

SOUTH WAIRARAPA DISTRICT COUNCIL

19 SEPTEMBER 2013

AGENDA ITEM E1

REPORT FROM HER WORSHIP THE MAYOR

Purpose of Report

To update Council on activities and issues which have arisen since my last report to Council.

Recommendations

Her Worship the Mayor recommends that Council:

1. *Receives the information.*

1. MEETING REPORT 1

Name	Mayor Adrienne Staples
Meeting – Date & Venue	Civil Defence Emergency Management Group WCC Wellington 30 August 2013
Key issues from meeting	WREMO Monthly report – circulated electronically Welfare readiness brief - MSD Verbal presentation on Wellington Earthquakes Report Buildings and Seismicity
Speakers	Bruce Pepperell Louise Waaka Dave Brunson
Specific item/s for Council consideration	
General	Presentations have been circulated electronically. WREMO monthly report is available on SWDC website. Full papers available from GWRC website.

2. MEETING REPORT 2

Name	Mayor Adrienne Staples
Meeting – Date & Venue	Mayoral Forum WCC Wellington 30 August 2013
Key issues from meeting	Confirmation of minutes Update from National Council Shared Services Regional approach to water services
Speakers	Mayor Guppy Mayor Staples/Chair Wilde (item 2) General discussion on items 2 and 3 with thrust on metro councils
Specific item/s for Council consideration	
General	

3. Other Meetings and Engagements

Date	Engagement	Date	Engagement
01/08/13 – 12/08/13	Away (personal)	28/08/13	Eastern and Central CT AGM
13/08/13	Governance	29/08/13	Fonterra Milk for Schools
13/08/13	Grow Wellington	29/08/13	Martinborough Town Hall Meeting
15/08/13	Maths Wairarapa	29/08/13	Aratoi
15/08/13	Belgium recognition ceremony for Rowland Woods	29/08/13	Kokomai Launch
19/08/13-20/08/13	NZCID Symposium(guest speaker)	30/08/13	Jazz in Martinborough
21/08/13	Water Use Project(update to SWDC)		
22/08/13	Tourism Conference Masterton		
23/08/13	Social Sector Trial Governance		
24/08/13	Wairarapa Expo		
25/08/13	Featherston Crime Meeting		
26/08/13	Martinborough Community Board		
27/08/13	Featherston Community Board		
28/08/13-29/08/13	CBEC		

Date	Engagement	Date	Engagement
04/09/13	Opera Graduation		
05/09/13	Oil exploration tender briefing		
06/09/13	Wharekaka Trust briefing		
06/09/13	REAP presentation of awards		
09/09/13	WWUP Leadership Group		
10/09/13	Governance		
10/09/13	Extraordinary Council Meeting		
14/09/13	Masterton District Brass Band		
14/09/13	NZ Opera		
17/09/13	Social Sector Trial Governance		
17/09/13	Rural Health		
18/09/13	Resource Consent Chairing Re-certification		

4. Correspondence

4.1 Inwards

DATE	INWARDS CORESPONDENCE	SUBJECT
July 2013	Rangitaane (North Island) Iwi	Fisheries Plan 2012-2017
23 July 2013	Masterton District Brass Band	National Brass Band Contest
23 July 2013	NZ Petroleum & Minerals	Minerals Mining Permit Application 55549 - Chatham Rise
29 July 2013	Ian Farley	Naming of streets
August 2013	Pam and Ted Colenso	Thank you for bereavement message and flowers
5 August 2013	The residents of Wharekaka Rest Home	Thanks for providing a safe walkway.
7 August 2013	Keep NZ Beautiful	AGM Notice
13 August 2013	The Mayor of Cowra Shire Council	Remembering the Twinning Agreement between Featherston and Cowra
14 August 2013	Wellington Zoo	CarboNZero Certification
15 August 2013	Hon Todd McClay	Psychoactive Substances Act 2013
16 August 2013	Chair of Aratoi	Composition of the Electoral College
16 August 2013	Citizens advice Bureau Wairarapa Inc.	Copy of AGM Minutes
22 August 2013	Mayor Taskforce For Jobs	Package of material provided at AGM
23 August 2013	Managing Director BP oil NZ Ltd.	Energy Retailer of Year Award.

