



AGENDA

Martinborough Community Board Thursday, 11 September 2025

**I hereby give notice that a Martinborough Community Board meeting will be held
on:**

Date: Thursday, 11 September 2025

Time: 7:00 pm

**Location: Supper Room, Waihinga Centre, Texas Street
Martinborough**

**Janice Smith
Chief Executive Officer**

Order Of Business

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1 KARAKIA TIMATANGA – OPENING

Kia hora te marino
Kia whakapapa pounamu te moana
Hei huarahi mā tātou i te rangi nei
Aroha atu, aroha mai
Tātou i ā tātou katoa
Hui ē! Tāiki ē!

May peace be widespread
May the seas be like greenstone
A pathway for us all this day
Let us show respect for each other
For one another
Bind us all together!

2 APOLOGIES**3 CONFLICTS OF INTEREST****4 ACKNOWLEDGEMENTS AND TRIBUTES****5 PUBLIC PARTICIPATION****6 ACTIONS FROM PUBLIC PARTICIPATION****7 URGENT BUSINESS**

8 CONFIRMATION OF MINUTES

Martinborough Community Board - 24 July 2025

8.1 MINUTES OF THE MARTINBOROUGH COMMUNITY BOARD MEETING HELD ON 24 JULY 2025

Author: Shanin Brider, Advisor, Community Governance

Authoriser: Matt Vins, Manager, Corporate Support

File Number:

RECOMMENDATIONS

1. That the minutes of the Martinborough Community Board meeting held on 24 July 2025 are confirmed as a true and correct record.

APPENDICES

Appendix 1 Minutes of the Martinborough Community Board Meeting held on 24 July 2025

**MINUTES OF SOUTH WAIRARAPA DISTRICT COUNCIL
MARTINBOROUGH COMMUNITY BOARD
HELD AT THE SUPPER ROOM, WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON THURSDAY, 24 JULY 2025 AT 7:00 PM**

- PRESENT:** Mr Storm Robertson (Chair), Mrs Angela Brown, Ms Mel Maynard, Ms Karen Krogh, Cr Aidan Ellims,
- APOLOGIES:** Cr Pip Maynard
- IN ATTENDANCE:** Janice Smith (Chief Executive Officer), Shanin Bridger (Community Governance Advisor), Sarah Pearson-Coats (Lead advisor, Property Portfolio)
- PUBLIC FORUM:** Kate Kerr and Shirvana George – Martinborough Netball Club
Carol Parkinson – Martinborough Squash Club
Ngahua McNabb and Nicki Ansell – Martinborough School
Charlotte Harding – Dark Skies, Martinborough Youth Trust, Individual
Michael Bing and Fiona Beattie – Martinborough Rugby Club
Jane Riddiford - Raumāhanga Farm Foundation
- CONDUCT OF BUSINESS:** This meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and via audio-visual conference. This meeting was live-streamed is available to view on our YouTube channel. The meeting was held in public under the above provisions from 6pm to 9.07pm except where expressly noted.

OPEN SECTION

1 KARAKIA TIMATANGA – OPENING

Mel Maynard opened the meeting with a karakia.

2 APOLOGIES

Apologies were received on behalf of Cr Pip Maynard.

COMMITTEE RESOLUTION MCB2025/38

Moved: Mrs A Brown

Seconded: Ms M Maynard

And resolved:

That Martinborough Community Board accept the apology from Cr Pip Maynard.

CARRIED

3 CONFLICTS OF INTEREST

There were no conflicts of interest.

4 ACKNOWLEDGEMENTS AND TRIBUTES

There were no acknowledgements or tributes.

5 PUBLIC PARTICIPATION

Shirvana George spoke to her application to the Pain Estate Fund on behalf of Martinborough Netball, she was accompanied by Kate Kerr. The club are requesting funds to purchase new team

gear and equipment. The pair gave a brief overview their application, including advising of their junior membership and the need for new equipment for their club. They hope to reduce their subs by not having to allocate money to new equipment.

Carol Parkinson spoke to her application to the Pain Estate Fund on behalf of Martinborough Squash Club for the purchase of electronic scoring equipment. Carol advised the board the club is now in an urgent position to get electronic scoring equipment to be in line with other clubs holding tournaments. In turn this will reduce costs on printing manual scoring information. Carol talked to the board about future plans of the club and other renovations that will take place.

