



Application to Erect a Memorial

A Memorial is defined as a monument, headstone, tablet plaque or any other erection in commemoration of a person or event

I/We the undersigned request approval to place a memorial in a cemetery managed by the South Wairarapa District Council.

Applicants full name: _____

Address: _____

Email: _____ Phone: _____

Relationship to deceased: _____

Funeral Director / Monumental Mason / Other: _____

Address: _____

Details of memorial

Type of memorial: _____

Full name of deceased to be memorialised: _____

First name/s

Surname

Age: _____ Date of death: _____

Cemetery where buried: Featherston Greytown Martinborough

Block: _____ Plot No: _____

Wall: _____ Niche No: _____

Details for an additional / replacement memorial on an existing grave

Type of memorial: _____

Full name of deceased to be memorialised: _____

First name/s

Surname

Age: _____ Date of death: _____

Cemetery where buried: Featherston Greytown Martinborough

Block: _____ Plot No: _____

Wall: _____ Niche No: _____

The form is to be completed and forwarded to the South Wairarapa District Council, PO Box 6, Martinborough 5741, emailed to venues@swdc.govt.nz or delivered to 19 Kitchener Street, Martinborough 5711 where it will be actioned.

All work is to be completed in accordance with the Wairarapa Consolidated Bylaw 2019, New Zealand Standard Headstones and cemetery monuments 4242:2018 or subsequent revisions, including that all headstones must be pinned to the base.

The Memorial conforms to Council specifications

Signature of Applicant: _____ Date: _____

Signature of Monumental Mason: _____ Date: _____

Permit Approval

Authorising Officer: _____ Signature: _____

Burial Register updated GIS updated Applicant notified Accounts

Proposed Monument
Material to be used

Headstone / Plaque: _____

Base: _____

Attach: Plan of outline of Headstone and Base showing all dimensions