

# SOUTH WAIRARAPA DISTRICT COUNCIL

16 JULY 2014

## AGENDA ITEM D1

### PLANNING AND ENVIRONMENT GROUP REPORT

#### Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

#### Recommendations

Officers recommend that the Council:

1. *Receive the information.*

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	END OF YEAR RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	35%	Refer to NRB Survey in addition to the 35% who thought the district was a better place to live 49% indicated it was about the same and 8% could not decide.
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	70%	Refer to NRB Survey

### 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	99%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	NCS data

### **1.2.1. Consent Processing**

Council has processed 115 resource consents during the year to date (01/07/13 to 30/06/14). In the same period during the previous year (01/07/12 to 30/06/13) the Council processed 100 resource consents.

In the period since the last report (01/06/14 to 01/07/14) Council processed 11 resource consents. Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

A resource consent application by T. Martin and V. Read to subdivide land off Weld Street, Martinborough (to create one new lot) was heard by an independent commissioner (Ms C. Foster) on 12 June 2014 (the use of an independent commissioner had been required by a submitter).

The hearing was attended by 5 submitters and the applicants.

Issues were covered in considerable detail but can be distilled down to the potential precedent effect of granting the subdivision and the effects the establishment of a further house may have on the "lifestyle" of neighbours.

The section 42A report prepared by officers supported the grant of consent subject to a wide range of conditions designed to protect the environment of adjoining property owners.

The hearing commenced at 10am and was adjourned at 7pm by the commissioner, with the applicant to subsequently provide a written right of reply to the commissioner by midday of the following Monday.

The commissioner's decision is due by Tuesday 8 July 2014.

### **1.2.2. One Stop Shop**

The project to set up a "one stop shop" process within Council for assisting targeted development proposals is progressing. The brochure which underlies the process has been completed and is now with the printer. Once printing is complete copies will be distributed to businesses who are engaged in building or developing new commercial and industrial structures and establishing enterprises to South Wairarapa. This phase of work has been successfully undertaken by Jen Olsen.

At this time the criteria for triggering the "one stop shop" process have been established and staff are currently working on necessary procedures to make the system work effectively and efficiently. It is expected that this will be completed in the next two weeks and the system will be operational by the end of July.

## **1.3 Reserves Act – Management Plans**

*SERVICE LEVEL – Council has a reserve management programme.*

<b>RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS</b>	<b>TARGET 2013/14</b>	<b>END OF YEAR RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Number of Management and/or Plans adopted or revised	1	1	

## 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-	-	
My non-urgent LIM is processed within 10 days	100%	100%	

## 1.5 Building Act - Consents and Compliance

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.01%	Processing times since the last meeting was 100%.
Building consent applications are processed within 20 working days	100%	99.72%	Processing times since the last meeting was 100%.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	59%	The government is proposing to make changes where by the assessments will need to completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2013 to 30 June 2014 (Year to Date) total 407 consents. For the same period the year before (2012 – 13) the total was 416.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	7	\$276,000
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	3	\$48,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	30	\$1,844,663
<b>Other</b> ( public facilities - schools, toilets, halls, swimming pools)	4	\$117,032
<b>Totals</b>	44	\$2,285,695

## 2. Public Protection

### 2.1 Dog Control Act – Registration and Compliance

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	No visits	Not met.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

Annual dog registration is currently in progress. All dogs are required to be registered by the 30 June and the 50% penalty is applied from 1 August. As at 2 July 2014 there are 1,023 dogs registered covering 648 owners. There are currently 1,823 unregistered dogs, covering 968 owners.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	NUMBER
Attack on Pets	2
Attack on Person	1
Barking and whining	5
Lost Dogs	4
Found Dogs	0
Rushing Aggressive	0
Wandering	7
<b>Total</b>	<b>19</b>

### 3.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	
Council responds to complaints regarding animals within 40 hours	100%	100%	

The following table provides a summary snapshot of stock control incidents between 23 May 2014 and 30 June 2014.

INCIDENTS REPORTED	NUMBER
Stock	4
<b>Total</b>	<b>4</b>

### 3.4 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	NCS data

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD	PREVIOUS YEAR	PERIOD (22/5/14 – 25/6/14)	PREVIOUS PERIOD
Total	170	183	11	23

### 3.5 Sale and Supply of Liquor Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale of Liquor Act 1989	100%	100%	All applications for renewals have been checked for compliance with the Sale and Supply of Alcohol Act 2012.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD	PREVIOUS YTD	PERIOD (22/5/14 – 30/6/14)	PREVIOUS PERIOD (22/5/13 – 30/6/13)
On, Off and Club Licences	32	46*	0	7
Manager's Certificates	128	113*	8	22

\* Partial data only due to new computer system introduced mid 2012

## 2.6 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	INTERIM END OF YEAR RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	No enforcement has been required

## 2.7 Food Bill Update

The new Food Act (Bill now passed) aims to give food businesses the tools to manage food safety themselves, based on the level of risk associated with the kinds of food produced and in a way that suits their business. Businesses do not need to make any immediate changes.

Over the next 12 months, the Ministry of Primary Industries will be developing regulations, tools and guidance. There will be extensive consultation during this time to allow people the opportunity to have their say on the detail of the new food safety system.

The period of formal public consultation is likely to be at the end of the year or early 2015 and will be open for around three months.

## 2.8 Bylaws

One litter complaint was received between 23 May and 1 July 2014. Four letters regarding over grown trees and hedges were issued.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment