

SOUTH WAIRARAPA DISTRICT COUNCIL

3 JUNE 2020

AGENDA ITEM D1

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 3 June 2020

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appendix 1 – Action Items to 3 June 2020

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
466	26-Jun-19	Action	Katrina	<p>Hold a workshop to discuss the ratepayer survey, incorporation of the right questions into future surveys, retaining the ability to look at trend information and to look at improvements</p> <p>Report to the new council on NRB survey, benchmarking against similar sized councils, potential questions and costs.</p>	Actioned	<p>Workshop in diaries for 21/8/2019. 13/9/19: To be rescheduled after the election, time used to update Crs on Fstn Wastewater project. 18/9/19: Action amended by Council. 20/12/19 Proposal to complete survey received from NRB. Proposed Survey date: late March 2020, results by late May 2020. Council can choose own questions but may not be able to benchmark on other Councils. 3/3/20 Agreed at 20/2/20 workshop to investigate other options.</p> <p>27/4/20: Closed, report considered by FAR on 21 May with recommendation to Council</p>
172	18-Sep-19	Action	Russell	<p>Review the Naming of Public Roads, Private Roads, and Rights-of-Way Policy in the new triennium with the goal of encouraging developers to submit proposed street names with historic and significant local meaning</p>	Actioned	<p>Clause 4.3.3 adequately covers this 'The name should have significant local content or meaning.'. Officers will review the process to ensure rigorous vetting. Greytown developers are provided with a list of approved road names from GCB. The policy is due for review and a full review will be scheduled as time allows.</p>
203	4-Dec-19	Action	Karen	<p>Review all public excluded minutes and agenda documents relating to the sale of Old Stella Bull Park and release them to the public provided there are no longer conditions under which they need to remain under public exclusion</p>	Open	<p>27/5/20: Report on hold due to continued LGOIMA sensitivities.</p>

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
14	5-Feb-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/14): 1. To receive the Request for the Proposed Vesting of Two Right of Ways Sutherland Drive and Southdown Drive with Council. (Moved Cr Plimmer/Seconded Cr Fox) Carried 2. To approve the request for the vesting of the Right of Ways Sutherland Drive and Southdown Drive with Council subject to the Mayor and CEO receiving and acceptable negotiated agreement. (Moved Cr Jephson/Seconded Cr Colenso) Carried	Open	11/3/20: Discussions have occurred to establish terms for vesting the right of way.
20	5-Feb-20	Action	Karen	Develop a policy for the purposes of tracking and reporting LGOIMA requests	Open	27/5/20: Work is underway
112	18-Mar-20	Resolution	Euan	COUNCIL RESOLVED (DC2020/25): 1. To receive the Recommendations from Community Boards Report. (Moved Cr Hay/Seconded Cr Colenso) Carried 2. To agree the Martinborough Community Board recommendation and support Option 2 – separately rent the Pain Farm cottage for residential purposes as the preferred approach for the long-term future of the Pain Farm homestead, cottage and surrounds. (Moved Cr Maynard/Seconded Cr Jephson) Carried	Actioned	30/3/20: Current tenants need to be out on May 15th, this could be an issue if still in lockdown. 27/5/20: Main Tenants moved out on the 15th of May 2020. Builders start some repairs on the 2 June. The Cottage has a 6 month fixed term tenancy with SWDC at \$200.00 per week.

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114	18-Mar-20	Resolution	Euan	<p>COUNCIL RESOLVED (DC2020/27):</p> <ol style="list-style-type: none"> To receive the Featherston Treated Wastewater to Land and Water Resource Consent Application Report. (Moved Cr West/Seconded Cr Colenso) Carried To endorse Option 2 (withdrawal of the current consent application and lodging a new consent application) as the way forward for the Featherston Treated Wastewater to land and water consent application. Within three months prepare options for the Assessment of Environmental Effects and a Community Engagement Plan. (Moved Cr Fox/Seconded Cr Colenso) Carried 	Open	27/5/20: work continues on the Project Plan, AEE and Comms plans. Due to significance and budget, project sits within the Major Projects team at Wellington Water. GHD have been engaged to manage the project and progress the above work. An update will be provided to A&S on the 17 June.
121	18-Mar-20	Resolution	Karen	<p>COUNCIL RESOLVED (DC2020/34):</p> <ol style="list-style-type: none"> To receive the report from His Worship the Mayor. (Moved Cr Colenso/Seconded Cr Plimmer) Carried To revoke resolution DC2018/77 (That South Wairarapa District Council hold its regular ordinary Council meetings in each of the three wards by rotation) in its entirety. (Moved Cr Jephson/Seconded Cr Hay) Carried To endorse the recommendations of Alan Percy as Council's preferred appointee to the Cobblestones Trust Board and request that Cobblestones Trust consider formally appointing Mr Percy as Council's representative on the Board with the proviso that Mr Percy prepare a report for every Council meeting. (Moved Cr Hay/Seconded Cr Emms) Carried To make an external appointment of Colin Wright to the GWRC Waiohine Floodplain Management Plan Steering Group in place of interim member Cr Leigh Hay. (Moved Cr Jephson/Seconded Cr Colenso) Carried 	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Open	Notes
				5. That Cr Fox, Deputy Mayor Emms and Mayor Beijen will attend the LGNZ Conference in Blenheim when it is held. (Moved Cr Hay/Seconded Cr Colenso) Carried		
129	29-Apr-20	Resolution	Russell	COUNCIL RESOLVED (DC2020/41): 1. To receive the South Wairarapa Spatial Plan Programme and Enhanced Community Engagement Proposal. (Moved Cr Fox/Seconded Cr Emms) Carried 2. That the Spatial Plan be kept as an active item on the Planning and Regulatory Committee agenda and once COVID-19 recovery and growth planning information becomes available, the Committee will make a recommendation to Council on the preferred methodology. (Moved Cr Plimmer/Seconded Cr Fox) Carried	Actioned	27/5/20: Noted, to be actioned starting 17 June 2020
130	29-Apr-20	Action	Russell	At the end of the spatial plan consultation period, provide the total cost attributed to spatial plan community engagement to the Planning and Regulatory Committee	Open	27/5/20: Action transferred to the P&R Committee

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131	29-Apr-20	Resolution	Russell	<p>COUNCIL RESOLVED (DC2020/42):</p> <ol style="list-style-type: none"> 1. To receive the Listing of the Carkeek Observatory as a Heritage Building Report. (Moved Cr Emms/Seconded Cr Colenso) Carried 2. To support, in principle, the listing of the Carkeek Observatory by Heritage New Zealand through Heritage New Zealand's public consultation process. 3. To delegate to the Chief Executive and Mayor the authority to make the submission to Heritage New Zealand subject to councillor comment on said submission. 4. To inform the public about the Heritage New Zealand process and Council's support for the listing. 5. To undertake further investigation, including costings, to conserve Carkeek Observatory as recommended by Heritage New Zealand. (Moved Cr Fox/Seconded Cr Vickery) Carried 	Open	27/5/20: Items 2-4 completed. Action transferred to P&R Committee. Awaiting outcome of Heritage NZ consultation before considering #5.
133	29-Apr-20	Action	Amy	Provide enhanced communications in a bullet proof list of the proactive ways Council is providing relief to the community as a result of COVID-19	Actioned	<p>27/5/20: Added various pieces of content, including the on the following pages</p> <p>https://www.swdc.govt.nz/Covid-19-Level-2-Guide-to-Council-services</p> <p>Have put out these media releases</p> <p>https://www.swdc.govt.nz/Joint-committee-to-lead-Wairarapas-recovery</p> <p>https://www.swdc.govt.nz/South-Wairarapa-awarded-government-funding-to-boost-youth-employment</p> <p>https://www.swdc.govt.nz/paying-rates-in-alert-level-2</p> <p>And mentioned in multiple mayoral columns.</p>

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134	29-Apr-20	Resolution	Katrina	<p>COUNCIL RESOLVED (DC2020/44):</p> <p>1. To receive the Local Government Funding Agency – Amendments to Borrowing Programme Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried</p> <p>2. To approve the documents and delegates authority to the Mayor and the Chair of the Finance, Audit and Risk Committee to sign on behalf of Council. (Moved Cr Plimmer/Seconded Cr Jephson) Carried</p>	Actioned	