

# SOUTH WAIRARAPA DISTRICT COUNCIL

27 JUNE 2012

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## AGENDA ITEM C4

### LIBRARY MANAGEMENT SYSTEM

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#### **Purpose of Report**

To inform Councillors of the recommendation of the Joint Library Committee regarding the replacement of the current Library Management System (LMS).

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the information.*
2. *Endorse the Recommendations to install the Kotui System, subject to the approval of funds in the Council's LTP, as early as this can be scheduled with the Kotui team. That the RFID implementation be postponed until the new system is in place and more competitive information on costs can be obtained.*

#### **1. Executive Summary**

A report has been prepared for the Wairarapa Library Service (WLS) Committee regarding replacing the LMS. The key points from that document are attached as Appendix 1.

#### **2. Background**

The current Library Management System supplied by NCS (Napier Computer Systems) is reaching the end of its useful life. There are a number of initiatives in the public library environment relating to LMS' which streamline processes, enable more cooperative initiatives between libraries and improve the management of library collections. Two of these have been identified by the Wairarapa Library Service as strong contenders for the replacement of the current system. These are the SMART Region system and the National Library's Kotui system.

#### **3. Discussion**

Please see Appendix 1 for report.

## **4. Supporting Information**

Please see Appendix 1 for report.

## **5. Appendices**

Appendix 1 – Library Management System – Summary Report

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# Appendix 1 – Library Management System – Summary Report

## Background

The current Library Management System (LMS) supplied by NCS (Napier Computer Systems) is reaching the end of its useful life. There are a number of initiatives in the public library environment relating to LMS' which streamline processes, enable more cooperative initiatives between libraries and improve the management of library collections. Two of these have been identified by the Wairarapa Library Service as strong contenders for the replacement of the current system. These are the SMART Region system and the National Library's Kotui system.

A report has been prepared for the Wairarapa Library Service (WLS) Committee and this document summarises the key points of that report with the recommendation for Council to consider.

## Report Summary

The following summarises the LMS providing a quick overview of the main points. Each system was scored on a 1-5 scale (1=poor; 5=excellent) according to the information available and reflecting the findings of the report.

	SMART (Civica Spydus)	Kotui (SirsiDynix)
Technical specifications	4	4
Technical support	3	5
Cost*	4	2
Underlying commitments	2	4
Additional requirements (equip. upgrades)	3	3
Staff resource commitment	1	4
Communication costs	3	3
On-going stability	3	4

Robust selection process	1	5
Future opportunities	3	4
<b>TOTAL (out of 50)</b>	<b>24</b>	<b>38</b>

**\*Costs expanded**

	SMART (Civica Spydus)	Kotui (SirsiDynix)
Joining Fee	0	\$54,817 (\$27,408.50/TLA)
Data migration (less NCS extraction fee)	0	\$12,310 (\$6,155.00/TLA)
Annual licence fee	\$27,000 (\$13,500/TLA)	\$25,732 (yr1) (\$12,866/TLA) \$26,806 (\$13,403) thereafter
Courier service (excl. WLS contract)	c.\$10,000/TLA	0
Communication costs	As present	As present
Equipment	\$20,000 (SWDC only)	\$20,000 (SWDC only)
<b>TOTAL COST IN FIRST YEAR</b>	<b>CDC=\$23,500 + comms</b> <b>SWDC=\$43,500+comms</b>	<b>CDC=\$46,429.50+comms</b> <b>SWDC=\$66,429.50+comms</b>

**RFID (Radio Frequency Identification) Installation\***

	SWDC	CDC
Equipment Costs	\$25,000/year	\$11,000/year
RFID Tags (1 <sup>st</sup> year)	\$24,000	\$18,000
Annual tag cost thereafter	\$4,050/year	\$1,350/year
Labour cost	\$1,875	\$1,875
<b>TOTAL COST (First year only)</b>	<b>\$50,875</b>	<b>\$30,875</b>

## **Conclusion**

The analysis of both systems uncovered some concerns about the hidden costs in the SMART Region system in relation to the management structure and decision-making processes which potentially could inhibit getting the best value from the system or commit Council to additional costs in human resources and training.

Technical support for the Kotui system is based on the APNK (Aotearoa Peoples Network Kaharoa) which has been operational in the WLS libraries since 2008. There is a very high level of confidence in the service that has been provided by the APNK team. This support has reduced the WLS' dependence on Council IT resources which is likely to be similar with Kotui.

The Kotui system is the result of a major national project co-sponsored by Local Government New Zealand, the National Library of New Zealand, Association of Public Library Managers. Both Carterton and South Wairarapa District Council's contributed to the original project.

## **Recommendation**

That the Council's agree to install the National Library based Kotui system, subject to the approval of funds in the Council's LTP, as early as this can be scheduled with the Kotui team. That the RFID implementation be postponed until the new system is in place and more competitive information on costs can be obtained.

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28 May 2012