



CEO Employment Committee Meeting Minutes 16 October 2024

Present:	Councillor Kaye McAulay (Chair), Mayor Martin Connelly, Deputy Mayor Melissa Sadler Futter and Councillor Aidan Ellims.
In Attendance:	For open section and item 5.2 only: Janice Smith, Chief Executive. For open section only: Amy Andersen (Lead Advisor, Democracy and Committees).
Conduct of Business:	This meeting was held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and via audio-visual conference, commencing at 9:08am. The meeting was held under public excluded provisions where noted from 9:10am to 11:20am.

Open Section

- 1. Karakia timatanga – opening**
All in attendance opened the meeting.
- 2. Apologies**
There were no apologies
- 3. Conflicts of interest**
There were no conflicts of interest.
- 4. Urgent business**
There was no extraordinary business.

5. Public Excluded

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution	Plain English reason for passing this resolution in relation to each matter
Variation to Contract Chief Executive - Performance Review / KPIs Progress Summary	7(2)(a) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be	To protect information relating to personal

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution	Plain English reason for passing this resolution in relation to each matter
Chief Executive - Annual Salary Review	protect the privacy of natural persons, including that of deceased natural persons.	likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7	employment.

(Moved Cr Ellims / Seconded Deputy Mayor Sadler-Futter)

Carried

Item Moved

5.2 Chief Executive - Performance Review / KPIs Progress Summary

Meeting adjourned at 10:10am.

Meeting resumed at 10:20am.

Item Moved

5.3 Chief Executive - Annual Salary Review

5.1 Variation to Contract

C. Karakia whakamutunga - closing

All in attendance closed the meeting.

The meeting closed at 11:20am.

Confirmed as a true and correct record

.....(Chair)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness