

SOUTH WAIRARAPA DISTRICT COUNCIL

4 JUNE 2014

AGENDA ITEM D2

INFRASTRUCTURE AND SERVICES GROUP REPORT

Purpose of Report

To update Councillors on the Infrastructure and Services Group activities

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

1.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to “mainly complying” or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period. Citycare will be undertaking this work as part a variation to the contract.

1.2 Consents

2.2.1 Water

There were no consent issues or variances during the reporting period.

2.2.2 Water Supply Capital Improvements

Power to site was available at the end of May. This will enable test pumping of the bore-field to commence.

Detailed design of the pipeline and process improvements at the plant will commence once the sustainable bore-field yield (available daily flow) has been established.

2.3 Water Treatment Plants

The Greytown, Featherston and Martinborough water treatment plants operated routinely throughout the period. The ultra-filtration plant servicing Featherston however operated close to its limitations due to consistently high turbidity levels in the Waiohine River during the period.

At Pirinoa on 9 May 2014 a power outage caused a malfunction of the bore pump. As a non-monitored site no pre-warning was available to operational staff until residents and the school ran out of water on 11 May. The shutdown meant that the Pirinoa School was closed for the day on Monday 12 May. Water was restored later in the day and staff are considering what low cost remote monitoring measures can be put in place to better manage the supply in the future.

2.4 Water Reticulation

Transgressions for E Coli at very low levels were recorded in the Martinborough reticulation on 17 April 2014. Levels were well below that required for boil water notice.

To achieve a clearance in a potable water supply three consecutive negative results are required and these were achieved.

It is thought that a point source of bacteriological contamination has been occurring near the Martinborough Water Supply Reservoirs. This potential source of contamination (a private pipeline terminating at Shooting Butts Road) has now been eliminated with the installation of an industrial grade back flow preventer.

Investigation into water supply security is continuing on property serviced by this private line to ensure robustness of the community supply.

Elsewhere over the three urban supplies here were 21 water reticulation repairs reported and rectified during the period.

2.5 Water Races

The routine monthly inspections and blockage clearing of the water race network has been performed by Council Contractors City Care Ltd to maintain satisfactory flows. There were three reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period. Notices issued to land owners where required for water race cleaning.

2. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

2.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

2.2 Consents

3.2.1 Martinborough WWTP

The final Martinborough consent application that had been lodged and accepted by GWRC has resulted in a request for further information.

This request needs to be satisfactorily addressed before the consent application can be publically notified and needs to be responded to by 2 June 2014 and Council's advisors are responding to this request.

Once this request has been addressed satisfactorily, the consent application will be publically notified. No date is available at this stage for public notification.

3.2.2 Featherston WWTP

The Featherston final draft application has been presented to GWRC and will require finalisation with GWRC officers prior to formal lodgment. The final formal application is expected to be with GWRC early June.

3.2.3 Greytown WWTP

As earlier advised resources are being applied to complete and lodge the final draft consent application as soon as that can be achieved and is expected to now be mid to late June 2014.

3.3 Wastewater General

In pipeline investigation in targeted areas of the Featherston reticulation programme has been completed. Reporting is due within two weeks and is expected to assist with the finalisation of a significant renewal programme which will be procured over 2014/15.

3.4 Wastewater Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

3.5 Wastewater Reticulation

There were two reported pipeline blockages during the period.

3. Storm Water Drainage

Due to the severe weather over the Easter period there were 5 reports of flooding. These were responded to within 5 hours.

Due to the severity of the rainfall over the Easter period, there was a lot of flooding that was not reported to Council. Some of this may have abated naturally; the extent to which this was aided by City Care workers is not known.

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

3.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

4. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

4.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tukurumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

4.2 Waste Management

Feedback from residents of Tukurumuri regarding the pending closure of the recycling station was received, a separate report to Council has been provided.

5. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

5.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

6.3 Roothing Maintenance

Council has experienced numerous issues relating to unsealed road maintenance over the past 6 week period. This is being addressed with the current heavy metaling programme across the district. It is also taking into consideration the possible candidate sites for future seal extensions.

Works are underway on the Hikunui Bridge with a new bridge deck being replaced. Normal road closure procedures are being implemented to ensure minimal disruptions to public and users.

The Hinakura rehabilitation is almost complete with sealing expected to take place in the week of the 26th of May.

Work is starting on the set up of RAMM and the implementation of systems for the new contract to move toward a more streamline approach to the development of work programs and maintenance management.

