

SOUTH WAIRARAPA DISTRICT COUNCIL

5 APRIL 2017

AGENDA ITEM D1

PLANNING AND ENVIRONMENT GROUP REPORT

Purpose of Report

To update Councillors on the activities of the Planning and Environment Group and work progress against Annual Plan performance measures.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has been completed on how data is recorded and stored in NCS. Effective reporting for the NMS can now be done. Council along with CDC and MDC have now commissioned the development of a strategy by Boffa Miskell to enable reporting against AER's in WCDP (plan effectiveness reports / SoE reports under Section 35 of the RMA91(as a first step in reviewing the WCDP.

Work has continued on the structure plan for the Future Development Area (FDA) in Greytown. All proceeding to plan it is anticipated that a presentation and report will be made to Council at the June meeting. This

will set out the key aspects of the structure plan and provide a draft of the required Plan Change to commence implementation. At present consultation with local iwi is being set up. In addition a transportation report has been commissioned from a specialist traffic engineering consultancy GHD. This will look at the wider network issues that may arise with the development of the FDA.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97.75%	MagiQ (mainframe software system). 4 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	91%	MagiQ. 2 applications have exceeded timeframes as previously reported.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	MagiQ. 1 application has exceeded timeframe as previously reported.

Resource Consent workloads continue to run well ahead of the long term average. Subdivision applications are leading the way. These are usually a precursor for other applications to Council for landuse approvals or building consents. We continue to use consultants to manage this workload. Two applications currently being processed could require hearings, consequently an Independent Hearings Commissioner (IHC) has been contracted to consider and determine the applications (there are submissions against the applications). The applicants are Martinborough Transport and B and L Sollitt. It is also possible that the Orchard Road subdivision in Greytown (applicant Carruthers) will go to hearing before the same IHC, as the regional council wish to submit on the flood risk aspects of the development.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required, plans up to date.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	1 complaint to date, resulting from an error in the property title data supplied to Council by LINZ.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 28 FEBRUARY 2016	PERIOD 1 FEBRUARY TO 28 FEBRUARY 2017	PREVIOUS PERIOD 1 FEBRUARY 2016 TO 28 FEBRUARY 2016
Standard LIMs (Processed within 10 working days)	140	137	23	26
Urgent LIMs (Processed within 5 working days)	52	41	9	7
Totals	192	178	32	33

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.56 %	MagiQ – 226 of 227 CCC's issued within 20WD. One application issued on 29 days. Application mis-placed electronically, procedures now in place to minimise risk of this recurring.
Building consent applications are processed within 20 working days	100%	98.60%	MagiQ – 351 of 356 consents issued within 20WD. This is due to volume of consents being received over a 3 month period. Contactors have been secured to help with workflow.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016 without any CAR.
Earthquake prone buildings reports received	70%	63.43 %	144 of 227 known premises have been addressed. Work now on hold until the new statutory regime is fully in place. Changes may increase the number of buildings to be assessed.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	0	\$0.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$8,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	24	\$4,258,094.00
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$90,000.00
Totals	26	\$14,207,881.00

INCIDENTS REPORTED (1 FEB – 28 FEB 17)	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	0	2
Attack on Person	0	1	0
Attack on Stock	0	0	0
Barking and whining	1	1	1
Lost Dogs	2	0	0
Found Dogs	0	0	0
Rushing Aggressive	0	0	0
Wandering	3	1	3
Welfare	0	0	0
Fouling	0	0	0
Total	8	3	6

A serious attack on a boy took place on a property near Greytown. Consequently the dog involved has been seized and is being held until a prosecution action is completed. Papers have been lodged with the Court, a hearing date is yet to be set down.

2.2 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	1

2.3 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 28 FEBRUARY 17	PREVIOUS YTD 1 JULY 15 TO 28 FEBRUARY 16	PERIOD 1 FEBRUARY 17 TO 28 FEBRUARY 17	PREVIOUS PERIOD 1 FEBRUARY 16 TO 28 FEBRUARY 16
Total	91	73	18	13

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected to date at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected to date at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
On Licence	8	14	4	1
Off Licence	8	14	2	0
Club Licence	1	1	0	0
Manager's Certificate	52	54	26	19
Special Licence	32	17	2	2
Temporary Authority	0	1	0	0
Total	135	123	34	22

2.5 Food Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	MagiQ data
Premises are inspected in accord with regulatory requirements.	100%	100%	MagiQ data

2.6 Bylaws

Between the 1st and 28th of February 2017 one Notice relating to long grass was issued and two notices relating to trees and hedges. Six reports relating to litter and one abandoned vehicle complaint were responded to.

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