Ngahuia McNabb and Nicki Ansell spoke to their application to the Pain Estate Fund from Martinborough School, who have requested funding to upgrade their outdoor concreted areas at the school. The pair spoke about their 10 year plan and how approval had been sought from the Ministry of Education, and informed the board about the surface options investigated.

Charlotte Harding spoke to her application to the Pain Estate Fund on behalf of Dark Skies for a planisphere to be installed in Martinborough. Charlotte believes Considine Park is the ideal location for this to be installed.

Charlotte Harding spoke to her application to the Pain Estate Fund for the funding of various community projects. Charlotte informed the board she decided to group all the small projects together as she was not sure when the next funding round would come around, and it was up to the board to determine what they would like to fund. It was also mentioned that access/permissions would be required for some of the projects, but she would start this process if the funding was approved.

Charlotte Harding spoke to her application to the Pain Estate Fund on behalf of Martinborough Youth Trust regarding the change in configuration of the girls changing rooms at the pool to support the toilet requirements for the pump track. This involves changing the entry point to the changing rooms as a smarter solution. It was discussed that further investigation would be required into this matter to determine the best course of action and to clarify the funding set in the Long Term Plan for work in this area. Charlotte will continue to engage with Council officers around possible solutions.

Michael Bing and Fiona Beattie spoke to their application to the Pain Estate Fund on behalf of Martinborough Rugby Club. The club is seeking funding to resurface their entrance and carpark. Discussions included the need for access for older members and those with disabilities who find accessing the club difficult, and further engagement around a collaborative approach for future work with Council.

Jane Rutherford spoke to her application to the Pain Estate Fund on behalf of Raumāhanga Farm Foundation. The foundation is requesting funding for the Waihinga Bridge walkway project. Jane discussed the work the foundation had already undertaken and the involvements from the local school children, and the priorities for any funding they would receive.

6 ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation. Note grant applications will be considered in the reports section of the meeting.

7 URGENT BUSINESS

There was no urgent business tabled following the close of the agenda.

8 CONFIRMATION OF MINUTES**COMMITTEE RESOLUTION MCB2025/39****Moved:** Cr A Ellims**Seconded:** Ms M Maynard**And resolved:**

That the minutes of the Martinborough Community Board held on 12 June 2025 are confirmed as a true and correct record, with the following corrections:

Removing Cr Ellims as an apology from the meeting, he attended via video link.

Adding Karen Krogh as an apology as she could not attend the meeting.

CARRIED**9 MATTERS ARISING FROM PREVIOUS MEETINGS**

There were no matters arising from previous meetings.

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF**10.1 PAIN FARM: USE OF GARAGE INSURANCE FUNDS AND OTHER IMPROVEMENTS**

Sarah Pearson-Coats was in attendance to speak to her report, where the purpose was to seek approval from members to use the insurance funds and budgeted expenditure to improve the Pain Farm homestead, cottage and grounds. Ms Coats thanked the board for attending the recent workshop where priorities were determined for the allocation of this money, and led the board through the chosen priorities for approval.

It was discussed that further information was still required around costs and options regarding the fencing aspects, and further information would be provided to the board when available.

The board clarified through the CEO if unbudgeted expenditure from Pain Estate could be accessed to complete the project of works as outlined in the agenda.

COMMITTEE RESOLUTION MCB2025/40**Moved:** Cr A Ellims**Seconded:** Ms M Maynard**And resolved:**

- 1 That the Martinborough Community Board receive the Pain Farm: Use of garage insurance funds and other improvements Report.

CARRIED**COMMITTEE RESOLUTION MCB2025/41****Moved:** Cr A Ellims**Seconded:** Mrs A Brown**And resolved:**

That Martinborough Community Board

- 2 Approve the use of the remaining \$30,232 of the insurance money from the damage to the Pain Farm garage, supplemented by \$29,949 of budgeted operating expenditure in the 2025/2026 financial year to:
 - a. Complete renovations to the Pain Farm homestead kitchen and laundry

- b. Replace rotten weatherboards on the Pain Farm cottage
- c. Replace the bathroom fan, install a heated towel rail, paint the Pain Farm homestead bathroom
- d. Fence off the Pain Farm homestead house paddocks
- e. Commission a landscaping plan to guide future landscaping

~~3 Note that if unbudgeted expenditure is required to complete priority improvements to the Pain Farm homestead, cottage or grounds, that a separate paper will be prepared for consideration by the Martinborough Community Board~~

Is replaced with:

- 3 Approve further unbudgeted expenditure of up to \$25,000 to be included in completing all priority work.**

CARRIED

10.2 INCOME AND EXPENDITURE UPDATE

Shanin Brider was in attendance and spoke to this report, where the purpose was to update the board on the current income and expenditure activities.

