

SOUTH WAIRARAPA DISTRICT COUNCIL

31 JULY 2013

AGENDA ITEM D2

INFRASTRUCTURE AND SERVICES GROUP REPORT

Purpose of Report

To update Councillors on the Infrastructure and Service Group activities.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*

1. Shared Services

The three Wairarapa district councils recently met to review services and contracts to investigate opportunities for shared services and efficiencies. The contracts and services covered all services from road and three waters maintenance to campgrounds, power/streetlights and forestry.

The review looked at the services, how it was delivered by the three councils i.e. whether in-house, contracted or bundled with other contracts, expiry dates and the opportunity for shared services.

One of the goals of the review is that while shared services may not be entered into now where possible the alignment of dates, standardisation of contract documents and alignment of asset data can take place. This allows the councils to have all options available in the future and harness the efficiencies of joint procurement as well as shared services.

2. Callouts and Customer Service

Council has moved all customer service for daytime calls for solid waste direct to the contractor for the last month. Having reviewed the customer service reports from Earthcare and followed up directly, the service is working well. Not only are the customers getting faster and more accurate information it is also decreasing officers time involved.

Council has also moved to City Care Limited's afterhours call centre in Christchurch. After initial teething issues with hardware the system is working well. The flooding and road closures were a test for the centre and their staff but no callout centre issues resulted from this event.

3. Consents

Wastewater (Martinborough, Featherston, Greytown)

The feasibility study reporting anticipated is expected to be available by 22 July. Officers and advisors will be, after discussion with Councils consultants, in a position to confirm the treatment disposal solutions for each of the three sites for final refinement prior to taking too Council for subsequent discussion and approval.

The Regional Council on this basis has been advised that Council is applying additional effort to identify the most appropriate solution and outcomes and needs additional time. They have agreed in principle to extend the reporting dead line to January 2014 subject to the submission of and approval of a programme of actions underpinning the further information responses required.

3.1 Wastewater Land Disposal

No further expressions of interest have been received from land owners in the vicinity of the three sites. Preliminary discussions have been held with the parties and officers are preparing a memorandum of understanding (MOU) that both Council and the parties will bind to, to enable further negotiations to proceed.

Negotiations with an adjoining land owner at one site are continuing with little progress achieved at this stage.

3.2 Water

Nil to report.

3.3 Coastal

Covered in below Roding report.

3.4 Gravel Pit Extraction

Several river gravel extraction consents in the rural areas south and east expire in November 2013 and preparation of renewal processes including consultation and documentation is underway. Lodgement before the end of July is anticipated.

3.5 Land Fill Consent

Nil to Report

3.6 Wastewater and Water Reticulation

The wastewater renewal portion of the contract is completed apart for minor reinstatement in William Benton Street. Sewer pipeline rehabilitation by chemical grouting was started in July. 180 metres of 300mm diameter concrete pipe in Brandon Street is being repaired by trenchless technology. Sealing of the house lateral connection at the main is being considered by Council officers as an additional process to the pipe rehabilitation.

Water main renewal has started in Wallace, Bethune and Hayward Streets. The contract construction programme is on target for the agreed completion date.

3.7 Water Supply

No further word has been received in regard of the Capital Assistance Funding application for the Featherston Water Supply Upgrade Project.

4. Operations Utility Assets and Services

4.1 Wastewater Treatment Plants

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period without any non-compliance issues. Discharge flows have increased for the Martinborough and Featherston plants since June due to the amount of rain fall infiltrating into the corresponding reticulation networks.

Officers are currently collating flow and quality data for the annual reports to GWRC due at the end of July. The annual reports are a requirement of the resource consent for evaluating the performance against the consent conditions at the four waste treatment sites.

4.2 Wastewater Reticulation

Two pipeline blockages were reported and rectified during the period.

4.3 Water Treatment Plants

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period. The 6 monthly cleaning of the UF plant water storage ponds was commenced in June.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

4.4 Water Reticulation

There were eight water reticulation repairs reported and rectified during the period.

