currently happening, and then will come back to FCB for funding.

Action 191: Get notification when city care levels of service are coming up for review.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Action 192: Mr Rutherford to pick this up.
Action 196: FCB to be included in the development of the Road Naming Policy for SWDC.

10. Members Report

10.1 Members Report – John Dennison

FCB RESOLVED (FCB 2023/32) to:

1. Receive the Member Report.

(Moved Cr Sadler-Futter /Seconded Cr Gray)

Carried

Mr Dennison spoke to items outlined in the report. After discussions with Ms Bleakly, the suggestion was made that some of recommendation be put aside. Members discussed the possibilities for a Christmas fete. Mr Dennison clarified the change in situation since the report was written and who would be running the Christmas Parade.

Cr Gray and Cr Sadler-Futter gave updates to the board on berm planting and super-value carpark storm work.

Members closed with a karakia

The meeting closed at 9:50pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

Income & Expenditure Report

1. Purpose

To present the Community Board with the most recent income and expenditure report.

2. Recommendations

Officers recommend that the Community Board:

1. *Receive the Income & Expenditure Report.*

3. Executive Summary

The Draft Income and Expenditure Statement for the period ending 30 June 2023 is attached in Appendix 1.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

4. Appendices

Appendix 1 – Draft Income & Expenditure Statement for the period ending 30 June 2023

**Appendix 1 – Draft Income &
Expenditure Statement for the
period ending 30 June 2023**

Featherston Community Board

Income & Expenditure for the Period Ended 30 June 2023 (DRAFT)

*Please note the Annual report for 2022/23 has not been audited by Audit NZ, therefore these results may be subject to change.

Personnel & Operating Costs

Budget

Members' salaries	28,043.00
Mileage reimbursements	1,000.00
Operating expenses	7,400.00
Total Personnel & Operating Costs Budget 2022-2023	36,443.00

Expenses

Personnel Costs

Members' Salaries	33,704.31
Communication Allowance	3,096.51
Mileage reimbursements	-
Total Personnel Costs to 30 June 2023 (DRAFT)	36,800.82

Operating Expenses

Local Government Community Board Levy 2022/23	275.00
Officemax stationery	233.55
Community centre room hire	43.48
Community centre room hire	34.78
Community centre room hire	34.78
Community centre room hire	34.78
Community centre room hire	34.78
Community centre room hire	34.78
Community centre room hire	69.57
Community centre room hire	34.78
Sign Factory (Pavement sign)	350.00
Featherston Phoenix 6 monthly	885.00

Total Operating Expenses to 30 June 2023 (DRAFT) 2,065.28

Committed funds

Resolution date		Original commitment	Spent to date	Remaining commitment
	Members' Salaries	28,043.00	36,800.82	(8,757.82)
	Mileage reimbursements	1,000.00	-	1,000.00
30/11/2022	Venue Hire	960.00	321.73	638.27
22/02/2023	Featherston community board sign	200.00		200.00
22/02/2023	Refreshments - meetings	150.00		150.00
17/05/2023	Featherston Phoenix \$147.50 per month for 6 months	885.00	885.00	-
17/05/2023	Community board sign	410.00		410.00
	Total Commitments			(6,359.55)

TOTAL OPERATING EXPENSE BUDGET AVAILABLE*

3,936.45

* remaining budget for personnel and operating expenses does not carry over into subsequent financial years

Grants

Income

Annual Plan 2022-23 grant allocation	4,700.00
Total Income for 2022-2023	4,700.00

LESS: Grants paid out

1/08/2022	Wai Wheels Featherston	Fundraiser for Featherston School	229.00
28/10/2022	Featherston Community Ctr	Wisdom & wellbeing Christmas Event	488.00
30/10/2022	Featherston Phoenix	Christmas Parade advertising	69.57
11/12/2022	FSTN Community Board Grant	FSTN Community Board Grant	500.00
10/08/2022	CA Bleakley	C A Bleakley Remaining Funds For Fstn Parade	380.00
8/12/2022	Featherston Com FCB Grant	First Fridays	500.00
6/12/2022	Featherston Phoenix -	Fstn Christmas Parade Advert	34.78
8/12/2022	Sth Wai Communi	Covid Essential Survival Kits	1,000.00
24/02/2023	Mulled Wine Concert	Mulled wine Concert	500.00
15/03/2023	Booktown	Flags for Booktown Festival	1,230.00
23/05/2023	K L Shaw	Time Travelers Ball	500.00
23/05/2023	South Wairarapa Pipe Band	Pipe band	500.00
22/05/2023	Featherston Phoenix	admin support	709.50
	Total Grants paid out to 30 June 2023 (DRAFT)		6,640.85

LESS: Committed Funds

Resolution date		Original commitment	Spent to date	Remaining commitment
19/05/2020	Wairarapa Maths Association	Annual maths competition 2019-20	300.00	400.00
3/08/2022	Featherston Christmas Parade	Christmas Parade	500.00	484.35
	Total Commitments			(84.35)

PLUS: Balance Carried forward from previous year

4,832.06

TOTAL GRANTS FUNDS AVAILABLE

2,975.56

*Please note the Annual report for 2022/23 has not been audited by Audit NZ, therefore these results may be subject to change.

Featherston Community Board
Community Development Fund for the Period Ended 30 June 2023 (DRAFT)

*Please note the Annual report for 2022/23 has not been audited by Audit NZ, therefore these results may be subject to change.

Income

	Annual Plan 2022-2023 allocation	11,500.00
Total Income 2022-2023		11,500.00

Community Development Fund - operating

1/07/2022	The Sandbag Store	Sandbags for flooding	359.95
8/07/2022	NZ Box Ltd	General purpose container	7,990.16
8/12/2022	Forever Ewe	Sheep sculpture	1,910.00
22/05/2023	Featherston Phoenix	\$147.50 per month for 6 months	885.00
23/05/2023	Featherston Pae Tu Mokai	Pae Tu Mokai Community Garden	750.00
23/05/2023	Wairarapa winter jackets	Wairarapa winter jackets	300.00
Total Community Development Fund - operating to 30 June 2023 (DRAFT)			12,195.11

Community Development Fund - capital

	Local Government Community Board Levy 2022/23	-
Total Community Development Fund - capital to 30 June 2023 (DRAFT)		-

LESS: Committed Funds

Resolution date			Original commitment	Spent to date	Remaining commitment
28/06/2022	Flooding Events	400 Sandbags for flooding	500.00	359.95	140.05
3/08/2022	NZ Storage Box	NZ Storage Box	7,845.00	7,990.16	(145.16)
	Beautification Group			-	4,200.00
22/02/2023	Design & guidelines for berm planting		500.00	-	500.00
22/02/2023	Intiate building painting		500.00	-	500.00
					-
Total Commitments					5,194.89

PLUS: Balance Carried forward from previous year

26,429.05

TOTAL COMMUNITY DEVELOPMENT FUNDS AVAILABLE

20,539.05

*Please note the Annual report for 2022/23 has not been audited by Audit NZ, therefore these results may be subject to change.

Financial Assistance Report

1. Purpose

To present the Featherston Community Board with applications received requesting financial assistance.

2. Recommendations

Officers recommend that the Community Board

1. *Receive the Financial Assistance Report.*
2. *Approve expenditure for \$1,815.17 incl GST for 15 Te Wiki o Te Reo Māori flags for Māori language week, as per email agreement*
3. *Consider the application from Featherston Booktown Trust for \$1,500 to support the renaming of our local playground to “Joy Cowley Childrens Playground”.*
4. *Consider the application from Fell Locomotive Museum for \$1,000 to support ongoing operations for the museum.*
5. *Consider the application from The Featherston Memorial RSA for \$500 to support ongoing repairs and modernisation.*
6. *Consider the application from Divine River for \$495 to support workshops and programmes for youth.*

3. Executive Summary

The Featherston Community Board has received four funding applications for consideration in the current funding round. This report presents the board with applications received requesting financial assistance.

4. Background

The Board has delegated authority to make financial decisions within the confines of the allocated and available budget and the Board operates its grant fund in accordance with the Council's [Grants Policy](#).