Miss Brider advised members of the actioned financial requests from the last meeting. These included separating the Pain Farm income streams and providing Rentokill contract information and costs to the chair, adding the Lions donation to the income line in the Community Development Fund, and investigating the backdated corridor costs. Existing community groups yet to uplift funds had also been contacted and a recommendation was made to remove surplus funding which will not be spent.

COMMITTEE RESOLUTION MCB2025/42

Moved: Ms M Maynard

Seconded: Cr A Ellims

And resolved:

That the Martinborough Community Board:

- 1 Receive the Income and Expenditure Update report
- 2 Move the \$69 amount yet to be uplifted for "4 Flags Onesource" back to unspent funds for future allocation.

CARRIED

10.3 GRANTS UPDATE

Miss Brider spoke to this report where the purpose was to inform the board of updates to grant activity and provide oversight to grant accountability reporting. An accountability report has been provided to the board from the Martinborough Squash Club regarding their last funded activity.

Miss Brider also advised the board that recommendation 2 was to be withdrawn and apologised for the confusion as two similar requests were made and decisions about this funding were not required from the Martinborough Community Board.

COMMITTEE RESOLUTION MCB2025/43

Moved: Mrs A Brown

Seconded: Ms M Maynard

And resolved:

That the Martinborough Community Board:

1. Receive and accept the accountability report from Martinborough Squash Club
2. ~~Allow the reallocation of funding for Kuranui College and their kapahaka costumes as per the request from Warren Maxwell.~~

CARRIED**10.4 APPLICATIONS TO PAIN ESTATE FUND - 30 JUNE 2025 FUNDING ROUND**

Full applications were provided to the board to consider decisions ahead of agenda delivery. Members were asked to discuss grants and allocate within allocated budget.

Members discussed the application for musical therapy was not within criteria and should be referred to apply for the Community Development Fund. The planisphere also needs more information around its location so would be declined for this funding round but could be considered again with a future application. The board had concerns with health and safety issues around the concrete tennis table installation.

COMMITTEE RESOLUTION MCB2025/44

Moved: Ms M Maynard

Seconded: Cr A Ellims

And resolved:

That the Martinborough Community Board:

1. Receive the "Applications to Pain Estate Fund – 30 June 2025 funding round" report

CARRIED**COMMITTEE RESOLUTION MCB2025/45**

Moved: Ms M Maynard

Seconded: Cr A Ellims

And resolved:

That Martinborough Community Board:

2. Approve the application from Martinborough Netball Club for \$1,103.88 to replace team gear and equipment

CARRIED**COMMITTEE RESOLUTION MCB2025/46**

Moved: Cr A Ellims

Seconded: Ms M Maynard

And resolved:

That Martinborough Community Board:

3. Approve the application from Martinborough Squash Rackets Club Inc for \$4,500 to purchase new electronic scoring equipment

CARRIED**COMMITTEE RESOLUTION MCB2025/47**

Moved: Cr A Ellims

Seconded: Ms M Maynard

<p>And resolved:</p> <p>That Martinborough Community Board:</p> <p>4. Partially approve the application from Martinborough School for \$25,000 \$16,500 for the school's outdoor surface and court upgrade.</p> <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE RESOLUTION MCB2025/48</p> <p>Moved: Mrs A Brown</p> <p>Seconded: Ms M Maynard</p> <p>And resolved:</p> <p>That Martinborough Community Board:</p> <p>5. Approve decline the application from Wairarapa Dark Skies Reserve Inc for \$7,000 for the installation of a planosphere in Martinborough.</p> <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE RESOLUTION MCB2025/49</p> <p>Moved: Cr A Ellims</p> <p>Seconded: Mr S Robertson</p> <p>And resolved:</p> <p>That Martinborough Community Board:</p> <p>6. Approve the application from Charlotte Harding for \$1,095 to purchase additional pool mats for the Martinborough Pool, but to be funded via the Pool Fund and not via Pain Estate funding.</p> <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE RESOLUTION MCB2025/50</p> <p>Moved: Ms K Krogh</p> <p>Seconded: Mrs A Brown</p> <p>And resolved:</p> <p>That Martinborough Community Board:</p> <p>7. Approve decline the application from Charlotte Harding for \$4,870 to purchase a concrete tennis table for Considine Park.</p> <p>8. Approve decline the application from Charlotte Harding for \$2,000 for the installation of a new tennis table for Considine Park.</p> <p style="text-align: right;">CARRIED</p>
<p>COMMITTEE RESOLUTION MCB2025/51</p> <p>Moved: Ms K Krogh</p> <p>Seconded: Mrs A Brown</p> <p>And resolved:</p> <p>That Martinborough Community Board:</p> <p>9. Approve the application from Charlotte Harding for \$1,773 to purchase a bongo musical instrument for Considine Park</p> <p>10. Approve the application from Charlotte Harding for \$1,996 to purchase a chime stand for Considine Park</p>

- ~~11. Approve the application from Charlotte Harding for \$2,896 to purchase a chime set for Considine Park~~
- ~~12. Approve the application from Charlotte Harding for \$1,513 to purchase a single flower instrument for Considine Park~~
- ~~13. Approve the application from Charlotte Harding for \$4,284 to purchase a flower tris instrument for Considine Park~~

And replace with new:

- 9 Approve funding of \$3,000 to Charlotte Harding to purchase various instruments of her choosing for Considine Park.**

CARRIED

COMMITTEE RESOLUTION MCB2025/52

Moved: Ms K Krogh

Seconded: Mrs A Brown

And resolved:

That Martinborough Community Board:

- 14. Defer the application from Martinborough Youth Trust for the reconfiguration of the girls changing rooms at the community pool until more information is available regarding existing plans and allocated funding for toilet facilities in the Long Term Plan**

CARRIED

COMMITTEE RESOLUTION MCB2025/53

Moved: Mr S Robertson

Seconded: Mrs A Brown

And resolved:

That the Martinborough Community Board:

- 15. ~~Approve~~ decline the application from Martinborough School for \$1,200 for music therapy classes.**

CARRIED

COMMITTEE RESOLUTION MCB2025/54

Moved: Mrs A Brown

Seconded: Ms M Maynard

And resolved:

That Martinborough Community Board:

- 16. Partially approve the application from Martinborough Rugby Club for ~~\$34,968~~ \$20,000 to resurface the carpark and entrance.**

CARRIED

COMMITTEE RESOLUTION MCB2025/55

Moved: Mrs A Brown

Seconded: Cr A Ellims

And resolved:

That Martinborough Community Board:

- 17 Partially approve the application from Raumāhanga Farm Foundation for ~~\$6,000~~ \$4,800 for the Waihinga Bridge walkway project.**

CARRIED

11 INFORMATION REPORTS FROM CHIEF EXECUTIVE AND STAFF**11.1 UPDATE ON CURRENT ACTIONS**

Miss Brider spoke to this report where the purpose was to update the board with the tracking of actions. The completed actions include changes to financial reports, the follow up of grants yet to be uplifted, identification of priorities for the Pain Estate insurance funding, Martinborough Playcentre grants history, requests to property regarding the hiring of the hall, and the surplus unspent funding being moved back to the main allocation pool.

Further discussion is required for costs and placement of a green bin on the Waihinga Centre side of town.

12 CHAIRPERSON REPORTS**12.1 CHAIRPERSON REPORT**

Chair Robertson spoke to his report which had several points to raise:

Speed Review – has unanimous support from members via email and has been submitted. Miss Brider reminded members that these submissions should be discussed and agreed prior to submissions being made so retrospective ratification is not required.

Meeting cancellation – Chair Robertson via the CEO asked for reasoning behind the cancellation. It was discussed that initial consultation was made with the chair to determine if there were any outstanding decisions or reports that must be presented at this meeting. With no information forthcoming the decision was made to cancel the meeting considering the time of year, and with further grants not able to be allocated following the Pain Estate funding round. The CEO would consider reinstating the meeting for particular reports if a formal meeting was required.

Chair Robertson acknowledged the withdrawal of the application relating to waster water on Pain Farm.

Angela Brown provided members with an update around community emergency preparedness. This included an update on the recent CPR class and the WREMO emergency preparedness workshop. Mrs Brown advised members of the Wairarapa Walk which will be taking place on a Friday in November.

