

# SOUTH WAIRARAPA DISTRICT COUNCIL

28 JUNE 2017

---

## AGENDA ITEM D4

### ACTION ITEMS REPORT

#### **Purpose of Report**

To present the Council with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 28 June 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

# **Appendix 1 – Action Items to 28 June 2017**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
75	Council	24-Feb-16	Resolution	Paul	COUNCIL RESOLVED (DC2016/14): 1. To receive the information. 2. To defer a decision on appointing a nominee to the Wairarapa Moana Statutory Board until 6 April 2016. (Moved Mayor Staples/Seconded Cr Davies) Carried	Open	7/3/16: MSC advised of outcome, on hold until advice received from Office of Treaty Settlements
291	Council	25-May-16	Resolution	Mark	COUNCIL RESOLVED (DC2016/84) to request a report from Council officers recommending streets and roads in the district to be included in a speed reduction request submission to NZTA. (Moved Cr Riddell/Seconded Cr Craig) Carried	Actioned	Report completed.
738	Council	14-Dec-16	Resolution	Murray	Local Alcohol Policy for the Wairarapa COUNCIL RESOLVED (DC2016/190): 1. To receive the information. 2. To adopt the Local Alcohol Policy for the South Wairarapa district; subject to its adoption by Masterton and Carterton District Councils. 3. To agree the policy come into force 3 months from the date that the Alcohol Regulatory Licencing Authority (ARLA) determines that all appeals have been resolved. (Moved Mayor Napier/Seconded Cr Jephson) Carried	Open	13/2/17: CDC and MDC have adopted resolution. Now awaiting agreement to a consent order between the 3 Councils and the 2 appellants. Final wording is currently being discussed for sign-off. 27/3/17: Due to delays in ARLA getting a hearing date in the Wellington Court to consider the agreement, officers have agreed to it being scheduled in the Auckland Court in July. This matter is on hold until ARLA can issue the consent order.
86	Council	22-Feb-17	Action	Murray	Create a list of management plans and development plans; including the planned review date of these plans	Actioned	The following is the list of Reserve Management, (including Development and Concept Plans) for reserves (note these are available on Councils website): - Card and Market RMP - Clifford Square RMP - Featherston Town Centre Concept Plans - Centennial and Considine Park MP - Centennial and Considine Park DP - Martinborough Square RMP - Martinborough Square RDP - Martinborough Town Hall CP

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
							<ul style="list-style-type: none"> <li>- Greytown Old Library/Kouka Cottage Conservation and MP</li> <li>- Greytown Town Centre MP</li> <li>- Soldiers Memorial Park MP</li> <li>- Stella Bull Park MP</li> <li>- Stella Bull Park DP</li> <li>- Lake Domain DP</li> <li>- Lake Domain Landscape DP</li> <li>- Rural RMP</li> <li>- Coastal RMP - Part 1 and Part 2</li> <li>- North Tora Campground CRDP</li> <li>- Te Awaiti Campground CRDP</li> <li>- South Tora Campground CRDP</li> <li>- Ngawi Campground CRDP</li> </ul> <p>(note: CRDP = conservation and reserves development plan; RMP = reserves management plan; DP = development plan; RDP = reserves development plan; MP = management plan)</p> <p>Section 41(4) of the Reserves Act 1977 does not set specific dates/timelines for reviewing a plan. Rather it creates a general obligation to ensure that such plans remain current and fit for purpose.</p>
87	Council	22-Feb-17	Action	Mark	Provide information on the income and expenses of swimming pools for review during an annual plan workshop	Actioned	
170	Council	5-Apr-17	Resolution	Mark	<p>COUNCIL RESOLVED (DC2017/27):</p> <ol style="list-style-type: none"> <li>1. To receive the Draft Wellington Region Waste Management and Minimisation Plan and Waste Assessment Report.</li> <li>2. To adopt the draft Wellington Region Waste Management and Minimisation Plan 2017-2023, and notes the Wairarapa Joint Management Plan on pages 83-100.</li> <li>3. To adopt the Statement of Proposal Joint</li> </ol>	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					<p>Wellington Region Waste Management and Minimisation Plan 2017-2023 and the associated submission form in Appendix 2.</p> <p>4. To agree to publicly notify the Waste Assessment and the Statement of Proposal for public consultation.</p> <p>5. To authorise the Mayor and Chief Executive to approve any minor amendments that may be necessary for publication.</p> <p>6. To agree to consult alongside the consultation and hearings processes of the consultation document for the 2017/18 Annual Plan (7April-12 May 2017).</p> <p>7. To note that the Council will provide to the Wellington Region Waste Management and Minimisation Plan Joint Committee the feedback from the consultation process.</p> <p>(Moved Cr Craig/Seconded Cr Harwood) Carried</p>		
172	Council	5-Apr-17	Resolution	Murray	<p>COUNCIL RESOLVED (DC2017/29):</p> <p>1. To receive the Planning and Environment Group Fees and Charges for 2017/18 Year Report. (Moved Cr Harwood/Seconded Cr Colenso) Carried</p> <p>2. To approve the schedule of fees and charges relating to the Resource Management and Food Acts as set out in Appendix 1 for inclusion into the 2017/18 Annual Plan (AP) for consultation, with the balance of fees and charges listed in appendix 1 to take effect from 1 July 2017.</p> <p>3. To give notice of fees for registration of dogs by public notification no less than one month prior to the new fees taking effect. (Moved Cr Jephson/Seconded Cr Craig) Carried</p> <p>4. To reduce the figure for CF- Commercial/Industrial &lt; \$50,000 from \$2256 to \$1900 on the basis of attracting commercial</p>	Actioned	<p>Resolution 2. Fees under Food Act and Resource Management Act included in AP for consultation.</p> <p>Resolution 3. Notice has been given as required in Dog Control Act.</p> <p>Resolution 4. Adjustment to reduce figure for commercial/industrial &lt;\$50,000 from \$2256 to \$1900 has been made and included in updated fees schedule for Building Consents.</p>

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					business to the district. (Moved Cr Colenso/Seconded Cr Olds) Carried		
173	Council	5-Apr-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/30): 1. To receive the information contained in the report titled "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" dated 15 March 2017, Kaha Consultancy". (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To approve the commissioning of a second phase of work in principal and undertaking of an initial investigative phase in more detail. (Moved Cr Colenso/Seconded Cr Olds) Carried	Open	Awaiting confirmation of funding in 2017/18 Annual Plan. Once confirmed a brief will be developed for the next phase of work.
253	Council	1-Jun-17	Resolution	Mark	COUNCIL RESOLVED (DC2017/75): 1. To recommend that the Wellington Region Waste Management and Minimisation Plan (WRWMMP) Wairarapa Committee take steps to ensure a Wairarapa wide approach to ensure that there are recycling and/or correct disposal facilities for medical waste, sharps/syringes, pharmaceuticals, mercury, arsenic, sanitary waste, florescent lightbulbs, engine oil, tanalised wood scraps, shavings and sawdust, paint, pesticides, weed killers, and old mobile phones, TV's and electrical equipment, and that that the information is readily available to the public on the Wairarapa councils' websites. 2. To recommend to the WRWMMP Wairarapa Committee that there is a targeted social marketing campaign that: a. Informs and Educates; and b. Encourages households to make better decisions on how to manage their waste. 3. To recommend to the WRWMMP Wairarapa Committee that a more ambitious target for reduction in waste going to landfill is incorporated	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					<p>into the Wairarapa Action Plan.</p> <p>4. To recommend to the WRWMMP Wairarapa Committee that the Wairarapa Action Plan is amended to recognise the Enviroschools Programme.</p> <p>5. To recommend to the Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP) that waste minimisation targets are lowered across the region and that the Regional Action Plan is amended.</p> <p>6. To recommend to the WRWMMP that that a more ambitious target for reduction in waste going to landfill is incorporated into the Regional Action Plan.</p> <p>(Moved Cr Craig/Seconded Cr Harwood) Carried</p>		
257	Council	17-May-17	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2017/48):</p> <p>1. To receive the Street Banners and Flags (C700) Policy Review Report.</p> <p>2. To approve the Street Banners and Flags Policy.</p> <p>3. To agree that the next review date is April 2020.</p> <p>(Moved Cr Craig/Seconded Cr Harwood) Carried</p>	Actioned	
258	Council	17-May-17	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2017/49):</p> <p>1. To receive the Remuneration (A300) Policy Review Report.</p> <p>(Moved Cr Colenso/Seconded Cr Craig) Carried</p> <p>2. To approve the Remuneration Policy with the following amendment:</p> <p>a. Inclusion of the word 'determination' to follow Remuneration Authority in paragraph 3.1.2.</p> <p>3. To agree that the next review date is May 2020.</p> <p>(Moved Cr Maynard/Seconded Cr Olds) Carried</p>	Actioned	
259	Council	17-May-17	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2017/50):</p> <p>1. To receive the Financial Delegations Policy</p>	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					(0200) Review Report (Moved Cr Harwood/Seconded Cr Wright) Carried 2. To note that the draft Financial Delegations Policy (0200) had been reviewed by the Audit and Risk Working Party and recommended to Council for adoption. 3. To approve the Financial Delegations Policy. 4. To agree that the next review date is May 2019. (Moved Cr Jephson/Seconded Cr Wright) Carried		
260	Council	17-May-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/51): 1. To receive the Proposed District Licensing Committee (DLC) Member Extension Report. 2. That the appointments for all current list members of the DLC be extended until 30 June 2018 subject to their agreement. (Moved Cr Craig/Seconded Cr Ammunson) Carried	Actioned	
261	Council	17-May-17	Resolution		COUNCIL RESOLVED (DC2017/52): 1. To receive the Submission to the Local Government Commission Report. 2. To adopt the submission as South Wairarapa District Council's formal submission to the Local Government Commission. (Moved Cr Wright/Seconded Cr Olds) Carried	Actioned	
266	Council	17-May-17	Resolution	Paul	COUNCIL RESOLVED (DC2017/57): 1. To receive the Mayor's Report. (Moved Mayor Napier/Seconded Cr Maynard) Carried 2. To appoint Cr Colin Wright and Cr Jephson as the SWDC representatives on the GWRC Wairarapa Committee and to recommend that paragraph 4.1 of the proposed Terms of Reference for this Committee is altered to allow	Actioned	GWRC advised of appointments and requested change to TOR. Cr Laing advised of appointment to Joint Wairarapa Cycle Strategy



Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					the alternate to attend meetings and partake in discussion. (Moved Cr Craig/Seconded Cr Olds) Carried 3. To appoint Cr Paora Ammunson as the SWDC representative on the Joint Wairarapa Cycle Strategy Group. (Moved Cr Craig/Seconded Cr Maynard) Carried		
273	Council	17-May-17	Action	Murray	Include an article in the rates newsletter advising of the new legislation that requires swimming pools to be audited by Council	Open	To be included in next newsletter.
291	Council	31-May-17	Resolution		COUNCIL RESOLVED (DC 2017/67): 1. To receive the Annual Plan 17/18 Submissions Report. 2. To consider the submissions and make resolutions on changes to the 2017/18 Annual Plan as necessary. (Moved Cr Harwood/Seconded Cr Maynard) Carried	Actioned	
292	Council	31-May-17	Resolution	Mark	COUNCIL RESOLVED (DC2017/68): 1. To continue to support the deferral of the cyclical wastewater underground pipe asset replacement programme to accelerate stage one and two of wastewater irrigation to land for Martinborough, Greytown and Featherston. 2. To note that the deferral decision was for the 17/18 year only. (Moved Cr Harwood/Seconded Cr Jephson) Carried	Actioned	Annual plan updated
293	Council	31-May-17	Resolution	Mark	COUNCIL RESOLVED (DC2017/69): 1. To provide free swimming in the three District Council owned pools. 2. To note that for safety reasons pool capacity limitations would apply. (Moved Cr Craig/Seconded Cr Ammunson) Carried	Actioned	Annual plan updated
294	Council	31-May-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/70):	Actioned	Annual plan updated

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					<p>1. To acknowledge all submissions regarding the Dog Pound.</p> <p>2. That whilst the current Pound meets minimum requirements, the Councils view is that improvements are desirable, but further investigation is required by the Wairarapa councils on dog pound requirements for the region before a final decision can be made. (Moved Cr Maynard/Seconded Cr Carter) Carried</p>		
295	Council	31-May-17	Resolution	Mark	<p>COUNCIL RESOLVED (DC2017/71):</p> <p>1. That a footpath priority programme will be developed by the community boards, based on need and safety, with approval of the final programme to be Infrastructure and Planning Working Party.</p> <p>2. To defer roading rehabilitation for one year and to redirect funds to new footpaths, maintenance and road crossings.</p> <p>3. To note that urgent road rehabilitation has precedence over deferred road rehabilitation. (Moved Cr Ammunson/Seconded Cr Harwood) Carried</p>	Actioned	Annual plan updated
296	Council	31-May-17	Resolution	Jennie	<p>COUNCIL RESOLVED (DC 2017/72) that the car boot green waste fee would be retained at \$5 per car boot. (Moved Cr Craig/Seconded Cr Jephson) Carried</p>	Actioned	Annual plan updated