

SOUTH WAIRARAPA DISTRICT COUNCIL

27 AUGUST 2014

AGENDA ITEM F1

REPORT FROM HER WORSHIP THE MAYOR

Purpose of Report

To update Council on activities and issues which have arisen since my last report to Council.

Recommendations

Her Worship the Mayor recommends that Council:

1. *Receives the information.*

1. MEETING REPORT 1

| | |
|--|---|
| Name | Mayor Adrienne Staples |
| Meeting – Date & Venue | Southern Wairarapa Safer Community Council Board Meeting 12 August, Carterton |
| Agenda Items | Standard operational items Policies adopted: Bullying and Harassment Performance and Disciplinary Health and Well Being Telecommunications, Technology and Social Media |
| Specific item/s for Council consideration | None |
| General | SWSCC are to move premises to the Vicarage, Main Street Carterton. The new buildings will better house the alternative education suite and allow enhanced integration of all services provided. |

2. MEETING REPORT 2

| | |
|--|---|
| Name | Mayor Adrienne Staples |
| Meeting – Date & Venue | LGNZ National Conference 20-22 July 2014 |
| Speakers | Paul Pisasale Mayor of Ipswich Shamubeel Eaqub Principal Economist NZIER Rod Drury CE Zero Arihia Bennett CE Te Runanga o Ngai Tahu Craig Stobo Chair AIG and LGFA Andrew Mckenzie CFO Auckland Council Caroline Saunders Prof Trade and Economics Lincoln Uni Dr Ganesh Nana Chief Economist BERL Rt Hon John Key Hon David Cunliffe Jonar Nadar Motivational speaker Therese Walsh CE Cricket World Cup Kobus Mentz Director Urbanismplus Suzie Johnson MD OOSH David Hammond CE Thames Coromandel DC |
| Workshops | Engaging with Youth |
| Specific item/s for Council consideration | AGM – three remits passed (remit three in 3 parts, part 3 defeated) Details attached. |
| General | Details of presentations are available on the LGNZ website. www.LGNZ.co.nz Overall a very worthwhile conference with a good mix of speakers and useful topics. |

3. MEETING REPORT 3 – RIMUTAKA HILL ROAD COMMITTEE, TUESDAY 29 JULY 2014

| | |
|-----------------------------------|---|
| Attendees | Mayor Adrienne Staples SWDC Mayor Lyn Patterson Masterton Mayor Wayne Guppy Neill ?? AA Wairarapa Richard Hocken NZ Road Policing Mark Owen NZTA |
| Key issues from meeting | Add Mayor Guppy to attendees of previous meeting Actions from previous meeting – follow up on effect of 'slow lane' and 'stopping bay' signage. Update from NZTA RGPS |
| Specific item/s for action | Mark to supply contact details for Sandy Walker, Road Transport Assoc. Check re rumble strips suitable for hill due to snow and grading required. Lyn to follow up with officers re RGPS Richard to forward stats on speeds? (Sorry, can't remember exact detail on this) |
| General | Mark gave update on a new study/plan for the hill from Te Marua to Featherston to allow it to align with the 'Business Case Approach'. This will involve talking to a variety of customers and stakeholders around what is required/desired to improve the hill. Discussion around speed limits and yellow lines Discussion around R funding and criteria for use |

4. Other Meetings and Engagements

| Date | Engagement | Date | Engagement |
|-------------|-------------------------------------|----------|------------------------------------|
| 18/07/14 | Victoria University student welcome | 05/08/14 | Kahungunu Education Strategy |
| 17/07/14 | NZTA Stakeholders meeting | 05/08/14 | Featherston Community Board |
| 19-22/07/14 | LGNZ Conference | 06/08/14 | SWDC Auditors |
| 25/07/14 | Bottling Plant opening | 06/08/14 | Greytown Town Centre proposal |
| 26/07/14 | Melbourne Cup welcome | 06/08/14 | Greytown Community Board |
| 26/07/14 | Cocktail function | 08/08/14 | Combined Council Forum |
| 28/07/14 | Maori Standing Committee | 08/08/14 | WWI Exhibition Aratoi |
| 29/08/14 | Rimutaka Hill Rd Committee | 11/08/14 | Visit by Japanese Chief of Defence |
| 29/07/14 | SWSCC staff matter | 12/08/14 | SWSCC |

| Date | Engagement | Date | Engagement |
|----------|--|-------------------|--|
| 29/07/14 | Prime Community Trust | 12/08/14 | Martinborough Town Hall (Community Centre) Working Group |
| 29/07/14 | Fulton Hogan dinner with directors | 13/08/14 | Infrastructure and Services Working Party |
| 30/07/14 | Masterton Airport meeting | 13/08/14 | Vincent Aviation presentation |
| 30/07/14 | Gold Awards afternoon tea | 14/08/14 | Staff farewell |
| 31/07/14 | Wharekaka AGM | 15/08/14 | CE review |
| 1/08/14 | Martinborough Town Hall (Community Centre) Working Group | 19/08/14 | Shared Services |
| 04/08/14 | WWI Commemoration Parliament | 19/08/14 | SWSCC |
| 04/08/14 | Martinborough Community Board | 21/08/14 | Victoria University student presentation |
| | | 22/08/14-29/08/14 | leave of absence |

5. Correspondence

5.1 Inwards

| DATE | INWARDS | SUBJECT |
|-----------|--|--|
| 5 July | Frank Cornelissen, Chair Martinborough Business Association. | Thank you to Mayor for speaking at AGM. |
| 7 July | John Hayes MO for Wairarapa | Thanks for limited edition Calendar and well wishes on retirement as MP. |
| 22 July | Hon Chris Finlayson | Thanks for ANZAC Club Society's Great War Commemorative Calendar. |
| 24 July | Wings Over Wairarapa 2015 | Thanks to Council for support. |
| 25 July | Hon Chris Finlayson | National Historic Landmarks legislation |
| 28 July | Mayor Rachel Reese, Mayor of Nelson | Reflecting on success the regions hosting of LGNZ Conference. |
| 29 July | Hon Chris Finlayson | Treaty of Waitangi events support |
| 29 July | RW Martin, Masterton | Honouring horses of Great War. |
| 30 July | Marcia Hunter | Tuturumuri recycling station closure. |
| 31 July | E Wagner | Rates newsletter profile concern |
| 5 August | Aratoi | Thanks for the Annual Plan grant. |
| 7 August | NZ Motor Caravan Association | Motor home Friendly town programme. |
| 7 August | Hon Peseta Sam Lotu-Liga | Local Government Act 2002 Amendment Act (No3) 2014 |
| 7 August | Heritage New Zealand | Featherston Military Camp: entry on the NZ heritage list |
| 8 August | Malaghan Institute | Scope August 2014 |
| 12 August | Jill Moon | Inquiry as to progress on planting at the new Featherston cemetery area. |

5.2 Outwards

| DATE | OUTWARDS | SUBJECT |
|-----------|--|---|
| 30 July | Fulton Hogan | Thank you for hosting last evening and providing opportunity to meet Fulton Hogan senior staff and Board. |
| 6 August | Marcia Hunter | Tuturumuri recycling/rubbish arrangements |
| 7 August | E Wagner | Rates newsletter profile |
| 13 August | Steve Caldwell , Principal of Paraparaumu School | Donation of books from our library's recently "out of circulation" collection to help replace books lost in their school's recent fire. |
| 14 August | Jill Moon, Featherston | Featherston cemetery planting |
| 14 August | Fran Wilde, Chair GWRC | Seeking advice on how to progress the plan to re-enact the WW1 Rimutaka Hill March. |

6. Appendix

Appendix 1 – Citizens Advice Bureau Correspondence

Prepared By: Her Worship the Mayor, Adrienne Staples

Appendix 1 – Citizens Advice Bureau Correspondence



Ngā Pou Whakawhirinaki o Aotearoa

Citizens Advice Bureau Wairarapa Inc
43 Perry Street cab.waira@xtra.co.nz
P O Box 602 (06) 377 0078
Masterton 5840

15 August 2014

Mayor Adrienne Staples
South Wairarapa District Council
P O Box 6
MARTINBOROUGH



Dear Mayor Staples

Following the Annual General Meeting of the Citizens Advice Bureau Wairarapa Inc,
I enclose the following documents for Council's information and records :

Annual Report for the year ended 30 June 2013
Annual Financial Report for the year ended 30 June 2013
Financial Statements for the year ended 30 June 2013
Income and Expenditure Account for the year ended 30 June 2013

The following officers were elected : Chairman – Mike Kelly
Secretary – to be advised
Treasurer – Karen Barbour

Our Bureau looks forward to working with you in the coming year on behalf of the
Wairarapa community.

Yours sincerely

(Mrs) J R Burns
Acting Secretary
Citizens Advice Bureau Wairarapa Inc

CITIZENS ADVICE BUREAU WAIRARAPA INC
Minutes of Annual General Meeting held at the Bureau
10.30am Wednesday 6 August 2014

Present : Mrs Lyn Patterson (Mayor, Masterton District Council), Cr Julie Riddell (South Wairarapa District Council), Alistair Scott (vice John Hayes MP), Kieran McAnulty (Labour candidate) and 22 Bureau volunteers

Apologies : Mayor Adrienne Staples (South Wairarapa District Council), Mayor Ron Mark (Carterton District Council), John Hayes MP, Kerry Dalton, Andrew Parr, Andrew Hubbard, Murray Henderson, Carolyn Springer, Karen Barber, Alan Pollard, Flicka Gilbertson, Liz Dunning, Mandy McKay, Mary Ashford, Penny Wylie, Peter Veltkamp, Raana Campbell, Teresa Jervis, Wout van der Lans

Moved that apologies be accepted (*Barbara King / Moira Kingdon - carried*)

The Chair extended a welcome to our guests and Bureau workers and invited all to stay for lunch following the meeting.

The minutes of the 2013 Annual General Meeting were read by the Secretary.

Moved that the minutes be confirmed (*Heaton Haglund / Paul Cooper - carried*)

Matters arising :

Marjory Mahupuku confirmed that she is standing down as Treasurer, although the Constitution states this office may be held for eight years, not four as earlier understood.

Cr Riddell pointed out that Cr Brazendale's Christian name is Elaine, not Eileen.

Westley Ensor proposed a vote of thanks to Marjory for her excellent work as Treasurer and fundraiser, which was carried by acclamation.

Correspondence : no correspondence was tabled.

Chair Mike Kelly read his annual report for the year ended 30 June 2014.

Moved that this report be received (*Mike Kelly / Jan Burns - carried*)

Financial Report : Treasurer Marjory Mahupuku read her Annual Financial Report for the year ended 30 June 2014, and presented the Financial Statements, Income and Expenditure Account and Statement of Financial Position as at 30 June 2014 as reviewed by Stewart Consulting Ltd. The Treasurer moved that Stewart Consulting Ltd be retained to review the books for the next financial year.

Moved that the Financial Reports and Treasurer's recommendation be accepted.
(*Marjory Mahupuku / Jan Burns - carried*)

Election of Officers :

Heaton Haglund took the Chair and advised the meeting that all volunteers standing for office had agreed to be nominated and had been formally proposed and seconded prior to the meeting. The total number of nominees was within the maximum allowed under the Constitution. As no nominations were proposed from the floor, the following volunteers were confirmed by acclamation.

Chair : Mike Kelly
Secretary : (no nominations received)
Treasurer : Karen Barbour
Committee : Margie Carruthers, Moira Kingdon, Westley Ensor, Sue Delamare, Wout Van der Lans, Jan Burns, Mary Ashford, Rae Mudgway, Lew Griffiths

Karen Barbour sought advice as to the appointment of a Secretary, and the meeting was advised that the Management Committee would attend to this issue.

Mike Kelly resumed the Chair.

General Business :

The Chairman presented 20 Year Certificates to Margie Carruthers and Maurice Hurst. Maurice expressed his thanks and outlined a little of his experiences in working as a CAB volunteer.

Jan Burns proposed a vote of thanks to Chairman Mike Kelly for his sterling work during the past year, especially his efforts in setting up outreach clinics in Featherston and Greytown. The proposal was met with acclamation by all present.

Mayor Lyn Patterson expressed her thanks on behalf of Masterton District Council for the Bureau's contribution to the community.

The Annual General Meeting closed at 11.10am.

Guest Speaker

Our guest speaker this year was District Archivist Gareth Winter, who gave us a most entertaining and amusing presentation on genealogy, using his own family history. Chair Mike Kelly thanked Gareth for his contribution by way of a small gift.

Certified as true and correct : Chair / Secretary

CAB Wairarapa Inc

Annual Report for the year ended 30 June 2014

For the last 40 years my predecessors have been presenting these reports, and I do so again today with great thanks for all the work that CAB volunteers have done over the years. It never ceases to astound me that so many generous-hearted people, year after year, give of their time, their community spirit, and their skills to helping those seeking ways of dealing with the myriad difficulties that modern life throws in our way. Among the 90-odd bureaux around New Zealand, no doubt some are bigger, and busier, and better funded, but I believe that the quality of trained volunteers in the Wairarapa is unequalled.

HIGHLIGHTS

VOLUNTEERS

Wairarapa is one of the few bureaux to rely entirely on volunteers. Currently 31 people are on our roster. Inevitably we lose some from time to time, for health and family reasons. This year we are sorry to have lost Gill Johnson, Jutta van Beek, Marie Pickering, Sandra Wilton, and Simon Dixie. We thank them for the time they have given. But we are delighted to have added to our ranks Rae Mudgway, Deborah McGuigan, Hekenui Devonshire, Karen Barbour, Margaret Bourke, and newcomers Peter Velcamp, Barbara King and Juliana Venning. All of these people bring life skills that add real value to the fund of knowledge within the bureau. We are aware of other people who have expressed interest in joining our team: not all make it, because we have a demanding training regime and certain expectations that not everyone can meet. We make no apology for that: volunteers we may be, but we bring a professional approach to our dealings with the public.

MANAGEMENT COMMITTEE

The members of the committee have once again demonstrated their wisdom and commitment to the Bureau, and I thank all of them for their work. Following last year's AGM, the Committee decided to separate the secretarial tasks from the administrative responsibilities, and so while Sandra Wilton was secretary, Jan Burns was appointed Administrator, with non-voting rights in the committee. However, Sandra was unable to continue at the Bureau and so Jan added "Acting-Secretary" to her role. For her willingness to step into this position, many thanks, Jan. At one stage, when some committee members were on leave for very good reasons, the numbers of the committee fell and it was felt advisable to co-opt two members to avoid losing a quorum. Mary Ashford and Rae Mudgway were accordingly invited to join, and their contribution has been excellent. A special word of thanks to Marjory Mahupuku, our treasurer – unlike many other Bureaux, the Wairarapa Bureau relies on funding from a number of organisations, to whom, year after year, we must prove our worth. Marjory's persistence and her financial acumen have served us very well indeed.

LEARNING AND DEVELOPMENT

After many years when training was largely controlled by our National Office, the local Bureau is now responsible for its own learning programme. This makes it easier to aim the various aspects of training to individuals, but it has placed considerable demands on our own people for running the programme. With great skill, Wout van der Lans and Mary Ashford have led this new development, with assistance from other members, and thanks to all involved. A discussion among those who have trained under the new system led to some most useful comment and suggestions for the future.

Our thanks go to the organisers and speakers who have contributed to our regular monthly learning sessions. Our guests included Dean Fawcett, community constable; Grant Howard from the Budget Services; Adam Parker, who spoke about the Disputes Tribunal; Tracey Towns, on Supporting Families and other mental health organisations; Lynne Whata and team, on restorative justice; Lyn Patterson, Mayor of Masterton. Other sessions were run by Mary Ashford on the Family Court and consumer law reform.

EXTENSION OF CAB SERVICES

The pilot scheme begun last year, of taking our services to other venues, continued this year. A consultation with the Community Boards in both Featherston and Greytown led to a warm welcome to be present in both areas, and both Boards allocated to the CAB a sum of \$500 to be used for advertising. Twice a month since April we have provided services of two hours at both Featherston (the Information Centre) and Greytown (the Town Centre). Local newsletter editors have been keen to support us with free advertising. As an experiment we undertook a 3-month plan with MediaWorks Radio, whereby MediaWorks composed a commercial for us, focussing on the South Wairarapa clinics (but giving details for the whole Wairarapa CAB), this ad to be

played 84 times on 4 different radio stations. 2-3 days before each clinic. The cost of this is \$750 for the 3 months.

The Featherston clinic has gradually begun to attract local people, some with serious difficulties. The Greytown initiative has been slower to get under way. Advice we have had suggests that it does take time for people to become aware of the presence, for just 2 hours on 2 days per month, of an organisation like ours. The other consideration is that while people in these areas may not attend the clinics, they sometimes, as a result of our advertising, may contact the Bureau by phone or email. One of the tasks of the new Management Committee will be to consider the value of continuing with these programmes. Thanks to those workers who have given of their time and effort to travel to South Wairarapa for the clinics.

Another development of our services commences on 4 August, when we extend our hours by a half hour to close at 4.00pm daily. This step was taken because we discovered that the mobile to 0800 calls were delivering a significant number of local callers to other Bureaux because of our 3.30pm closing time. We hope that this change will make our services more readily available to our clients. Our thanks go to Sue Delamare who kept working to resolve the problem once it became apparent.

CHANGES IN SOCIAL INTERACTION

A further development has been the result of changes to the Family Court procedures. The Ministry of Justice has sought to simplify the processes that people facing family breakups must undergo, so that a great number of cases need not face the full court process. CAB, along with some other voluntary agencies, has become involved in these changes. Many workers have already had some training in the new system, and we expect to learn our role more in the future.

We are also now coming to terms with changes in consumer law, which requires us to become familiar with increased functions within the Consumer Guarantees Act and the Fair Trading Act.

STATISTICS

Some interesting results arise from an analysis conducted by Jan Burns. The actual number of inquiries handled by Bureau workers declined slightly over the past year. That does not necessarily tell us much – some of our inquiries are for minor things like a phone number. However, a closer look reveals that the actual time spent in helping individual clients has increased significantly, and that inquiries in certain categories have increased also. These figures may surprise you: in 2012-13 workers spent a total of 282 hours actually working with clients to resolve their problems. In 2013-14 that total increased to 300 hours. A considerable increase in time was spent on topics related to consumer issues, employment problems, family, and housing. It would be interesting to take the analysis further, but a quick assessment seems to show that there is an increase in the number of people facing problems with everyday living. It is clear that the need for CAB services continues to grow.

I want to thank the Masonic Lodge (our landlords) for their cooperation in allowing the bureau to use their refectory for our monthly workers' meetings and occasional training sessions.. Andrew Parr in our National Office has been an always willing, always patient help in resolving IT problems with us. The staff at the local access radio, Arrow, have made their facilities available to us and with the help of Westley Ensor and Moira Kingdon, have regularly provided our radio programme. And finally, I reiterate my thanks to all the workers in the Wairarapa Citizens Advice Bureau. You are all stars!

MIKE KELLY
Chairman

MOVED: That this report be received.

THE NUMBERS

Figures cover the period from 1 July 2013 to 30 June 2014.

CLIENT INQUIRIES

| | 2014 | 2013 |
|---------------|-------------|-------------|
| Masterton | 1065 | 1203 |
| Carterton | 106 | 85 |
| Sth Wairarapa | 86 | 100 |
| Fston | 15 | 10 |
| Greytown | 1 | 0 |
| TOTAL | 1329 | 1457 |

TIME (in minutes) SPENT ON INQUIRIES ACCORDING TO CATEGORY

| | 2014 | 2013 |
|---------------------|--------------|--------------|
| Community | 3125 | 2675 |
| Consumer | 3445 | 2810 |
| Education | 465 | 465 |
| Employment/Business | 1810 | 1630 |
| Family/Personal | 2165 | 2025 |
| Finance/Benefits | 2020 | 2075 |
| Health | 970 | 905 |
| Housing/Land | 1710 | 1525 |
| Legal/Government | 2285 | 2810 |
| Other (undefined) | 10 | 0 |
| TOTAL | 18005 | 16960 |

WAIRARAPA CITIZENS ADVICE BUREAU

ANNUAL FINANCIAL REPORT FOR YEAR ENDED 30TH JUNE 2014

The following organisations have supported us again by the way of grants received during the last year and for this we wish to sincerely thank them.

| | |
|-------------------------------|---------|
| COGS | \$2,000 |
| Masterton District Council | \$1,500 |
| Eastern & Central Trust | \$4,000 |
| NZ Lottery Board | \$4,608 |
| T G McCarthy Trust | \$1,500 |
| Lands Trust Masterton | \$1,000 |
| Trust House | \$ 525 |
| Featherston Community Board | \$ 500 |
| Greytown Community Board | \$ 500 |
| Z Service Station | \$ 493 |
| <u>Donation</u> - Trust House | \$1,000 |

Total Grants & donations \$17,626

The grants received go towards the general running of the Bureau and paying the rent of the offices. This year the grants received from South Wairarapa - Featherston and Greytown Community Boards has been used to advertise and set up the fortnightly clinics held in these areas. The Learning and Development criteria has changed and this has seen more finances spent on resources, stationery and photocopying in this area. More has been spent on media advertising in general, the aim is to raise the profile of CAB in the Wairarapa.

Thanks to Mary Ashford who very generously donated \$1,000 to CAB from Trust House 'Volunteer of the month' award.

Interest from the Term Deposit and our current Westpac account totalled \$461. Term Deposit at Westpac is \$10,000 and our current account balance at 30 June was \$10,987. Our income for the year was \$18,087.51 (ex GST) and the expenditure was \$15,118.54 (ex GST), leaving an excess of \$2,968.97.

Thanks must also go to the Masonic Lodge for their continued support to the Bureau.

Thanks also to Stewart Consulting for reviewing our books and preparing the annual accounts again this year.

I would like to move that they be retained to review the books for the next financial year.



Marjory Mahupuku
Treasurer

WAIRARAPA CITIZENS ADVICE BUREAU INC
-----REVIEW STATEMENT

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TO THE COMMITTEE OF THE WAIRARAPA CITIZENS ADVICE BUREAU INC

We have reviewed the financial statements of the Wairarapa Citizens Advice Bureau (Inc), for the year ended 30th June, 2014 in accordance with the Review Engagement Standards issued by the Institute of Chartered Accountants of New Zealand.

The review is limited primarily to enquiries of Bureau personnel and an analytical review of procedures applied to financial data and thus provides less assurance than an audit.

A full audit was not carried out on the financial affairs of the Bureau and accordingly, we do not express an audit opinion.

Based on our review, nothing has come to our attention that would cause us to believe that the accompanying financial statements do not give a true and fair view of the financial position of the Bureau.

Our review was completed on 23rd July, 2014.

STEWART CONSULTING LTD
Chartered Accountants

WAIRARAPA CITIZENS ADVICE BUREAU INC
-----FINANCIAL STATEMENTS FOR THE

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YEAR ENDED 30TH JUNE, 2014
-----STATEMENT OF ACCOUNTING POLICIES:

Reporting Entity:-

The Wairarapa Citizens Advice Bureau Inc is registered under the Incorporated Societies Act 1908.

The reporting entity is Wairarapa Citizens Advice Bureau Inc.

These financial statements have been prepared in accordance with the Framework for Differential Reporting issued by the Institute of Chartered Accountants of New Zealand. The entity has taken advantage of all available differential reporting exemptions.

General Accounting Policies:-

The general accounting policies, recognised as appropriate in the preparation of these financial statements:-

- The measurement base adopted is that of historical cost. Reliance is placed on the fact that the Bureau is a going concern.
- The Financial Statements have been prepared on an Income and Expenditure basis using accrual accounting.

Particular Accounting Policies:-

The following accounting policies which materially affect the measurement of profit and financial position have been applied.

1. Depreciation has been provided for at 20% DV on Fixed Assets so as to recognise the absorption of the cost of Fixed Assets during the year.
2. The financial statements have been prepared, stating income, expenditure and accrual items exclusive of Goods and Services Tax.

Changes in Accounting Policies:-

There have been no changes in accounting policies. All policies observed in the preparation of these financial statements are consistent with those followed in previous years.