Mrs Brown discussed with members the disappointment in the lack of communication around the Wairarapa balloons event.

Chair Robertson asked for reasoning around why the last Community Liaison Group meeting was cancelled – lack of attendance.

Members were advised they could not ringfence money for the incoming board to approve around the Santa parade and fireworks.

Chair Robertson wanted to sign off the printing of the AED map locations. This was signed off in the March meeting.

13 KARAKIA WHAKAMUTUNGA – CLOSING

Chair Robertson closed the meeting with a karakia in English.

The meeting closed at 9.07pm

Confirmed as a true and correct record.

..... (Mayor/Chair)

..... (Date)

..... (Chief Executive)

..... (Date)

9 MATTERS ARISING FROM PREVIOUS MEETINGS

10 DECISION REPORTS FROM CHIEF EXECUTIVE AND STAFF

10.1 INCOME AND EXPENDITURE UPDATE

Author: Shanin Brider, Advisor, Community Governance

Authoriser: Stefan Corbett, Group Manager, Corporate Services

PURPOSE

The purpose of this report is to update the board on the end of year financial position.

BACKGROUND

The update is supplied to the community board to ensure clear and transparent use of South Wairarapa District Council funds. Funds are used to support the ordinary operation of the community board and provide a grant fund for the community.

The [terms of reference](#) for South Wairarapa District Council Community Boards outlines in section 4 Delegations the provision of the following:

South Wairarapa community boards have the following powers of delegations:

The delegation for discretionary spend on projects and community grants.

In section 5 Responsibilities “They control local funds for making grants to individuals and groups for community purposes.”

See the terms of reference for other non-financial delegations.

EXECUTIVE SUMMARY

The Income and Expenditure report is to period ending 30 June 2025.

The Pain Farm – Statement of Financial Performance report is to period ending 30 June 2025

It is important to note that auditing is yet to be completed so these figures are subject to change.

RECOMMENDATIONS

That the Martinborough Community Board resolve to:

- 1 Receive the Income and Expenditure update

APPENDICES

Appendix 1 MCB financials ending 30 June 2025

Appendix 2 Pain Farm financials ending 30 June 2025

Martinborough Community Board**Community Development fund for the Period Ended 30 June 2025 (DRAFT)**

**Please note the Annual report for 2024/25 has not been audited by Audit NZ, therefore these results may be subject to change.*

Allocation Grants Annual Budget 2024-25	\$ 15,180
Unused funds from 2023-24	\$ 10,813
Lions donation - Dec 24	\$ 500
Less Expenditure 2024/25 (Funds Uplifted)	
Aug-24	
	\$ -
Sep-24	
MCB2024/38 - One Source Limited Flags	\$ 729
Oct-24	
	\$ -
Nov-24	
MCB2024/57 - Martinborough Museum Trust	\$ 2,000
MCB2024/57 - Nuku Ora	\$ 1,000
MCB2024/57 - Whanau Manaaki Association	\$ 500
MCB2024/57 - Digital Seniors Trust	\$ 1,500
Dec-24	
MCB2024/69 - Divine River NZ Trust workshops	\$ 1,000
MCB2024/69 - Tuturumuri Hall Society Inc. First aid	\$ 1,000
MCB2024/69 - SPCA Masterton operational	\$ 750
MCB2024/51 - Traffic services Santa parade	\$ 1,570
Jan-25	
MCB2024/51 - Santa Parade	\$ 370
Feb-25	
MCB2024/57 - Martinborough playcentre	\$ 1,000
MCB2025/07 - Wairarapa Balloon festival	\$ 2,500
Mar-25	
MCB2025/15 - Onesource Flags x 4	\$ 381
MCB2025/23 - Martinborough Squash club	\$ 1,250
MCB2025/25 - Ruakokopatuna Settlers Association	\$ 1,820
Apr-25	
MCB2024/51 Corridor access Christmas parade backdated.	\$ 157
May-25	
MCB2025/24 Marty Business Association CCTV Repair & Maintenance	\$ 1,430
Jun-25	
MCB2023/47 - Martinborough Business Association Pour & Explore	\$ 2,500
MCB2025/40 - Martinborough School Grant to RTV	\$ 2,000
Less funds granted and uplifted to 30 June 2025 (DRAFT)	\$ 23,456
Balance as at 30 June 2025 (DRAFT)	\$ 3,037
Less funds not uplifted from previous Community meetings as at 30 June 2025 (DRAFT)	
MCB2024/57 - Kuranui College Kapahaka - Meeting 17/10/24	\$ 1,000
MCB2025/15 - 4 Flags Onesource - Meeting 13/02/25	\$ 69
MCB2025/22 - Dark sky reserve solar test meter - Meeting 20/03/25	\$ 825
MCB2025/40 - Cobblestones Museum 12/06/25	\$ 1,177
Less committed funds not uplifted from previous community meetings	\$ 3,071
Community Fund Account balance as at 30 June 2025 (DRAFT)	-\$ 34

