

# SOUTH WAIRARAPA DISTRICT COUNCIL

16 MAY 2012

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## AGENDA ITEM D1

### CHIEF EXECUTIVE OFFICER'S REPORT

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#### **Purpose of Report**

To report to Council on general activities since the Council meeting on 4 April 2012.

#### **Recommendations**

The Chief Executive Officer recommends that Council:

1. *Receive the report.*

#### **1. Finance**

The financial report for the month ending 31 March 2012 is included with the Council papers.

#### **2. General**

Work on the Long Term Plan (LTP) progressed and the Draft document was adopted by Council on 2 May at an Extraordinary Council Meeting.

Morrison Low Consultants continued their work on Shared Services options and Council provided input for an analysis of asset management functions. The draft LTPs were also used to provide context and background for the ML report.

The reorganisation of the Wellington Region Civil Defence and Emergency Management continued and budgets were agreed between the Wellington Region Emergency Management Office (WREMO) and the regional Territorial Authorities. The CEG Sub Committee met during the period covered by this report and were given an update on the CDEM reorganisation by Bruce Pepperell, Regional Manager and Group Controller.

Infrastructure and Services staff continued to progress work on the consents and I facilitated a meeting with Greater Wellington staff to discuss consenting processes. The meeting occurred at SWDC on 12 April and was attended by GW's CEO, David Benham and two of his Wairarapa managers, Stephen Thawley and Al Cross. SWDC staff present were the CEO, Group Manager Infrastructure and Services and Group Manager Planning and Environment. The meeting was beneficial and provided an opportunity for a

exchange of views in regard to the ongoing work being carried out in consent applications for Waste Water Treatment in each of the three towns.

### **3. CEO's Activities**

- 3.1** On 6<sup>th</sup> April I met with Guy Dennis, Project Manager for OPUS, to discuss the possibility of a shared service arrangements within the Professional Services section of Infrastructure and Services. This was a useful meeting that followed ongoing discussions that were initiated by Mark Allingham, Group Manager Infrastructure and Services. I requested that OPUS provide a more detailed proposal of how a shared services arrangement in the professional services area would work.
- 3.2** On 19 April I attended a presentation by Civica on a replacement IT platform.
- 3.3** A meeting of the CEG Subcommittee took place on 20 April at Porirua City Council. I attended this meeting representing the three Wairarapa Councils. The agenda included:
- a presentation on the CDEM reorganisation update;
  - an update on the "It's our fault website";
  - an update on the Emergency Preparedness Communications Strategy;
  - an update on the CDEM work programme;
  - information on the New Zealand Shakeout Exercise.
- 3.4** On 23 April I attended a pre-audit meeting with the Audit New Zealand Audit Director, Leon Peiterese. This meeting is a normal part of the LTP audit process and provides an opportunity for additional information to be provided to the auditors. It also provides an opportunity for the auditors to provide clarification on issues of interest.
- 3.5** I attended a meeting at Carterton District Council on 26 April to discuss CDEM funding. The meeting was attended by the three Wairarapa CEOs and Bruce Pepperell, CDEM Regional Manager. The purpose of the meeting was to clarify funding arrangements between the Wellington Region Emergency Management Office and the Wairarapa Councils.
- 3.6** I attended a Chief Executives' Forum on 4 May at Upper Hutt City Council. The agenda included:
- Discussion on shared services;
  - Discussion on the selection of non-local government members for the WRS Committee;
  - A timeline for the WRS Refresh;
  - Wellington Governance update.

- 3.7** On 4 May I also met with Donald Riezebos and Gavin Beatty of the Local Government Commission to discuss governance procedures.
- 3.8** I attended a presentation on 27 April by NCS on a replacement IT platform.

#### **4. Financial, Legal and Policy Implications**

None in particular.

Contact Officer: Dr Jack Dowds, Chief Executive Officer

