

SOUTH WAIRARAPA DISTRICT COUNCIL

6 APRIL 2016

AGENDA ITEM C3

ANNUAL PLAN CONSULTATION

Purpose of Report

To adopt the Consultation Document 2015/25 and Summary of supporting information for public consultation in relation to the 2016/17 Annual Plan.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*
2. *Adopt the Draft Cycle Strategy.*
3. *Adopt the Revenue and Financing Policy.*
4. *Adopt the 2016/17 Financial Information.*
5. *Adopt the Significant Activities Statements.*
6. *Adopt the proposed fees and charges.*
7. *Adopt the Consultation Document 2016/17.*

1. Executive Summary

The 2016/17 Annual Plan (AP) process differs significantly from previous AP's. The 2016/17 process consists of the preparation of a series of documents, collectively known as the "supporting documentation" and a separate Consultation Document.

There is no draft AP as in previous years.

The supporting documentation includes the LTP 2015/25 and documents addressing significant change. We have also opted to consult on the Cycle Strategy at this time.

2. Discussion

2.1 Cycle Strategy

2015/16 has seen the development of a Cycle Strategy for South Wairarapa through the Consultation process we will establish the communities support for the Strategy, and to assist with the development of the workplan in

2016/17 the communities focus priorities and the linkages the community the community would like to see us consider against the strategy.

The Cycle Strategy discussed at the I & P meeting will be tabled following amendments as recommended.

2.2 Policy

The only change to Policy is the addition of a clause in the Revenue and Financing Policy (Appendix 2).

We are adding a statement in relation to our current practice of applying rates to the oldest debt first, refer to new section 3.12.

2.3 Financial Information

This includes the prospective financial statements – Financial Performance and Position, Cashflow, and Capital projects (Appendix 4).

These statements will be updated once a final review has been completed and will be tabled including the Indicative financial Statements and funding impact statements, operating statements.

Prospective Income Statements and Balance Sheet.

The significant forecasting assumptions and accounting policies remain the same as the LTP 2015/25.

2.4 Significant Activity Statements

There are no changes to Service Delivery Performance measures or activity description. Appendix 3 outlines the 2016/17 projects.

2.5 Fees and Charges

These are attached in Appendix 5 as per previous circulation and discussion.

2.6 Consultation Document 2016/17

The consultation document will be circulated on receipt from the printer. Wording is as previously circulated.

3. Conclusion

Adoption of this information will see public consultation to open on April the 8th and close at 4pm 9th May 2016 as per the attached timeline (Appendix 6).

4. Appendices

Appendix 1 – Cycle Strategy (To be tabled)

Appendix 2 – Revenue and Financing Policy

Appendix 3 – Significant Activity Projects 2016/17(To be circulated 31/3/16)

Appendix 4 – Financial Information (To be circulated 31/3/16)

Appendix 5 - Proposed Fees and Charges

Appendix 6 – Annual Plan Timeline

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Reviewed By: Paul Crimp, CEO

Appendix 1 – Cycle Strategy

Appendix 2 – Revenue and Financing Policy



REVENUE AND FINANCING POLICY

1. Introduction

The Revenue and Financing Policy (Policy) contains Council's policies with respect to the funding of operating expenditure and capital expenditure from various revenue sources. When read in conjunction with the Funding Impact Statement (Rating), this policy provides the link between the funding decisions taken at the activity level, with the eventual rates assessment that each ratepayer will receive. It is also the lead policy for other funding and financial policies including:

- Liability Management Policy.
- Investment Policy.
- Development and/or Financial Contributions Policy.
- Rates Remission Policies.
- Rates Postponement Policy.

Section 101 (3) of the Local Government Act 2002 (LGA) set out the requirements Council must consider as part of the development of the policy. Section 103 LGA sets out the general contents of the Policy.

The first step requires consideration, at activity level of each of the following:

- Community outcomes - the community outcomes to which the activity primarily contributes (in other words your rationale for service delivery).
- The user/beneficiary pays principle – the distribution of benefits between the community as a whole, any identifiable part of the community, and individuals.
- The intergenerational equity principle – the period in or over which those benefits are expected to accrue.
- The exacerbator pays principle – the extent to which the actions or inaction of particular individuals or a group contribute to the need to undertake the activity.
- The costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities.

1.1 Community Outcomes

The requirement to consider community outcomes in the funding process is seen as an obligation for Council to consider why it is engaged in an activity and to what level. To that extent, possible funding of activities should be consistent with achievement of desired outcomes.

1.2 Distribution of Benefits

At this stage, Council is required to consider who benefits from the activities performed by Council. This is expressed as the Public/Private split. Economic theory suggests there are two main characteristics that need to be considered when looking at a particular good or service:

1.2.1 Rivalry in Consumption

A good is a rival in consumption if one person's consumption of the good or service prevents others from doing so, e.g. a chocolate bar is a good with a large degree of rivalry in consumption, i.e. if Bill eats it, Jane cannot.

1.2.2 Excludability

A good or service is excludable if a person can be prevented from consuming the good or service, e.g. if Bill does not buy a movie ticket, then the usher can exclude him by preventing him from entering the theatre.

At one end of the continuum there are so-called 'public goods'. These are goods which are both non-rival and non-excludable, i.e. everyone can consume them and no one can be prevented from consuming them if they wish. A good example of a public good is national defence, where the whole community is protected from an invasion by the armed forces whether it wishes to be or not, and this protection cannot be removed from anyone in New Zealand.

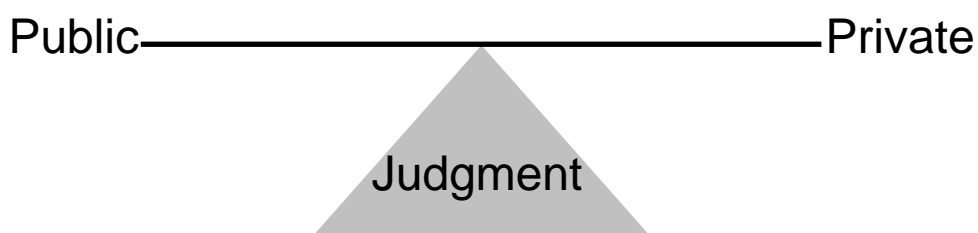
At the other end of the continuum are 'private goods' which are both rival and excludable. Most daily consumables are private goods.

Very few goods and services are entirely public goods or private goods. Most goods and services are 'mixed goods' and fall somewhere between the two ends of the continuum.

The characteristics of a good or service determine what type of funding mechanism might be used to fund a particular service. Council has already made judgements about what it considers are public goods when deciding whether or not to undertake a particular activity.

For example, a good towards the public end of the continuum may not be a good candidate for user charges as people cannot be prevented from consuming it, or because everyone consumes it whether they wish to or not. Such goods will generally be candidates for funding from some general source such as a general rate. A good towards the private end of the spectrum may be a candidate for a targeted rate or a user charge.

In the end, it is likely to come down to 'reasonable' judgment. Both the LGA and previous case law place the responsibility on elected members to make decisions about who benefits and who should pay.



1.3 Distribution of Benefits Over Time

Council needs to consider something called 'intergenerational equity' which means that funding decisions are required to consider future generations, not just today. Many of the activities provided by local government are either network or community infrastructure which has long service lives. Benefits from these services can be expected to accrue over the entire life of the asset. Current ratepayers should not be expected to subsidise the benefits that future ratepayers receive nor should future ratepayers subsidise current ratepayers.

One way that Council applies the intergeneration equity principle is by spreading costs over the future. Council will typically borrow to fund the cost of a project and future ratepayers will repay the loan (and interest cost), say over a 25 year period. Council typically only borrows to fund capital expenditure but Council may use short term borrowing to spread some operating costs smooth funding over a limited period to avoid rate spikes.

Council also needs to ensure that appropriate funding has been allocated to reasonably meet the levels of service that each activity is targeting to meet and financial sustainability into the future needs to be considered.

1.4 Actions or Inactions of Individuals or Groups

This generally refers to how to make the 'exacerbators' pay. This could include funding mechanisms to allow for the fining of people that cause unwanted Council activity, e.g. cleaning up abandoned cars or rubbish. However, Council has very limited funding mechanisms to enable targeted charging and, in many cases, it is not possible to pass this cost on to the exacerbator and, therefore, it becomes more a case of identifying the quantum of the issue and deciding who then should bear the cost, if not the exacerbator.

1.5 Costs, Benefits and Separate Funding

Council is required to consider whether an activity should be separately funded and what the cost implications might be. There are administration costs associated with separate funding and these need to be weighed against any benefits of targeting specific beneficiaries/users of a service, including transparency and accountability.

Transparency and accountability are most evident when an activity is totally distinctly funded. This allows ratepayers, or payers of user charges, as the case may be, to see exactly how much money is being raised for and spent on the activity, and to assess more readily whether or not the cost to them of the activity represents good value.

However, funding every activity this way would be extremely complex. For some activities, the quantity of rates funding to be collected amounts to only a few cents per ratepayer. The administrative costs and lack of significance lead Council to fund a number of activities by way of a general rate. To aid in transparency and accountability, Council separates the total general rate into reasonable activity breakdowns when presenting the ratepayer with their rates assessment notices. This then allows the ratepayer to make some form of meaningful assessment down to activity level.

2 Selection of Tools

Section 103(1) requires Council to identify the funding of operational expenditure and capital expenditure.

Operational expenditure is normally funded by way of revenue (income) while capital expenditure can be funded by way of both revenue and non-revenue items such as borrowings and the use of Council created reserves.

Capital expenditure is expenditure when the benefit of that expenditure is greater than one year and therefore benefits obtained by those assets spread according to the life of the asset.

Section 103 (2) LGA requires Council to identify its funding tools.

A number of tools can be used to allocate both public and private good. The use of targeted rates is good example of this. An activity with a very high percentage of public good can be allocated over a small geographical area and therefore the most appropriate tool to recover the expenditure would be a targeted rate. Therefore in this instance a targeted rate is used to recover a public good. However targeted rates can be used to recover a private good such as use of water from a closed network. This is where Council can restrict people using that network and before they can join they have to formally join to it and are charged the appropriate fee(s).

3 Revenue

3.2 General Rates

Including Uniform Annual General Charge.

The Council differentiates the General Rate based on land valuation (Schedule 2 Local Government (Rating) Act 2002).

The differential categories are:

Group 1 Commercial

All rating units that are used (or available) primarily for any commercial or industrial purpose.

Group 2 Urban

All rating units used for residential and related purposes within the urban areas of the District Plan.

Group 3 Rural

All rating units within the rural area in the District Plan.

This is usually used to recover public good.

Council believes that land of value allocates the costs fairly between the rural and urban communities.

When Council considered the advantages and disadvantages of each option it considered it identified that:

- The ratio of land to capital value was inconsistent across the district and this would have lead more ratepayers having an increase than those decreases) in rates payable.

RATIO OF LAND CAPITAL VALUES	
MOVEMENT IN GENERAL RATES	PERCENT OF GENERAL PROPERTIES WITH MOVEMENT
Decrease between 0% and 30%	35%
Increase between 0% and 30%	14%
Increase between 30% and 100%	31%
Increase greater than 100%	20%

- As land value is the current method it is accepted and understood by the majority of ratepayers.
- There would be additional costs in both moving to capital value and additional costs in maintaining the rating database without out any significant increase in value.

3.3 Targeted rates

Any other rate includes, Uniform Annual Changes, rate set on a differential on value, rates set over at area of benefit and rates for a service or for an activity.

This can be used for both private good and public good.

Current targeted rates include the amenity rates.

3.4 Lump sum contributions

For the recovery of specific capital expenditure, otherwise loan funded (optional for ratepayer).

This must have a high component of private good.

3.5 Fees and charges

Any fee, recovery fine or charge made Council for service or activity.

Must have a high component of private good.

3.6 Interest and dividends from investments

Income from an investment. This would be generally public good.

3.7 Financial & development contributions

There are used to recover costs to mitigate the effects of development. Council has a Financial Contributions Policy under the Resource Management Act 1991 which explains the application and the levying of these fees. Council does not have a development contributions policy.

This must have a high component of private good.

3.8 Grants and subsidies

Income from external funding entity. These generally would be of a public good.

3.9 Borrowing

Loans, both short term and long term. This is a funding tool and does not need a split between public and private good as it is only deferring the eventual charge.

3.10 Proceeds from asset sales

This would only need to be recognized where an asset was being sold and not replaced with a similar asset. For the example where the proceeds from the sale of corporate property where used to fund another activity. Again this is a funding tool.

3.11 Council Created reserves

Council created reserves result from surplus revenues over expenditure being held for a particular purpose or the transfer of non-cash expenditure (e.g. depreciation).

3.12 Rates payments applied to oldest debt

Payments received for rates will be applied to the oldest debt first, regardless of whether the payer requests the payment be applied to the current debt. Rates debt becomes unenforceable after a period of time; this policy assists in avoiding debt falling into this category.

Group of Activities, and Activity	Community Outcomes	user/beneficiary pays principle	intergenerational equity principle	exacerbator pays	costs and benefits	Proposed		Rationale	Funding Sources	
						Private	Public		Operational	Capital
Governance/Leadership/Advocacy										
Representing the community	Vibrant and strong communities, Sustainable South Wairarapa	NIL	NIL	L	L	100%		The democracy process is available to all residents and ratepayers, therefore all ratepayers benefit from this activity	General rate & reserve funding	
Public Protection										
Protection of public health		M	NIL	M	M	70%-80%	30%-20%	Council has a statutory obligation to enforce public health legislation	Fees & Charges General Rate	
Noise control and enforcement		NIL	NIL	H	L	10%	90%	Council has the ability to charge for monitoring and recover other costs	Fees & Charges General Rate	
Building consents and enforcement		H	NIL	L	M	80%-90%	20%-10%	Council has statutory obligation to enforce the building act	Fees & Charges General Rate	
Dog and animal control	Healthy & economically secure people	L-M	NIL	H	L	60%-70%	30%-40%	For dog control the urban community receive a higher benefit than the rural community while for animal control the rural community receives a higher benefit than the urban	Fees & Charges General Rate	
Liquor licensing		H	NIL	L	L	70%-80%	30%-20%	Council has a legal obligation to enforce liquor act	Fees & Charges General Rate	
Emergency management and civil defence		NIL	NIL	L	H	0	100%	Emergency management is for the protection of life and restoration of essential services	General rate	
Rural fire		M	NIL	H	M	75%-85%	25%-15%	Council has a statutory obligation to fund combined rural fire activity	Targeted General rate	
Community Development										
Cultural and community development		L	NIL	NIL	H	100%		Supporting community activities for which council believes there is a high public benefit	General rate Targeted rate	
Economic Development	Vibrant and strong communities, Sustainable South Wairarapa	NIL	NIL	NIL	L	100%		Economic development provides a benefit of the district, but there are occasions where parts of the district benefit to a different degree	General rate Targeted rate	
Economic Development - Tourism		M	NIL	NIL	M	60%-70%	40%-30%	Tourism is a very important part of economic activity within Swai therefore has a high public good. However the benefit received from tourism develop also directly benefits the tourist related businesses	General rate Targeted rate	
Resource Management										
Educated and knowledgeable people										
Vibrant and strong communities										
Sustainable South Wairarapa										
District Plan (reviews and development)		L	NIL	M	L	5%	95%	DP is a strategic and statutory planning document for the benefit of the district however members of the community can apply and fund a private plan change	General rate, fees and charges, reserves short term loans (1-3 yrs)	
Resource consent applications		H	NIL	H	H	95%	5%	Element public good for enquiries, and consents that have a high public interest	General rates, F & C surpluses	
Resource consent appeals		H	NIL	H	L	50%	50%	Appeals potentially cover a wide range of effects and have a wide range of benefits	General rates / surpluses	

Group of Activities, Community Outcomes and Activity	user/beneficiary pays principle	intergenerational equity principle	exacerbator pays	costs and benefits	Proposed		Rationale	Funding Sources	
					Private	Public		Operational	Capital
Amenities									
Parks and Reserves including playgrounds	L	H	M	M	10%-15%	90%-85%	Reserves are there for recreational purposes and are open to all without restriction except for specific areas and times	Targeted rates, fees and charges	Targeted rates, contributions, surplus funds & Loans
Swimming Pools in Featherston, Greytown and Martinborough.	H	M-H	L	L	30%-40%	70%-60%	While pools provide recreation value council can restrict access	Targeted rates, fees and charges	Targeted rates, contributions, surplus funds & Loans
Ownership of Camping Grounds in Martinborough and Greytown.	H	M	L	L	70%-85%	15%-30%	Martinborough is a restricted area and Greytown is unrestricted however council may in the future may look at options for Greytown	Targeted rates, fees and charges	Targeted rates, surplus funds & Loans
Civic Amenities									
Libraries in Featherston, Greytown and Martinborough.	H	L-H	L	M	30%-40%	60%-70%	This activity provides public benefit by increasing people's knowledge, but also provides a private benefit.	General rate, fees & charges	General rates, surplus funds & Loans
Pensioner housing units in Featherston, Greytown and Martinborough.	H	M	L	L	95%	5%	There is high private benefit by the tenants and council provides this facility for the wellbeing of a select number of the community	Fees & charges	Surplus funds & loans
Public toilets in Featherston, Greytown and Martinborough and at various rural and coastal sites.	H	M	H	M	80%-90%	20%-10%	Providing essential service to ensure a clean environment	Targeted rates	Targeted rates, surplus funds & Loans
Public halls, Sports Stadium in Featherston, Greytown and Martinborough.	M-H	M	M	L	40%-60%	60%-40%	Halls while used for private benefit there are wider community benefits of having halls available. Halls are the focal point of the community	Targeted rates, fees and charges	Targeted rates, contributions, surplus funds & Loans
Cemeteries in Featherston, Greytown and Martinborough.	H	H	L	L	90%	10%	Can restrict access, and there are alternatives, providing service to public there are benefits from memorial status	Targeted rates, fees and charges	Targeted rates, surplus funds & Loans
Roading / Land Transport									
	H	H	H	H	70%-80%	30%-20%	Road corridor provides high public good however the use of the road is predominantly for private benefit purposes	Fees & charges, NZTA subsidy, tolls, contributions, general rates	Surplus funds, NZTA subsidy, tolls, contributions, general rates
Solid Waste Management									
Waste collection	H	L	H	M	70%-80%	30%-20%	Service provision public benefit by keeping the district clean	Fees & Charges, targeted rates	Surplus funds, fees & charges, targeted rates and loans
Closed Landfill	NIL	M	L	L	100%		Protect environment from impacts of previous events	General rates	General rates, surplus funds & Loans
Transfer stations	H	L	H	M	70%-80%	30%-20%	Service provision public benefit by keeping the district clean	Fees & Charges, targeted rates	Surplus funds, fees & charges, targeted rates and loans
Recycling	H	L	H	M	70%-80%	30%-20%	Service provision public benefit by keeping the district clean	Fees & Charges, targeted rates	Surplus funds, fees & charges, targeted rates and loans

Group of Activities, Community Outcomes and Activity	user/beneficiary pays principle	intergenerational equity principle	exacerbator pays	costs and benefits	Proposed		Rationale	Funding Sources	
					Private	Public		Operational	Capital
Stormwater									
Healthy & economically secure people Sustainable South Wairarapa.									
Stormwater Collection	H	H	H	L-M	20%	80%	Collection predominantly to prevent flooding of private and public property	Fees & Charges, targeted rates, general rates, surplus funds and loans	Fees & Charges, contributions, targeted rates, general rates, surplus funds and loans
Stormwater Treatment	L	H	H	L-M	5%	95%	To protect the environment	Fees & Charges, targeted rates, general rates	Fees & Charges, targeted rates, general rates, surplus funds and loans
Water Supply									
Healthy & economically secure people									
Provides safe potable drinking water	H	H	H	M	90%	10%	Provides safe potable drinking water	Fees & Charges, targeted rates, contributions	Fees & Charges, targeted rates, contributions, surplus funds and loans
Sewerage									
Healthy & economically secure people, Sustainable South Wairarapa.									
Provide safe/sanitary treatment & disposal environment for waste	H	H	H	M	75%	25%	Provide safe/sanitary treatment & disposal environment for waste	Fees & Charges, targeted rates, contributions	Fees & Charges, targeted rates, contributions, surplus funds and loans

Appendix 3 - Significant Activity Projects 2016/17

Appendix 4 – Proposed fees and Charges



Schedule of Fees & Charges

2016-2017

(Effective 1/7/16)

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2016/17 Schedule of Fees and Charges

Effective 1 July 2016

Fees shown are inclusive of GST at the prevailing rate of 15%

DESCRIPTION		
COMMUNITY SERVICES		FEES \$
<u>Council Office</u>		
<i>Opening Hours</i>		
Monday to Friday	8.00am – 4.30 pm	
Rubbish Bags (bundle of 10)		8.00
Photocopying: Black and white (per copy)		
Single sided A4		.30c
Single sided A3		.50c
Double sided A4		.40c
Double sided A3		.60c
Photocopying: Colour (per copy)		
Single sided A4		3.00
Single sided A3		5.00
Double sided A4		4.00
Double sided A3		6.00
Street Index – with rates		127.00
Photocopy plans etc.:		10.00
Time involved to retrieve and/or photocopy plans (per 10 minutes)		
Any other services not covered elsewhere (per hour)		75.00

LIBRARY/SERVICE CENTRES		FEEs \$
<u>Featherston</u>		
<i>Opening Hours</i>		
Monday to Friday	9.30am - 5.00pm	
Saturday	10.00am - 12.00pm	
<u>Greytown</u>		
<i>Opening Hours</i>		
Monday to Friday	9.30am - 5.00pm	
Saturday	10.00am - 12.00pm	
<u>Martinborough</u>		
<i>Opening Hours</i>		
Monday to Friday	9.30am - 5.00pm	
Saturday	10.00am - 12.00pm	
<i>Charges</i>		
Rental Books		.50c
Magazines		No Charge
Premium Magazine Range		.50c
Reservation of Books		.50c
Replacement Cards (Lost)		2.00
	(Theft or Worn Out)	No Charge
Inter-loans		7.00
Book Covering:	Paperback	.50c
	Hardback	1.00
	Large	2.00
Internet		No charge
Printouts (per page)		.20c
DVD/Video Hire (one week)		2.00
Laminating	A3	3.00
	A4	2.00
Fax Service:	Per page	.50c
	Australia - Per page	2.00
	Rest of World - Per page	5.00

POOLS	FEEES \$
<u>Featherston</u>	
<i>Opening Hours During School Term:</i>	
Monday - Thursday	2.00pm – 5.30pm
Friday	2.00pm – 7.30pm
Saturday & Sunday	1.00pm - 5.30pm
<i>Opening Hours During School & Public Holidays:</i>	
Saturday - Thursday	1.00pm – 5.30pm
Friday	1.00pm – 7.30pm
<u>Greytown</u>	
<i>Opening Hours During School Term:</i>	
Monday - Thursday	2.00pm – 5.30pm
Friday	2.00pm – 7.30pm
Saturday & Sunday	1.00pm - 5.30pm
<i>Opening Hours During School & Public Holidays:</i>	
Saturday - Thursday	1.00pm – 5.30pm
Friday	1.00pm – 7.30pm
<u>Martinborough</u>	
<i>Opening Hours During School Term:</i>	
Monday - Thursday	2.00pm – 5.30pm
Friday	2.00pm – 7.30pm
Saturday & Sunday	1.00pm - 5.30pm
<i>Opening Hours During School & Public Holidays:</i>	
Saturday - Thursday	1.00pm – 5.30pm
Friday	1.00pm – 7.30pm
<u>Charges (All towns)</u>	
Adults	3.00
College Students	2.00
Children 12 years and under	2.00
Adults accompanying children under 8 years and not swimming	No Charge
10 Swim Tickets (Adult)	15.00
10 Swim Tickets (Child)	10.00

COMMUNITY BUILDINGS		FEEES \$
Fees and Charges – All venues (in addition to hire charges)		
Deposit (required to confirm booking) – All Venues		50% of hire charge
Bond if alcohol to be served		300.00
Cleaning Fee per hour (if required)		35.00
- Small & medium venues min 1 hr		
- Large venues min 2 hrs		
Custodian Call-out – per hour (if required)		25.00
Access to Kitchen Facilities (small and medium venues)		20.00
SMALL VENUES		
Featherston Anzac Hall Committee Room		FEEES \$
Greytown Upstairs Meeting Rooms		
Martinborough Council Chambers		
Schools/Public Meetings/Free Admission to General Public		
Weekday (morning or afternoon)		25.00
Monday to Friday – full day or part morning / part afternoon		50.00
Monday to Thursday evening		25.00
Friday evenings, Saturday, Sunday, public holidays		75.00
Private or Commercial Use		
Weekday (morning or afternoon)		30.00
Monday to Friday – full day or part morning / part afternoon		60.00
Monday to Thursday evening		30.00
Friday evenings, Saturday, Sunday, public holidays		120.00

MEDIUM VENUES

Featherston Kiwi Hall and/or Supper Room Greytown WBS Room Greytown Old Library Martinborough Green Room	FEES \$
Schools/Public Meetings/Free Admission to General Public	
Weekday (morning or afternoon)	30.00
Monday to Friday – full day or part morning / part afternoon	60.00
Monday to Thursday evening	30.00
Friday evenings, Saturday, Sunday, public holidays	150.00
Private or Commercial	
Weekday (morning or afternoon)	40.00
Monday to Friday – full day or part morning / part afternoon	80.00
Monday to Thursday evening	40.00
Friday evenings, Saturday, Sunday, public holidays	150.00
<i>Note: Projector available in Greytown WBS Room</i>	

LARGE VENUES

Featherston Anzac Hall (including Supper Room) Greytown Town Centre Forum Greytown Town Centre Forum & WBS Room Martinborough Town Hall (including Green Room) (Kitchen access included in hire charge)	FEES \$
Seated Functions (seating/ tables set up)	
Weekday – morning or afternoon up to 4 hours	135.00
All day or part day over 4 hours	195.00
Monday to Thursday evening	135.00
Friday evening, Saturday, Sunday and public holidays	375.00
Each hour after midnight	100.00
Functions (chairs/tables available but set up and put away by hirer)	
Weekday – morning or afternoon up to 4 hours	75.00

All day or part day over 4 hours	150.00
Monday to Thursday evening	100.00
Friday evening, Saturday, Sunday and public holidays	300.00
Each hour after midnight	100.00
Displays/Exhibitions (clear floor)	
Local and Free Admission	0.00
Non Local or Admission Charged or Commercial	100.00
Pack in/out per day	25.00
Sport and Fitness	
Clear Floor, Local Only, Activities with no Audience	20.00/hr
Sale of Goods/Auctions	
Local	150.00
Non Local per day	300.00
Pack in/out per day	50.00
Stage Performances/Musical Recitals etc.	
<i>Free Admission</i>	
Pack in/out and Rehearsals – per day	25.00
Performance Day	150.00
<i>Admission Charged – Local Amateur Performers</i>	
Pack in/out and Rehearsals – per day	25.00
Performance Day	150.00
<i>Admission Charged – Professional Performers</i>	
Pack in/out and Rehearsals – per day	50.00
Performance Day	300.00
SPORTS STADIUM	
Featherston Sports Stadium and Annex	FEES
	\$
<i>Hours:</i>	
Daytime: 8.00am – 6.00pm	
Evening: 6.00pm – 12.00am	
<i>Rates:</i>	
Hourly (Stadium) – minimum 2 hours	10.00/hr

Daytime	75.00
Evening	45.00
Hourly (Annex) – minimum 2 hours	2.00/hr
CEMETERIES	FEEES
	\$
Burial	
Adult	665.00
Child – Under 10	305.00
Infant – Under 1	123.00
Burial of Ashes	204.00
Family Interment (registration fee)	50.00
Extra Depth Charge (not available in Featherston)	255.00
Plot Fee	
Adult	920.00
Infant under 1	153.00
Child under 10	306.00
Cremation Plot / Columbarium Wall	250.00
Top Soil Charge	300.00
Burial on Weekends, Holidays or before Noon on a Monday or the day before a Public Holiday	1022.00
Additional Fee – Non Resident (includes fee for weekend and public holiday burials)	777.00
Breaking Concrete	Actual Cost
Disinterment or Re Interment	By Arrangement
RSA	
No charge for plot, or out of district fee, charge interment fee only.	
PENSIONER HOUSING	FEEES
	PER 4 WEEKS
	\$
<u>Greytown</u>	
Westhaven (\$66/week)	264.00
<u>Martinborough</u>	
Cecily Martin (\$76/week)	304.00

Featherston		
Burling (Single) (\$66/week)		264.00
Burling (Double) (\$81/week)		324.00
Matthews (\$81/week)		324.00
DOG REGISTRATION		FEEs
		\$
General Fees		
Desexed	Urban	66.00
	Rural	42.00
Entire	Urban	95.00
	Rural	64.00
Late Fees Desexed	Urban	99.00
	Rural	63.00
Late Fees Entire	Urban	142.50
	Rural	96.00
Other Fees		
Flat fee for up to 10 Rural Dogs plus \$20.00 per additional dog		210.00
Late fee for up to 10 Rural Dogs plus \$30.00 per additional late dog		300.00
Surrender a dog for euthanasia		60.00
Permit application to keep more than two dogs in an urban area including breeder		140.00
Re-homing fee for impounded dogs		90.00
Costs and expenses relating to impounding and securing impounded dogs		Actual cost plus 10%
Replacement registration tag (if tag lost or damaged)		7.50
Bark Control Collars		Actual cost plus 10%
Impounding Fees		
First Impounding		90.00
Second Impounding		170.00
Third Impounding		265.00
Feeding (per day)		25.00

STOCK RANGING	FEEES \$
Call out fee per hour or part of	140.80
Costs and expenses relating to the impounding and securing impounded stock	Actual cost plus 10%
Impounding Fees	
First Impounding per animal	200.00
Second Impounding per animal	400.00
Third Impounding per animal	600.00
Feeding (per day per animal)	50.00
HEALTH LICENSING FEES	FEEES \$
Note: Food premises operating under an approved Food Control Plan and will be charged according to the food hygiene registration fees until new regulations come into force	
New Food Premises	255.00
Annual Registration of Food Premises	250.00
Minor Food Processing (limited sale)	125.00
Inspection Fee	140.00
Camping Ground (per annum)	150.00
Hairdressers Registration (per annum)	250.00
Offensive Trade Registration (per annum)	250.00
Hawkers licence (per annum)	150.00
Mobile shop licence – involving food (per annum)	150.00
Transfer of registration	130.00
Itinerant trader (per annum)	240.00
Street stall - large	150.00
Street stall – small	20.00
Food stall (Minimum)	150.00
Registration of event	150.00
Amusement gallery (per annum)	150.00
Amusement Devices –	
For one device, for the first seven days of proposed operation or part thereof	11.50
Additional Device – first week (or part week)	2.30
Additional Weeks (or part week) per device	1.15

Noise Control	
Noise control charges (seizure) - per callout to property	350.00
Return of seized equipment – administration and return fee per property,	100.00
PLUS:	
Burglar alarm disconnection (if required)	Electrician/ Service Call- out charges plus 10%
Bylaws	
Advertising Sign permit	150.00
Hoarding permit	150.00
Abandoned vehicles removal and disposal	Actual cost plus 10%
Long grass removal	Actual cost plus 10%
Removal of over-hanging vegetation public places	Actual cost plus 10%
Gambling	
Venue and gaming machine per consent	350.00
LIQUOR LICENSING	
FEES	
\$	
Licence applications	As per Act
Manager’s Certificates	As per Act
Refer to the Sale and Supply of Alcohol Act 2012	
RESOURCE MANAGEMENT	
FEES	
\$	
Non-Notified Landuse	
Controlled	550.00
Restricted Discretionary - minor	350.00
Restricted Discretionary – other	650.00
Discretionary (Heritage Only – Minor)	350.00
Discretionary	800.00
Non-complying	1550.00
Limited Notified Landuse	
Restricted Discretionary	850.00
Discretionary (Heritage Only – Minor)	800.00
Discretionary	1100.00

Non-complying	1900.00
Non-Notified Subdivision	
Controlled	850.00
Restricted Discretionary	920.00
Discretionary	1,020.00
Non-complying	1,750.00
Limited Notified Subdivision	
Restricted Discretionary	1,120.00
Discretionary	1,300.00
Non-complying	2,100.00
Publicly Notified	
Restricted Discretionary	1,150.00
Discretionary (Heritage Only – Minor)	1,150.00
Discretionary	1,500.00
Non-complying	2,300.00
Plan Change and Resource Consents	
<i>All fees are a deposit only. Where the costs for processing an application exceed the fee deposit, the additional cost will be payable.</i>	
Staff time (per hour)	96.00
Plan Change	5,500.00
Additional Charges	
Site Inspection	140.80
Pre-hearing	510.00
Hearing	1,200.00
Hourly Rate above Deposit	96.00
External Consultancy	Actual cost plus 10%
Heritage Items (including notable trees)	No charge to Applicant *
<p><i>* Fees will not be charged for applications relating to modifying or removing trees listed in Appendix 1.4 Notable Trees of the Wairarapa Combined District Plan, additions and alterations to buildings listed at Appendix 1.7 (Heritage items) of the Combined District Plan, or located within a Historic Heritage Precinct (Appendix 1.8) of the Wairarapa Combined District Plan. This only applies where no other aspect of the proposal requires resource consent; e.g. a yard encroachment.</i></p>	

Certification		
223 Certificate		310.00
224 Certificate		375.00
S226 Certificate		375.00
S243 Approval		375.00
S348 of LGA Approvals		375.00
Certificate of Compliance		450.00
Planning Certificate (SSoA)		75.00
Request to vary condition of consent		350.00
Objection to condition of consent		400.00
LIM – Urgent (5 working days)		450.00
LIM – Standard (10 working days)		250.00
Certificate of Title Searches		25.00
BUILDING CONSENTS	PIM fee \$ (If applying prior or with BC application. Additional to BC fee)	Building Consent (BC) only fee (excluding BRANZ and DBH levies) \$
Plumbing & Drainage (P&D) Minor Work		
Solid fuel Heater	44.88	292.00
Minor plumbing, drainage work - fittings drain alteration, solar panel	44.88	368.00
Drainage work e.g. new minor subdivision services & common drains (see commercial fees for larger subdivisions)	44.88	942.00
Drainage work e.g. new effluent disposal system	44.88	942.00
Wet area shower (vinyl floor)	44.88	467.00
Wet area shower (tiled floor)	44.88	700.00
Private marquee <i>professional assembly only</i> (no inspection)	44.88	135.00
Public marquee >100 sq m < 50 people <i>professional assembly only</i> (no inspection)	44.88	135.00
Public marquee >100 sq m > 50 people		
Private marquee > 100 sq m (with inspection)	44.88	278.00

BUILDING CONSENTS	PIM fee \$ (If applying prior or with BC application. Additional to BC fee)	Building Consent (BC) only fee (excluding BRANZ and DBH levies) \$
Sheds / Garages / Conservatories etc		
Spa Pools, swimming pool >1200 high on ground & swimming pool fence only	n/a	81.00
All other and in-ground swimming pools	44.88	336.00
Garden sheds/retaining walls/carports/decks/proprietary aluminum conservatories/other minor works	44.88	494.00
Minor farm buildings/haysheds/covered yards 1-6 bays etc, incl. farm bridges <\$15,000	89.76	646.00
Larger farm buildings (covered yards, wool sheds) no plumbing or drainage, incl. farm bridges >\$15,000	89.76	1,014.00
Larger farm buildings (covered yards, wool sheds) with plumbing & drainage	89.76	1,409.00
Proprietary garages standard	89.76	682.00
Proprietary garages with fire wall	89.76	790.00
Proprietary garages with plumbing & drainage	89.76	996.00
Proprietary garages including sleep-out no plumbing or drainage	89.76	790.00
Proprietary garages including sleep-out with plumbing and drainage	89.76	1,077.00
Garages, simple custom design, single level	89.76	853.00
Garages, simple custom design, single level with plumbing and drainage (if sleep-out use dwelling fee)	89.76	1,248.00
Residential repile	44.88	557.00
Residential demolition	44.88	233.00
Residential New Dwellings		
Single storey brick veneer - urban	359.04	3,124.00
Single storey brick veneer - rural	359.04	3,770.00
Single storey weatherboard - urban	359.04	3,267.00
Single storey weatherboard - rural	359.04	3,949.00
Single storey stucco/texture coating/ply/steel/block or multi cladding - urban	359.04	3,501.00
Single storey stucco/texture coating/ply/steel/block or multi cladding - rural	359.04	4,219.00

BUILDING CONSENTS	PIM fee \$ (If applying prior or with BC application. Additional to BC fee)	Building Consent (BC) only fee (excluding BRANZ and DBH levies) \$
Multi storey brick veneer - urban	538.56	3,483.00
Multi storey brick veneer - rural	538.56	4,219.00
Multi storey weatherboard - urban	538.56	3,626.00
Multi storey weatherboard rural	538.56	4,308.00
Multi storey stucco/texture coating/ply/ steel/block or multi cladding urban	538.56	3,860.00
Multi storey stucco/texture coating/ply/ steel/block or multi cladding rural	538.56	4,578.00
Transportable dwelling (yard built)	89.76	2,747.00
<i>Note: Double Units charged at single unit rate plus 50%. Dwellings with multiple cladding types are charged at Stucco/Texture Coating/Ply/Steel/Block rate Other charges may apply. Check the last section of this schedule or contact a Council Officer.</i>		
Residential Dwelling Additions & Alterations		
Internal alterations	44.88	573.00
Internal alterations with plumbing & drainage	44.88	716.00
Single storey brick veneer	89.76	1,634.00
Single storey brick veneer with plumbing & drainage	89.76	1,813.00
Single Storey Weatherboard	89.76	1,813.00
Single storey weatherboard with plumbing & drainage	89.76	2,100.00
Single storey stucco/texture coating/ply/ steel/block	89.76	2,136.00
Single storey stucco/texture coating/ply/ steel/block with plumbing & drainage	89.76	2,424.00
Multi storey brick veneer	179.52	1,921.00
Multi storey brick veneer with plumbing & drainage	179.52	2,208.00
Multi storey weatherboard	179.52	2,172.00
Multi storey weatherboard with plumbing & drainage	179.52	2,459.00
Multi storey stucco/texture coating/ply/	179.52	2,406.00

BUILDING CONSENTS	PIM fee \$ (If applying prior or with BC application. Additional to BC fee)	Building Consent (BC) only fee (excluding BRANZ and DBH levies) \$
steel/block		
Multi storey stucco/texture coating/ply/ steel/block with plumbing & drainage	179.52	2,693.00
<i>Note: All residential additions with multiple cladding types are charged at Stucco/Texture coating/Ply/Steel/Block rate</i>		
Relocated Residential Dwellings		
<i>Note: If Relocation Includes Alterations or Additions add Alteration & Addition rate as above</i>		
Relocated residential Dwelling urban	538.56	1,616.00
Relocated residential Dwelling rural	538.56	1,903.00
<i>Note: See 'Other Charges' for Bonds</i>		
Commercial / Industrial		
Commercial demolition	44.88	557.00
Single storey Shop fit outs	89.76	1,158.00
Multi storey Shop fit outs	89.76	1,445.00
Single storey multi-unit apartments/motels	359.04	2,118.00 plus 430.00 per unit
Multi storey multi-unit apartments/motels	538.56	2,477.00 plus 718.00 per unit
Minor commercial work e.g. signs/shop fronts/ minor fit outs (no plumbing/drainage)	179.52	898.00
<i>Use Commercial rate for large subdivision services installations</i>		
Commercial/Industrial <\$50,000	287.23	2,190.00
Commercial/Industrial \$50,001 – \$100,000	430.85	3,052.00
Commercial/Industrial \$100,001 – \$150,000	574.46	3,914.00
Commercial/Industrial \$150,001 – \$250,000	718.08	4,775.00
Commercial/Industrial \$250,001 – \$350,000	861.70	5,637.00
Commercial/Industrial \$350,001 – \$500,000	1,005.31	6,499.00
Commercial/Industrial \$500,001 – \$1,000,000	1,005.31	7,073.00

BUILDING CONSENTS	PIM fee \$ (If applying prior or with BC application. Additional to BC fee)	Building Consent (BC) only fee (excluding BRANZ and DBH levies) \$
Commercial/Industrial Agricultural >\$1,000,001	1,005.31	7,073.00 plus 718.00 per \$100,000 value
<i>Development levies may apply to commercial building consents. Check with Council.</i>		
BUILDING CONSENTS - OTHER CHARGES	UNITS	FEEES \$
<i>Infrastructure connections may apply to connections or additional loads on Council Services. Check with Council. Connection fees may apply to new connections to Council services. Check with Council.</i>		
Scanning and Administration Fee – payable on all Building Consent applications		75.00
Re-inspection Fee (includes ¾ hr inspection plus \$180.00/hr over and above first ¾ hr)		144.00
Amendment Fee (includes ½ hr assessment plus \$180.00/hr over and above first ½ hr, plus additional inspections)		269.00
BRANZ Levy (for work of \$20,000 or more)	Per \$1,000	1.00
Building Levy (for work of \$20,000 or more)	Per \$1,000	2.01
<i>The building consent fee does not include the cost of any structural or fire engineer's assessment which may be required.</i>		
Structural engineering or fire engineering assessment/peer review		Cost +10%
NZ Fire Service design review		Cost +10%
Building Warrant of Fitness – audit inspection per hour		180.00
Building Warrant of Fitness - renewal		100.00
Compliance Schedule – new or amended		180.00
Certificate of Acceptance - Building consent fee for the applicable building payable with lodgment plus actual charges	Per hour - payable on issue of certificate	180.00

BUILDING CONSENTS - OTHER CHARGES	UNITS	FEES \$
Building Certificate (SSoa)		75.00
Building Consent Exemption Fee (schedule 1 exempt building work)		269.00
Application for Certificate of Public Use		269.00
Application for modification or waiver to a building consent		90.00
Infrastructure Protection Deposits:-	(Refundable)	1,000.00
- All relocated dwellings (onto site or off site)		
- All work over a value of \$100,000		
- All commercial work in urban areas with a value of more than \$20,000		
- And at officer's discretion where there is risk to infrastructure.		

INFRASTRUCTURE & SERVICES	FEES \$
Water and Sewer Connections <i>(All new dwellings on town supply)</i>	
Road Opening Bond	550.00
Water Administration Fee (paid to Council)	67.00
Sewer Administration Fee (paid to Council)	67.00
<ol style="list-style-type: none"> 1. New water and sewer connections are administered by Council. 2. The applicant must use a contractor acceptable to Council. 3. No work may commence until the administration fee has been paid, and Council's maintenance contractor or the contractor have been notified. 4. Council's maintenance contractor must be advised of <u>all</u> work. 	
Sewerage (Dumping Septic Tank Waste)	
4 cubic metre tank	480.00
8 cubic metre tank	960.00
Trade Waste Application	150.00
Trade Waste Annual Permit Fee	20.00
For Large Dischargers:	
Flow -	0.56/m3
BOD	0.59/Kg
SS	0.61/kg
Capital Contributions	
Financial Contribution water	3,736.83
Financial Contribution sewer	2,013.17
Water Rates	
Ad hoc water reading fee	40.00
Urgent water reading fee (within 48 hours)	100.00
Use over 350m3 costs an additional \$1.84 per m3	

Vehicle Crossings	
Vehicle Run Up Charge (Refunded after completed to Council specifications)	550.00
Rapid Numbers	
Rapid Numbering (per number)	50.00
TRANSFER / RECYCLING STATIONS	
FEEES	
\$	
Featherston – Recycling Station (Johnston Street)	
<i>Opening Hours:</i>	
Thursday	11.00am - 3.00pm
Saturday / Sunday	11.00am – 3.00pm
Greytown – Recycling Station (Cotter Street)	
<i>Opening Hours:</i>	
Tuesday	1.00pm - 3.30pm
Saturday	10.00am – 12.00pm
Sunday	10.00am – 1.00pm
Martinborough – Transfer Station and Recycling Station (Lake Ferry Road)	
<i>Opening Hours:</i>	
Wednesday	1.00pm – 3.00pm
Saturday	10.00am – 4.00pm
Sunday	10.00am – 1.00pm
Pirinoa – Recycling Station	
<i>Opening Hours:</i>	
Wednesday	1.00pm – 3.00pm
Saturday	10.00am – 12.00pm
Sunday (May-August)	3.00pm – 5.00pm
Sunday (September-April)	4.00pm – 6.00pm

Recycling		
Clean and sorted recyclable items		No charge
Replacement Recycling Bin		17.50
General Refuse (Martinborough Only)		
A minimum charge of \$10.00 per load will apply		185.00 per tonne
Car Bodies - Stripped		26.00
Green Waste (Recycling Stations)		
Car Boot		5.00
Van/Trailer	Up to 250 kg	10.00
Large Trailer / Small Truck	Up to 2 tonne	20.00
Large Truck	Up to 6 tonne	41.00
Larger loads by the discretion of Council's Operator		
Tyres (Martinborough Only)		
Tyres (per tonne)		500.00
Car & 4WD tyres – up to 4 tyres on rims		3.00 each
Truck, tractor or earthmover tyres, more than 4 tyres/load (any type) or mixed load containing tyres		500.00 per tonne

Appendix 5 – Annual Plan Timeline

SWDC 2016/17 ANNUAL PLAN TIMELINE

April

- 6th Council Meeting/ Policy and Finance Meeting – Supporting Documentation Adopted and CD Adopted
- 7th Customer Service Staff briefed
- 8th CD Published
- 12th CD Published in Midweek
- 19th Public Consultation 7pm Featherston – ANZAC Hall
- 20th Public Consultation 7pm Greytown – Town Centre
- 21st Public Consultation 7pm Martinborough – Council Chambers
- 25th **ANZAC**

May

- 4th Councillors Meeting – public meetings
- 9th Submissions Close
- 13th Managers complete comments
- 18th Submissions with comment to councillors
Council Meeting/Policy & Finance Meeting
- 25th Submission Hearings and Deliberation
- 27th Mayor and CEO Intro Completed

June

- 3rd Annual Plan content completed for formatting and final review etc
- 6th **Queen's Birthday**
- 15th Councillors Meeting – Final Plan
- 22nd Final financials available
- 29th Council Meeting/Policy & Finance Meeting – Adopt Annual Plan