

# Application for funding

## MARTINBOROUGH COMMUNITY BOARD

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Please make sure you have read the South Wairarapa District Council Funding Policy before completing this form.

You should include as much information as possible with your application so feel free to include additional pages if the space provided is not enough for you to work with.

The Martinborough Community Board requests applicants to attend the allocation meeting to speak to their applications before decisions are made.

If you have any questions or need assistance filling in this form, please contact Shanin Brider [shanin.brider@swdc.govt.nz](mailto:shanin.brider@swdc.govt.nz) or call 06 306 9611.

Completed application forms can be emailed to [grants@swdc.govt.nz](mailto:grants@swdc.govt.nz)

### CONTACT DETAILS

Name of primary contact	
Organisation	
Role/position	
Organisation address	
Phone number	
Email address	

Name of secondary contact	
Role/position	
Phone number	
Email address	

### PROJECT/EVENT DETAILS

What is the name of your project/event?

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When and where is your project/event taking place?

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**Tell us a bit about your project/event and what it entails?**

**Who is the project/event aimed at? Who is your target audience?**

**How many people/volunteers are involved in organising this project/event?**

**How many people are you expecting to attend this project/event?**

**Please outline how your project/event will contribute to social, cultural, environmental or economic outcomes for our people and places?**

**How are you planning on measuring the success of your project/event?**

**FINANCIAL INFORMATION**

**How much money are you requesting from the Martinborough Community Board?**

\$

**What are you going to spend this money on?**

**How much money have you raised so far, and who else has contributed financially to this event/project?**

**How much do you anticipate this whole project/event will cost in total?**

\$

**How much is your own organisation contributing to the event/project?**

\$

Have you applied to SWDC for funding in the past, and if so, what for?

Is your organisation registered for GST?

Yes

No

GST number if applicable

Please provide the bank account information for your organisation

<b>Account number</b>	
<b>Name of account holder</b>	

**ADDITIONAL INFORMATION**

Applications must be accompanied by:

- A detailed project/event budget which outlines income and expense information
- Proof of account – this could be a copy of a statement or screenshot showing account number, name and banking logo
- A copy of your most recent bank statement showing your current financial position.

**PRIVACY STATEMENT**

The personal information within this application is collected and held by South Wairarapa District Council for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you that we hold.

This application will be publicly available within the agenda of the appropriate board meeting where applications will be heard and allocated. Your personal information will be redacted to retain privacy.

**DECLARATION**

By signing this application, you agree the information provided is true and correct to the best of your knowledge and you are authorised to make this application on behalf of the organisation. You also agree to account for the funding as per the guidelines set out in the Grants Policy.

**Signature of primary contact**

**Date**

**Signature of secondary contact**

**Date**