

# SOUTH WAIRARAPA DISTRICT COUNCIL

24 OCTOBER 2018

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## AGENDA ITEM D4

### ACTION ITEMS REPORT

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#### **Purpose of Report**

To present the Council with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 24 October 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

# **Appendix 1 – Action Items to 24 October 2018**

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
760	13-Dec-17	Resolution	Russell	<p>COUNCIL RESOLVED (DC2017/169):</p> <ol style="list-style-type: none"> <li>To receive the Community Board Request to Change Street Names: New York and Dublin Streets West.</li> <li>To refer the matter back to the Martinborough Community Board and request that the Board come up with a consultation proposal which includes a question on whether residents support a change as well as street names for consideration for both New York Street West and Dublin Street West.</li> <li>Note that Council officers are to work with Martinborough Community Board to develop a consultation proposal. (Moved Cr Harwood/Seconded Cr Jephson) Carried</li> </ol>	Actioned	<p>19/6/18 Update: All New York Street residents voted that there be no change to the name New York Street West. The residents on New York Street West have been advised that the road name will not change.</p> <p>The majority of Dublin Street West residents voted to change the name of Dublin Street West. Officers have sought name suggestions from the residents of Dublin Street West with two responses received to date, both were for the name "Karearea". Karearea is the Maori name for New Zealand Falcon. These birds have been trialled by Palliser Estate (who have a vineyard at the end of the road) for pest bird prevention.</p> <p>Council officers will make contact with the remaining residents on Dublin Street West to confirm that they did not have any name suggestions.</p> <p>Should there only be one suggested name, the name will be forwarded to the Martinborough Community Board and Council for support and approval respectively. If further suggestions are received the residents will be asked to vote on their preferred name.</p> <p>The 3 road names suggested and voted on were Galway, Vintners and Karearea. Feedback from residents has seen Vintners Lane being the preferred new name. A report will be considered by the MCB for support and approval on the 23 Oct 18.</p>
297	21-May-18	Resolution	Mark	<p>COUNCIL RESOLVED (DC2018/59):</p> <ol style="list-style-type: none"> <li>To support the introduction of 240l recycling bins, an e-waste disposal facility and setup of a recycling</li> </ol>	Open	<p>Actioned in LTP - e-waste and 240l wheelie bins. Same options to be taken up by both CDC and MDC.</p>

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				centre subject to satisfactory arrangements with Masterton and Carterton district councils. (Moved Cr Olds/Seconded Mayor Napier) Carried 2. To support food waste collection as this could result in significant financial benefits and a reduction in carbon emissions subject to satisfactory arrangements with Masterton and Carterton district councils. (Moved Cr Craig/Seconded Cr Jephson) Carried		8/8/18: Noted that food waste collection was not taken up as MDC and CDC did not take up the option.
301	21-May-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/63) to support the proposal (option two) of status quo for water storage, but to initiate a working group or workshop to investigate and report on water storage options, including communication and education initiatives, with a view to consulting further in the 19/20 Annual Plan. (Moved Cr Wright/Seconded Cr Carter) Carried	Open	03/09 Mark holiday over to next Council meeting 04/10 Research being undertaken - deferred to Jan 19
309	16-May-18	Action	Russell	Provide a map of Featherston showing undeveloped land that is within the urban town boundary and that could be subdivided if there was landowner desire	Actioned	(LTP)
310	16-May-18	Action	Jennie	Liaise with Masterton District Council and Carterton District Council to determine what waste initiatives their districts want to implement and which initiatives SWDC could implement if the other districts would not be moving forward with initiatives	Actioned	CDC and MDC both implementing e-waste and 240L wheelie bins for recycling.
317	16-May-18	Action	Mark	Undertake communications and promotions to encourage home owners to capture rain water in tanks	Open	(joint action for new commns person, I&S and P&E?)
401	27-Jun-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/83): 1. To receive the Proposed Food Caravan for Ngawi Report. (Moved Cr Jephson/Seconded Cr Maynard) Carried 2. To grant permission to Rebekah Cates to	Actioned	03/09 All actions undertaken except consultation with MSC