4.2 Outwards

DATE	OUTWARDS	SUBJECT
21 August 2013	Ian Farley	Naming of streets policy

5. Thank You

As the triennium draws to close I would formally and publically like to thank all Councillors for your dedication and hard work over the past three years. We have had to make some tough decisions but with the common sense and good humour that has existed around the table, have been able to work through the options always with the good of the community in mind. In my mind, the work of this council has been exemplary in its lack of personal agendas and soapbox theatrics which we have seen in other places. It is disappointing that the media now finds us 'not colourful enough to be newsworthy'. Personally I think the professionalism, integrity and dignity that this council has shown both to the office and to each other, far outweighs the need for the bad behaviour needed these days to be noticed. You as a council have been outstanding to work with and certainly the highlight of my Mayoral career so far.

I would especially like to acknowledge Councillor Sexton as he retires after twelve years of service to his community. Councillor Sexton has been a diligent and loyal councillor, bringing a special type of rural knowledge that will be hard to replace. I wish him well in his retirement but nevertheless will miss his contribution and input.

As we approach the election the interest in seats around the council table is high. This is a very healthy sign as it signifies interest in our community as a whole. I wish all seeking election good luck and look forward to the next three years, working with the council chosen by the community to represent their interests.

6. Appendix

Appendix 1 - Correspondence

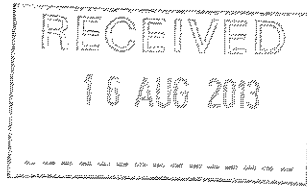
Prepared By: Her Worship the Mayor, Adrienne Staples

Appendix 1 – Correspondence

WELLINGTON



Adrienne Staples
Mayor
South Wairarapa City Council
19 Kitchener Street
Martinborough
5711



14 August 2013

Dear Adrienne,

I am very proud to be writing to you to let you know that Wellington Zoo is the first zoo in the world to achieve carboNZero Certification. This means we are carbon neutral and accredited through the internationally recognised carboNZero programme.

We would love for you to join us for a morning tea to celebrate this achievement at Kamala's at Wellington Zoo at 10.00am on Tuesday 27th August. Our morning tea will be a relaxed chance for us to meet, share our experiences in our journey to sustainability and for you to build connections with like-minded organisations in Wellington.

This is an incredible achievement and celebration of our commitment to creating a better environment for animals and for all of us.

For the past five years we have worked towards being carbon neutral and becoming the world's first carboNZero certified zoo is a testament to the hard work and commitment to sustainability of all Wellington Zoo staff and Trustees.

We would like to acknowledge the generous financial support of ASB, our major partner in this achievement. I also want to thank the Department of Internal Affairs and Beca for helping us to achieve our carbon neutrality feasibility study and laying the platform for this world first achievement.

Thank you and I hope to see you at Wellington Zoo, the world's first carboNZero certified zoo, soon. Together we can make a difference and build a future for wildlife and for us.

Yours sincerely,

A handwritten signature in black ink, appearing to read "K Fifield". The signature is written in a cursive, slightly slanted style.

Karen Fifield
Chief Executive
Wellington Zoo Trust

P.S. Please RSVP by 23rd August to wellingtonzoo@wellingtonzoo.com or by calling (04) 801 4784

Wellington Zoo Trust

200 Daniell Street, Newtown, Wellington, New Zealand
Ph 64-4-381 6755, Fax 64-4-803 0777

Website www.wellingtonzoo.com, Email wellington.zoo@wellingtonzoo.com

**ZOO
AQUARIUM
ASSOCIATION**

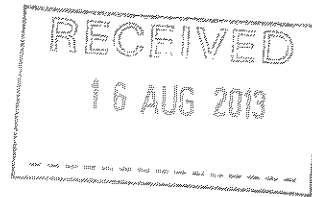
**ANIMAL
WELFARE
CERTIFIED**



aratoi

Wairarapa Museum
of Art and History

Mayor
South Wairarapa District Council
19 Kitchener Street
Martinborough



Attention – Mrs. A. Staples

Dear Adrian

Re Aratoi Regional Trust Deed

Following submissions from stakeholders and subsequent discussions the Aratoi Regional Trust Board has made some adjustments to the composition of the Electoral College. The Board have retained the Chair of the Friends to the Aratoi Board so that the art sector has a voice. We have also included the Deputy Mayor of the Masterton District Council and the Deputy Chair of the Masterton Lands Trust to appropriately reflect their very significant contribution to Aratoi

Following a suggestion from stakeholders the Board explored the possibility of aligning the term of office for every trustees to local body terms of office. Accordingly it was recommended that the term of office shall be for three years, renewable for one further term, and half the Board would come up for re-election or replacement every three years. There will be a need for a transitional phase, with the first election to be held in 2015, a time when three trustees will be appointed. It is also anticipated that the Iwi representative will be part of the six year cycle and have the same terms of office conditions as other trustees.

We also felt it important that the words ‘and that stakeholders be consulted’ be added to the clause 20.1 which pertains to the alterations of the ART deed.

We have certainly appreciated the input from the stakeholders.

Thanks for your continued support.

Kind regards

Frazer Mailman
Chair

Ian J Farley
PO Box 11
51 Main St.
Greytown

email: office@regaltoysoldiers.co.nz

Adrienne Staples
The Mayor
South Wairarapa District Council
P.O. Box 6
Martinborough 5741

29th July 2013

RE: - Renaming of Pierce St., Greytown

Dear Adrienne,

I am writing to you to express my disappointment of the name change of Pierce St at the southern end of West St. This has occurred at the same time the SWDC has put up signs telling residents to enter the Greytown re-cycling/transfer station via Pierce St. instead of Cotter St.

I spoke to one of the property developers on site July/August last year when I was putting together the Lions Club Greytown Map. At that time he did not hide his contempt of the name Pierce for the street as he did not know where the name came from or the local history of it, which I explained to him.

Pierce Cotter once owned all the land in that area and it was known as Cotterville .During the First World War mail was addressed to the area as PIERCE ST, COTTERVILLE, GREYTOWN.

It seems sad that a Property Developer can have a street name changed so that in effect it helps them to sell property to increase their profits over-riding local history.

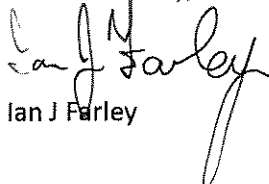
If there was any perceived problems of services finding Governors Green, direction signs could be placed at the end of West St and Cotter St.

I believe the street name Pierce St should be re-instated between West St and Cotter St with the road west of the Cotter St intersection given the name Governors Green.

To negate any future issues of Street name changes and new sub-divisions maybe the Greytown Community Board and/or the Greytown Community Heritage Trust should always be consulted (with further proposed amalgamations these issues in the future will only get worse).

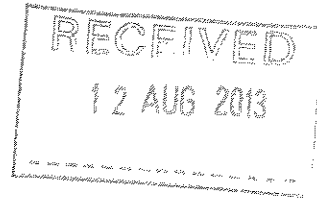
I am looking forward to your reply and how this street signage mistake can be solved.

Yours sincerely,



Ian J Farley

Ms Adrienne Staples
The Mayor & Councillors & Staff
South Wairarapa District Council
PO Box 6
Martinborough 5741



Monday, 5 August 2013

Dear All,

It is with delight that this letter is written to thank you all sincerely for the effort you have made to give us a safe walkway from Wharekaka Rest Home into our township. We have been attempting to manoeuvre the sloped, often-broken footpath between Sackville and Cork Streets for many years and been unable to negotiate our walkers, or safely use our sticks, on the uneven tarseal outside the Pukemanu Tavern. Within the recent months you have listened to our concerns and addressed many of them already.

Your action has enabled so many of us to independently walk this strip with ease and to share our walks by being able to move along beside each other. It is wonderful that you listen to the elderly of the community and work to enable us to continue to be independent and worthwhile in our society.

We wholeheartedly thank you and look forward to the completion of the project.

In gratitude, we remain,

B. Bridle
BRUCE & VAL JOHNS
Cherry van Kraanen.
Thelma Fird
J. Bates
M. F. Jones
M. E. Leates
Joan Akkoyun Pyl
Jan Leach.
D.A. Brown.
Joyce Logg
Mrs. F. Smith

Residents of Wharekaka Rest Home & Patricia Hill (Residents' Advocate)

Kilee Anderson,
Ary Johnson
B. Kelly
June Henderson
Patricia Hill
M.A. Thomas



Office of the Mayor

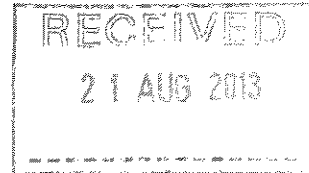
Cowra Shire Council
Private Bag 342
Cowra NSW 2794

Phone: 02 6340 2013
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Email: council@cowra.nsw.gov.au
Internet: www.cowra.nsw.gov.au

13 August 2013

Reference No: 249244
Your Ref:

Ms Adrienne Staples
Mayor
South Wairarapa District Council
19 Kitchener Street
MARTINBOROUGH 5711



Dear Adrienne

Thank you for your correspondence of 23 April 2013 in which you warmly recognise the connection between the people of Cowra and Featherston on Anzac Day.

