

SOUTH WAIRARAPA DISTRICT COUNCIL

22 JULY 2020

AGENDA ITEM D2

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 22 July 2020

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Euan Stitt, Group Manager Planning and Operations

Appendix 1 – Action Items to 22 July 2020

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
14	5-Feb-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/14): 1. To receive the Request for the Proposed Vesting of Two Right of Ways Sutherland Drive and Southdown Drive with Council. (Moved Cr Plimmer/Seconded Cr Fox) Carried 2. To approve the request for the vesting of the Right of Ways Sutherland Drive and Southdown Drive with Council subject to the Mayor and CEO receiving and acceptable negotiated agreement. (Moved Cr Jephson/Seconded Cr Colenso) Carried	Open	11/3/20: Discussions have occurred to establish terms for vesting the right of way.
20	5-Feb-20	Action	Harry	Develop a policy for the purposes of tracking and reporting LGOIMA requests	Open	27/5/20: Work is underway
194	11-Jun-20	Resolution	Euan	COUNCIL RESOLVED (DC2020/50): 1. To receive the Annual Plan 2020/21 Report. (Moved Cr Hay/Seconded Cr Jephson) Carried 2. To note that Council will allocate the 2020/21 budget for grant funding and annual budgets for the Community Boards and Māori Standing Committee when it approves the Annual Plan 2020/21 and associated budget at its meeting of 30 June 2020. (Moved Cr Vickery/Seconded Cr Emms) Carried 3. To approve the release of up to \$100,000 for repairs and maintenance on the Pain Farm Estate in accordance with the Pain Farm Income Distribution Policy as per the Martinborough Community Board's request. (Moved Cr Maynard/Seconded Cr Fox) Carried	Open	Board members viewed Pain Farm 01/07/2020. Repairs still under action with builders/painters and electricians on site. Hoping to start advertising for tenants last week of July for homestead. Cottage still requires work to be completed but external painting delayed due to weather. Electrical re fit should be under way at time of meeting. MCB completing a working bee on site also in the grounds.
201	3-Jun-20	Resolution	Katrina	COUNCIL RESOLVED (DC2020/57): 1. To receive the Recommendations from Other Committees Report. (Moved Cr Jephson/Seconded Cr Fox) Carried 2. To endorse the amendments to the Grant Policy with changes as agreed by the Finance, Audit and Risk Committee. 3. To agree that the Grant Policy is reviewed and	Actioned	

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				<p>consultation is undertaken as part of the 2021/2031 Long Term Plan.</p> <p>4. To agree not to proceed with the proposed NRB survey in the current format for the current financial reporting year of June 2020.</p> <p>5. To agree to look at other market research companies with a view to completing a satisfaction survey by 31 December 2020.</p> <p>6. To agree to change the frequency of meetings of the Finance, Audit and Risk Committee from quarterly to bi-monthly (six times per year).</p> <p>7. That members of the Finance, Audit and Risk Committee will receive monthly financial statements for review and should the need arise to hold extraordinary meetings.</p> <p>(Moved Cr Fox/Seconded Cr Plimmer) Carried</p> <p>8. To amend the meeting schedule for the Finance, Audit and Risk Committee for the remainder of 2020, with meetings to be scheduled as follows: 24 June 2020, 19 August 2020, 21 October 2020, 16 December 2020.</p> <p>9. To delegate to the Chief Executive the authority to alter meeting dates as needed following consultation with the Chair.</p> <p>(Moved Cr Hay/Seconded Cr Fox) Carried</p>		
281	30-Jun-20	Resolution	Euan	<p>COUNCIL RESOLVED (DC2020/69):</p> <p>1. To receive the tabled Adoption of Annual Plan 2020/21 and Setting of Rates Report.</p> <p>(Moved Cr Fox/Seconded Cr Colenso) Carried</p> <p>2. To agree that water supply should be Council's main focus for 2020/21.</p> <p>(Moved Cr Fox/Seconded Cr Vickery) Carried</p> <p>3. To include additional funding of \$2.8 million for water supply and safety in the Annual Plan 2020/21 budget.</p> <p>(Moved Cr Fox/Seconded Cr Vickery) Carried</p>	Open	AP Resolutions 1-6: Method for monitoring being developed.

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				<p>4. To develop a draft Water Conservation Action Plan in the 2020/21 year. (Moved Cr Plimmer/Seconded Cr Jephson) Carried</p> <p>5. To agree that wastewater should also be a focus for the 2020/21 year. (Moved Cr Emms/Seconded Cr Hay) Carried</p> <p>6. To include additional funding of \$1 million for wastewater disposal in the Annual Plan 2020/21 budget. (Moved Cr Fox/Seconded Cr Plimmer) Carried</p>		
282	30-Jun-20	Resolution	Euan	<p>7. Continues to trial extended swimming pool hours for an additional 12 months and obtains data to determine the success of the trial. (Moved Cr Plimmer/Seconded Cr Colenso) Carried</p>	Open	AP Resolutions 7: Method for monitoring being developed.
283	30-Jun-20	Resolution	Euan	<p>8. To provide more green space for sports and recreation in Greytown. (Moved Cr Plimmer/Seconded Cr Emms) Carried</p> <p>9. Not to proceed with the Greytown Rugby Club land purchase of up to \$1.91 million. (Moved Cr Vickery/Seconded Cr Hay) Carried Cr Plimmer voted against this motion.</p> <p>10. Not to proceed with the Greytown Bowling Club land purchase of up to \$760,000. (Moved Cr Colenso/Seconded Cr West) Carried Cr Plimmer voted against this motion.</p> <p>11. To enter into discussion with Greytown Trust Lands Trust to see if there are any other ways for securing the Greytown Rugby and Bowling Club lands with a view to consulting on this and other options in the Long Term Plan. (Moved Cr Jephson/Seconded Cr Fox) Carried</p> <p>12. To direct officers to report to Council on the scope of an options analysis to provide more green space for sports and recreation in Greytown and updates the Council on discussions with the Greytown Trust Lands</p>	Open	AP Resolutions 8-13: Method for monitoring being developed.