Community boards are allocated funding for grants through the Long-Term Plan/ Annual Plan. The current funding amount is available on the Income & Expenditure Statement.

5. Prioritisation

5.1 Te Tiriti obligations

Engagement considered not required in this case.

5.2 Strategic alignment

How does this align with strategic outcomes?

- Spatial Plan
- Long Term Plan
- Annual Plan

Allocation for Grant funding is approved through the Annual Plan/Long Term Plan and supports the social, environmental, economic, and cultural outcomes.

6. Discussion

Under the current [Grants Policy](#) the key eligibility criteria for Community Board grants are as follows:

- Non-profit community organisations with a formed legal structure or a group of individuals who have come together for a common purpose but who do not have a legal structure may apply.
- The applicant does not need to be based in the South Wairarapa or the ward from where the funds are being sought but the applicant must be able to demonstrate that the activity benefits the ward where the funds are being sought.

The Grants Policy sets out further criteria.

6.1.1. Application from Featherston Booktown Trust

The application from Featherston Booktown Trust meets the criteria for funding, although the amount exceeds the typical grant limit of \$1,000. The organisation has no outstanding grant accountability forms. The application will be provided to members in confidence.

6.1.2. Application from Fell Locomotive Museum

The application from Fell Locomotive Museum meets the criteria for funding. The organisation has no outstanding grant accountability forms. Note they have not received funding through Community & Youth Grants, as the Finance Committee referred them to Featherston Community Board. The application will be provided to members in confidence.

6.1.3. Application from Featherston Memorial RSA Inc

The application from the Featherston Memorial RSA meets the criteria for funding. The organisation has no outstanding grant accountability forms. Note they have not

received funding through Community & Youth Grants, as the Finance Committee referred them to Featherston Community Board. The application will be provided to members in confidence.

6.1.4. Application from Divine River

The application from Divine River meets the criteria for funding. The organisation has no outstanding grant accountability forms. The application will be provided to members in confidence.

7. Options

	Option 1	Option 2
Description	Approve a/the funding applications for the amount requested or a lesser amount.	Decline a/the funding applications.
Advantages	Support community organisations and align with the social, environmental, economic and/or cultural outcomes of Council.	Maintain the available fund for allocation to future applications.
Disadvantages	Decrease the available fund for allocation to future applications.	Does not support community organisations.

8. Strategic Drivers and Legislative Requirements

8.1 Significant risk register

There are no significant risks identified.

8.2 Policy implications

Allocation decisions are made in accordance with Councils [Grants Policy](#).

8.3 Communications and engagement

The decisions are considered as low significance as determined by the Councils Significance and Engagement Policy.

8.4 Partnerships

Have you completed a communications plan for the work described/project to engage/communicate with partners/key stakeholders e.g. Waka Kotahi, Kainga Ora, community groups, particular individuals etc?

Yes No

If no, is a communications plan required?

Yes No

9. Financial Considerations

The available funding amounts are provided in the Income & Expenditure Report. In accordance with the Financial Delegations Policy, a resolution is required to allocate this fund.

	Grant Funding 2023/2024 budget \$4,700 pa	Community Development Budget 2023/2024 \$11,500 pa
FCB 9 August 2023	FCB2023/30 \$300 Wairarapa Math	FCB 2023/25 \$1,000 for Matariki celebrations
		FCB 2023/30 \$500 Christmas parade
		FCB 2023/30 \$1000 Predator Free Featherston
		FCB 2023/30 \$440 Wai Wheels
Remaining Funds	\$4,400	\$7,482

Contact Officer: Nicki Ansell, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

Action Items Report

1. Purpose

To present the Featherston Community Board with updates on actions and resolutions.

