

SOUTH WAIRARAPA DISTRICT COUNCIL

3 APRIL 2019

AGENDA ITEM D2

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 3 April 2019

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 3 April 2019

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
301	21-May-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/63) to support the proposal (option two) of status quo for water storage, but to initiate a working group or workshop to investigate and report on water storage options, including communication and education initiatives, with a view to consulting further in the 19/20 Annual Plan. (Moved Cr Wright/Seconded Cr Carter) Carried	Open	03/09 Mark holding over to next Council meeting 04/10 Research being undertaking - deferred to Jan 19
317	16-May-18	Action	Mark	Undertake communications and promotions to encourage home owners to capture rain water in tanks	Open	(joint action for new commns person, I&S and P&E?)
513	8-Aug-18	Resolution	Russell	COUNCIL RESOLVED (DC2018/104): 1. To receive the Plan Change 9: Structure Plan for the Greytown Development Area Including a Designation of Road. (Moved Cr Wright/Seconded Cr Colenso) Carried 2. To note that the amended roading contribution wording of Appendix 5 of the recommendation has been approved by Commissioner Rob van Voorthuysen and that Council has made the change under clause 16 (2) of the First Schedule of the Resource Management Act. 3. To adopt Option 1 for the amended roading contribution wording of clause d) and the explanation of the clause of Appendix 5 of the recommendation. 4. To receive the recommendation of the Independent Hearings Commissioner on Plan Change 9 (including a notice of requirement to designate a road to provide access to the Greytown Development Area from West Street). 5. To adopt the recommendation of the Independent Hearings Commissioner as a Council decision and direct officers to notify the decision in accordance with the First Schedule of the Resource Management Act 1991. (Moved Cr Wright/Seconded Cr Ammunson) Carried	Open	24/10/18: Has been notified. Two appeals have been received, currently working with respective parties.

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
521	8-Aug-18	Resolution	Mark	<p>COUNCIL RESOLVED (DC2018/113):</p> <p>1. To receive the 17A Roading Review Report. (Moved Cr Jephson/Seconded Cr Vickery) Carried</p> <p>2. To accept the findings that; the preferred option is a shared governance arrangement with an outsourced contract. (Moved Cr Wright/Seconded Cr Olds) Carried</p> <p>3. That the shared governance structure and accountabilities be defined following further work on risks, costs and savings. (Moved Cr Craig/Seconded Cr Ammunson) Carried</p> <p>4. That the shared contract structure be defined following further analysis on bundling of works and services within the roads contract, including professional services. (Moved Cr Vickery/Seconded Cr Colenso) Carried</p>	Actioned	03/09 Final report on way forward to be presented at Council 7/2/19: Completed
530	8-Aug-18	Action	Jennie	Give consideration to supporting economic growth by offsetting various charges for a period of time during the rating review	Actioned	Discussed as part of rating review 30.1.19. Relief already given to developers while subdivision in progress. Only one UAGC charged while still owned by the same ratepayer.
532	8-Aug-18	Action	Russell	Provide analysis to councillors on the last two years of building consent applications	Open	24/10/18: To be circulated prior to Feb Council meeting.
603	19-Sep-18	Resolution	Mark	<p>COUNCIL RESOLVED (DC2018/130):</p> <p>1. To receive the Cotter Street Recommendation Report. (Moved Cr Jephson/Seconded Cr Wright) Carried</p> <p>2. To keep the road as an existing two way through road in the meantime.</p> <p>3. To reduce speeds to 30kms/hr as part of the new speed limit rollout.</p> <p>4. To review traffic counts in two years to reassess traffic increases. Cr Carter voted against this motion.</p> <p>5. To carryout preliminary design and cost a footpath on one side of the road for determination by March</p>	Open	4/10 Letter and questionnaire sent out to all residents of Cotter Street 7/2/19: A second survey will be mailed to each ratepayer. 12/2 - emailed potential letter to MA for review - Clare

