

SOUTH WAIRARAPA DISTRICT COUNCIL

16 MAY 2018

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the Planning and Environment Group Report.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

1.1.1. Greytown Future Development Area Structure Plan

The hearing of the Plan Change to introduce the structure plan for the Greytown Future Development Area (including a designation of road at 104 West Street) was held on the 16th and 17 of April.

The Plan Change was heard by Independent Commissioner Mr Rob Van Voorthuysen. Evidence from submitters was comprehensive and well presented.

The Commissioner's decision (recommendation to Council) is anticipated in the week of the 7th -11th May 2018. A report to Council with this

recommendation seeking a decision on the Plan Change and designation will be put to the next available meeting.

1.1.2. Notable Tree List

Work on the proposed plan change to update the list of trees protected in the District Plan is continuing with clarification and assessment of the final few trees nominated by the Greytown Tree Advisory Group.

The TAG’s initial nomination of approximately 200 sites and in the order of 450 trees was reduced to the TAG’s priority nominations (approximately 70 sites with approximately 100 trees).

Once this assessment is complete a report of the work to date will be presented to Council for consideration prior to the final drafting of a Plan Change. A key decision to make will be whether Council wishes to list trees that the TAG and other members of the community have nominated without landowner agreement, and if so, what Standard Tree Evaluation Method (STEM) assessment threshold is appropriate.

1.1.3. Martinborough Residential Growth

A detailed evaluation of the preferred development area identified in the “Martinborough Urban Area: Residential growth focus, a process for exploring growth options” report adopted by Council at its meeting in April 2017 is underway.

This involves work on infrastructural services (sewer, water supply and stormwater), land suitability (contaminant risk, bearing capacity, topography and features) and zone structure under the Wairarapa Combined District Plan. Consideration of whether land beyond the area of interest is suitable will also be made.

It is hoped that the findings of this investigation will be reported to Council in June.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	98%	120 of 123 applications (land use, subdivision, and permitted boundary activities) were processed within statutory timeframes. NCS.
s.223 certificates issued within 10 working days	100%	89%	36 of 38 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	35 s224 certificates processed. NCS.

Council received 20 applications between 1st March and 30th April 2018.

Fortnightly updates on all consents received have been forwarded direct to Council and Community Board members.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 30 TH APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 30 TH APRIL 2017	PERIOD 1 ST MARCH 2018 TO 30 TH APRIL 2018	PREVIOUS PERIOD 1 ST MARCH 2018 TO 30 TH APRIL 2018
Standard LIMs (Processed within 10 working days)	176	185	50	41
Urgent LIMs (Processed within 5 working days)	62	74	18	17
Totals	238	259	68	58

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.99%	NCS -296 /299 CCC's issued within 20WD. 3 incidents previously reported on.
Building consent applications are processed within 20 working days	100%	100%	NCS - 390 consents issued within 20WD

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018.
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFS and Swimming Pools	Yes	Yes	<p>Building Consents Council inspects all new work to ensure compliance (March & April 2018 – 676 inspections)</p> <p>BWOF's – Total 169 – average of 3 audits per month required, 1 audit carried out in March & April. No other audits completed in March & April due to low staff numbers and high number of consents and inspections.</p> <p>Swimming Pools – Total 279 – average of 7 audits per month required. 1 audit carried out in March & April on request by the owner. No other planned swimming pool audits completed in March & April, as letter was being re-written and procedural changes being made by Murray.</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status. 104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineer assessment 11 - still being assessed by LGE 15 - identified as EQP and have been sent notices to be affixed to the building.</p>

TYPE – MARCH-APRIL 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$145,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	17	\$683,619
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	93	\$11,787,883
Other (public facilities - schools, toilets, halls, swimming pools)	4	\$310,200
Totals	125	\$12,811,002

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership.	3	2	South Featherston school visit occurred on 14 December 2017. Positive feedback was received from school staff and children. Kahutara School presentation was done 20 March 2018. Featherston School is booked in for 11 May
Complaints about roaming and nuisance dogs are responded to within 4 hours.	100%	99.0%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 192/194 Two incidents previously reported on.
Complaints about dog attacks on persons, pets or stock are responded to within 1 hour.	100%	85.0%	17/20 Two incidents previously reported on. One new incident - notified a day after attack, no imminent danger.

INCIDENTS REPORTED 1 MARCH 18 TO 30 APRIL 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	-	1
Attack on Person	-	-	-
Attack on Stock	-	-	1
Barking and whining	4	-	3
Lost Dogs	3	-	-
Found Dogs	3	-	-
Rushing Aggressive	1	-	-
Wandering	14	2	5
Welfare	2	-	-
Fouling	-	1	1
Uncontrolled (with owner)	-	-	1

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 11 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 17 incidents

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 30 APRIL 2018
Stock	17

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.6%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 83/85 attended within timeframe Two incidents in December 2017 previously reported on.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 30 APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 30 APRIL 2017	PERIOD 1 MARCH 2018 TO 30 APRIL 2018	PREVIOUS PERIOD 1 MARCH 2017 TO 30 APRIL 2017
Total	85	116	21	25

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (37).
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	37.9%	There are 29 premises that are high or medium risk. Of these, 11 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	The CLEG has met and compliance inspections are being planned in conjunction with Police and Public Health

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 30 APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 MARCH 2018 TO 30 APRIL 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
On Licence	24	19	1	2
Off Licence	8	14	1	2
Club Licence	2	4	0	0
Manager's Certificate	88	115	19	33
Special Licence	54	49	8	10
Temporary Authority	3	4	0	4
Total	179	205	29	51

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 22 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 53 premises inspected at new or renewal application stage to date

2.7 Bylaws

Between 1 March 2018 and 30 April 2018 there were 14 notices issued relating to trees and hedges, seven litter notices and three abandoned vehicle complaints.

Contact Officer: Paul Crimp, Chief Executive Officer