

SOUTH WAIRARAPA DISTRICT COUNCIL

22 FEBRUARY 2017

AGENDA ITEM D4

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 22 February 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 22 February 2017

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
75	Council	24-Feb-16	Resolution	Paul	COUNCIL RESOLVED (DC2016/14): 1. To receive the information. 2. To defer a decision on appointing a nominee to the Wairarapa Moana Statutory Board until 6 April 2016. (Moved Mayor Staples/Seconded Cr Davies) Carried	Open	7/3/16: MSC advised of outcome, on hold until advice received from Office of Treaty Settlements
103	P&F	24-Feb-16	Resolution	Jenni	P&F RESOLVED (P&F2016/03): 1. To receive the information. 2. To adopt the: a. Infectious Disease and Pandemic Policy on the proviso that Council Officers check with the Wairarapa District Health Board and update the policy prior to publication if necessary. b. Council Committees and Working Parties Policy with the minor corrections as noted. c. Defer the adoption of the Acquisition and Disposal of Property Policy until the next meeting. (Moved Mayor Staples/Seconded Cr Napier) Carried	Open	Policies updated with the exception of pandemic still awaiting DHB. Yet to follow up. Full policy update to Council once complete.
291	Council	25-May-16	Resolution	Mark	COUNCIL RESOLVED (DC2016/84) to request a report from Council officers recommending streets and roads in the district to be included in a speed reduction request submission to NZTA. (Moved Cr Riddell/Seconded Cr Craig) Carried	Open	List generated from the annual plan process received. 23/9 More detailed information required from some submitters. 14/10/16 Opus Consultants providing offer of service for the speed review. 15/2/17: Opus now have access to final traffic counts in RAMM and work now underway.
476	Council	10-Aug-16	Resolution	Paul	Result of 2016 Technical Review of Council's Functions Under the Building Act by MBIE COUNCIL RESOLVED (DC2016/128): 1. To receive the information. 2. That the Chief Executive determines what actions are required to ensure Council undertakes its functions under the Building Act in accordance with the Ministry of Business,	Actioned	14/9/16: This will be completed in conjunction with MDC and CDC once CDC have had their audit 14/12/16: Role is being advertised currently

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					Innovation and Employment's recommendations. (Moved Mayor Staples/Seconded Cr Riddell) Carried		
594	Council	21-Sep-16	Action	Mark	Liaise with the Lake Ferry Ratepayers Association, Cr Jephson and Cr Napier with a view to bringing signage and a surf safety message for the community and lake users to the attention of the incoming Council for consideration	Actioned	Discussions with the Lake Ferry Ratepayers indicated that all that could practically be done was increased signage. Signs have been ordered, and the location of signs agreed.
735	Council	14-Dec-16	Resolution	Cr Craig	COUNCIL RESOLVED (DC2016/187): 1. To receive the information. (Moved Cr Jephson/Seconded Cr Carter) Carried 2. That feedback is provided on the following sections to Cr Craig by the 30 January 2017. a. Part A 4.0 Vision, Goals, Objectives and Targets b. Part A 5.0 Proposed Methods c. Part A 6.0 Funding the Plan d. Part B 9.0 Regional Actions Plans e. Part B 10.5 Wairarapa Joint Plan (Moved Cr Harwood/Seconded Cr Jephson) Carried	Open	
737	Council	14-Dec-16	Resolution	Jenni	COUNCIL RESOLVED (DC2016/189): 1. To receive the information. (Moved Cr Colenso/Seconded Cr Craig) Carried 2. To adopt the Water by Meter Leak Write-off Policy with the amendments as shown. (Moved Cr Craig/Seconded Cr Olds) Carried 3. To adopt the Naming of Public Roads, Private Roads and Rights-of-way Policy with the amendment as shown. (Moved Cr Craig/Seconded Cr Jephson) Carried 4. To adopt the Community Housing Policy with the amendments as shown. (Moved Cr Colenso/Seconded Cr Maynard) Carried	Actioned	13/2/17: Policies updated and posted to Council's website
738	Council	14-Dec-16	Resolution	Murray	Local Alcohol Policy for the Wairarapa COUNCIL RESOLVED (DC2016/190):	Open	13/2/17: CDC and MDC have adopted resolution. Now awaiting