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				implement her Food Caravan proposal. 3. To instruct officers to prepare the appropriate licence to occupy. 4. That officer's engage with the Waste Minimisation Officer in order to implement an education programme for those people with food licenses. 5. That when the reserves management plans are reviewed, to consult with the Maori Standing Committee. (Moved Cr Olds/Seconded Cr Jephson) Carried		
407	27-Jun-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/89): 1. To receive the Relocation of Bus Stop #1812 Fitzherbert Street, Featherston Report. 2. To agree to relocate Bus Stop #1812 on the northern side of Fitzherbert Street, Featherston, to a location 48.5 metres east of Birdwood Street. (Moved Cr Carter/Seconded Cr Olds) Carried	Actioned	03/09 Bus stop scheduled to be relocated at end of September
417	27-Jun-18	Action	Jennie	Write and request that GWRC review and clarify the wording of their public transport statement 'This rate funds GWRC's expenditure for the region's public transport services and transport infrastructure' as transport infrastructure is primarily funded via SWDC rates. Suggest removal of the word 'transport'	Open	Query sent to GWRC 25 July as to what funding they spend on transport in SW other than public transport.
419	27-Jun-18	Action	Paul	Provide an update on the essentials of the Local Government Act in relation to release of public excluded minutes and/or resolutions	Open	
421	27-Jun-18	Action	Paul	Investigate what Wairarapa Lifeline's guidance is available for at risk community members	Open	
423	27-Jun-18	Action	Paul	Provide the email referenced by Mr Hodson where Mr Darley took exception to Council's dealings with him and car parking requirements	Actioned	
511	8-Aug-18	Resolution	Russell	COUNCIL RESOLVED (DC2018/105): 1. To receive the Summary and Confirmation of Approach on Updating Appendix 1.4 Notable Trees Register of the District Plan.	Open	Report to go to 12 Dec 18 meeting.

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				<p>(Moved Cr Ammunson/Seconded Cr Colenso) Carried</p> <p>2. That 26 trees or groups of trees are removed from the Appendix because the trees are no longer on site, or no longer alive.</p> <p>(Moved Cr Craig/Seconded Cr Carter) Carried</p> <p>3. That 21 trees or groups of trees are removed from the Appendix because these are not worthy of protection.</p> <p>(Moved Cr Vickery/Seconded Cr Wright) Carried</p> <p>4. That no changes are made to listed trees located on Council land, other than removing those trees of which Council is aware are no longer present.</p> <p>(Moved Cr Olds/Seconded Cr Colenso) Carried</p> <p>5. That 45 trees or groups of trees be added to the Appendix based on suggestions from the public.</p> <p>(Moved Cr Craig/Seconded Cr Carter) Carried</p> <p>6. That 17 trees or groups of trees be added to the Appendix based on suggestions from the Tree Advisory Group.</p> <p>(Moved Cr Craig/Seconded Cr Wright) Carried</p> <p>7. That tree addresses, tree reference identifications, species, and quantity of species for tree group listings are changed as per the provided reports by Mr Hill.</p> <p>(Moved Cr Jephson/Seconded Cr Wright) Carried</p> <p>8. That the Mead oaks in Wood Street, Greytown, be included in the Appendix at this time, but at the time of the proposed Plan change more information is to be provided to Council so an informed decision can be made.</p> <p>(Moved Cr Olds/Seconded Cr Jephson) Carried</p> <p>9. That the copper beech tree at 134 Main Street, Greytown, be further assessed for inclusion at this time, but at the time of the proposed Plan change more information is to be provided to Council so an informed decision can be made.</p> <p>(Moved Cr Wright/Seconded Cr Craig) Carried</p>		
513	8-Aug-18	Resolution	Russell	<p>COUNCIL RESOLVED (DC2018/104):</p> <p>1. To receive the Plan Change 9: Structure Plan for the Greytown Development Area Including a Designation of Road.</p> <p>(Moved Cr Wright/Seconded Cr Colenso) Carried</p>	Open	

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				<p>2. To note that the amended roading contribution wording of Appendix 5 of the recommendation has been approved by Commissioner Rob van Voorthuysen and that Council has made the change under clause 16 (2) of the First Schedule of the Resource Management Act.</p> <p>3. To adopt Option 1 for the amended roading contribution wording of clause d) and the explanation of the clause of Appendix 5 of the recommendation.</p> <p>4. To receive the recommendation of the Independent Hearings Commissioner on Plan Change 9 (including a notice of requirement to designate a road to provide access to the Greytown Development Area from West Street).</p> <p>5. To adopt the recommendation of the Independent Hearings Commissioner as a Council decision and direct officers to notify the decision in accordance with the First Schedule of the Resource Management Act 1991. (Moved Cr Wright/Seconded Cr Ammunson) Carried</p>		
520	8-Aug-18	Resolution	Paul	<p><b>COUNCIL RESOLVED (DC2018/112):</b></p> <p>1. To receive the Māori Standing Committee Nomination Report. (Moved Cr Vickery/Seconded Cr Carter) Carried</p> <p>2. To ratify the Hau Arika Marae Committee recommendation to appoint Nathan Maynard to represent Hau Arika Marae on Council's Māori Standing Committee. (Moved Cr Olds/Seconded Cr Colenso) Carried</p> <p>3. To agree that the Māori Standing Committee membership as defined by the Council and Committees Policy is updated to include two members from Featherston's "Pae tu Mokai o Taurira" – Incorporated Society. (Moved Cr Carter/Seconded Cr Ammunson)</p>	Actioned	MSC notified and TOR amendments being progressed.

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				Carried 4. To agree that section 4 "Membership" of the Maori Standing Committee Terms of Reference is updated to include two representatives from Pae tu Mokai o Taurira. (Moved Cr Craig/Seconded Cr Ammunson) Carried 5. To ratify Featherston's "Pae tu Mokai o Taurira" – Incorporated Society recommendation to appoint Karen Mikaera and Narida Hooper to represent Pae tu Mokai o Taurira on Council's Māori Standing Committee. (Moved Cr Carter/Seconded Cr Colenso) Carried		
521	8-Aug-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/113): 1. To receive the 17A Rooding Review Report. (Moved Cr Jephson/Seconded Cr Vickery) Carried 2. To accept the findings that; the preferred option is a shared governance arrangement with an outsourced contract. (Moved Cr Wright/Seconded Cr Olds) Carried 3. That the shared governance structure and accountabilities be defined following further work on risks, costs and savings. (Moved Cr Craig/Seconded Cr Ammunson) Carried 4. That the shared contract structure be defined following further analysis on bundling of works and services within the roads contract, including professional services. (Moved Cr Vickery/Seconded Cr Colenso) Carried	Open	03/09 Final report on way forward to be presented at Council
530	8-Aug-18	Action	Jennie	Give consideration to supporting economic growth by offsetting various charges for a period of time during the rating review	Open	To be discussed as part of rating review.
532	8-Aug-18	Action	Russell	Provide analysis to councillors on the last two years of building consent applications	Open	
533	8-Aug-18	Action	Mark	Amend wastewater project wording to show that 100% irrigation of wastewater to land is for a normal	Open	



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				year and that there a provisions for discharge to waterways in unusual circumstances		
601	19-Sep-18	Resolution	Russell	COUNCIL RESOLVED (DC2018/128): 1. To receive the Toast Martinborough Liquor Ban Request. (Moved Cr Colenso/Seconded Cr Jephson) Carried 2. By resolution pursuant to clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011, order a prohibition of alcohol consumption or possession of liquor for the public places (as shown in Appendix 1 in the report) as a "Liquor Prohibition Area". (Moved Cr Maynard/Seconded Cr Craig) Carried	Actioned	
602	19-Sep-18	Resolution	Russell	COUNCIL RESOLVED (DC2018/129): 1. To receive the Adoption of Wairarapa Local Alcohol Policy Report. 2. To note that the Wairarapa Local Alcohol Policy has been adopted. 3. To note that it will be brought into force from 1 November 2018, three months after the date of adoption by ARLA. (Moved Cr Craig/Seconded Cr Maynard) Carried	Actioned	
603	19-Sep-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/130): 1. To receive the Cotter Street Recommendation Report. (Moved Cr Jephson/Seconded Cr Wright) Carried 2. To keep the road as an existing two way through road in the meantime. 3. To reduce speeds to 30kms/hr as part of the new speed limit rollout. 4. To review traffic counts in two years to reassess traffic increases. Cr Carter voted against this motion. 5. To carryout preliminary design and cost a footpath on one side of the road for determination by March 2019. 6. That subject to discussion with residents and balancing of residents' views and alignment with	Open	4/10 Letter and questionnaire sent out to all residents of Cotter Street