6.4 Asset management plans

There has been acceptance by the three Wairarapa councils to move to a single standardised Asset management plan for all three councils. The general concept has been that while there will be a single plan covering the 3 councils an individual sub-document will be developed per council covering the individual works plans and renewal programs.

This is seen as an excellent way forward and fits with the "One Network Road Classification"

5.2 One Network Road Classification

The One Network Road Classification project has three elements. The first is classifying roads into categories based on their function in the national network. This was completed in December 2013.

The second element is the Customer Levels of Service (CLoS), which define what the fit for purpose outcomes are for each category in terms of mobility, safety, accessibility and amenity. Provisional CLoS have been developed and will remain provisional until they can be fully tested through an iterative process of developing detailed performance measures for network operation and maintenance.

The third element is the development of the performance measures and targets, which will effectively determine how the categories and customer levels of service translate into specific maintenance, operational and investment decisions. This work has started and will be completed during 2014.

In line with the development of the functional classification and the provisional CLoS, The Road Efficiency Group will again be undertaking engagement with RCAs and other stakeholders as it develops the performance measures and targets.

In light of the 3 Wairarapa Councils combining their AMP's there is an excellent strategic fit to the principals of consistency, coherence (route continuity) and local knowledge (tourism, scenic routes, and criticality e.g. the closing of the Waihenga Bridge during flooding).



Figure 1 workshop on development of the performance measures and targets

5.3 Footpaths

The joint SWDC/CDC contract for the footpath renewals and maintenance has been let to Higgins Wairarapa (formally Oldfield's). The initial walk over will take place in the week of the 26th reviewing the previous footpath plans work required.

The first years' work expected to start in July.

5.4 Street lighting contract

The contract was prepared by Council officers in conjunction with Masterton, Carterton and South Wairarapa Councils, with the aim of producing a single contract for the inspection and maintenance of all three Council's street light networks.

The contract comprises the:

- Inspection of street lights (including those on-charged to NZTA on urban State Highway),
- The repair of isolated outages,
- The programmed bulk replacement of lamps, and
- Emergency repairs for accident damage.

The Contract commences on 1 July 2014 and terminates on 30 June 2017. There is the provision of two annual extensions on completion of the initial period through until 30 June 2018 and 30 June 2019 respectively, at the sole discretion of the Principal.

The tender was evaluated using the Price Quality Method in accordance with Councils Rooding Procurement Strategy, by a tender evaluation team (TET) comprising:

- W Potts – MDC (Qualified Evaluator)
- D Patten – Technical consultant

The contract is structured such that payment is made only for work carried out, and contains a portion of capital works (being the programmed bulk lamp replacement), the scope of which can be adjusted to suit the Council's budgets.

This contract was won by Power Services Wairarapa.

6. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

6.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%	0	Season over
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%	98%	Pensioner housing records
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library	6 per library	Library records
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

6.2 Playgrounds

A replacement slide for Martinborough playground has been ordered.

6.3 Sports fields and facilities

A meeting of Soldiers' Memorial Park users was held on 14 April, with SWDC represented by Cr Napier and member Stevenson along with Helen McNaught, and Karl Nesbitt from City Care. One outcome of this meeting was a second meeting specifically for Greytown Swimming Pool stakeholders to discuss proposed works on the pool over the winter.

6.4 Pensioner housing

There has been no change in tenants in any of the flats. The waitlist has grown by another two people since last report. The waitlist is currently seven people for Martinborough, five for Greytown and twelve for Featherston.

Helen McNaught (SWDC) and Karl Nesbit (City Care) carried out the first of the exterior inspections of the flats at Matthews Flats, Featherston, on 16 May. Exterior inspections are planned for the remaining flats over the next few weeks, with the final outcome being a costed future management plan for each of the buildings. One immediate result of the visit to Matthews Flats was an awareness of the difficulty some elderly residents have in disposing of unwanted items which are not recyclable. A waste collection day has been planned in which City Care will collect unwanted rubbish from the residents of all of SWDC's flats; this may become an annual event.

6.5 Parks and Reserves

7.6.1 Greytown



Greytown off-leash dog park is now complete and fully fenced, although the car-parking area on Cotter Street is yet to get a hard surface. The Greytown Menz Shed has been commissioned to provide seats.

7.6.2 Featherston

A formed walkway has been constructed along Johnston Street Reserve along the well-worn commuter track. Directional signage is also being

installed from Featherston train station, along the walkway to the town centre, as requested by the Featherston Community Board.

Fly-tipping continues to be a problem in Featherston, particularly at Otairua Reserve.



7.7 Toilets

7.7.1 South coast

Planning is in hand for a replacement to the current "long-drop" toilet at the Ngawi surf break. The new Norski self-contained toilet, the same model installed at Cape Palliser light-house, has been ordered.

7.8 Properties

7.8.1 Featherston

The Amenities Manager will meet with district councillors and the Featherston Community Board later this month to present the condition reports and programme for the Anzac Hall works.

7.8.2 Greytown

The Old Library in Stella Bull park is listed with Property Brokers and is currently being advertised as available for lease. There have been three or four enquiries but no proposals have yet been received. Meanwhile the building continues to attract short-term hires, particularly as retail space over weekends.

7.8.3 Martinborough

New tenants moved into Pain Farm Homestead on 16 May 2014, and they are already beginning work on restoring the gardens to their former glory. The tenant in Pain Cottage remains the same. Quotes for cleaning, scraping and repainting the Homestead and Cottage are currently being sourced. Officers plan to replace the old "Bed and Breakfast" sign with a new one which will restore the homestead's name ("Okoroire").

7.9 Cemeteries

The April rates newsletter featured an article on cemeteries, outlining the historical sections and how although SWDC maintains the cemetery grounds, we do not maintain the individual headstones and memorials. The article encourages families of people interred in SWDC cemeteries to maintain the headstones and memorials and if they would like to carry out any restoration work to get in touch with their local monumental mason. In this article we encouraged the development of 'Friends of the Cemetery' groups. So far, there has been interest in groups for Featherston and Martinborough's Dublin Street Cemeteries.

7.9.1 Featherston

There was one burial in April. The third ashes wall at Featherston Cemetery is complete, officers are waiting on a Producer Statement Construction Review (PS4) from the engineer then the wall will be ready for ashes placement.



There have been four counts of vandalism at Featherston Cemetery in the last two weeks. In block three, three headstones were kicked over, and in block two, which is part of the older area, one marble headstone has been kicked over and broken into bits.

Work has resumed on the Featherston Cemetery extension which is located over the road from the current cemetery. City Care staff have weeded and cleaned up the native corridor plantings along Cundy's Road. Officers and City Care are now reviewing plantings for the next stage of development at

the north-western end of the cemetery. A meeting with representatives of Te Waka Iti reached agreement on the process for development of that section of the new cemetery.

7.9.2 Greytown

There were no burials in April.

7.9.3 Martinborough

There was one burial on April.

7.10 Swimming Pools

7.10.1 Featherston

Loose tiles around the pool have been grouted and re-fixed. Plumbing and electrical repairs to the changing rooms are in progress. The main pool has been water-blasted and inspected, pending re-painting prior to the start of next season. A replacement planting programme for the trees around the outside of the pool compound has been developed and will be implemented progressively.

7.10.2 Greytown

Plumbing and electrical repairs to the changing rooms are in progress. The main pool has been water-blasted and inspected, pending fibre-glassing prior to the start of next season. The major repairs to the skimmer system are largely complete. A key outcome of the April meeting with the pool stakeholders was unanimous support for a proposal to enable the pool to be operated at the standard 25-metre length instead of its current 33½ yards. An engineering report has been commissioned from Opus to look at the best way this might be achieved. Quotes are being sought for a solar hot-water heating system and pool cover. The Greytown Swimming Club will be seeking external funding towards these.

7.10.3 Martinborough

The pool has been water-blasted and inspected. The intention is to repaint the pool before the start of the next season. A proposal to extend the pool compound towards Princess Street with a grassed area is in development. The functioning of the solar heating system is being checked, and we are also investigating ways to make the operation of the main pool cover easier for staff when it is windy.

7.11 Campgrounds

Neil and Ann Smith surrendered their lease of Greytown Campground at the end of April. Some documentation and financial work has yet to be completed to finalise this. Stan Mantovich has been appointed as temporary campground manager while the leasing process is under way.

8. Libraries

8.1 Statistics

Statistics are attached as Appendix 3.

8.2 Staffing

Recruitment to fill vacant library assistant positions has resulted in the appointment of Christina Finn at Greytown library, and Richmel Castleton and Jennifer Holmstrom (job –share) at Martinborough library. The pool of casual library assistants has been expanded with the appointment of seven casual staff.