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				2019. 6. That subject to discussion with residents and balancing of residents' views and alignment with national guidelines, further enhance safety by installing additional speed humps. (Moved Cr Wright/Seconded Cr Craig) Carried		
610	19-Sep-18	Resolution	Mayor Napier	COUNCIL RESOLVED (DC2018/137): 1. To receive the Mayor's Report. 2. To appoint Cr Carter as a member of the Sport New Zealand Rural Travel Fund Assessment Group. (Moved Cr Olds/Seconded Cr Craig) Carried 3. To defer recommendations three – five (regarding the Community Board Working Party) to the next meeting. (Moved Cr Wright/Seconded Cr Maynard) Carried	Actioned	
617	19-Sep-18	Action	Jennie	Place Tararua Junction land title issues on the Audit and Risk Working Party agenda	Actioned	Paper to A&R 3.10.18
618	19-Sep-18	Action	Paul	In conjunction with the Audit and Risk Working Party, consider how the information from risk management is fed into strategy at the Council level	Actioned	Discussed at January 2019 A&R working party meeting. Agreed new project summary report ensures A&R working party members are aware of the current status of all major projects and can decide when Council need to be informed.
619	19-Sep-18	Action	Russell	Work with agencies and clarify the interpretation of licensed premises operating inside the Martinborough Toast Liquor Ban and advise councillors and affected businesses	Actioned	24/10/18: Premises have been advised of requirements in the past, in discussion about whether this has been covered off enough in the past. The expectation is that that while the liquor ban is in place that alcohol consumption is contained within private land within premises.
707	24-Oct-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/146) 1. To receive the Recommendations from Featherston Community Board Report. (Moved Cr Olds/Seconded Cr Vickery) Carried 2. To note the Featherston Community Board recommendation FCB 2018/65 relating to kerbing and	Open	

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				<p>drainage.</p> <p>3. That a generator plug be incorporated into the overall quote for the electrical upgrade works of Anzac Hall and consideration of installation will be given following quote receipt.</p> <p>(Moved Cr Jephson/Seconded Cr Olds) Carried</p>		
721	24-Oct-18	Action	Mark	<p>Prepare a report on the Environmental Protection Agencies findings and assessments for glyphosate, alternatives to glyphosate (e.g. mowing, organic sprays), and budgetary impacts</p>	Open	7/2/18: Hoping to have a report ready for Council meeting 20/2/19.
746	21-Nov-18	Resolution	Mark	<p>COUNCIL RESOLVED (DC2018/166)</p> <p>1. To receive the Featherston Wastewater Short Term Consent Report.</p> <p>(Moved Cr Jephson/Seconded Cr Colenso) Carried</p> <p>2. To lodge a consent application to enable discharge of treated wastewater to the southern block of the Featherston land.</p> <p>3. To note that this is unplanned expenditure, and that expenditure can be taken from within existing budgets, and that there will probably be some savings in construction costs.</p> <p>(Moved Cr Craig/Seconded Cr Olds) Carried</p>	Open	Resubmission planned by April after discussions with GWRC
835	12-Dec-18	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2018/175)</p> <p>1. To receive the Application for Grant Funding Report.</p> <p>2. To grant Healthy Homes \$5,000 for the Warmer Kiwi Homes programme.</p> <p>(Moved Cr Craig/Seconded Cr Olds) Carried</p>	Actioned	Applicant advised, awaiting invoice, closed as action in hand.
836	12-Dec-18	Resolution	Russell	<p>COUNCIL RESOLVED (DC2018/176)</p> <p>1. To receive the Proposed District Plan Change – Notable Tree Register Officers Report and Appendices 1-6 (as the following supporting documents)</p> <p>a. Proposed changes to Volume 1 and 2 of the Wairarapa Combined District Plan (WCDP):</p> <p>i. “Proposed South Wairarapa District Table” dated 4 Dec 2018 to be inserted into Appendix 1.4 Notable Tree’s WCDP Volume 1 (pages 28-13 – 28-17)</p>	Actioned	Updated notable tree register being finalised for notification end Feb 2019.

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				<p>Appendix 1).</p> <p>ii. "Proposed Notable Trees Register data" as appears in draft form in Planning Maps dated 4 Dec 2018 (Appendix 2)</p> <p>b. Background information:</p> <p>i. "Summary of Notable Trees Evaluations" by Paper Street Tree Company dated 3 July 2018 (Appendix 3)</p> <p>ii. "STEM Explanatory Notes" by Paper Street Tree Company dated 3 July 2018 (Appendix 4)</p> <p>c. RMA Plan Change Statutory documents:</p> <p>i. "Proposed RMA 1991 Schedule 1 Plan Change Proposal: District Plan Notable Tree Register" dated 4 Dec 2018 (Appendix 5)</p> <p>ii. "RMA 1991 Section 32 Evaluation report by Kaha Consulting Ltd dated 2 Dec 2018 (Appendix 6) (Moved Mayor Napier/Seconded Cr Olds) Carried</p> <p>2. That subject to possible minor corrections to publicly notify the proposed plan change and associated documents as described in recommendation 1 above, in accord with the Schedule 1 of the Resource Management Act 1991 (Appendix 5).</p> <p>3. To authorise the Group Manager, Planning and Environment to engage a suitably qualified hearings commissioner or commissioners to consider submissions and further submissions and recommend decisions to Council.</p> <p>(Moved Cr Jephson/Seconded Cr Craig) Carried</p>		
837	12-Dec-18	Resolution	Russell	<p>COUNCIL RESOLVED (DC2018/177):</p> <p>1. To receive the Martinborough South Growth Area and Feasibility of Rezoning in Martinborough Report. (Moved Cr Vickery/Seconded Cr Maynard) Carried</p> <p>2. To confirm option 5 to rezone all of the Martinborough South Growth Area, as proposed by consultants Kaha Consultancy Ltd, noting that this option provides a comprehensive planning approach likely to produce better urban environment outcomes, respond to residential capacity issues, and facilitate</p>	Actioned	A draft plan change and structure plan to be compiled for consultation with affected landowners, prior to public notification.

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				connectivity, integrated infrastructure provision and sustainable stormwater management. (Moved Cr Jephson/Seconded Cr Colenso) Carried		
838	12-Dec-18	Resolution	Russell	COUNCIL RESOLVED (DC2018/178): 1. To receive the Dublin Street West and New York Street West Report. (Moved Cr Colenso/Seconded Cr Vickery) Carried 2. To approve the name Vintners Lane to replace Dublin Street West. (Moved Cr Colenso/Seconded Cr Olds) Carried	Open	New road name sign to be changed early 2019, residents to be advised.
839	12-Dec-18	Resolution	Russell	COUNCIL RESOLVED (DC2018/179): 1. To receive the correction of the spelling of two Road Names in the South Wairarapa District Report. (Moved Cr Maynard/Seconded Cr Craig) Carried 2. To approve the correction of the names Pah Road (to Pā Road) and Hinakura Road (to Hinekura Road). (Moved Cr Maynard/Seconded Cr Olds) Carried	Open	Council report on the two names in early December, road name signs to be changed early 2019, residents to be advised.
844	12-Dec-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/184): 1. To receive the Wairarapa Library Service (WLS) Fees and Charges Report. (Moved Cr Craig/Seconded Cr Colenso) Carried 2. To agree that the proposal to reduce library fees and charges will be included as a consultation item in the Annual Plan 2019/20 Consultation Document. (Moved Cr Colenso/Seconded Cr Maynard) Carried	Actioned	
855	12-Dec-18	Action	Russell	Officers to provide a full information report on Daphne Geisler's request for her property at 4 Kansas Street, Martinborough to have permitted residential use, to the 20 February 2019 Council meeting	Actioned	
856	12-Dec-18	Action	Russell	Ensure that the other Wairarapa councils are aware of South Wairarapa District Council's intention to alter the notable trees register list in the WCDP and that there is comfort with the process the SWDC is undertaking	Actioned	Other councils aware of SWDC review/updating of trees register.
857	12-Dec-18	Action	Russell	Seek advice from the consulting arborist on the Notable Tree Project on further assessments and	Actioned	Discussion had with consulting arborist, no other trees added. Through submissions other trees may be requested to be listed.

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				possible inclusion of additional trees in the current project		
858	12-Dec-18	Action	Russell	Provide the projected Notable Trees Project budget to Cr Carter	Open	Info to be supplied.
860	12-Dec-18	Action	Russell	Integrate the WEDS wheel into the South Wairarapa spatial plan project	Open	Info from Wairarapa Economic Development Strategy to be integrated with Spatial Plan project.
863	12-Dec-18	Action	Mark	Organise a tour of Greytown infrastructure for councillors COUNCIL RESOLVED (DC2019/01): 1. To receive the Extraordinary Vacancy Report. (Moved Cr Jephson/Seconded Cr Maynard) Carried 2. To note that an extraordinary vacancy has been created, through the resignation of Councillor Paora Ammunson, which was notified on 17 December 2018. (Moved Cr Colenso/Seconded Cr Olds) Carried That the vacancy will be filled by the appointment of Mike Gray who is qualified to be elected as a member, and in making that appointment takes into account the following criteria: a. This person has a working knowledge of local government processes, having previously been a South Wairarapa District Council councillor, and is currently a member of the Greytown Community Board as well as the Greytown Trust Lands Trust. b. This person at the last triennial election was the highest polling unsuccessful candidate. c. This person has indicated his availability to take up that position immediately on confirmation of the appointment. (Moved Cr Wright/Seconded Cr Craig) Carried	Actioned	7/2/19: To be organised - in progress - Clare
67	20-Feb-19	Resolution	Paul	3. To note that the decision of Council will be publicly notified in accordance with the requirements of the Local Electoral Act 2001. (Moved Cr Craig/Seconded Cr Jephson) Carried 4. To note this decision is not significant in terms of	Actioned	

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				Council's Significance and Engagement Policy. (Moved Cr Wright/Seconded Cr Craig) Carried		
70	20-Feb-19	Resolution	Jennie	COUNCIL RESOLVED (DC2019/04) 1. To receive the SWDC Logo and Branding Working Party Report. 2. To approve design one (round logo), as the preferred logo, to be adopted as the new logo for South Wairarapa District Council. (Moved Mayor Napier/Seconded Cr Vickery) Carried	Actioned	
71	20-Feb-19	Resolution	Paul	COUNCIL RESOLVED (DC2019/05) 1. To receive the Collaborative Proposal to Transform the Māori Policy Report. (Moved Mayor Napier/Seconded Cr Maynard) Carried 2. That Council approve the use of the total budget outlined in this proposal. (Moved Cr Jephson/Seconded Cr Olds) Carried 3. To authorise the Māori Standing Committee to start the process of engagement with Amber Craig from Tahetoka Limited. (Moved Cr Craig/Seconded Cr Carter) Carried	Open	
72	20-Feb-19	Resolution	Paul	COUNCIL RESOLVED (DC2019/06): 1. To receive the Waihinga Park and Playground Project (Stage 2) Report. (Moved Cr Jephson/Seconded Cr Craig) Carried 2. To agree that the Martinborough Park and Playground Project (Stage 2) can formally proceed. (Moved Cr Colenso/Seconded Cr Jephson) Carried 3. To approve the Martinborough Park and Playground Project (Stage 2) design in principle, and allow the Waihinga Trust to call for expressions of interest for the construction of the playground. (Moved Cr Craig/Seconded Cr Colenso) Carried	Actioned	
73	20-Feb-19	Resolution	Mark	COUNCIL RESOLVED (DC2019/07): 1. To receive the Martinborough Water Supply Contamination Incident Report. (Moved Cr Colenso/Seconded Cr Vickery) Carried	Open	Community Debrief set for 8 April.

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				2. That in conjunction with Council officers we have a community debrief that includes businesses and schools. (Moved Cr Maynard/Seconded Cr Colenso) Carried		
74	20-Feb-19	Resolution	Mark	COUNCIL RESOLVED (DC2019/08): 1. To receive the Manganese Plant Martinborough Report (Moved Cr Olds/Seconded Cr Craig) Carried 2. To approve the advancement of the installation of a manganese plant for the Martinborough water supply from the 2021 year to the current year and 2019/20 year. 3. To note that the installation of a manganese plant for the Martinborough supply was consulted on as part of the 2018/28 Long Term Plan. (Moved Cr Wright/Seconded Cr Colenso) Carried Cr Carter voted against the motion.	Open	
75	20-Feb-19	Resolution	Paul	COUNCIL RESOLVED (DC2019/09): 1. To receive the Wellington Water Statement of Proposal Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To note the 'in principle support' from Wellington City Council; Porirua City Council; Hutt City Council; Upper Hutt City Council; and Greater Wellington City Council. 3. To adopt the Wellington Water Statement of Proposal Appendix 1. 4. To delegate to the Chief Executive the authority to make minor editorial changes to the Statement of Proposal. (Moved Cr Vickery/Seconded Cr Olds) Carried	Actioned	
77	20-Feb-19	Resolution	Jennie	COUNCIL RESOLVED (DC2019/11) 1. To receive the Pain Farm Trust Income Distribution Report. (Moved Cr Colenso/Seconded Cr Jephson) Carried 2. To approve expenditure from Pain Farm to the amount of \$2,116 to the Martinborough Cricket Club to	Actioned	

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				pay for cricket pitch covers for Considine Park as recommended by Martinborough Community Board resolution MCB2018/819. (Moved Cr Colenso/Seconded Cr Jephson) Carried		
78	20-Feb-19	Resolution	Russell	COUNCIL RESOLVED (DC2019/12): 1. To receive the Proposed Review of the Wairarapa Combined District Plan Report. (Moved Cr Olds/Seconded Cr Jephson) Carried 2. To confirm approval for the commencement of the review of the Wairarapa Combined District Plan. (Moved Cr Craig/Seconded Cr Olds) Carried	Actioned	
79	20-Feb-19	Resolution	Russell	COUNCIL RESOLVED (DC2019/13): 1. To receive the Bylaw Review Statement of Proposal Report. 2. That, in accordance with section 155(1) of the Local Government Act 2002, the proposed bylaws are the most appropriate way of addressing the perceived problems; and 3. That, in accordance with section 155(2) of the Local Government Act 2002, the proposed bylaws are the most appropriate form of bylaw and can be justified as a reasonable limitation on people's rights and freedoms and therefore do not give rise to any implications under the New Zealand Bill of Rights Act 1990; and 4. To adopt the Bylaw Review Statement of Proposal (Appendix 1) and the draft bylaws (Appendix 2) for consultation, using the Special Consultative Procedure, as identified in Section 83 of the Local Government Act 2002, subject to Carterton District Council and Masterton District Council also adopting the bylaws for consultation; and 5. To approve the consultation timeframes and approach described in this report under Significance and Engagement; and 6. To delegate authority to the Wairarapa Policy Working Group to hear and consider submissions and	Actioned	

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				make recommendations back to the three Councils on the final bylaws. (Moved Cr Vickery/Seconded Cr Craig) Carried		
80	20-Feb-19	Resolution	Russell	COUNCIL RESOLVED (DC2018/14): 1. To receive the Proposed New Dog Pound Facility Report. (Moved Cr Maynard/Seconded Cr Olds) Carried 2. To defer a decision on the report until further research on a joint council pound can be discussed with Carterton District Council. (Moved Cr Olds/Seconded Cr Craig) Carried	Open	
81	20-Feb-19	Resolution	Mark	COUNCIL RESOLVED (DC2019/15): 1. To receive the Wastewater Sewer Later Replacement Management Report. 2. That lateral renewal up to the boundary where necessary will be undertaken at Council's cost but only when main pipeline renewal is being undertaken (this will be regarded as an operational expense). 3. That council in the meantime will not fund depreciation of private lateral assets. 4. That clearing of obstructions and ensuring the lateral is functional will be carried out within Council land. 5. That private property owners remain responsible for lateral renewal maintenance and renewal as per the bylaw when (2 above) does not apply. 6. That the policy be altered to reflect this change and the bylaw remain unchanged. (Moved Cr Olds/Seconded Cr Craig) Carried Cr Wright voted against the motion. Cr Carter voted against the motion.	Open	
82	20-Feb-19	Resolution	Mark	COUNCIL RESOLVED (DC2019/16): 1. To receive the Sealing of Udy Street Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. That the status of the sealed section of paper road at the north end of Udy Street is confirmed (vested as necessary).	Open	

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				<p>3. That subject to the above and receipt of NZTA subsidised funding, complete the plan to widen and seal the north end of Udy Street.</p> <p>4. That subject to the above, that the cycle trail is extended to the corner of Udy Street and North Road and joined with the existing trail.</p> <p>(Moved Cr Olds/Seconded Cr Jephson) Carried</p>		
83	20-Feb-19	Resolution	Mark	<p>COUNCIL RESOLVED (DC2019/17):</p> <p>1. To receive the Wairarapa Library Service Report. (Moved Cr Colenso/Seconded Cr Olds) Carried</p> <p>2. To agree to participate within a Wairarapa Library Service (WLS) Joint Committee of Carterton District Council and South Wairarapa District Council subject to adoption of an agreed Terms of Reference (TOR) that complies with Section 30A of the LGA 2002.</p> <p>3. That elected member representatives Cr Pam Colenso and Robyn Ramsden be confirmed as appointees to the WLS Joint Committee. (Moved Cr Craig/Seconded Cr Jephson) Carried</p>	Actioned	
84	20-Feb-19	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2019/18):</p> <p>1. To receive the Compliments and Complaints Policy N800. (Moved Cr Jephson/Seconded Cr Craig) Carried</p> <p>2. To defer consideration of the Compliments and Complaints Policy. (Moved Mayor Napier/Seconded Cr Wright) Carried</p>	Actioned	
85	20-Feb-19	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2019/19):</p> <p>1. To receive the Community Housing Policy E400 Report.</p> <p>2. To approve the Community Housing Policy E400.</p> <p>3. To agree that the next review date should be February 2022.</p> <p>4. To change the name of the policy to 'Housing for Seniors Policy'.</p> <p>(Moved Cr Wright/Seconded Cr Colenso) Carried</p>	Open	

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86	20-Feb-19	Resolution	Jennie	COUNCIL RESOLVED (DC2019/20): 1. To receive the Infrastructure Deposit Policy C500 Review Report. 2. To approve the amendments to the Infrastructure Deposit Policy C500. 3. To agree the next review date should be January 2022. (Moved Cr Jephson/Seconded Cr Craig) Carried	Open	
87	20-Feb-19	Resolution	Jennie	COUNCIL RESOLVED (DC2019/21): 1. To receive Application for Grant Funding Report. (Moved Cr Maynard/Seconded Cr Vickery) Carried 2. To receive and consider the application for funding from Wellington Gliding Club Incorporated for \$2,000 from the youth grant funds (if available) otherwise from the contingency fund. (Moved Cr Vickery/Seconded Cr Wright) Carried	Actioned	
88	20-Feb-19	Resolution	Paul	COUNCIL RESOLVED (DC2019/22): 1. To receive the Coastal Adaptation Report. 2. To agree with the proposal for the sub-committee of the Wellington Region Climate Change Working Group to establish a specific plan for a regional approach for a community-led coastal adaption programme for the Wellington Region. 3. To request that there is a specific focus on Turakirae Head as far north as Castlepoint. (Moved Cr Olds/Seconded Cr Maynard) Carried	Open	Email sent advising of resolution
89	20-Feb-19	Resolution	Russell	COUNCIL RESOLVED (DC2019/23): 1. To receive the Report on 4 Kansas Street and Request for Residential Use on the Property. (Moved Cr Colenso/Seconded Cr Wright) Carried 2. That the report be considered at the upcoming extraordinary council meeting under public excluded under Section 48(1)(a), schedule 6(a) of the Local Government Official Information and Meetings Act 'so as maintenance of law is not prejudiced'. (Moved Cr Wright/Seconded Cr Jephson) Carried	Actioned	

