

# SOUTH WAIRARAPA DISTRICT COUNCIL

20 SEPTEMBER 2012

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## AGENDA ITEM C4

### WAIRARAPA LIBRARY SERVICE - LIBRARY MANAGEMENT SYSTEM

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#### **Purpose of Report**

To request a revocation of resolution DC2012/99 and request Council approval for purchase of a Library Management System for the WLS.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the information.*
2. *Revoke resolution DC2012/99 'To defer a decision on library systems given the uncertainty of local governance arrangements in the future' as resolved on 27 June 2012.*
3. *That in conjunction with Carterton District Council, South Wairarapa District Council proceed to acquire the Kotui Library Management System.*

## **1. Executive Summary**

### **1.1 Revocation of Resolution**

As per Standing Order 3.9.18, the Chief Executive Officer may recommend to Council to revoke or alter all or part of a resolution as previously passed.

Following further discussions held between Carterton and South Wairarapa District Council to discuss problems with the current NCS library management system it is necessary for Council to reconsider the purchase of a new library management system. The current library management system supplied by NCS is reaching the end of its useful life and the libraries are now experiencing increasing difficulty in efficiently operating the system. There are a number of initiatives in the public library environment which could streamline processes and enable more cooperative initiatives between the libraries. Two of these have been examined by the Wairarapa Library Service as strong contenders to replace the current system. These are the SMART Region system and the National Library's Kotui system. The Library Management staff at Carterton and South Wairarapa District Councils have considered each option and they

recommend that the Kotui system be acquired as the new library management system. It is now my recommendation to revoke resolution DC2012/99 as resolved by Council on 27 June 2012 and to resolve to acquire the Kotui system in collaboration with Carterton District Council.

## **1.2 Library Management System Proposal**

For SWDC and CDC to join up to Kotui, the combined joining fee is \$62,688. SWDC's share of this would be \$31,344.

A summary of costs is shown below:

<b>Library Management System</b>	<b>Joining Fee</b>	<b>1<sup>st</sup> Year Fee</b>	<b>Data Conversion</b>	<b>1<sup>st</sup> Year Cost</b>
Kotui -50% of joint cost with Carterton	\$31,344	\$13,160	\$6,065	\$50,569

There will be an ongoing annual fee of \$12,866 for each of the other 4 years of the initial contract.

Contact Officer: Dr Jack Dowds, Chief Executive Officer