



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING

Agenda 28 July 2021

NOTICE OF MEETING

A meeting will be held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and will commence at 10.00am. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

SWDC Affirmation

We pledge that we will faithfully and impartially use our skill, wisdom and judgement throughout discussions and deliberations ahead of us today in order to make responsible and appropriate decisions for the benefit of the South Wairarapa district at large.

We commit individually and as a Council to the principles of integrity and respect, and to upholding the vision and values we have adopted in our Long Term Plan strategic document in order to energise, unify and enrich our district.

Open Section

- A1.** Apologies
- A2.** Conflicts of interest
- A3.** Acknowledgements and tributes
- A4.** Public participation
 - As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*
- A5.** Actions from public participation
- A6.** Extraordinary Business
- A7.** Community Board/Māori Standing Committee Report from Meetings
 - Mel Maynard (Chair of Martinborough Community Board)

A8.	Confirmation of Minutes <i>Proposed Resolution: That the minutes of the Council meeting held on 30 June 2021 are a true and correct record.</i>	Pages 1-7
B.	Recommendations from Committees and Community Boards	
B1.	Minutes of Council Committees and Community Boards	Pages 8-39
C.	Decision Reports from Chief Executive and Staff	
C1.	Proposed Alcohol Control Bylaw 2021 Report	Pages 40-68
C2.	Revoking Council Resolution Permitting Subdivision of Council Owned Land in Greytown Report	Pages 69-72
D.	Information Reports	
D1.	Drinking Water Storage Assessment Overview Report	Pages 73-77
D2.	Action Items Report	Pages 78-89
E.	Chairperson's Report	
E1.	Report from His Worship the Mayor	Pages 90-103
F.	Appointments Reports <i>Proposed Resolution: That reports from appointments are received.</i>	
F1.	Joint Committees/Working Groups Wairarapa District Plan Joint Ctte (Cr Plimmer, Cr Jephson, Cr Fox (alt)) Wairarapa Library Service (Cr Colenso, Cr Hay) Wairarapa Policies Working Group (Cr Emms, Cr Plimmer) Wairarapa Trails Action Group (Cr Hay) Wgtn Region Waste Management & Minimisation Plan JCtte (Cr Colenso) Wgtn Region Waste Forum (Cr Colenso)	
F2.	GWRC Committees/Groups Wgtn Region Climate Change Working Group (Cr Jephson, Cr West (alt)) Awhea Opouawe Scheme Committee (Cr Jephson) Lower Valley Development Scheme Advisory Committee (Cr Emms) Ruamahanga Whaitua Catchment Ctte (Cr Fox) Waiohine Floodplan Management Plan Steering Group (Cr Fox, Mr Wright)	
F3.	Appointments Destination Wairarapa (Mr Hogg) Wairarapa Road Safety Council (Cr Plimmer) Cobblestones Trust Board (Ms Cooper) Wairarapa Safer Community Trust (Cr West) Pukaha to Palliser (P2P) (Mr Paton) Hood Aerodrome Strategic Advisory Group (Cr West)	Pages 104-125

G. Public Excluded Business

G1. Confirmation of Public Excluded Council Minutes 2 June 2021

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Confirmation of Public Excluded Council Minutes 2 June 2021	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

Proposed Resolution within PE: *That the publicly excluded Council minutes from the meeting held on 2 June 2021, are a true and correct record.*



SOUTH WAIRARAPA DISTRICT COUNCIL
Minutes from 30 June 2021

Present:	Mayor Alex Beijen, Deputy Mayor Garrick Emms, Councillors Pam Colenso, Rebecca Fox, Leigh Hay, Brian Jephson, Alistair Plimmer, and Brenda West.
In Attendance:	Harry Wilson (Chief Executive), Euan Stitt (Group Manager Partnerships and Operations), Russell O’Leary (Group Manager Planning and Environment), Karen Yates (Policy and Governance Manager), Rick Mead (Manager Environmental Services), Bryce Neems (Waste and Amenities Manager), and Suzanne Clark (Committee Advisor). Perception Planning: Deb Donaldson.
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 10:00am and 12:14pm except where expressly noted.
Public Forum:	Mate Higginson, Ray Lilley and Charlotte Harding (Wairarapa Dark Sky Association).

Open Section

Cr Plimmer read the Council affirmation.