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96	20-Feb-19	Resolution	Paul	<p>COUNCIL RESOLVED (DC2019/30):</p> <ol style="list-style-type: none"> 1. To receive the Governance Review, Council Committees and Working Parties Structures Report. 2. To adopt the Committee and Working Party structure. 3. To adopt the draft Terms of Reference for the committees. 4. To adopt the SWDC affirmation to be read at the beginning of Council and committee meetings. 5. To note that all recommendations from the Governance Review Report from EQUIP Watson Peters have been discussed, adopted or implemented. 6. To establish a Community Board Working Party to determine if the current level of delegations is still appropriate and recommend changes to Council. 7. That the membership of the Community Board Working Party will be Mayor Napier, Cr Colenso, Cr Wright, Cr Vickery, chairs of Featherston, Greytown and Martinborough Community Boards. 8. That the Community Board Working Party will develop a Terms of Reference and report their findings to the 15 May Council meeting. 9. To adopt the South Wairarapa District Council Governance Statement. 10. To adopt the Council Calendar of ordinary meetings as attached in Appendix 3 for all committees and to delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair. 11. To note that the new structure will require more administration support. 12. To note that under the current determination from the Remuneration Authority changes to the remuneration of councillors or other committee members can be made by a resolution of Council. Any change would impact all councillors' remuneration. 13. To note that a revised meeting calendar incorporating the new structure has been circulated and attached. <p>(Moved Mayor Napier/Seconded Cr Wright) Carried</p>	Actioned	

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98	20-Feb-19	Action	Mayor Napier	Make contact with the Featherston Community Centre to discuss how Council can work with the Centre	Actioned	
99	20-Feb-19	Action	Mark	Prepare a report on Council responsibility for, and options to remedy the drainage problem at Abbots Creek, Featherston which impacts 1 Hart Street, Featherston, with consideration given to climate change impact, legal matters and includes financial implications	Open	
100	20-Feb-19	Action	Mark	Compile a list of facts regarding the recent Martinborough water situation; to be available for the community debrief	Open	
101	20-Feb-19	Action	councillors	Forward comments or questions on the proposed Compliments and Complaints Policy to Jennie Mitchell for consideration;	Actioned	Considered at FAR Committee 27 March 19
102	20-Feb-19	Action	Jennie	Amend paragraph 3.2 of the Infrastructure Deposits Policy to show that a 'full' refund of the deposit may not be provided should the footpath and road crossings not be satisfactorily reinstated	Open	
103	20-Feb-19	Action	Jennie	Discuss the residents survey results at an upcoming Annual Plan Working Party meeting	Open	
160	18-Mar-19	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2019/39):</p> <p>1. To receive appointment of Interim CEO Report. (Moved Cr Craig/Seconded Cr Vickery) Carried</p> <p>2. To appoint Ms Jennie Mitchell as Acting Chief Executive Officer from 30 March 2019, with all the requisite delegations of a Chief Executive Officer, until a new Chief Executive is appointed. (Moved Cr Jephson/Seconded Cr Colenso) Carried</p> <p>3. To delegate to the Chief Executive Review Committee the ability to set an appropriate remuneration package. (Moved Cr Olds/Seconded Cr Vickery)</p> <p>4. To delegate to the Chief Executive Review Committee the ability to set an appropriate remuneration package, effective from the 30 March</p>	Actioned	

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				2019 until a new Chief Executive is appointed. (Moved Cr Wright/Seconded Cr Craig) Carried		
161	18-Mar-19	Resolution	Jennie	COUNCIL RESOLVED (DC2019/40): 1. To receive the Extraordinary Vacancy Report. (Moved Cr Olds/Seconded Cr Jephson) Carried 2. To confirm the appointment of Mike Gray as councillor to fill the extraordinary vacancy in the Greytown ward. (Moved Mayor Napier/Seconded Cr Craig) Carried	Actioned	
162	18-Mar-19	Resolution	Mayor Napier	COUNCIL RESOLVED (DC2019/41): 1. To receive the Councillor Appointments Report. 2. To make Council appointments to community boards, committees, working groups/parties and outside organisations as per the report. (Moved Mayor Napier/Seconded Cr Olds) Carried 3. To wind-up the Logo and Branding Working Party and Accommodation Working Party. (Moved Cr Wright/Seconded Cr Olds) Carried	Actioned	