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					1. To receive the information. 2. To adopt the Local Alcohol Policy for the South Wairarapa district; subject to its adoption by Masterton and Carterton District Councils. 3. To agree the policy come into force 3 months from the date that the Alcohol Regulatory Licencing Authority (ARLA) determines that all appeals have been resolved. (Moved Mayor Napier/Seconded Cr Jephson) Carried		agreement to a consent order between the 3 Councils and the 2 appellants. Final wording is currently being discussed for sign-off. This is expected in next month.
740	Council	14-Dec-16	Resolution	Jenni	QEII Land Rates Remission Request COUNCIL RESOLVED (DC2016/192): 1. To receive the information. (Moved Cr Jephson/Seconded Cr Harwood) Carried 2. To grant remission in line with the Remission of Rates Policy. 3. To decline a refund for prior years as it is against the Policy. (Moved Cr Olds/Seconded Cr Harwood) Carried 4. To delegate to officers to consider applications for remission in light of the Rates Remission Policy. (Moved Cr Wright/Seconded Cr Craig) Carried	Actioned	Applicant advised of decision.
741	Council	14-Dec-16	Resolution	Murray	Naming of New Road, Greywood Limited Subdivision, 30-44 Wood Street, Greytown COUNCIL RESOLVED (DC2016/193): 1. To receive the information. (Moved Cr Carter/Seconded Cr Craig) Carried 2. To approve the name "Hewson Lane". (Moved Cr Craig/Seconded Cr Wright) Carried	Actioned	Applicant advised of decision.
742	Council	14-Dec-16	Resolution	Mark	Section 17A Solid Waste Service Delivery COUNCIL RESOLVED (DC2016/194): 1. To receive the information. (Moved Cr Jephson/Seconded Cr Colenso) Carried 2. That the Council (in collaboration with Masterton District Council and Carterton District Council) proceeds with tendering of the Solid	Open	Preparation of tender documents underway, with various meetings between SWDC, CDC, MDC. Kerbside collection service levels have been included in these discussions. Governance was raised and discussed at the Shared Services Working Party, however this

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					Waste Service's contract. 3. That the service levels relating to kerbside collection be discussed and confirmed prior to letting of the new tender. 4. To recommend to the other Wairarapa councils that governance of the joint contract be undertaken by the Shared Services Working Party rather than setup of a new group. 5. That in relation to section 17A of the Local Government Act, that the status quo is considered to be the most efficient and effective means of service delivery at this time. (Moved Cr Wright/Seconded Cr Craig) Carried		remains unresolved. Solid Waste still under discussion between councils.
743	Council	14-Dec-16	Resolution	Paul	Correction to Resolution COUNCIL RESOLVED (DC2016/195): 1. To receive the tabled information. (Moved Cr Colenso/Seconded Cr Olds) Carried 2. To approve the change to resolution DC2016/15 (11) to read 'To approve the sale of Pt Lot 97 DP592 (3.4292 ha) old holding paddock corner White Rock and Te Muna Road'. 3. To approve the change to resolution DC2016/15 (12) to read'To approve the sale of All DP5026 Waipawa SD (1.2140 ha) holding paddock cnr White Rock and Ruakokoputuna Road'. (Moved Cr Olds/Seconded Cr Jephson) Carried	Actioned	13/2/17: Minutes on website updated and register updated.
744	Council	14-Dec-16	Resolution	Paul	Easter Trading COUNCIL RESOLVED (DC2016/196): 1. To receive the information. (Moved Cr Harwood/Seconded Cr Maynard) Carried 2. To adopt the draft Easter Sunday Trading Policy and the Statement of Proposal for consultation using the Special Consultative Procedure as specified in Section 83 of the Local Government Act 2002. (Moved Cr Olds/Seconded Cr Jephson) Carried	Actioned	Consultation ends 13 February 2017
749	Council	14-Dec-16	Resolution	Jenni	COUNCIL RESOLVED (DC2016/201):	Actioned	