I share your sentiments and again this year on 5 August had fond thoughts of the significance of the Twinning Agreement between our towns.

Adrienne, I wish you well and I look forward to catching up with you in the future.

Kind regards



WJ West
Mayor

5 August 2013

Ian Farley
PO Box 11
51 Main Street
Greytown 5712

Dear Ian

I writing to acknowledge your letter of 29 July addressed to the Mayor Adrienne Staples in which write to express your disappointment at the name change of Pierce Street at the end of West Street.

The Mayor received your letter on the eve of her departure on a short break and asked that I advise you that she will respond on her return to office on 12 August.

Yours sincerely



Barbara Gavan
Executive Assistant
E-mail Barbara.gavan@swdc.govt.nz



Office of the Mayor
Adrienne Staples



P.O. Box 6
MARTINBOROUGH
Telephone (06) 306 9611
Cell 0274 468 060
Email – themayor@swdc.govt.nz

19 Kitchener Street
MARTINBOROUGH
Telephone (06) 306 9611
Facsimile (06) 306 9373
Email enquiries@swdc.govt.nz

21 August 2013

I Farley
P O Box 11
Greytown

Dear Ian

Thank you for your letter regarding the renaming of Pierce Street.

The Council changed the name of the street in February 2013 in accordance with its policy on Naming Public Roads, Private Roads and Rights of Way adopted in 2006. The decision paper and policy are attached.

At present Council has not delegated the authority to name roads to its Community Boards and that may be something the incoming Council may wish to consider.

I will circulate your letter to Councillors for further discussion, through my report.

Yours sincerely

Adrienne Staples
MAYOR

SOUTH WAIRARAPA DISTRICT COUNCIL

20 FEBRUARY 2013

AGENDA ITEM C2

NAMING OF ROADS AND RIGHTS OF WAY IN THE GOVERNORS GREEN SUBDIVISION, GREYTOWN

Purpose of Report

To obtain a decision on an application by developers to name the roads in the "Governors Green" subdivision, Greytown.

Recommendations

Officers recommend that the Council:

1. *Receive the information, and.*
2. *Approve the names "Governors Green Drive", "Spence Lane" and "Kawau Lane" pursuant to section 319A of the Local Government Act 1974.*

1. Background

Developers have applied to rename an existing road and to name two new rights-of-way (ROWs). The ROWs and an extension to the existing road were created by the Governors Green subdivision (see files RC 3390 and 3390.01). This is a 22-lot rural greenfield subdivision at the southern end of Greytown.

South Wairarapa District Council is responsible for naming roads in the South Wairarapa, and it has the authority to name the ROWs pursuant to Section 319A of the Local Government Act.

2. Discussion

2.1 Legal Implications

The application is compliant with Council's Policy on Naming of Public Roads, Private Roads and Rights-of-Way (the Policy).

Pursuant to guideline 4.2 of the Policy, applicants are required to list three possible road names for Council's consideration and approval. The names are to be listed in order of preference with a brief statement of their significance. The developer has requested that the following names be considered for the "Governors Green" subdivision:

- a) Governors Green Drive – main road for the site, includes renaming the existing Pierce Street
- b) Spence Lane – ROW serving 4 lots
- c) Kawau Lane – ROW serving 3 lots

All three names choices are considered appropriate as they have some association with Governor Grey, and therefore meet guideline 4.3.3 of the Policy (the name should have significant local content or meaning). As noted earlier, the subdivision is a greenfield development and the name "Governors Green" alludes to this while recognising Greytown's local history. Spence Lane was chosen as "Spencer" was the maiden name of Governor Grey's wife, and "Kawau Lane" was chosen to reflect the considerable amount of time that Governor Grey spent on Kawau Island.

In addition the suffixes "Drive" and "Lane" would meet the suggested suffixes outlined in Section 3 of the Policy.

