

# SOUTH WAIRARAPA DISTRICT COUNCIL

28 JUNE 2017

## AGENDA ITEM D1

### PLANNING AND ENVIRONMENT GROUP REPORT

#### Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and progress against Annual Plan performance measures.

#### Recommendations

Officers recommend that the Council:

1. *Receive the Planning and Environment Group Report.*

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that provides certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Consultants have been working with the 3 Councils to establish which data is recorded and how it is stored so as to enable effective reporting against AER's in WCDP. A working paper has been completed setting out a proposed framework and the task of undertaking a stock take has begun.

A consultant has commenced work on the Plan Change to update the schedule of protected trees in the Wairarapa Combined District Plan. An arborist has been engaged to provide the technical assessments for this process. After notifying the update to the public through the rates newsletter, only one property owner has come forward asking for their tree to be protected.

However it is proposed that more extensive consultation processes will be undertaken by the consultant and that these should engage a wider audience of property owners.

## 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	95.5%	NCS. 5 out of 117 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	93%	NCS. 3 applications have exceeded timeframes as previously reported.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	97%	NCS. 1 application has exceeded timeframe as previously reported.

Council received 10 resource consent applications between 1 May 2017 and 31 May 2017. This continues the pattern of high numbers of applications which has been evident for over 2 years now.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to members, so this information is not listed here.

## 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required at this time as all plans are current. A list of reserve plans (of various types) has been included in the Council Actions list with comments for Councillor information as previously requested.

## 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	1 complaint to date as previously reported, resulting from an error in the property title data supplied to Council by LINZ.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

Council has received a further formal complaint that raises issues around the absence/inclusion of information about a flood/inundation event in Martinborough. The issues raised date back some years (to 2004) and is not related to any recent LIM application. Council's insurers are handling the matter and no further comment can be made at this time. We will however be reviewing some aspects of the way we process LIMS and store hazard data for future reference.

TYPE	YTD 1 JULY 2016 TO 31 MAY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 MAY 2016	PERIOD 1 MAY 2017 TO 31 MAY 2017	PREVIOUS PERIOD 1 MAY 2016 TO 31 MAY 2016
Standard LIMs (Processed within 10 working days)	105	199	20	20
Urgent LIMs (Processed within 5 working days)	80	65	6	11
<b>Totals</b>	<b>285</b>	<b>264</b>	<b>26</b>	<b>31</b>

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.42%	NCS – Continued monitoring of processing days. 340 of 342 CCC's were issued within 20WD as previously reported.
Building consent applications are processed within 20 working days	100%	98.75%	NCS – Continued monitoring of processing days. 475 of 481 consents were issued within 20WD as previously reported.
Council maintains its processes so that it meets BCA	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
accreditation every 2 years			January 2016.
Earthquake prone buildings reports received	80%	63.44 %	148 of 229 known premises had been addressed. The new Earthquake-Prone Buildings Amendment Act takes full effect on 1st July 2017 and we are expecting the methodology for identifying earthquake-prone buildings to be released soon after. This may require us to reassess previously received reports and may increase our number of potential Earthquake-Prone Buildings.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	1	\$5,000.00
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	9	\$386,000.00
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	43	\$4,035,811.00
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	8	\$685,100.00
<b>Totals</b>	<b>61</b>	<b>\$5,111,911.00</b>

## 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	0 visits	0	Not commenced due to staff member responsible being on maternity leave.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	92.5%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED (1 MARCH TO 30 APRIL)	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	9	0	7
Attack on Person	2	2	1
Attack on Stock	0	0	0

INCIDENTS REPORTED (1 MARCH TO 30 APRIL)	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Barking and whining	17	8	12
Lost Dogs	20	9	11
Found Dogs	0	0	0
Rushing Aggressive	5	3	5
Wandering	48	31	43
Welfare	4	1	1
Fouling	0	0	1
<b>Total</b>	<b>105</b>	<b>54</b>	<b>81</b>

### 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	96.4%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	87.5%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	2

### Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours.	100%	94.9%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 31 MAY 17	PREVIOUS YTD 1 JULY 15 TO 31 MAY 16	PERIOD 1 MAY 17 TO 31 MAY 17	PREVIOUS PERIOD 1 MAY 16 TO 31 MAY 16
Total	119	97	2	3

## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 MAY 17	PREVIOUS YTD 1 JULY 2015 TO 31 MAY 16	PERIOD 1 MAY 17 TO 31 MAY 17	PREVIOUS PERIOD 1 MAY 16 TO 31 MAY 16
On Licence	19	24	0	0
Off Licence	17	22	1	1
Club Licence	4	5	0	0
Manager's Certificate	123	110	3	10
Special Licence	56	40	3	1
Temporary Authority	3	5	0	1
<b>Total</b>	<b>222</b>	<b>206</b>	<b>7</b>	<b>13</b>

## 2.5 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FCP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

## 2.6 Bylaws

Between 1 May and 31 May 2017 there were 2 notices sent out relating to trees and hedges, no complaints relating to litter, and 2 abandoned vehicle complaints.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment