

SOUTH WAIRARAPA DISTRICT COUNCIL

7 AUGUST 2019

AGENDA ITEM D1

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

There have been a number of actions raised at Council that have now been transferred to either the Planning and Regulatory or the Assets and Services Committee.

2. Appendices

Appendix 1 - Action Items to 7 August 2019

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appendix 1 – Action Items to 7 August 2019

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Actioned	Notes
103	20-Feb-19	Action	Jennie	Discuss the residents survey results at an upcoming Annual Plan Working Party meeting	Actioned	19/6/2019 Agreed with CEO and Mayor we would workshop before next survey on new questions to be asked in next survey. Workshop in diaries for 21/8/2019
315	15-May-19	Action	Mark	If the Featherston Wastewater hearing is deferred, organise a further set of wastewater workshops for councillors and the community to gain clarity on the proposal, ensuring there is time in the councillor workshop for councillors to work through all issues	Actioned	This is being worked through with WWL comms and the new CEO as to comms 17/06/19 The new project manager has been appointed. 22/7/19: A community consultation process is being undertaken
316	15-May-19	Action	Mark	Prepare advice on what the consequences and costs are of the options of a. going to the wastewater hearing at the scheduled time, b. deferring the hearing, c. withdrawing the application	Actioned	Hearing deferred, a) N/A, b) estimate for additional monitoring - \$40k bore, \$40k sampling costs, \$25k consultancy, c) unknown.
317	15-May-19	Action	Cr Jephson	Take Extinction Rebellion's request for Council to declare a climate and ecological emergency in the Wairarapa region to the Wellington Region Climate Change Working Group	Actioned	17/7/19: Extinction Rebellion written to advising that council would not be declaring an emergency at this stage, and advised of actions that Council and the wider region are taking.
363	30-May-19	Action	Jennie	Show grant funding for two years prior to the current years request for the 20/21 grant funding round	Actioned	Noted for future Annual plans
364	30-May-19	Action	Jennie	Share the CAPEX spreadsheets with councillors	Actioned	(AP Action/Project)
365	30-May-19	Action	Jennie	Increase the funding allocated in the Annual Plan for building a new dog pound	Actioned	(AP Action/Project)
366	30-May-19	Action	Harry	Work towards releasing the Health and Safety Guidelines for Volunteers to the community	Actioned	(AP Action/Project)
367	30-May-19	Action	Mark	Remove the 30 minute parking sign from outside 18 Kitchener Street, Martinborough	Actioned	22/07/19 Signage removed
368	30-May-19	Action	Mark	If infrastructure reserve funding allows lay a footpath in Esther Street	Actioned	(AP Action/Project) 22/7/19: Moved to the AP Projects list

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369	30-May-19	Action	Jennie	Include in future annual plan documentation more information about UAGC funding and include an extra column in the Revenue and Financing Policy table spreadsheet for this purpose	Actioned	Noted for future Annual plans
370	30-May-19	Action	Jennie	Begin work on investigating all options for senior housing, (including any land encumbrances), so the Community Housing Working Group can consider as a potential amendment to the LTP	Actioned	Paperwork located and sent to legal team 19 July 2019 (AP Action/Project) 22/7/19: Moved to the AP Projects list
457	26-Jun-19	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2019/112):</p> <ol style="list-style-type: none"> 1. To receive the Adoption of Annual Plan and Setting of Rates Report. (Moved Cr Maynard/Seconded Cr Olds) Carried Cr Carter abstained 2. To approve the grants as per the attached schedule (Appendix 1), noting that funding for two years has been committed for the following: Booktown, YETE, Aratoi, Martinborough Colonial Museum, Wairarapa Trails Advisory Group (for the Cycling Co-ordinator) and Cobblestones Museum. (Moved Cr Olds/Seconded Cr Colenso) Carried Cr Carter abstained 3. To adopt the 2019/20 Annual Plan in accordance with Section 95 of the Local Government Act 2002. (Moved Cr Jephson/Seconded Cr Olds) Carried Cr Carter abstained 4. To delegate to the Chief Executive and Mayor the authority to make minor changes to the 2019/20 Annual Plan document. (Moved Cr Maynard/Seconded Cr Wright) Carried Cr Carter abstained 5. To allocate \$20,000 pa operating expenditure for the Māori Standing Committee, to operate in a similar way to the community boards from operating funding. (Moved Cr Wright/Seconded Cr Maynard) Carried Cr Carter abstained 6. To include the ongoing costs of the manganese plant for Martinborough to be conservative, knowing that this matter is the 	Actioned	