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					<p>1. To receive the Mayor's Report.</p> <p>2. That a Community Board Working Group is established to discuss and recommend changes to the role and functions of the SWDC community boards.</p> <p>3. That the membership of the Community Board Working Group be the Mayor, three councillors from the district's three wards and the three community board chairs.</p> <p>4. That councillors Pam Colenso, Dayle Harwood and Colin Wright be appointed to the Community Board Working Group.</p> <p>(Moved Mayor Napier/Seconded Cr Craig) Carried</p>		
751	Council	14-Dec-16	Action	Murray	Consult with the community boards and the Maori Standing Committee on suitable names for inclusion in a preapproved street names list that could be provided to developers for consideration and bring to Council in a report for approval	Open	A brief report will be drafted for the next Community Board and Maori Committee round to advise of opportunity and to set process for submitting list of suitable names.
752	Council	14-Dec-16	Action	Jenni	Update the 'next review' date in the Community Housing Policy to May 2019	Actioned	
753	Council	14-Dec-16	Action	Mark	Taylor the water usage graph and waste exported to Bonny Glen to show the increase trend and present to the Infrastructure and Planning meeting for discussion	Actioned	Graph updated with trendline
754	Council	14-Dec-16	Action	Jenni	Taylor the rates arrears table so trends over time are more meaningful and present to the Audit and Risk Working Party for discussion	Actioned	13/2/17: A new format has been prepared and is included in the CE report
756	Council	14-Dec-16	Resolution	Murray	<p>COUNCIL RESOLVED (DC2016/204):</p> <p>1. To receive the information. (Moved Cr Colenso/Seconded Cr Wright) Carried</p> <p>2. To abandon the proposed changes to the Camping in Public Places Bylaw 2013. (Moved Cr Olds/Seconded Cr Harwood) Carried</p>	Actioned	
757	Council	14-Dec-16	Action	Murray	Advise New Zealand Motor Camping Association that no dogs would be permitted on the Ngawi and Ngawi Surf Breaks Reserve, update the website with advice on dogs, place a freedom	Actioned	The NZ Motor Camping Association have been advised. A sign was erected but unfortunately was severely vandalised. A new sign is

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					camping map on Council's website, erect a sign at the start of the road to advise campers that no dogs were permitted in the Ngawi camping areas and include Council's phone number		being planned for, however because the season has effectively ended, it is proposed to erect it later in the year for the new season. The website is yet to be fully updated although the change was posted after Councils resolution.
1	Council	18-Jan-17	Resolution	Paul	<p>Martinborough Town Hall Earthquake Strengthening COUNCIL RESOLVED (DC2017/01):</p> <ol style="list-style-type: none"> 1. To receive the information. (Moved Cr Olds/Seconded Cr Jephson) Carried 2. To note resolution DC2016/15 approved a total project cost of \$5.1M, and that the scope of the project has remained unchanged since that resolution, and that this decision was noted as "significant". (Moved Cr Jephson/Seconded Cr Colenso) Carried 3. To approve the addition of \$172,000 to the strengthening aspect of the project. (Moved Cr Wright/Seconded Cr Harwood) Carried Cr Carter voted against this motion 4. To agree that the total project budget be changed to \$5.332M including a \$200k contingency item. (Moved Cr Wright/Seconded Cr Harwood) Carried Cr Carter voted against this motion 5. To approve that any additional costs over \$5.132M will not be funded from rates, and that funds will need to be generated through cost savings and/or additional fundraising. (Moved Cr Harwood/Seconded Cr Wright) Carried 6. To note that cost risk has been mitigated as far as is practicable using the early contractor involvement process. 	Actioned	

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					(Moved Cr Jephson/Seconded Cr Colenso) Carried 7. To note that there are opportunities to further reduce the cost of materials through sponsorship. (Moved Cr Jephson/Seconded Cr Colenso) Carried		
2	Council	18-Jan-17	Action	Paul	Update the Martinborough Town Hall history on Council's website	Open	