

# SOUTH WAIRARAPA DISTRICT COUNCIL

9 AUGUST 2017

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## AGENDA ITEM D5

### ACTION ITEMS REPORT

#### **Purpose of Report**

To present the Council with updates on actions and resolutions.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

#### **1. Executive Summary**

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

#### **2. Appendices**

Appendix 1 - Action Items to 9 August 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

# **Appendix 1 – Action Items to 9 August 2017**

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
75	24-Feb-16	Resolution	Paul	COUNCIL RESOLVED (DC2016/14): 1. To receive the information. 2. To defer a decision on appointing a nominee to the Wairarapa Moana Statutory Board until 6 April 2016. (Moved Mayor Staples/Seconded Cr Davies) Carried	Open	7/3/16: MSC advised of outcome, on hold until advice received from Office of Treaty Settlements
738	14-Dec-16	Resolution	Murray	Local Alcohol Policy for the Wairarapa COUNCIL RESOLVED (DC2016/190): 1. To receive the information. 2. To adopt the Local Alcohol Policy for the South Wairarapa district; subject to its adoption by Masterton and Carterton District Councils. 3. To agree the policy come into force 3 months from the date that the Alcohol Regulatory Licencing Authority (ARLA) determines that all appeals have been resolved. (Moved Mayor Napier/Seconded Cr Jephson) Carried	Actioned	13/2/17: CDC and MDC have adopted resolution. Now awaiting agreement to a consent order between the 3 Councils and the 2 appellants. Final wording is currently being discussed for sign-off. 27/3/17: Due to delays in ARLA getting a hearing date in the Wellington Court to consider the agreement, officers have agreed to it being scheduled in the Auckland Court in July. This matter is on hold until ARLA can issue the consent order. 25/7/17: ARLA indicated 31 May that hearing programmed for 25 July in MSTN. At the hearing the Judge advised that the PLAP was approved and written confirmation would be given within a week. The Judge congratulated the 3 Council's for the short and concise policy. He also thanked the Council's, Progressive and Foodstuffs for being able to resolve the appeals. Action closed, will be processed as business as usual
173	5-Apr-17	Resolution	Murray	COUNCIL RESOLVED (DC2017/30): 1. To receive the information contained in the report titled "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" dated 15 March 2017, Kaha Consultancy". (Moved Cr Colenso/Seconded Cr Maynard) Carried 2. To approve the commissioning of a second phase of work in principal and undertaking of an initial investigative phase in more detail. (Moved Cr Colenso/Seconded Cr Olds) Carried	Open	Awaiting confirmation of funding in 2017/18 Annual Plan. Once confirmed a brief will be developed for the next phase of work. 24/7/17: Currently pending while work is completed on the drafting of the Greytown Structure Plan and Plan Change. It is expected that brief for work will be prepared Oct-Nov.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
253	1-Jun-17	Resolution	Mark	<p>COUNCIL RESOLVED (DC2017/75):</p> <p>1. To recommend that the Wellington Region Waste Management and Minimisation Plan (WRWMMP) Wairarapa Committee take steps to ensure a Wairarapa wide approach to ensure that there are recycling and/or correct disposal facilities for medical waste, sharps/syringes, pharmaceuticals, mercury, arsenic, sanitary waste, florescent lightbulbs, engine oil, tanalised wood scraps, shavings and sawdust, paint, pesticides, weed killers, and old mobile phones, TV's and electrical equipment, and that that the information is readily available to the public on the Wairarapa councils' websites.</p> <p>2. To recommend to the WRWMMP Wairarapa Committee that there is a targeted social marketing campaign that:</p> <p>a. Informs and Educates; and</p> <p>b. Encourages households to make better decisions on how to manage their waste.</p> <p>3. To recommend to the WRWMMP Wairarapa Committee that a more ambitious target for reduction in waste going to landfill is incorporated into the Wairarapa Action Plan.</p> <p>4. To recommend to the WRWMMP Wairarapa Committee that the Wairarapa Action Plan is amended to recognise the EnviroSchools Programme.</p> <p>5. To recommend to the Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP) that waste minimisation targets are lowered across the region and that the Regional Action Plan is amended.</p> <p>6. To recommend to the WRWMMP that that a more ambitious target for reduction in waste going to landfill is incorporated into the Regional Action Plan.</p> <p>(Moved Cr Craig/Seconded Cr Harwood) Carried</p>	Actioned	
273	17-May-17	Action	Murray	<p>Include an article in the rates newsletter advising of the new legislation that requires swimming pools to be audited by Council</p>	Actioned	In July 17 Newsletter

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
414	28-Jun-17	Resolution	Murray	<p>COUNCIL RESOLVED (DC2017/75):</p> <p>1. To receive the information contained in the report titled Greytown Future Development area Structure Plan and Plan change dated 28 June 2017 and attachments 1-3. (Moved Cr Ammunson/Seconded Cr Maynard) Carried</p> <p>2. To proceed with the finalisation of the Structure Plan and draft Plan Change for consideration and adoption by Council at its 20 September 2017 meeting. (Moved Cr Olds/Seconded Cr Craig) Carried</p>	Open	
421	28-Jun-17	Resolution	Murray	<p>COUNCIL RESOLVED (DC2017/82):</p> <p>1. To receive the Consolidated Bylaws Review Report. (Moved Cr Olds/Seconded Cr Maynard) Carried</p> <p>2. To agree that a full review of the MASTERTON AND SOUTH WAIRARAPA DISTRICT COUNCILS' CONSOLIDATED BYLAW 2012 Parts 1 to 13 be commenced in the 2017/18 year. (Moved Cr Colenso/Seconded Cr Ammunson) Carried</p> <p>3. That the task of undertaking the review be delegated to the Wairarapa Policy Working Group. (Moved Cr Olds/Seconded Cr Jephson) Carried</p> <p>4. That the costs be shared between the Wairarapa councils on a population basis. (Moved Cr Wright/Seconded Cr Maynard) Carried</p>	Actioned	
422	28-Jun-17	Resolution	Murray	<p>COUNCIL RESOLVED (DC2017/83):</p> <p>1. To receive the Proposed Formal Naming of Featherston Report. (Moved Cr Carter/Seconded Cr Harwood) Carried</p> <p>2. To support the formal naming of Featherston as proposed by the Featherston Ratepayers and Residents Association. (Moved Cr Olds/Seconded Cr Ammunson) Carried</p>	Actioned	

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423	28-Jun-17	Resolution	Paul	<p>COUNCIL RESOLVED (DC2017/84):</p> <ol style="list-style-type: none"> <li>To receive the tabled Adoption of Annual Plan and Setting of Rates Report. (Moved Cr Jephson/Seconded Cr Wright) Carried</li> <li>To decline the request for funding from the Wairarapa Volunteer Centre. (Moved Cr Olds/Seconded Cr Craig) Carried</li> <li>To approve the grants as per the Appendix 1 schedule of the report noting that the grant for submission 105 was not approved. (Moved Cr Craig/Seconded Cr Harwood) Carried</li> <li>To adopt the rates resolution for the 2017/2018 year in accordance with the Local Government Rating Act 2002, including the "Part B" notice. (Moved Cr Olds/Seconded Cr Craig) Carried</li> <li>To note that the updated fees and charges schedule is included in the adopted Annual Plan. (Moved Cr Harwood/Seconded Cr Ammunson) Carried</li> </ol>	Actioned	
424	28-Jun-17	Resolution	Jennie	<p>COUNCIL RESOLVED (DC2017/85):</p> <ol style="list-style-type: none"> <li>To receive the Civic Awards Working Party Terms of Reference Report.</li> <li>To approve the change of title of this working party from Awards Working Party to Civic Awards Working Party.</li> <li>To approve the proposed Terms of Reference for the Civic Awards Working Party.</li> <li>To update Policy A100 to reflect the adoption of the Terms of Reference and change of title of this working party. (Moved Cr Craig/Seconded Cr Colenso) Carried</li> </ol>	Actioned	

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425	28-Jun-17	Resolution		<p>COUNCIL RESOLVED (DC2017/86):</p> <ol style="list-style-type: none"> <li>1. To receive the proposed remits to the LGNZ 2017 AGM.</li> <li>2. To support remit 1; Litter Act.</li> <li>3. To support remit 2; making a proportion of GST available to local authorities for visitor infrastructure.</li> <li>4. To support remit 3; national legislation to manage cats.</li> <li>5. To not support remit 4; development of a sugar sweetened beverage policy.</li> <li>6. To delegate to the appropriate representatives attending the AGM to vote in accordance with the resolutions.</li> </ol> <p>(Moved Cr Jephson/Seconded Cr Carter) Carried</p>	Actioned	
426	28-Jun-17	Resolution	Mark	<p>COUNCIL RESOLVED (DC2017/87):</p> <ol style="list-style-type: none"> <li>1. To receive the Wellington Region Waste Management and Minimisation Plan Decisions and Recommendations Report. (Moved Cr Colenso/Seconded Cr Maynard) Carried</li> <li>2. To approve the changes to the Wairarapa Action Plan within the draft Wellington Region Waste Management and Minimisation Plan 2017-2023.</li> <li>3. To approve the recommended amendments to the Regional Action Plan within the draft Wellington Region Waste Management and Minimisation Plan 2017-2023.</li> <li>4. To adopt the proposed responses to submissions received by Council on the Wellington Region Waste Management and Minimisation Plan 2017-2023. (Moved Cr Craig/Seconded Cr Harwood) Carried</li> </ol>	Actioned	

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427	28-Jun-17	Resolution	Jennie	COUNCIL RESOLVED (DC2017/88): 1. To receive the Amendment to Financial Delegations Policy 0200 Report. 2. To approve the change to Appendix 2 of Policy 0200 Financial Delegations to include the Project/Programme Manager. (Moved Cr Wright/Seconded Cr Colenso) Carried	Actioned	
435	28-Jun-17	Action	Paul	Provide an update on the Civil Defence review for the 9 August 2017 Council meeting	Actioned	