With respect to renaming Pierce Street to Governors Green Drive, Council's Road Naming Policy (4.4.3) requires that a significant majority of the residents and owners along the road support the change. Council and the developer are the only property owners adjoining Pierce Street. Consequently it is considered that they are the only affected owners.

Council should note that the Policy only requires the formal naming of ROWs that serve more than four lots. Neither of these ROWs serve more than four lots. While the Policy is silent on whether such accesses can or cannot be formally named, it is considered prudent to name both in this instance. The ROWs are part of a significant development that extends the township south and they are also of considerable length (approximately 450m and 300m).

2.2 Financial Considerations

There are no financial implications for Council as pursuant to Section 4.2.6 of the Policy any costs associated with this road naming application are to be met by the developer/applicant.

3. Long Term Plan – Community Outcomes

The proposed road names would add value to the Greytown community. The heritage aspects of the township are considered of fundamental importance and the names chosen are sympathetic to this. The subdivision is a significant development and appropriate road names approved by Council will help contribute to the continued vibrancy of the community as well as ensuring accessways are both visible and accessible.

4. Conclusion

Officers recommend that Council approves the names Governors Green Drive, Spence Lane and Kawau Lane. These names have not been used in the South Wairarapa before and meet the guideline criteria in the road naming policy. The names complement the existing history of the area and would meet the community wellbeing outcomes in the Long Term Plan.

Appendix 1 – Location Map Governors Green

POLICY ON NAMING OF PUBLIC ROADS, PRIVATE ROADS AND RIGHTS-OF-WAY

1.0 RATIONALE:

The South Wairarapa District Council is responsible for naming roads within its boundaries. A consistent and comprehensive approach is needed for naming of roads in the District. Roads are named to ensure ease of identification for the Council, the public and key services such as emergency, postal and utility services. The Council is empowered to name roads under Section 319A of the Local Government Act of 1974. The procedures under which the Council wishes to achieve the abovementioned objectives are defined below.

2.0 PURPOSE:

To set out guidelines and standards relating to the naming of public roads, private roads and rights-of-ways in the South Wairarapa District. The Council's policy will apply to new or unnamed roads, both public and private, including roads with existing names that may be locally, but not officially, recognized and will also apply to proposals to change the name of an officially named road. The policy also includes areas that require an official address for identification purposes such as private rights-of-way serving more than four lots. This policy is critical for correct addressing, which is used by emergency services, making our community safer.

3.0 DEFINITIONS (for purposes of this Policy only):

Road – A generic term that for the purposes of this policy only encompasses public roads, private roads and rights-of-ways that serve more than four lots.

Private Road – any roadway, place or arcade laid out on private land by the owner thereof intended for the use of the public generally. Private roads are not maintained by the Council but shall be formally named for the reasons set out in Sections 1.0 and 2.0 of this Policy.

Public Road – Any road open to public travel that is under the jurisdiction of and maintained by the Council.

Rights-of-Way (Private Way) - An easement, a privilege to pass over the land of another, whereby the holder of the easement acquires a reasonable and usual enjoyment of the property, (normally the right to pass and re-pass) and the owner of the land retains the benefits and privileges of ownership consistent with the right of way easement. Rights-of-ways are not maintained by the Council but those rights-of-ways that serve more than four lots shall be formally named for the reasons set out in Sections 1.0 and 2.0 of this Policy.

Suggested Suffixes – Terms such as “road”, “street”, “lane” etc. are to be used in circumstances appropriate to the physical situation, with the following suffix definitions acting as a guide:

Avenue	A wide straight road planted with trees on either side
Boulevard	A wide, main road, often planted with rows of trees
Circle	A street surrounding a circular or oval shaped space
Common	A street with a reserve or public open space along one side
Court	A short enclosed road, i.e. a cul-de-sac
Crescent	A crescent shaped street, generally with both ends intersecting the same street
Crest	A road running along the top or summit of a hill
Cul-de-sac	A short enclosed road
Drive	An especially scenic road or a main connecting route in a subdivision
Glade	A tree covered street or passage between streets
Green	As for Common, but not necessarily bounded by a reserve
Grove	A road that often features a group of trees standing together
Heights	A road traversing high ground
Lane	A narrow road
Lookout	A road leading to or having a view of fine natural scenery
Parade	A public promenade or road
Place	A short, sometimes narrow road
Ridge	A road along the top of a hill
Rise	A road going to a higher place of position
Road	A route between places, general usage
Row	A road with a line of professional buildings on either side
Street	A road that usually has houses on both sides
Track	A narrow country street that may end in pedestrian access
View	A road commanding a wide panoramic view across the surrounding areas
Way	A narrow road, often synonymous with lane