Martinborough Community Board

Operational Expenditure for the Period Ended 30 June 2025 (DRAFT)

*Please note the Annual report for 2024/25 has not been audited by Audit NZ, therefore these results may be subject to change.

Annual Budget 2025	\$ 2,024
Less Expenditure 30 June 2025 (DRAFT)	
Jul-24	
Colour copies poster (A Brown)	\$ 2
Local Government 104173/03 Community Boards Executive Committee levy 202	\$ 275
The Martinborough 104429/01 Pain Farm meeting advertising	\$ 290
The Martinborough 104429/02 credit for over charge	-\$ 45
Aug-24	
Poster printing (A Brown) 10(A4) x.30c 4(A3)	\$ 4
Nov-24	
Poster printing 6x A4	\$ 2
Dec-24	
Brown, Angela - Emergency Hub Open Day	\$ 129
Jan-25	
Brown, A - Meet the Councillors	\$ 40
Less expenditure uplifted to 30 June 2025 (DRAFT)	\$ 698
Balance as at 30 June 2025 (DRAFT)	\$ 1,326
Less committed expenditure not uplifted from previous Community meetings as at 30 June 2025 (DRAFT)	
MCB2025/11 - AED Map printing and morning tea	\$ 150
Less committed expenditure not uplifted from previous community meetings	\$ 150
Operational Account balance as at 30 June 2025 (DRAFT)	\$ 1,176

Martinborough Community Board

Training expenditure for the Period Ended 30 June 2025 (DRAFT)

Annual Budget 2025	\$ 1,012
Less Expenditure 30 June 2025 (DRAFT)	
Jul-24	
Local Government 103995/01 LGNZ Conf Aug 24 A Brown	\$ 448
Less expenditure uplifted to 30 June 2025 (DRAFT)	\$ 448
Balance as at 30 June 2025 (DRAFT)	\$ 565

Martinborough Community Board

Swimming Pools fund for the Period Ended 30 June 2025 (DRAFT)

Unused funds from Martinborough Swimming Club	\$	15,269
Less Expenditure 2024/25 (Funds Uplifted)	\$	-
Less funds granted and uplifted to 30 June 2025 (DRAFT)	\$	-
Balance as at 30 June 2025	\$	15,269
Less funds not uplifted from previous Community meetings as at 30 June 2025 (DRAFT)	\$	-
Less committed funds not uplifted from previous community meetings	\$	-
Swimming Pools Fund Account balance as at 30 June 2025 (DRAFT)	\$	15,269

in Farm - Statement of Financial Performance

for the Period Ended 30 Jun 2025 (DRAFT)

Please note the Annual report for 2024/25 has not been audited by Audit NZ, therefore these results may be subject to change.