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				Trust. (Moved Cr Jephson/Seconded Cr Plimmer) Carried 13. To contribute \$1 million towards the Kuranui College gymnasium replacement, subject to finalising the detail of the proposal and completing due diligence to Council's satisfaction. (Moved Cr Colenso/Seconded Cr Vickery) Carried		
284	30-Jun-20	Resolution	Euan	14. To allocate an additional \$50,000 in the Annual Plan budget for 2020/21 for the maintenance of Council owned buildings. (Moved Cr Plimmer/Seconded Cr Emms) Carried	Open	AP Resolutions 14: Method for monitoring being developed.
285	30-Jun-20	Resolution	Euan	15. To allocate an additional \$60,000 operating expenditure and \$80,000 capital expenditure in the Annual Plan budget for 2020/21 for upgrades to housing for seniors. (Moved Cr Colenso/Seconded Cr West) Carried 16. To agree that Council will increase the rents for senior housing for 2020/21 as detailed in the Annual Plan 2020/21 Consultation Document. (Moved Cr Colenso/Seconded Cr Fox) Carried	Open	AP Resolutions 15-16: Method for monitoring being developed.
286	30-Jun-20	Resolution	Euan	17. To include additional funding of \$600,000 for roading network maintenance and renewal in the Annual Plan budget for 2020/21. (Moved Cr Jephson/Seconded Cr Emms) Carried 18. To confirm the annual \$375,000 funding for footpath maintenance that was agreed in last year's Annual Plan be included in the Annual Plan budget for 2020/21. (Moved Cr Hay/Seconded Cr Fox) Carried	Open	AP Resolutions 17-18: Method for monitoring being developed.
287	30-Jun-20	Resolution	Euan	19. To include additional funding of \$50,000 for urban trees in the Annual Plan budget for 2020/21. (Moved Cr Colenso/Seconded Cr West) Carried	Open	AP Resolution 19: Method for monitoring being developed.
288	30-Jun-20	Resolution	Euan	20. To agree that Council does more in 2020/21 to promote walking and cycling in the district. (Moved Cr Emms/Seconded Cr Hay) Carried	Open	AP Resolution 20: Method for monitoring being developed.

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289	30-Jun-20	Resolution	Euan	21. To develop a draft Waste Minimisation Action Plan in 2020/21. (Moved Cr Colenso/Seconded Cr Fox) Carried	Open	AP Resolutions 1-6: Method for monitoring being developed.
290	30-Jun-20	Resolution	Katrina	22. To allocate an additional \$370,000 in the Annual Plan budget for 2020/21 to invest in additional Council capability noting that the Council Mark budget of \$30,000 will be included in the proposed Long Term Plan 2021/31. (Moved Cr Vickery/Seconded Cr Jephson) Carried 23. To allocate \$157,000 for community grant funding and \$75,000 for youth development grants in the Annual Plan budget for 2020/21 to be distributed in accordance with the Grants Policy. (Moved Cr Colenso/Seconded Cr Fox) Carried 24. To establish the Grants Subcommittee, a subcommittee of the Finance, Audit and Risk Committee, to consider applications for grants and distribute funding in accordance with the Grants Policy. (Moved Cr Vickery/Seconded Cr Emms) Carried 25. To appoint to the Grants Subcommittee the Mayor and two councillors from each ward selected from the members of the Finance, Audit and Risk Committee in the first instance with other councillors appointed in order to achieve balance (Moved Cr Jephson/Seconded Cr Colenso) Carried 26. That in addition to the members of the Finance, Audit and Risk Committee to appoint Cr Fox to the Grants Subcommittee with the following councillors appointed as alternates: Cr Plimmer (Greytown ward), Cr Maynard (Martinborough ward) and Cr Vickery (Featherston ward). (Moved Cr Jephson/Seconded Cr Hay) Carried	Actioned	AP Resolutions 22-26: Grant Subcommittee meeting set for 27&28 August and funding round has been opened
291	30-Jun-20	Resolution	Katrina	27. To agree that rate increases be partially funded by raising a loan of \$1.5 million for the 2020/21 year and smoothing the effect over the next 5 financial years. (Moved Cr Jephson/Seconded Cr Vickery) Carried	Actioned	AP Resolutions 27-32

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				<p>28. To carry over operating and capital expenditure from the 2019/20 financial year to the 2020/21 financial year. (Moved Cr Colenso/Seconded Cr Plimmer) Carried</p> <p>29. To adopt the tabled 2020/21 Annual Plan in accordance with Section 95 of the Local Government Act 2002. (Moved Cr Vickery/Seconded Cr Emms) Carried</p> <p>30. To delegate to the Chief Executive and Mayor the authority to make minor changes to the 2020/21 Annual Plan document. (Moved Cr Jephson/Seconded Cr Colenso) Carried</p> <p>31. To adopt the rates resolution for the 2020/21 year in accordance with the Local Government Rating Act 2002, including the "Part B" notice. (Moved Cr Vickery/Seconded Cr West) Carried</p> <p>32. To note that the updated fees and charges schedule is included in the adopted Annual Plan. (Moved Cr Plimmer/Seconded Cr Fox) Carried</p>		