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				national guidelines, further enhance safety by installing additional speed humps. (Moved Cr Wright/Seconded Cr Craig) Carried		
604	19-Sep-18	Resolution	Mark	<p>COUNCIL RESOLVED (DC2018/131):</p> <ol style="list-style-type: none"> <li>1. To receive the Future Arrangements for Undertaking Roding Activities Report. (Moved Cr Jephson/Seconded Cr Colenso) Carried</li> <li>2. To note the Rationale Transport Services Delivery Report September 2018 in Appendix 1, the analysis, conclusions and recommendations in the report.</li> <li>3. To agree to combine the Council's roading activities with Carterton and Masterton District Councils across governance, network management/professional services and physical works, as outlined in the report, subject to Carterton and Masterton District Councils also agreeing to shared roading management arrangements.</li> <li>4. To agree that if combined roading activities are not supported by Masterton District Council, to combine the Council's roading activities with Carterton District Council across governance, network management/professional services and physical works, as outlined in the report, subject to Carterton District Council also agreeing to shared roading management arrangements.</li> <li>5. To agree to the implementation programme outlined in section 5.5 of the Rationale Transport Services Delivery Report September 2018, subject to either one or both Masterton and Carterton District Councils agreeing to combine roading services.</li> <li>6. To note that if neither Carterton nor Masterton District Councils agree to shared roading services the status quo will continue, and that the Chief Executive will review the current programme</li> </ol>	Open	

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				management services contract. (Moved Cr Olds/Seconded Cr Vickery) Carried		
605	19-Sep-18	Resolution	Jennie	COUNCIL RESOLVED (DC2018/132): 1. To receive the Sale of Airtel Shares Report. (Moved Cr Carter/Seconded Cr Colenso) Carried 2. To agree to sell the shares owned by SWDC at the Agreed price. (Moved Cr Wright/Seconded Cr Craig) Carried	Actioned	
610	19-Sep-18	Resolution	Mayor Napier	COUNCIL RESOLVED (DC2018/137): 1. To receive the Mayor's Report. 2. To appoint Cr Carter as a member of the Sport New Zealand Rural Travel Fund Assessment Group. (Moved Cr Olds/Seconded Cr Craig) Carried 3. To defer recommendations three – five (regarding the Community Board Working Party) to the next meeting. (Moved Cr Wright/Seconded Cr Maynard) Carried	Open	#2 complete #3 Will be considered as part of governance review.
611	19-Sep-18	Resolution	Mayor Napier	COUNCIL RESOLVED (DC2018/138): 1. To receive the Governance Review Report. 2. Agree that a workshop is arranged, within a month, for all councillors to discuss and suggest changes to governance structure, processes, and shaping Council culture. This includes discussing an "all of Council" approach to Featherston. (Moved Cr Jephson/Seconded Cr Olds) Carried	Open	Workshop being rescheduled as not everyone available in October.
614	19-Sep-18	Action	Russell	Determine whether the embankments built between Harrison Street East and Fitzherbert Street at the Boundary Road end are illegal and whether they should be removed	Open	
615	19-Sep-18	Action	Russell	Determine the flooding potential of sections and requirements for building in the Fitzherbert Street, Harrison Street East and Boundary Road areas and advise councillors	Open	
616	19-Sep-18	Action	Mark	Liase with Greater Wellington Regional Council (GWRC) regarding Donald's Creek water	Open	

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				movement in flooding events (particularly in relation to water flows over Fitzherbert Street, Harrison Street East and Boundary Road) and what work programmes are being undertaken to address the flooding potential		
617	19-Sep-18	Action	Jennie	Place Tararua Junction land title issues on the Audit and Risk Working Party agenda	Actioned	Paper to A&R 3.10.18
618	19-Sep-18	Action	Paul	In conjunction with the Audit and Risk Working Party, consider how the information from risk management is fed into strategy at the Council level	Open	
619	19-Sep-18	Action	Russell	Work with agencies and clarify the interpretation of licensed premises operating inside the Martinborough Toast Liquor Ban and advise councillors and affected businesses	Open	