A1. Apologies

COUNCIL RESOLVED (DC2021/46) to accept apologies from Cr Vickery and Cr Maynard.

(Moved Cr Colenso/Seconded Cr West)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Acknowledgements and Tributes

There were no acknowledgements or tributes.

A4. Public Participation

Mr Higginson thanked the amenities team for the work undertaken in Waihenga Cemetery and then outlined issues with the Innovating Streets project, pedestrian crossing lighting, unfinished footpath extensions, café furniture extending into footpath areas, and area definitions for historical names of Martinborough Square.

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Concern was expressed about receiving an invitation to undertake an online survey; a paper form was requested.

Mr Lilley supported by Ms Harding thanked Council for the work undertaken over the last four years to move the Wairarapa Dark Sky Reserve project forward. Mr Lilley noted that the International Dark Sky Association (IDA) were delighted with the draft District Plan change proposal. The Wairarapa Dark Sky Association hoped to move forward with an application to the IDA to become a Dark Sky Reserve by September 2021.

A5. Actions from public participation

Council would consider the Dark Sky Lighting Plan change matter under agenda item 'B2 Wairarapa International Dark Sky Reserve Outdoor Artificial Lighting Plan Change' and made the following actions for Council officers.

COUNCIL NOTED:

1. Action 279: Council officers were to liaise with Mr Higginson regarding the concerns raised; H Wilson
2. Action 280: Provide an update to the Assets and Services Committee on the adequacy of the districts pedestrian crossings (safety and lighting); E Stitt

A6. Community Board/Māori Standing Committee Report from Meetings

There was no community board or Māori Standing Committee participation.

A7. Extraordinary Business

There was no extraordinary business.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2021/47) that the minutes of the Council meeting held on 25 May 2021 are a true and correct record.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

COUNCIL RESOLVED (DC2021/48) that the minutes of the Council meeting held on 26 May 2021 are a true and correct record.

(Moved Cr Plimmer/Seconded Cr Emms)

Carried

COUNCIL RESOLVED (DC2021/49) that the minutes of the Council meeting held on 27 May 2021 are a true and correct record subject to the following corrections:

To be added under the Spatial Plan Martinborough heading:

(Cr Fox does not support section sizes down to 400sqm and Cr Colenso does not support section sizes less than 400sqm)

Sentence for amendment under the Spatial Plan Greytown heading:

Amend 'Council officers were to relook at GC when new Greater Wellington Regional Council flooding maps would be available' to

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‘Council officers were to relook at GC once new Greater Wellington Regional Council flooding maps were adopted (adoption subject to a consultation period)’

(Moved Cr Hay/Seconded Cr Plimmer)

Carried

Cr Colenso abstained

COUNCIL RESOLVED (DC2021/50) that the minutes of the Council meeting held on 2 June 2021 are a true and correct record.

(Moved Cr Fox/Seconded Cr Emms)

Carried

A9. Notices of Motion

There were no notices of motion.

B Recommendations from Committees and Community Boards

B1. Adoption of the Long Term Plan (LTP) 2021—2031 Report

The Mayor thanked Council officers and elected members for the time and effort put into development of the LTP. The final document was balanced and provided a sensible approach to providing needed services to the district. The information from public engagements and consultation was unprecedented. A level of frustration with Waka Kotahi, due to removal of roading funding, was noted.

Mr Wilson acknowledged the team effort for development of the LTP and noted the clear signal from the community on water investment and management of wastewater. The Audit NZ opinion was included in the draft document. Public requests for relitigation of decisions was noted.

Members discussed the operational costs of water races and a desire to provide an opportunity to review sealing of rural roads sooner than the next LTP.

Concern was expressed that the Chair of the Māori Standing Committee was permitted to participate in deliberations on matters as submitted.

The meeting adjourned at 11:11am.

The meeting reconvened at 11:26am.

Members agreed that a price for mowing urupa was to be sought prior to any decision being made on whether Council would fund.

COUNCIL RESOLVED (DC2021/51):

1. Receives the Adoption of Long Term Plan 2021—2031 and Setting of Rates Report.

(Moved Cr Plimmer/Seconded Cr Jephson)

Carried

2. Includes the lower, more affordable investment package for water and wastewater renewals (#1 Big Decision Option 1 presented in the LTP Consultation Document).