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				<p>subject of community engagement over coming weeks, noting the urgency to get a solution before the peak summer demand for water. (Moved Cr Jephson/Seconded Cr Craig) Carried Cr Carter abstained</p> <p>7. To allocate \$20,000 as a one-off payment towards the Wairarapa Water Project to be funded from the economic development budget. (Moved Cr Olds/Seconded Cr Jephson) Carried Cr Carter abstained</p> <p>8. To support option 2 of the reduction in library changes (noting that Carterton District Council would also support this option). A trial for 12 months is to be undertaken and data could be gathered to determine the success. (Moved Cr Maynard/Seconded Cr Colenso) Carried Cr Carter abstained</p> <p>9. To support extended swimming pool hours for one season to be followed by a review of swimmer numbers during the extension times. (Moved Cr Wright/Seconded Cr Jephson) Carried Cr Carter abstained</p> <p>10. To support the change in funding of housing for seniors, noting that a rental increase is implicit in this option. (Moved Cr Craig/Seconded Cr Colenso) Carried Cr Carter abstained</p> <p>11. To undertake extra footpath maintenance using infrastructure reserves. (Moved Cr Maynard/Seconded Cr Wright) Carried Cr Carter abstained</p> <p>12. To increase the funding allocated in the Annual Plan for building a new dog pound. (Moved Cr Olds/Seconded Cr Jephson) Carried Cr Carter abstained</p> <p>13. To adopt the rates resolution for the 2019/20 year in accordance with the Local Government rating Act 2002, including the "Part B" notice, noting that reference to Rural Fire needs to be removed.</p>		

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				(Moved Mayor Napier/Seconded Cr Jephson) Carried Cr Carter abstained 14. To note that the updated fees and charges schedule is included in the adopted Annual Plan. (Moved Cr Olds/Seconded Cr Craig) Carried Cr Carter abstained		
458	26-Jun-19	Resolution	Russell	COUNCIL RESOLVED (DC2019/113): 1. To receive the Proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy Report. 2. To approve the proposed Wairarapa Class 4 Gambling and Standalone TAB Venues Policy. 3. To approve the suggested responses to submitters. (Moved Cr Craig/Seconded Cr Jephson) Carried	Actioned	The responses to submitters have been sent as of 5 July 2019.
459	26-Jun-19	Resolution	Russell	COUNCIL RESOLVED (DC2019/114): 1. To receive the Proposed Wairarapa Consolidated Bylaw 2019. (Moved Cr Craig/Seconded Cr Olds) Carried 2. That the bylaws are the most appropriate way of addressing the perceived problems. 3. That the bylaws are the most appropriate form of bylaw and can be justified as a reasonable limitation on people's rights and freedoms. 4. That the bylaws do not give rise to any implications under the New Zealand Bill of Rights Act 1990. 5. To revoke the Masterton and South Wairarapa District Council Consolidated Bylaw 2012. 6. To adopt the proposed Wairarapa Consolidated Bylaw 2019. 7. To adopt the Masterton and South Wairarapa District Council Solid Waste Bylaw. 8. To approve officers to undertake further consultation on proposed new clauses in Part 12: Beauty Therapy, Tattooing and Skin Piercing of the Wairarapa Consolidated Bylaw 2019 regarding eyeball tattooing and Ta Moko practitioners. (Moved Cr Jephson/Seconded Cr Craig) Carried	Actioned	The responses to submitters have been sent as of 5 July 2019. The bylaws are now in force and are available on the SWDC website. Further consultation work for Part 12 is being prepared by Masterton District Council officers on behalf of the Working Party.