4.0 GUIDELINES:

4.1 GENERAL

- 4.1.1 The naming of roads provides a unique address to enable a property to be identified for power, telephone, mail and emergency services.
- 4.1.2 The Council is responsible for naming roads.
- 4.1.3 The Council will actively promote the formal naming of existing unnamed (or informally named) public or private roads and any rights-of-ways that serve more than four lots.
- 4.1.4 All approved road and rights-of-way names, both public and private, will be recorded in the Council’s GIS system and flagged as a public road, private road or rights-of-way.
- 4.1.5 This Policy will be reviewed and amended from time to time.

4.2 PROCEDURE FOR NAMING ROADS

- 4.2.1 Applications for naming all roads that are created or extended as part of a subdivision are required to be submitted as part of the resource consent process.
- 4.2.2 To assist Council in assigning a name, an application for subdivision consent where a road or rights-of-way serving more than four lots is proposed shall include three possible road names to Council for consideration and approval. The names should be listed in order of preference with a brief statement of their significance. The applicant must also submit a concept/survey plan identifying the road, and pay the appropriate fee.
- 4.2.3 Once Council receives the application, it will check the suitability of the preferred and alternative names against its Policy.
- 4.2.4 The Council will approve, amend or decline the name by way of a formal resolution adopted by Council.
- 4.2.5 Council will advise the applicant in writing of the decision.
- 4.2.6 Council will ensure that the road naming process is completed and the signs are installed at no cost to Council before the Section 224C certificate is prepared for issue. Performance bonds will not be accepted.
- 4.2.7 Applications for naming of existing roads are required to be submitted to the Council's Chief Executive Officer. The Council will consider and make a decision on the road name application and will follow steps 4.2.3 to 4.2.5.
- 4.2.8 Immediately after Council approves the name of any road, the Council will advise Land Information NZ, Quotable Value, Council's rating and GIS departments and all emergency services in the area of the name of the road.

4.3 GUIDELINES FOR THE SELECTION OF NEW ROAD NAMES

- 4.3.1 There must not be another road with the same name in the South Wairarapa District emergency services area; this includes same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.
- 4.3.2 Identical names with different spellings will not be accepted (e.g. Beach, Beech).
- 4.3.3 The name should have significant local content or meaning.
- 4.3.4 Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on a map.
- 4.3.5 The end name for the roadway should be the one that most accurately reflects the type of roadway that it is.
- 4.3.6 All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".
- 4.3.7 Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.
- 4.3.8 Names are entirely at the discretion of Council, whether for policy reasons or for other considerations.

4.4 CHANGING EXISTING ROAD NAMES

- 4.4.1 Where there is uncertainty about a road name, generally the most recently gazetted name will be the officially recognized name for the road.
- 4.4.2 A name change will only be made if the Council considers that the change will result in a clear benefit to the community. Reasons for changing road names may include:
- To correct the spelling
 - To eliminate duplication in spelling or sound
 - To clarify a situation where more than one name is used for a road
 - To make geographical corrections
 - To assign different names to separate ends of a road with a permanently impassable section somewhere along the length
- 4.4.3 Where a road name is requested to be changed, a significant majority of residents and owners along the road must support the proposed change. However, the final decision to allow a road name to be changed and the new name of the road is always at the discretion of the Council.

*Council & developer
the only owners
along that road.*

4.5 SIGNAGE

- 4.5.1 If Council approves the name of a road as part of a subdivision, a standard Council road sign shall be created and erected at the applicant's expense. This requirement will usually be a Section 224 condition of resource consent.
- 4.5.2 Street signs on private roads and rights-of-ways must have the word "Private" under the street name and the applicant is required to pay for the sign, its installation and maintenance.
- 4.5.3 Repair, maintenance or replacement of any road sign for a private road or rights-of-way will not be at Council's expense.
- 4.5.4 Council will provide and erect nameplates and posts for existing public roads that are newly named (not part of a recent subdivision).
- 4.5.5 Council will maintain all road signs on public roads.
- 4.5.6 Where appropriate, and at the discretion of Council, when signage for a road that has a significant historic name is to be replaced, a sign plate may be erected that identifies the historic significance of the name.