2. Recommendations

Officers recommend that the Community Board:

1. Receive the Action Items Report.

3. Executive Summary

Action items from recent meetings are presented to the Featherston Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

4. Appendices

Appendix 1 – Action Items to 27 October 2023

Contact Officer: Nicki Ansell, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

Appendix 1 – Action Items to 27 October 2023

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
83	25-Feb-20	Action	S Corbett	Investigate a solution for the "Welcome to Featherston" signs on State Highway 2 following notification that the location of these signs presents a risk to motorists and keep the community informed through communications.	Open	<p>Signs removed 16th/17th March due to unresolved safety concerns. Meeting onsite on 23rd March with SWDC/NZTA/FCB/Featherston Beautification Group to agree location, materials and design of supports for the signs.</p> <p>30/06/20: Progress is being made on a licence to occupy the proposed location of the signs.</p> <p>30/07/20: This is still with NZTA for a licence to occupy.</p> <p>15/10/20: Still working through the solution with NZTA.</p> <p>8/12/20: Awaiting final drawings from FBG to proceed.</p> <p>15/02/21: Progress made as per chairs report to FCB 23 Feb 21</p> <p>16/04/21: SWDC to pay for reinstatement of signs. We also need to allow for ongoing maintenance in our plans. NZTA have been provided all the info and are asking us to agree an MOU rather than a licence to occupy. Awaiting draft from them, which we'll share with the Beautification Group. Also now have approval we can reinstall the signs under the existing Resource Consent from the Planning team.</p> <p>04/06/2021: Agreement reached with NZTA, awaiting counter signing it. Quotes being sought for reinstall through FBG.</p> <p>15/06/21: Members requested an update of when the signs would be completed.</p> <p>23/07/21: The agreement with NZTA has been counter signed. Featherston Beautification Group is still seeking quotes which is taking time due to the availability of tradesmen.</p> <p>24/9/21: To be picked up by Stefan Corbett, new Group Manager Partnerships and Operations, once he starts 27/9/21.</p> <p>24/11/21: To be picked up in the New Year due to competing priorities.</p> <p>23/03/22: Council officers are in dialogue with FCB and FBS about a prompt resolution to this longstanding issue.</p> <p>13/06/22: Council is actively working with FBS and FCB on the reinstatement of the Welcome to Featherston signs and they are in the process of being reinstalled - action closed</p> <p>28/06/22: Action re-opened at the request of FCB as project is not yet complete.</p> <p>30/11/22: Mr Maxwell undertook to liaise with Stefan Corbett (SWDC, Group Manager Partnerships and Operations) Mark Shepherd (2019-22 Featherston Community Board Chair) and Rhonda Jones (Featherston Beautification Group) for updates in relation to action 83 - Welcome to Featherston signage.</p> <p>8/4/23: (reported to ICSC):</p> <ul style="list-style-type: none"> New resource consent has been lodged with the Planning Team who will liaise with Waka Kotahi Discussions with engineer on frangibility options for the northern sign to then advise Waka Kotahi Once resource consent has been provided the community group will project manage the build
522	29-Sept-22	Action	A Bradley	For the new community board to consider the re-naming of the Featherston Public Playground to Joy Cowley Children's Playground.	Open	<p>30/11/22: Further exploration required.</p> <p>5/5/2023 Naming and/or renaming of parks and other assets across the district is being explored through the development of a Naming and Sponsorship of Council Assets Policy. This policy will ensure consistency across the district but will take several months to develop.</p>
550	30-Nov-22	Action	A Bradley	a) To write a letter to the Department of Conservation regarding the conditions at Bucks Road Reserve in support of upgrades to the campground and include an invite to present on this subject at the next FCB meeting to be held on 22 February 2023; and b) invite mana whenua to be involved in this presentation.	Open	5/5/2023 Letter sent 5 May, waiting for a response.

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
553	30-Nov-22	Action	S Corbett	Council Officers to provide further information in relation to the Card Reserve User Group and Market Reserve User Group, prior to their next formal meeting on 22 February 2022 to support appointment of FCB representative.	Open	6/3/23: Council is responsible for maintaining the reserves and does not have resources to run user groups. This responsibility could be taken up by the relevant Community Board.
554	30-Nov-22	Action	S Priest	Council Officers to support the development and promotion of an Expression of interest for the Featherston Community Board's youth advisory position.	Open	18/01/23: Ms Fjaerestad has been in contact with all community boards to discuss the community boards youth advisory position and next steps. 5/5/2023 Ms Fjaerestad is working on a consistent approach for youth representation as part of the adoption of the Wairarapa Rangitahi Strategy. 10/5/23: Workshop with community boards scheduled for 31 May 2023 to discuss this. 9/8/23: W Maxwell provided update meeting with youth for the Youth Advisory Position.
076	22-Feb-23	Action	S Corbett	Request that officers respond to Ms Greenberg's request to consider the installation of signage that highlights recommendations for running, walking and cycling safely with traffic.	Actioned	6/3/23: Request has been logged and will be considered against other priorities.
080	22-Feb-23	Resolution	FCB	FCB RESOLVED (FCB 2023/09) to: 1. Receive the Member Report. 2. Approve up to \$200 to purchase a Featherston Community Board sign, to be funded through the board's operational funds. 3. Approve up to \$150 to be used to purchase refreshments, when meeting with members of the community, to be funded through the boards operational funds, (Moved Maxwell/Seconded Schroeder) Carried	Actioned	5/8/23: Signs are more expensive than some adverts on the web would have us believe and I'm suggesting we increase the amount for our FCB sign after a SWDC officer and I receiving quotes from suppliers. (J Dennison) 9/8/23: Community Board sign is done
088	22-Feb-23	Action	FCB	To work on prioritization of Mainstreet buildings for painting, T Rutherford.	Open	9/8/23: Painting the gazebo & pricing sola lighting currently happening, and then will come back to FCB for funding.
191	19-May-23	Action	J O'Conner	Action 191: To request from Council the timeline for the next opportunity to input into City Care levels of service.	Open	8/4/23 J O'Conner: • The City Care contract expires in October 2026 • If Council chooses to alter levels of service, this would need to be considered as part of the LTP 8/9/23: Request update on when city care levels of services are coming up for review.
192	19-May-23	Action	T Rutherford	Action 192: To request an update on the tender process and request the applications be provided to the board for consideration.	Open	8/4/2023: Further clarification requested by J O'Conner, what does this relate to? 8/9/23: T Rutherford to pick this up
196	19-May-23	Action	R O'Leary	Action 196: For the board to work with planning officers to develop criteria for suitable road names in the Featherston ward.	Open	8/9/23: FCB to be included in development of Road Naming Policy.
198	19-May-23	Action	K Ashforth	Action 198: To request clarification on why the value recorded against member salaries in the Income and Expenditure Report is higher than expected.	Open	8/4/2023: – The I&E Report shows there is 28,043.00 in the budget for members salaries. Can you confirm the duration for this? They were trying to do the math on how this would break down and couldn't work it out. This includes Community board salaries, communication allowance and 20% of personnel costs. The budget was set in June before the strategic pay (approved by council) was in place.

Member Report

Members Report from John Dennison

1 November 2023

purchasing further space in The Featherston Phoenix.

In our meeting of 17 May 2023 the Board agreed to financially support The Featherston Phoenix after the editor approached us explaining that the free circulation was struggling to find sufficient revenue to keep publishing (Minute 9.4 refers)

"6. Approve \$295 per month for 6 months to the Featherston Phoenix to provide a full-page advertisement to be funded from the operational budget (50%) and community development fund (50%).

7. Approve \$709.50 to the Featherston Phoenix to support administration cost coverage, to be funded through the grants fund"

The Phoenix is an important communication tool for maintaining social cohesiveness within Featherston with the capacity to reach those more vulnerable individuals of our society who do not have access to social media for whatever reason and otherwise would be excluded from information regarding services and activities. Buying a page for an advertorial, together with advertising space for local not for profits who otherwise would not have the opportunity to do so, is a practical way that we can support the publication and community organisations whilst also keeping the people we represent informed of our activities.

Consequently, I propose that we continue to support The Featherston Phoenix by purchasing the space of a page for a further 6 months on the same terms (i.e. an advertorial together with free community/nfp advertising space).

The cost of this option would be \$295 x 6, a total of \$1,770.

I would also suggest that we split the cost 50% to our operational budget and 50% to the grants budget (\$885 each).