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460	26-Jun-19	Resolution	Mark	COUNCIL RESOLVED (DC2019/115): 1. To receive the Waihinga Park and Playground Project (Stage 2) Report. (Moved Cr Olds/Seconded Cr Colenso) Carried 2. To note the Tender Pricing Report. 3. To agree that the Waihinga Charitable Trust in partnership with SWDC can commence and manage the Waihinga Park and Playground Project to its completion. (Moved Cr Colenso/Seconded Cr Maynard) Carried	Actioned	
463	26-Jun-19	Resolution	Mayor Napier	COUNCIL RESOLVED (DC2019/118): 1. To receive the Report from her Worship the Mayor. (Moved Mayor Napier/Seconded Cr Maynard) Carried 2. To note that delegates to the LGNZ Conference have guidance from Council on how to vote on remits and rules. 3. That delegates have leeway to change the way they vote, if the discussion at the conference brings up further information that is relevant. (Moved Mayor Napier/Seconded Cr Colenso) Carried	Actioned	
464	26-Jun-19	Action	Mark	Confirm that the way South Wairarapa District Council manages sewer laterals under the Wastewater Disposal Policy and the adopted Part 8 Wastewater Bylaw is consistent	Actioned	
465	26-Jun-19	Action	Mayor Napier	Write to the Waihinga Trust offering Council's congratulations on the Waihinga Centre Stage 1 and Stage 2 of the Project	Actioned	
466	26-Jun-19	Action	Jennie	Hold a workshop to discuss the ratepayer survey, incorporation of the right questions into future surveys, retaining the ability to look at trend information and to look at improvements	Actioned	Workshop in diaries for 21/8/2019
746	21-Nov-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/166) 1. To receive the Featherston Wastewater Short Term Consent Report. (Moved Cr Jephson/Seconded Cr Colenso) Carried 2. To lodge a consent application to enable discharge of treated wastewater to the southern block of the Featherston land. 3. To note that this is unplanned expenditure, and that expenditure can be taken from within existing budgets, and that there will	Open	Resubmission planned by April after discussions with GWRC 17/06/19 The main consent has been deferred - likely to be sept 19 22/7/19 – Meeting with GWRC on 27th July to discuss application, will update following the discussion 30/7/19 – in light of the community

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				probably be some savings in construction costs. (Moved Cr Craig/Seconded Cr Olds) Carried		engagement and reset, this is still on hold until the outcomes of the engagement are known.
839	12-Dec-18	Resolution	Mark	COUNCIL RESOLVED (DC2018/179): 1. To receive the correction of the spelling of two Road Names in the South Wairarapa District Report. (Moved Cr Maynard/Seconded Cr Craig) Carried 2. To approve the correction of the names Pah Road (to Pā Road) and Hinakura Road (to Hinekura Road). (Moved Cr Maynard/Seconded Cr Olds) Carried	Open	Council report on the two names in early December, road name signs to be changed May 2019, residents of Pā Road to be advised. 18/6/19: GM changed to Mark. MSC advised that only 1 of the Pā Rd signs has been updated. 24/7/19: Road name change notified to all property owners at Pā and Hinekura Roads.
321	15-May-19	Action	Mark	Provide a continuing update to Council on action of the Lutra recommendations	Open	Will be continued on going. All actions from report have been dealt with 17/06/19 Update goes to the A&S meeting (4/9/19).
361	30-May-19	Action	Jennie	Investigate what funding SWDC have made to Wairarapa Water to date	Open	30/7/19: Wairarapa Water have not been paid directly, so uncovering a payment trail via MDC is being looked into
456	26-Jun-19	Resolution	Mark	COUNCIL RESOLVED (DC2019/111): 1. To receive the Recommendations from Other Committees Report. (Moved Cr Jephson/Seconded Cr Gray) Carried 2. To engage with the district on proceeding with a manganese plant to allow permanent chlorination based on 75% loan funding with 25% of the funding coming from the Martinborough infrastructure reserve. 3. To continue to temporarily chlorinate the Martinborough water supply in the meantime. 4. To continue to design a manganese removal plant, and that purchase of long lead time priority items be approved and then undertaken as soon as possible with a progress report back.	Open	22/7/19: An engagement plan has been developed and circulated to Crs. This outlines how engagement (#2) and education (#5) will be conducted. 29/7/19: Engagement against the plan is now underway. Design of manganese plant is also underway.

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				5. That Council officers take all reasonable measures to reduce demand and publicise water use regularly. 6. To prepare an engagement and communication plan within two weeks. (Moved Cr Carter/Seconded Cr Craig) Carried		
467	26-Jun-19	Action	Councillors	Forward suggestions for ratepayer survey questions to Jennie Mitchell	Open	