				2024/25 YTD Actuals Jun	2024/25 Full Year Budget	2024/25 Total Percentage spent
Income						
Cottage						
Homestead				15,900	15,600	102%
Farm rental and rates contribution				34,450	33,800	102%
Interest income				58,070	58,070	100%
Landfill Lease				22,241	-	
				6,734	6,734	
Total Income 2024-25 year to date				137,395	114,204	
Expenditure						
General expenses						
				-	3,132	0%
Repairs & maintenance						
				7,404	11,701	63%
	202408	A F Scott Contracting	104502/01 Boundary fence and flood gate Pain farm	1,500		
	202408	A F Scott Contracting	104503/01 Re batten road fence boundary Pain farm	1,000		
	202408	Rentokil Initia	104593/01 Pain Farm 01/09/24 - 30/11/24	625		
	202408	Rentokil Initia	103642/01 Prepayments	416		
	202410	104720/01 Pain Farm	Fix Curtain Rod	225		
	202411	B W O'Brien and	104920/01 Pain Farm Heat Pumps Service	143		
	202411	Rentokil Initia	105317/01 Pain Farm 1-12-24-28-2-24	625		
	202412	105519/01 Pain Farm	Cottang & Homestead- 2 smoke alarm	37		
	202503	Rentokil Initia	105968/01 Pain Farm 1-3-25-31-5-25	656		
	202503	Firewatch Wairarapa	Tararua Limited	552		
	202505	Rentokil Initia	106650/01 Pain Farm 1/06/25 - 30/06/25	219		
	202505	Les Hills Build	106575/01 Pain Farm Cottage/Homestead - Healthy Homes	757		
	202506	106570/01 Pain Farm	Cottage - secure 2 x power points	52		
	202506	106901/01 Load of gravel	to fill up eroded hole at Pain	362		
	202506	Malneek Plumbin	106250/01 Pain Farm Cottage - external leak in water pi	235		
Grounds maintenance				1,449	7,095	20%
	202410	104813/01 Pain Farm	driveway mowing	414		
	202412	105443/01 Pain Farm	driveway mowing Nov - Dec 2024	311		
	202502	105925/01 Pain Farm-	mowing driveway and ex garage area	414		
	202506	106683/01 Pain Farm	driveway mowing	311		
Repairs & maintenance (Buildings)						
				376	5,220	7%
	202410	105004/01 Pain Farm	cottage broken door	210		
	202504	Pain Farm Main House -	Broken Water Pipe	166		
Grants						
				-	-	0%
Depreciation						
	202506	Depreciation 01/7/24-30/06/25		15,402	-	100%
Insurance						
	202408	Marsh Limited	Material Damage 01/7/24 - 01/7/25	4,749	5,391	100%
Overhead allocation/Personnel costs						
	202506	Overhead allocation/Personnel costs -	July 2024 - Jun 2025	15,608	18,101	86%
Rates payable						
	202308	Rates 2024-2025		15,146	15,203	100%
Capital Expenditure						
	202502	Wairarapa Electrical	Haier oven	1,290	-	0%
Total Expenditure 2024-25 year to date				61,424	65,843	
Surplus/(Deficit) Year to Date				75,971	48,361	
in Farm - Statement of Accumulated Funds						
at 30 Jun 2025 (DRAFT)						
Opening balance 1 July 2024				418,721		
Total surplus/(deficit) year to date				75,971		
Closing balance 30 Jun 2025 (DRAFT)				494,692		
Is committed funds						
Insurance claim income ringfenced for Garage replacement or other improvements				30,232		
Exterior painting LTP 2030/31				100,000		
Total funds available				364,460		
Commentary						
* Interest Income is calculated at 5.15% of opening balance.						
* Balance of insurance claim \$30,232.00 received in 22/23 is ringfenced for improvements.						
* Rates include the full year.						
* Income of \$6,733.50 for the Landfill Lease is included in June report.						
* Income totals shown as information is sensitive to the tenants. Could be included in a publicly excluded report if requested.						

11 CHAIRPERSON AND MEMBER REPORTS

11.1 NOTES FROM THE CONSIDINE PARK USERS GROUP MEETING

Author: Shanin Brider, Advisor, Community Governance

Authoriser: Stefan Corbett, Group Manager, Corporate Services

PURPOSE

The purpose of this report is to provide an update to the Martinborough Community Board on the discussions that took place at the Considine Park Users Group meeting on 26 August 2025.

EXECUTIVE SUMMARY

The minutes taken from the meeting are attached to this report. A verbal update will be provided by Angela Brown.

APPENDICES

Appendix 1 Minutes from the CPUG meeting July 2025

Considine Park User Group Meeting**Tuesday 26th August 3pm****Location: Martinborough Pool****Present:**

Storm Robertson Chair – MCB

Angela Brown – MCB

James O'Connor – SWDC Amenities

Frank Cornelissen – Martinborough Campground

Michael Honey – Tree/Plant Advocate

Charlotte Harding – Martinborough Youth Trust/Pump Track

Apologies:

Pam Colenso – Community Representative

Hayley Bartholomaeus – Community Representative (would like to be remain involved with the CPUG if approved by new MCB)

Matthew Fenwick – Cricket

Andrea Rutene – MSC

Sylvia Arnold – Library/Storywalk

(Wairarapa Pony Club were contacted to confirm if they still have any involvement with the Park but no reply was received)

AED – additional signage has not yet been installed – Angela to follow up with Cheryl from Wellington Free Ambulance – 2 green locator signs had been suggested one for side outside pool facing the Park and one at entrance to campground.

