



Infrastructure Protection Deposits Policy for Footpaths, Road Crossings and Water/Wastewater Connections

1. RATIONALE:

Deposits are taken from developers and others in respect to expected construction damage to footpaths, (including berms and drainage).

On completion of restoration work deposits held by the Council are repaid subject to satisfactory remedial work being completed.

Deposits are also taken against completion of new water and sewer connections.

2. PURPOSE:

To set out the basis for taking deposits and the procedures to be followed for their administration and repayment.

3. GUIDELINES

3.1 Deposits are paid to the Council for construction work. If the project is \$20,000 or more (assessed against building consent application or damage is likely due to the type of work being carried out, then deposits will be taken for footpaths and road crossings in line with the fees and charges schedule and refunded on satisfactory final building inspection and inspection of the reinstatement of the footpath.

3.2 Deposits are also paid to the Council for connection to urban water supply and wastewater. These deposits generally apply to new building projects. The amount to be charged is as per the most recent Annual Plan/Long Term plan and Fees and Charges schedule. Deposits will be refunded upon a satisfactory drainage inspection by Council staff or contractors. A full refund of the deposit may not be provided should the footpath and road crossings not be satisfactorily reinstated

- 3.3 Infrastructure protection deposits are taken in order to ensure that the work they relate to is of a satisfactory standard and meets all requirements set out by Council. Each project is inspected by a member of staff or contractor representing the relevant Department at the Council. The return of any deposits can only be authorised once all requirements are met.
- 3.4 Council may hold all such deposits for a period of three years.
- 3.5 It is ultimately the property owner's responsibility to ensure a final inspection is carried out and to request a refund of the deposit.
- 3.6 A list of all deposits taken, refunded and returned to income, is to be maintained by the Finance team.
- 3.7 Should a project pass all inspections **after** the three year period and a repayment of a deposit is required, it shall be processed through an expense account, set up to offset any deposits recorded as income.
- 3.8 The current owner is entitled to a full refund of deposits if all conditions of Council have been met.