

# SOUTH WAIRARAPA DISTRICT COUNCIL

20 SEPTEMBER 2012

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## AGENDA ITEM D3

### CORPORATE SUPPORT GROUP REPORT

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#### **Purpose of Report**

To update Councillors on the Corporate Support Group activities.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the information.*
2. *Approve a sculpture, by artist Konstantin Dimopolus, be placed in the triangular reserve across from the Featherston Library (part of the Clifford Square Reserve).*

## **1. Executive Summary**

The NCS software implementation is well underway and the rates have been sent out for the first time using NCS. It was a great result that there were no errors as a result of the data conversion

The archiving project is nearing completion with Phase 2 drawing to a close. Once this is complete the archives policy will be completed to ensure material is stored in the correct manner.

The new photocopiers are in place, following renegotiation of the leases. The new lease program, covering 6 machines, will give good savings with slightly better equipment, and an aligned termination date.

Some time has been taken providing analysis for the Governance Review.

Up to four Audit New Zealand staff will be onsite for two weeks commencing 24 September for the review of the 2011/12 Annual Report.

## **2. Discussion**

### **2.1 Operating System Replacement**

The operating system replacement is well underway and is going to plan.

One very pleasing aspect of the migration to NCS is that the rate demands were produced from the new NCS system for the first time for installment one, and there were no issues that were the result of the migration.

To highlight the complexity of converting rates, I understand one local authority who migrated their local authority software suite two years ago is still producing rates from the old system!

## 2.2 Annual Report for the year ended 30 June 2012

The end of year financials will be completed using the ACS system to avoid the complicating factor of the Audit team having to review the data conversion prior to commencing the statutory financial audit, which already has tight time frames.

A draft Annual Report, subject to audit will be tabled. This will be circulated as early as possible next week.

The audit of the transfer of the data can be undertaken at a more convenient time during the interim audit early in the New Year.

## 2.3 Monthly Financial Statements

Due to other commitments, the financial statements for July, and August, will not be completed until 21 September.

As the next Council meeting is not until 31 October these will be circulated under separate cover.

## 2.4 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 10 September 2012, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000  (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767

The fragility of rate arrears has unfortunately reared its ugly head. I have no view on why this instalment has increased, however we will be pursuing the outstanding amounts as usual.

## 2.5 Featherston Sculpture

At the Featherston Community Board meeting of the 28 August 2012, the following recommendation to Council was made following a period of public consultation. The sculpture is to be placed on the triangular reserve across from the Featherston Library, a location that is consistent with the Clifford Square Reserve Management Plan and already has Council approval for sculpture placement. The sculpture project has been run and funded by Aratoi.

*FCB RESOLVED (FCB 2012/44):*

1. To receive the information.
2. To endorse the proposed sculpture on the basis that feedback received from the community has indicated significant support for the proposed work.
3. To recommend to Council to endorse the proposal.

*(Moved Cr Robertson/Seconded Thomas) Carried*

Contact Officer: Paul Crimp, Group Manager Corporate Support