The repairs to the identified leaks in the Greytown network from the recent leak detection survey have been started. Once the repairs are completed an evaluation on the reduction will be done by Council officers.

4.5 Water Races

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows for both networks over the months of June and July.

4.6 Waste Management

Operations continued on a routine basis throughout the period.

Up-grade of the Martinborough Transfer Station gate entrance was completed in July. To coincide with the introduction of the e-waste collection a signage renewal is programmed for the three main sites.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

4.7 E-Waste Collection District Wide

A short form contract has been signed between SWDC, CDC and Earthcare Ltd for e-waste collection. This contract is aligned with the current Waste Service Operation contract. The collection sites are to be set up at the Districts three main transfer sites. Signage and storage containers have been arranged by the Contractor with an expected operational start date of late July.

Phase three of the National TV TakeBack programme is set to start in the Lower North Island on 21 August 2013. The Minister has confirmed that she will launch the start of the programme on 19 August, in advance of services being available on the 21st. With the e-waste contract in place Council are ready to receive old TV's under this subsidized programme

5. Roading and Reserves

5.1 Roading Maintenance – Oldfield Asphalts

The recent wet weather has caused many potholes in unsealed roads and Council has received several complaints about the condition of the roads. Oldfields continued to grade the roads when possible but when conditions were too wet, grading stopped.

Oldfields completed the maintenance metalling of unsealed roads in June. For the 2012- 2013 year, 126 km of our 270km of unsealed roads were re metalled.

Other works in May/ June included urgent repairs to the boulder beaches at Te Kopi on the Cape Palliser Rd after the storm over the 27 – 28 June. During the same storm, the Cape Palliser Rd was damaged just past Mangatoetoe at Kupe's Sail. The single lane road has been reduced to half of its former width and the road remains closed to vehicles other than quad bikes. Temporary repairs to the road are expected to be completed by mid-August. Permanent repairs will require engineering design and resource consent work on these has started.

More recent wet and stormy weather caused further urgent responses along the Cape Palliser Rd, and elsewhere Oldfields have cleared slips, removed fallen trees and unblocked drains.

Also in June Oldfields completed the financial year by re decking the Wards line bridge, cleaning water tables, and replacing faded signs.

5.2 Parks and Reserves

Routine maintenance of parks, playgrounds, sports fields and the collection of litter continues to be satisfactory.

The mowing of road berms by residents is inconsistent and City Care is still unable to determine the extent of work and commit to a firm monthly price and consequently the mowing is still done at day works rates. Also of concern is the extent of graffiti in Featherston. The cost allowance for graffiti removal will be doubled for the 2013/ 2014 year.

City Care have also been carrying out limited street cleaning duties that were defaulted on by Transfield Services. The Transfield Services contracted was terminated at the end of June. Further street cleaning work is being negotiated with City Care.

6. Property and Facilities

6.1 Graffiti

Table 1 – Graffiti strikes June 2013

Town	No. of strikes	Location
Featherston	0	
Greytown	1	Collier Reserve
Martinborough	0	

Table 2 – Graffiti strikes October 2012 – June 2013

Town	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	Jun 2013	TOTAL
Featherston	13	0	17	102	9	23	87	101	0	352
Greytown	0	0	9	0	0	1	0	0	1	11
Martinborough	5	0	5	0	14	0	0	13	0	37
TOTAL	18	0	31	102	23	24	87	114	1	399

The amount of graffiti in June was the second lowest for the period since we started reporting in October. This can largely be attributed to the cold and wet weather during the month. We expect graffiti to increase in July due to school holidays.

6.2 Playgrounds

Featherston – Community Board is considering options for new equipment. Repairs to some equipment and the fence are in progress.

6.3 Trees

Greytown southern entrance – the first stage of the work (removal of trees on the west side of the road and planting of new trees) has now been done.

In Soldiers' Memorial Park/ campground, Greytown – root protection for three rohutu trees in the campground is to be installed 22 July. Further tree removals and a considerable amount of dead wooding will be required in the camping ground following the receipt of an arborist's report – consulting with Tree Advisory Group.

Six trees were reported damaged by wind in June – four in Featherston, one in Martinborough and one at Lake Ferry. The tree at Lake Ferry, a *Macrocarpa*, was so badly damaged that it had to be removed completely. The timber was left for firewood, with the work to cut up and distribute it being arranged by Colin Percy. A damaged tree was also removed from Card Reserve in Featherston, an unknown person cut it up for firewood and removed it.

6.4 Sports fields and facilities

The roof repairs at the pavilion at Soldiers' Memorial Park have been completed.

6.5 Pensioner housing

There is one vacancy at Martinborough which will be filled from the waiting list.

An assessment of the condition of all of the pensioner flats is to be carried out by a consultant.

6.6 Events

Martinborough Olive Harvest Festival, 29-30 June – additional rubbish collection, toilet cleaning, advice and information to organisers.

6.7 Parks and Reserves

6.7.1. Martinborough

Landscaping work for the new Martinborough toilets is now almost complete – awaiting installation of the roses.

The fence at Considine Park is now under construction.

One tree in Martinborough Square required work by an arborist to remove a branch damaged in the storm.

6.7.2. Greytown

The arborist assessment of trees in Soldiers' Memorial Park (camping ground and O'Connor's Bush) has now been carried out and is being reported back to Community Board, the Tree Advisory Group and the Friends of O'Connor's Bush.

6.7.3. Featherston

Wind sculpture – some of the rods in the sculpture have been found to be delaminating at the base. We have consulted with the sculptor who believes some grit has got in between the rods and the sleeves. Five of the rods will be removed temporarily so reduce the risk of further damage, or injury from fibreglass splinters.

6.8 Properties

6.8.1. Featherston

The new drainage work for the Featherston Information Centre will start as soon as consent has been received. The Featherston stadium has had several issues with leaks from the roof, and repair work is being costed.

6.8.2. Martinborough

Pain Farm Homestead – a valuation for rental has been carried out and the property is to be advertised shortly. An open day arranged by Martinborough Community Board has resulted in some new interest in the property. City Care is maintaining the grounds and checking on security in the meantime.

6.8.3. Greytown

The Stella Bull park building remains vacant, and officers are to re-advertise its availability for lease.

The new public toilet building has been completed and is waiting for a delivery date. The resource consent, site plan and storm water drainage drawings are being developed.

6.9 Cemeteries

6.9.1. Featherston

Two interments in June.

6.9.2. Greytown

An additional headstone beam (90 plots) has been completed. A smaller ashes beam is also being planned.

Two ashes interments in June.

6.9.3. Martinborough

No interments in June.

7. Libraries

7.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

7.2 Kotui library management system

Kotui is generally working well for staff, although it is a rather more resource-hungry system than NCS and this is resulting in server overload. Customers in the libraries have had some delays in processing of their transactions as a result of this. A new server is due in around a month's time and this will make a marked improvement. The branch librarians and their manager have recently been trained on Director's Station, which is Kotui's reporting tool. A protocol for making changes to Kotui configuration has been agreed between Kotui and the WLS libraries – this is to ensure that any changes are applied across the WLS so that customers have a consistent experience.

7.3 Winter Warmers

The Winter Warmers reading programme commenced on 1 July and runs through until 9 August. This year the programme has a pirate theme. Pirate Pete's visit to each of the libraries on 15 July was well-attended, with 45 children turning out at Featherston, 50 at Greytown and 25 squeezing into Martinborough. Featherston has 220 children enrolled in the programme, including all of the pupils at St Theresa's and South Featherston schools, and two classrooms at Featherston School. Assistance from teachers makes the management of this large number of participants possible. Forty children are participating in the programme at Greytown and 80 at Martinborough. Martinborough library will hold a craft day (making pirate swords and hats) on Monday 22 July.

7.4 Library strategy

The WLS Library Strategy developed in 2009 is to be reviewed and updated this year. The intention is to involve all library staff in this process, through a mix of workshops and online discussion in a secure environment created using the Yammer tool.

8. Civil Defence and Emergency Management

8.1 Emergency Services

An Emergency Services focus group meeting was held on the Tuesday 9 July which Paul Walker, the Area Coordinator for Wellington Region Emergency Management attended.

The focus group provided feedback that they found Paul's presence very beneficial. Attendance of CRT Leaders at this Focus Group is not necessary at this stage. Paul Walker commented that he will be holding a meeting with them in the near future and will cover all relevant issues. CRT Leaders know they can contact Councillors/Paul if there are any matters for discussion.

Post the emergency road closures due to flooding and the incident response over the weekend of the 12th-14th July, a further meeting to debrief on the event will take place. General comment was that the event was dealt with well and no major issues resulted.

9. Appendices

Appendix 1 – Monthly Water usage

Appendix 2 – Waste exported to Bonny Glen.

Appendix 3 – Library Statistics

Contact Officer:

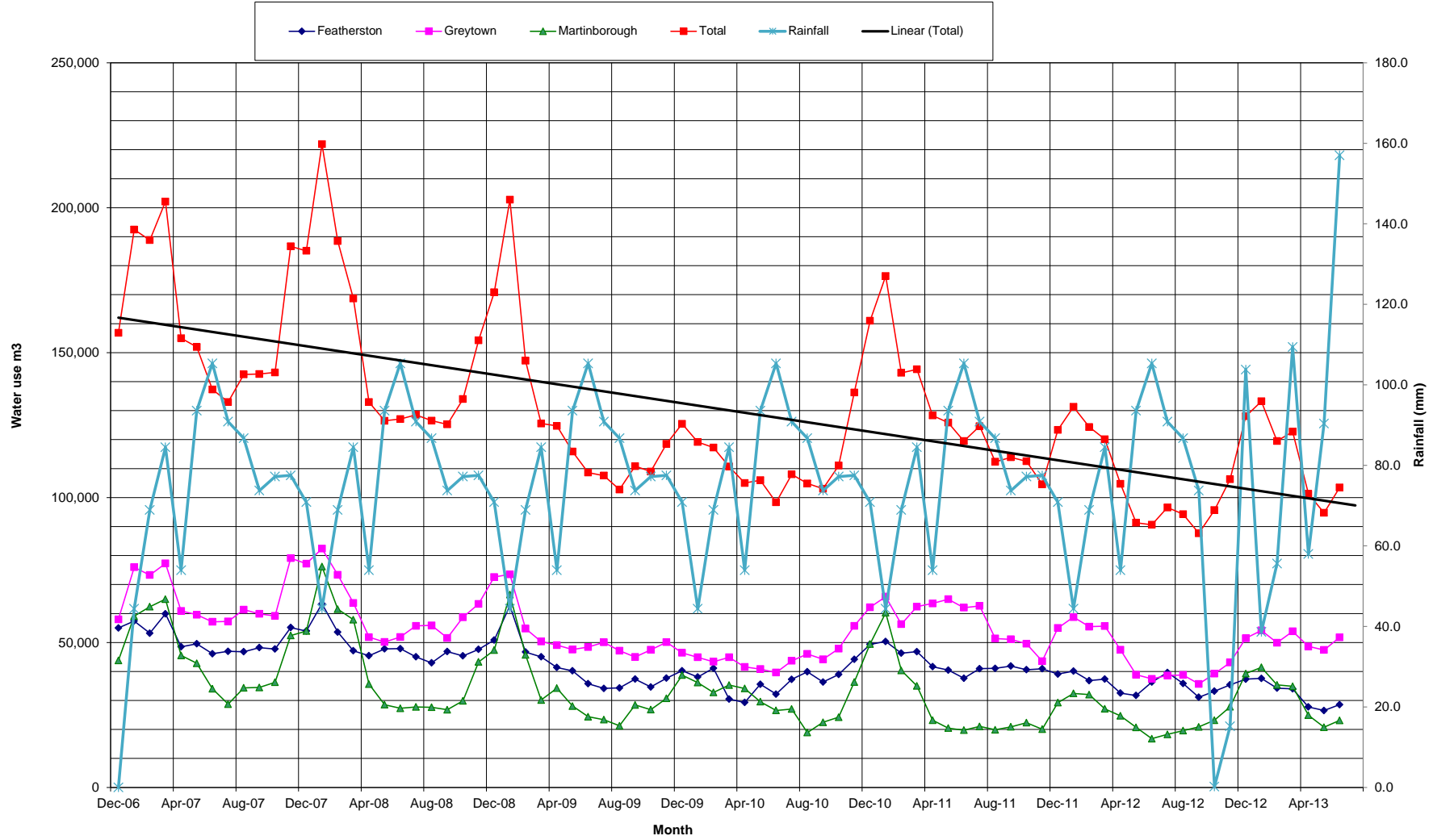
Mark Allingham, Group Manager Infrastructure and Services

Reviewed By:

Paul Crimp, Chief Executive

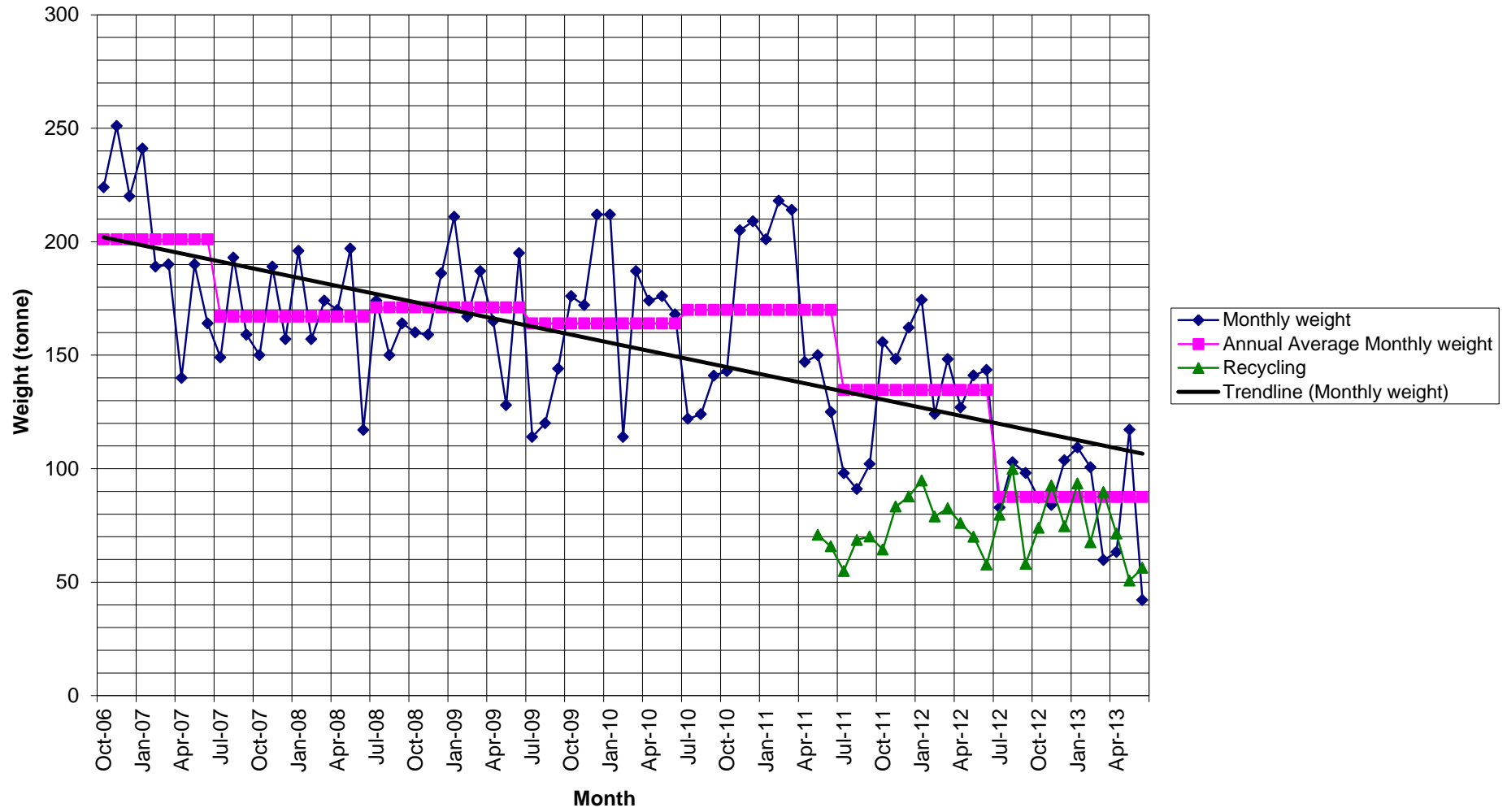
Appendix 1 – Water Usage

Water use South Wairarapa District Council



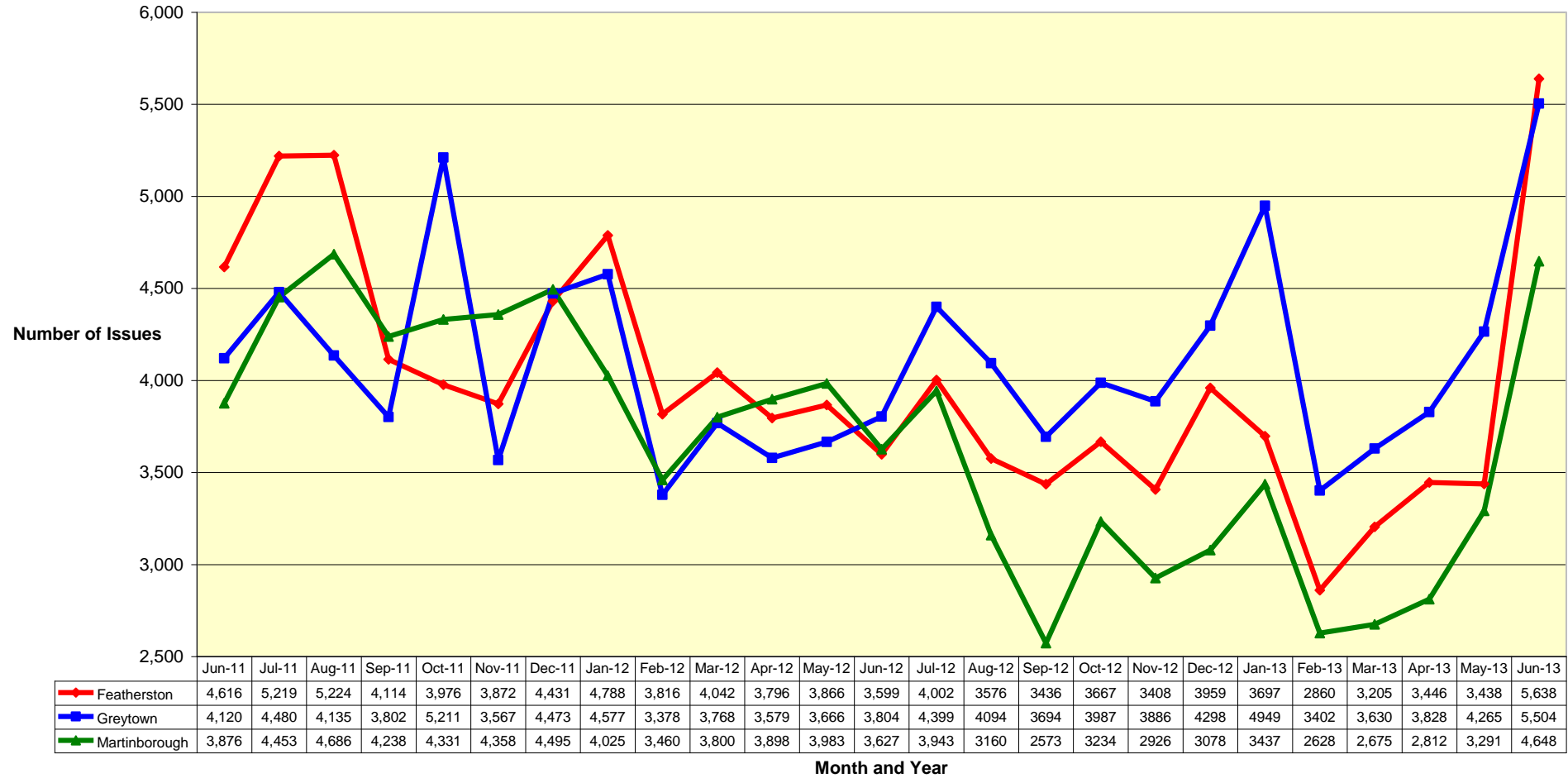
**Appendix 2 – Waste
Exported to Bonny Glenn
including Recycling**

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen

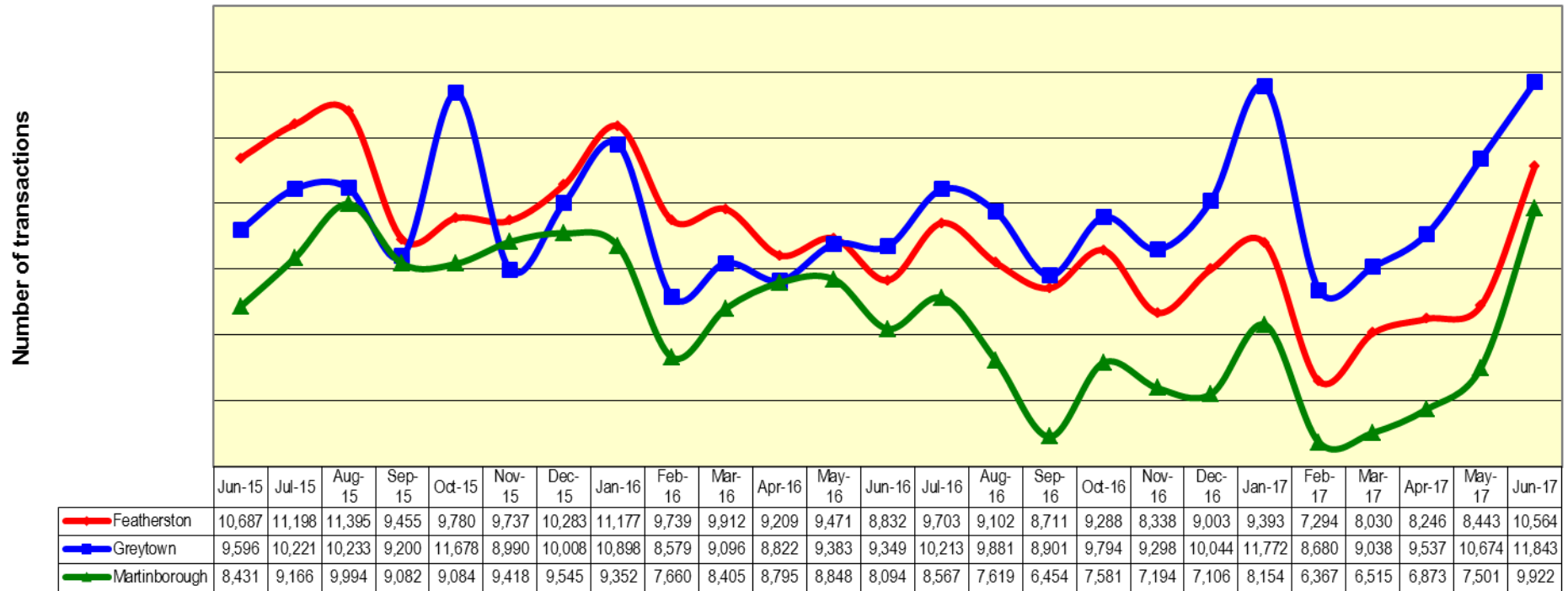


Appendix 3 – Statistics all Libraries

Issues – June 2011- June 2013



All library transactions – June 2011 – June 2013



June 2013 – all libraries – issues by borrower type

