

# SOUTH WAIRARAPA DISTRICT COUNCIL

13 DECEMBER 2017

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## AGENDA ITEM D4

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Council with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 13 December 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

# **Appendix 1 – Action Items to 13 December 2017**

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
173	5-Apr-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/30): 1. To receive the information contained in the report titled "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" dated 15 March 2017, Kaha Consultancy". (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To approve the commissioning of a second phase of work in principal and undertaking of an initial investigative phase in more detail. (Moved Cr Colenso/Seconded Cr Olds) Carried	Actioned	Awaiting confirmation of funding in 2017/18 Annual Plan. Once confirmed a brief will be developed for the next phase of work. 24/7/17: Currently pending while work is completed on the drafting of the Greytown Structure Plan and Plan Change. It is expected that brief for work will be prepared Oct-Nov.
550	20-Sep-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/127): 1. To receive the Local Government Members Determination 2017 Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To note the 1.7% p.a. increase determined by the Remuneration Authority for elected members for the 2017/2018 financial year. (Moved Cr Wright/Seconded Cr Craig) Carried 3. To confirm the proposed hourly rate for hearing fees for SWDC hearings for the chair as \$78.00 per hour and \$50.00 per hour for other members. (Moved Cr Olds/Seconded Cr Harwood) Carried 4. Not to adopt the Remuneration Authority's proposed change regarding elected members claiming a travel allowance of \$37.50 per hour after the first hour of travel on Council business. (Moved Cr Olds/Seconded Cr Harwood) Carried 5. To defer a decision on the Remuneration Authority's proposed communication allowance payment until December 2017. (Moved Cr Wright/Seconded Cr Jephson) Carried	Actioned	1 to 4 actioned. 5 awaiting outcome of Stellar trial. Paper to go to Council 13 December re Communication allowance. Paper included in agenda for 13 December meeting
632	25-Oct-17	Resolution	Jennie/Helen	COUNCIL RESOLVED (DC2017/147): 1. To receive the Library Policies Review Report. 2. That the Wairarapa Library Service Joint Working Group forward policy adoption recommendations to	Actioned	Awaiting confirmation of final changes from WLS. To go to Audit & Risk 29.11 and to Council 13.12.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Council for ratification. 3. That adoption of library policies be deferred to the next Council meeting. (Moved Cr Harwood/Seconded Cr Carter) Carried		
633	25-Oct-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/148): 1. To receive the Toast Martinborough Liquor Ban Request. 2. That pursuant to clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011, order a prohibition of alcohol consumption or possession of liquor for the public places as shown in Appendix 1 of the associated Council report, as a "Liquor Prohibition Area". (Moved Cr Jephson/Seconded Cr Olds) Carried	Actioned	Policies considered at risk and audit, and included in 13 December agenda
636	25-Oct-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/151): 1. To receive the Greytown Structure Plan and Plan Change Report. 2. To adopt the "Proposed Plan Change: Greytown Development Area" dated 16 October 2017, structure plan titled "Appendix 15, Greytown Development Area Structure Plan" dated 16 October 2017; and s32 Report titled "Proposed Plan Change: Greytown Development Area Structure Plan Section 32 Resource Management Act 1991 Evaluation Report dated 16 October 2017". 3. To rezone the land described as Lot 15 DP 310 from Urban (Residential – Future Development Area) to Rural (Primary Production). 4. To designate as road in the Wairarapa Combined District Plan Lot 7 DP 70079, and an adjoining 2-metre wide strip within Lot 5 DP 70079 and Lot 2 DP 64859 (Plan and Cross Section dated 16 October 2017). 5. To publicly notify the proposed plan change and associated documents as described in resolution 2, 3 and 4 above, in accordance with First Schedule of the Resource Management Act 1991. 6. To authorise the Group Manager Planning and	Actioned	In hand

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Environment to engage a suitably qualified hearings commissioner or commissioners to consider submissions and further submissions and recommend decisions to Council. (Moved Cr Wright/Seconded Cr Maynard) Carried		
642	25-Oct-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/157): 1. To receive the Mayor's Report. (Moved Mayor Napier/Seconded Cr Craig) Carried 2. To appoint Cr Brian Jephson and Cr Colin Olds (as voting alternate) as the SWDC representatives to the GWRC Regional Climate Change and Natural Hazards Working Group. (Moved Cr Craig/Seconded Cr Colenso) Carried 3. To appoint Cr Pam Colenso as Chair of the Community Safety and Resilience Working Party. (Moved Cr Olds/Seconded Cr Jephson) Carried 4. To appoint Cr Dayle Harwood as the SWDC representative on the Wairarapa Trails Advisory Group. (Moved Mayor Napier/Seconded Cr Olds) Carried 5. To appoint Clive Paton as the SWDC representative to the Pukaha to Palliser (P2P) Working Group. (Moved Cr Jephson/Seconded Cr Colenso) Carried	Actioned	27/11/17: Web updated and formal advice sent where needed.
647	25-Oct-17	Action	Jennie	Arrange a for a discussion of freedom camping as part of the long term planning process	Actioned	Part of Economic Development discussion at LTP meeting 29.11.2017
648	25-Oct-17	Action	Murray	Ensure Martinborough alcohol retailers are advised the rules for selling alcohol during the temporary liquor ban on the 19 November 2017	Actioned	
649	25-Oct-17	Action	Mark	Work with the Featherston Menz Shed or other group to devise a device so road cones can't be placed on the Featherston gazebo	Actioned	3/11 City Care instructed to remove finial from gazebo so that there is nothing on the roof to hold a road cone
650	25-Oct-17	Action	Murray	Outline the proposed timeframe for a Martinborough structure plan development in Council communications	Open	Article for next newsletter