Plantings at Pump Track – acknowledged the generous support of Pain and Kershaw for the landscaping and community involvement in the planting. Discussion was raised re ongoing maintenance and ensuring the layout minimised the work for contracted staff. Michael was able to make some good suggestions to avoid awkward mowing strips. Next phase of landscaping would include paths and raising level to avoid tripping hazards around concrete where seating had been installed. Once the landscaping was completed the Pump Track facility would be handed over to SWDC by the Martinborough Youth Trust and an MOU would be created between the two parties.

Drinks Fountain: - this will be installed as part of the landscaping project.

Plantings in an additional area of the Park had been damaged by contractors trimming trees – they will replace these but no specific date available – this will need to be followed up to ensure it happens.

Youth Trust/Charlotte Proposed Projects

Charlotte Harding presented several ideas for projects involving the Pool and Park to the MCB at a Pain Estate Funding round held on the 11th July 2025. This meeting of the CPUG was an opportunity for members to discuss the proposals.

Outdoor Musical Instruments – funding of \$3000 was awarded by MCB for this project, the CPUG members were all in agreement that these would be a good addition to the park – proposed location was around the existing Story walk, adding an additional sensory activity.

Access to toilet and changing room upgrades:

Charlotte was in discussion with the amenities team to look at viability of creating an external access to one of the existing toilet blocks. This would need to include an internal modification to prevent direct access to the pool. Two options boys or girls changing rooms – girls is closer to the Pump Track and more visible from the road, boys access is a little further down the park.

Toilets would only need to be available until dusk and locking them daily if possible, would help prevent potential issues after dark. There was a report of homeless people sleeping alongside the pool if carpark chain was not in place – this impacts the car park been utilised outside of pool hours.

Funding for the proposed changes to the toilet access, if considered a suitable option is not in current council budget (neither is any upgrades to the changing rooms to similar standard of Greytown pool, which was funded by council) Money would be sought via the Martinborough Youth Trust and request would be made to utilise the swimming pool fund or additional Pain Estate Funds should a funding round become available.

In the LTP 26/27 there is an amount of \$300k for a new toilet block (this was delayed due to issues with the wastewater connections) – James explained this was not currently available and could not be used towards changes as suggested above.

Next step: Charlotte is working with council to get options and costings for the proposed toilet access. It was requested that a Community Board/CPUG member to be involved with the discussions and planning.

Dark Sky Planispheres Installation – this project was not ready for discussion at this time, the location of the information board if purchased had not been determined, it may not be in the park as there may be a better alternative in Martinborough or South Wairarapa.

Road Safety - there remains concern over accessing the park safely. Suggestion was made to push out the signage that applies on approach to school (consider sign possibly be moved to before Venice Street)

Working Bee for gates – Michael and Charlotte will get onto this – reach out for additional support if needed.

Toddler Pool – James reported that the lining that was deteriorating is scheduled to be replaced prior to this season

Centennial & Considine Park Development/Management Plans – revision of these plans is overdue and scheduled for the next Triennium.

Inflatable slide – this has been deemed no longer safe for public use, it is currently stored in Palmerston North at CLM facility. As this is a safety issue the best course of action is to arrange disposal of this – James will direct CLM.

Lid for Barbeque – At the end of season sausage sizzle hosted by the MCB at the pool earlier this year, the head lifeguard was asked if there was any items needed at the pool, he raised two points one was for additional float mats, funding for this was allocated via the Swimming pool fund at the previous MCB meeting, the second item was for a metal lid for the bbq as it got very dirty especially when it rained. The CPUG supported this request – this will be taken to the MCB meeting to be held on the 11th September, for approval to fund via the Swimming Pool Fund.

Members were thanked for their contribution to the CPUG during this triennium.

It was acknowledged that a meeting of the CPUG should be held “prior to the submissions process for the annual/long term plan planning process” as per CPUG terms of reference. With the revision of plans during the next triennium the timing of this will be of greater importance.

12 KARAKIA WHAKAMUTUNGA – CLOSING

Kua mutu ā mātou mahi
Mō tēnei wā
Manaakitia mai mātou katoa
O mātou hoa
O mātou whānau
Aio ki te Aorangi

Our work is finished
For the moment
Blessing upon us all
Our friends
Our families
Peace to the Universe