8.3 Te Puna

Branch library managers met with representatives of Te Puna, which National Library's cataloguing and interloan service to other libraries. This provided an opportunity for an exchange of information, and as a result, the south Wairarapa libraries have joined Te Puna's IBS system which automates billing for interloans. Participation in this system will lead to cheaper interloan charges from many libraries. In addition, we are developing our own reciprocal free interloan agreements with other libraries previously all interloans were done through Carterton, but we now need our own arrangements.

7. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

7.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		The Wellington Region Civil Defence Emergency Management Group Plan 2013-2018 has been implemented and available through the get prepared website.

8. Libraries

8.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

9. Appendices

Appendix 1 - Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen

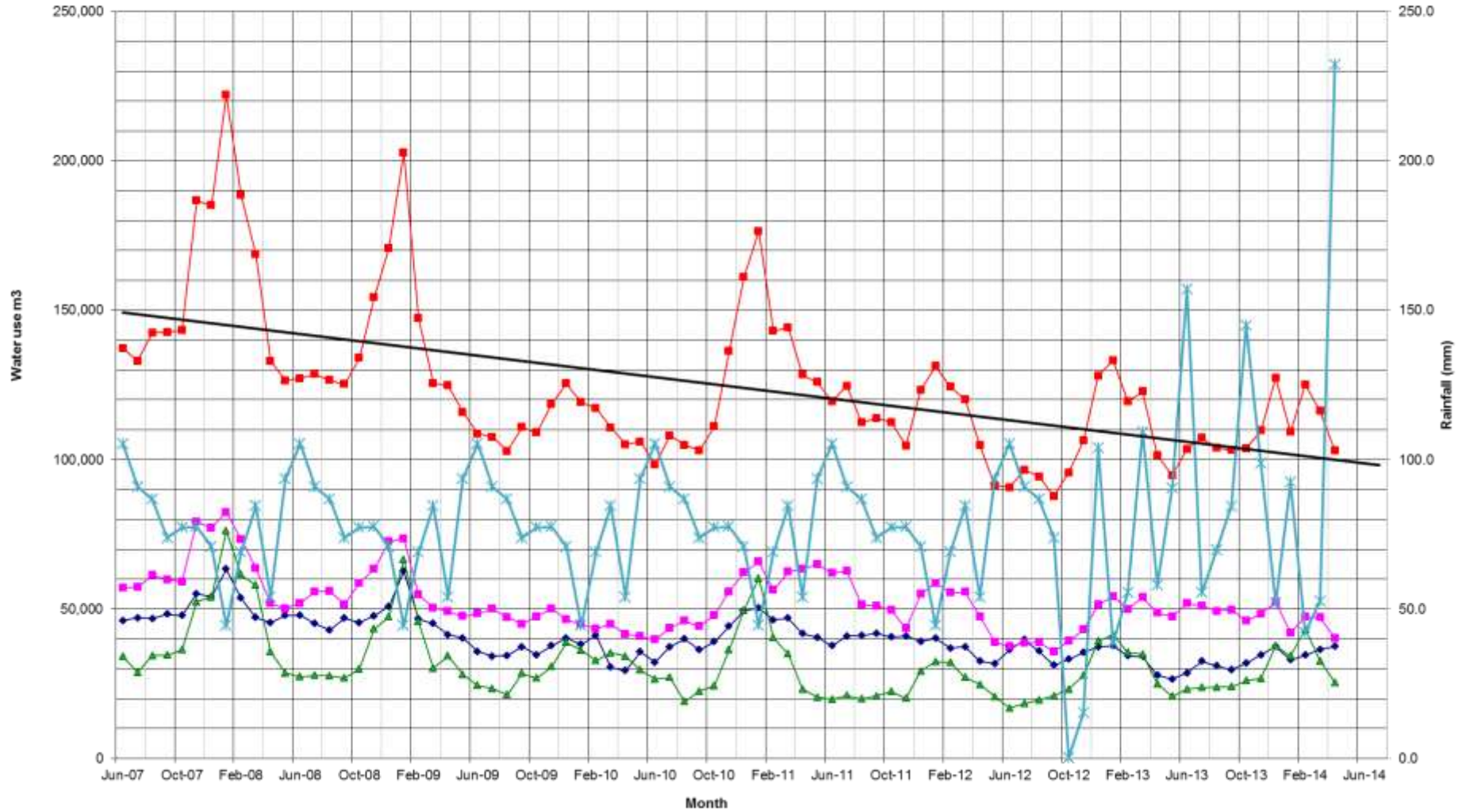
Appendix 3 – Library Statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive

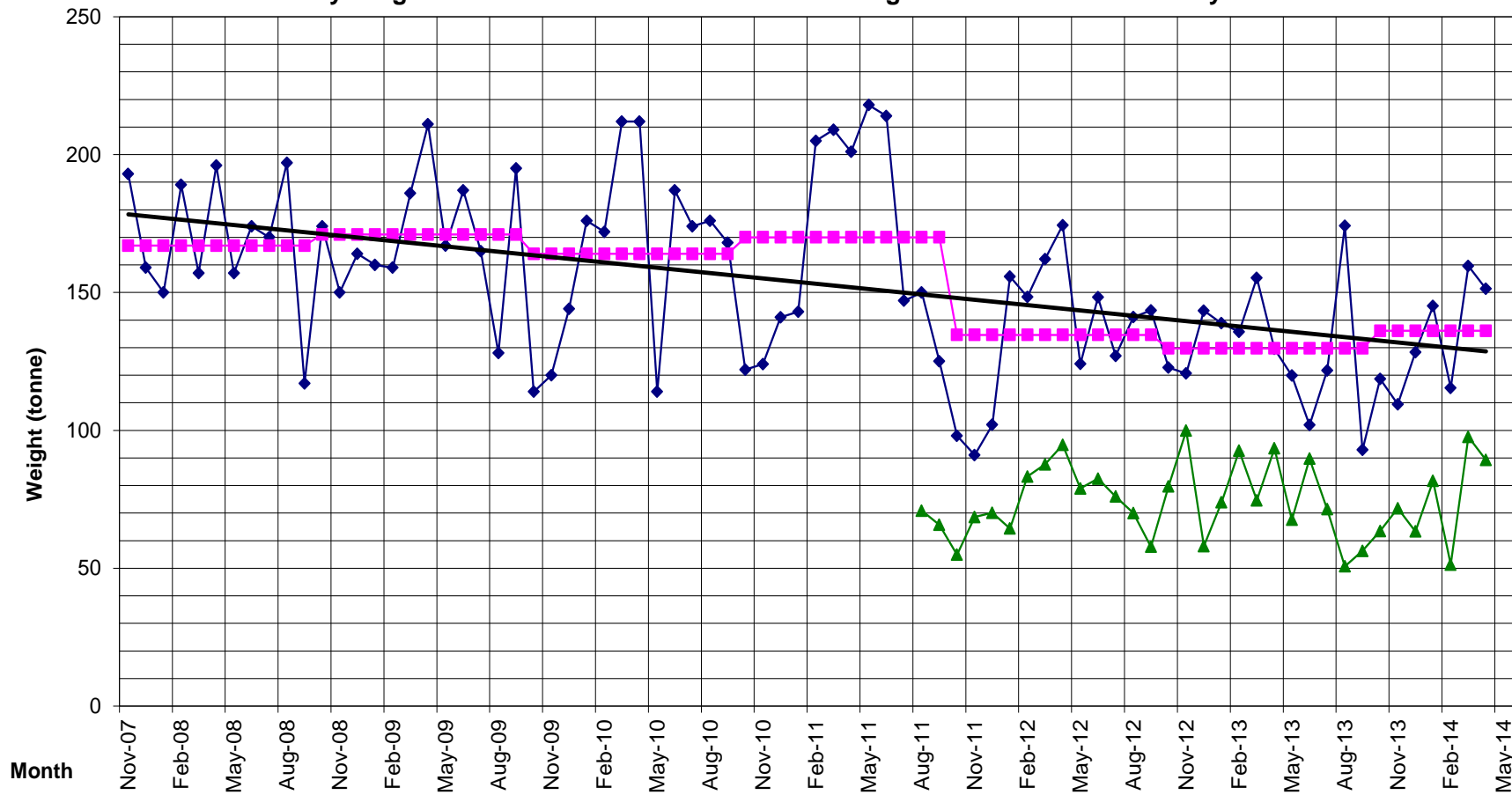
Appendix 1 – Monthly Water Usage

Water use South Wairarapa District Council



Appendix 2 – Waste Exported to Bonny Glen

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3 – Library Statistics

**Issues to April
2014**