WAIRARAPA CITIZENS ADVICE BUREAU INC

YEAR ENDED 30TH JUNE, 2014

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INCOME AND EXPENDITURE ACCOUNT:-

| | CURRENT YEAR | PREVIOUS YEAR |
|-----------------------------------|--------------------|--------------------|
| INCOME: | | |
| Interest Received | 461.04 | 413.88 |
| Donations | 1,000.00 | 120.00 |
| Donations & Grants: | | |
| C.O.G.S. | 2,000.00 | 1,000.00 |
| E & C Community Trust | 4,000.00 | 4,000.00 |
| Masterton District Council | 1,500.00 | 1,500.00 |
| Trust House | 525.00 | - |
| Lands Trust Masterton | 1,000.00 | 1,000.00 |
| T G McCarthy Trust | 1,500.00 | 1,500.00 |
| NZ Lottery Board | 4,608.43 | 4,500.00 |
| South Wai District Council | 1,000.00 | - |
| Z Service Station | 493.04 | - |
| Total Income | \$18,087.51 | \$14,033.88 |
| Less EXPENDITURE: | | |
| Advertising | 1,002.19 | 396.58 |
| AGM & Conference Expenses | 235.09 | 1,061.26 |
| Bank Charges & Interest | 4.81 | 8.00 |
| Christmas Luncheon | - | 70.63 |
| Computer Expenses | - | 300.44 |
| Depreciation | 1,278.40 | 1,383.21 |
| Electricity | 720.01 | 758.48 |
| Insurance | 97.56 | 99.65 |
| Petty Cash | 494.29 | 459.49 |
| Post Office Box Rental | 147.83 | 147.83 |
| Postages | 66.98 | 57.49 |
| Printing & Stationery | 984.03 | 488.73 |
| 40th Anniversary | 826.09 | - |
| Rent | 5,652.24 | 5,410.99 |
| Repairs & Replacements | - | 36.09 |
| Reveiwier's Honorarium | 250.00 | 250.00 |
| Fees and Subscriptions | 366.67 | 366.67 |
| Telephones | 1,739.64 | 1,601.79 |
| Training & Reference Books | 1,252.71 | 387.08 |
| Travel | - | 290.87 |
| Total Expenditure | 15,118.54 | 13,575.28 |
| SURPLUS/(DEFICIT) FOR YEAR | \$2,968.97 | \$458.60 |

WAIRARAPA CITIZENS ADVICE BUREAU INC

STATEMENT OF FINANCIAL POSITION AS AT 30TH JUNE, 2014

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| ACCUMULATED FUNDS: | CURRENT YEAR | PREVIOUS YEAR |
|---|--------------------|--------------------|
| Funds at Beginning of Year | 22,961.52 | 22,502.92 |
| Surplus (Deficit) for Year | 2,968.97 | 458.60 |
| ACCUMULATED FUNDS AT YEAR END | \$25,930.49 | \$22,961.52 |
| ===== | ===== | ===== |
| REPRESENTED BY:- | | |
| NON CURRENT ASSETS: | | |
| Office Furniture & Fittings | 29,172.46 | 29,172.46 |
| Less Depreciation to date | 24,058.86 | 22,780.46 |
| Total Non Current Assets | 5,113.60 | 6,392.00 |
| INVESTMENTS: | | |
| Term Deposit -Westpac - @ 4.00% Matures 01.07.14 | 10,000.00 | 10,000.00 |
| Total Investments | 10,000.00 | 10,000.00 |
| CURRENT ASSETS: | | |
| Bank Account - Westpac | 10,987.51 | 6,567.21 |
| Petty Cash on Hand | 50.00 | 34.60 |
| G.S.T. Refund Due | 497.02 | 333.09 |
| Interest Accrued | 400.00 | 80.14 |
| Total Current Assets | 11,934.53 | 7,015.04 |
| TOTAL ASSETS | \$27,048.13 | \$23,407.04 |
| ===== | ===== | ===== |
| Less LIABILITIES:- | | |
| CURRENT LIABILITIES: | | |
| Accounts Payable | 1,117.64 | 445.52 |
| Total Current Liabilities | 1,117.64 | 445.52 |
| NET ASSETS | \$25,930.49 | \$22,961.52 |
| ===== | ===== | ===== |

DATE: 23 July 2014

M. MAHUPUKU

HON. TREASURER