(Moved Cr Fox/Seconded Cr Hay)

Carried

3. Removes funding for rural road seal extensions and reviews this decision for the next LTP or AP (modification of #2 Big Decision Option 1 presented in the LTP Consultation Document) and that this does not stop any safety seal

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extension occurring on rural roads, and that it is Council's intention to review the criteria and policy for rural road safety and sealing.

(Moved Cr Jephson/Seconded Cr West) Carried

4. Includes \$400k per year for new town footpaths, kerbs and channels to extend the urban footpath network (#3 Big Decision Option 1 presented in the LTP Consultation Document).

(Moved Cr Plimmer/Seconded Cr Fox) Carried

5. Stops urban berm mowing from 1st July 2021 (#4 Big Decision Option 1 presented in the LTP Consultation Document).

(Moved Cr Fox/Seconded Cr Emms) Carried

6. Develops a new Greytown play space on the corner of Cotter and Pierce Streets (#5 Big Decision Option 1 presented in the LTP Consultation Document).

(Moved Cr West/Seconded Cr Hay) Carried

7. Keeps the Greytown recycling centre open (#6 Big Decision Option 2 presented in the LTP Consultation Document).

(Moved Cr Fox/Seconded Cr Hay) Carried

8. Investigates alternative locations for green waste in Greytown.

(Moved Cr Fox/Seconded Cr Hay) Carried

9. Investigates alternative locations for the Greytown recycling station.

(Moved Cr Fox/Seconded Cr Hay) Carried

10. Brings forward resourcing for an officer responsible for Solid Waste from Year 2, as proposed in the draft LTP budget, to Year 1 of the LTP.

(Moved Cr Colenso/Seconded Cr Fox) Carried

11. Increases the budget for Māori liaison by \$40k from 90K per year, as proposed in the draft LTP budget, to \$130k per year.

(Moved Cr Fox/Seconded Cr Jephson) Carried

Cr West abstained

12. Defers the capital expenditure for smart meter rollout from Years 1—3, as proposed in the draft LTP budget, to Years 2—4 of the LTP due to delays in the implementation of the smart meter trial.

(Moved Cr Colenso/Seconded Cr Fox) Carried

13. Allocates \$200k of capital expenditure for Greytown cemetery developments in Year 1 of the LTP.

(Moved Cr Hay/Seconded Cr Fox) Carried

14. Increases the operational expenditure for a representation and a rating review in Year 1 of the LTP from \$60k, as proposed in the draft LTP budget, to \$120k.

(Moved Cr Fox/Seconded Cr Colenso) Carried

15. Agrees that Council will not top up funding allocated to roading despite the reduction in funding from Waka Kotahi.

(Moved Cr Jephson/Seconded Cr Plimmer) Carried

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16. Notes that no additional funding is required to conduct a speed review.
(Moved Cr Hay/Seconded Cr West) Carried
17. Agrees that no additional funding is allocated for mowing of urupa.
(Moved Cr Jephson/Seconded Cr Hay) Carried
18. Allocates \$110k in total capital expenditure in Years 2 and 3 of the LTP to deliver the Gateway to the South Wairarapa project.
(Moved Cr Plimmer/Seconded Cr Jephson) Carried
19. Agrees no funding be allocated in this LTP for a memorial to acknowledge Māori soldiers and notes that officers will seek advice from NZ Defence Force and Returned Services Association on the correct level of recognition for fallen Māori soldiers.
(Moved Cr Colenso/Seconded Cr Hay) Carried
20. Increases the budget for civic ceremonies from \$9k per year, as proposed in the draft LTP budget, to \$15k per year.
(Moved Cr Hay/Seconded Cr Colenso) Carried
Cr West abstained
21. Includes an additional \$20k in capital expenditure for compliance upgrades to Martinborough Refuse station.
(Moved Cr Jephson/Seconded Cr Colenso) Carried
22. Allocates grant funding for community grants of \$170,00 and youth grant funding of \$75,000 for 2021/22.
(Moved Cr Plimmer/Seconded Cr West) Carried
23. Undertakes a full rating review in Year 1 of the Long Term Plan and allocates \$60k to this work.
(Moved Cr Plimmer/Seconded Cr West) Carried
24. Notes that the following proposed strategies and policies have been consulted on as part of the LTP consultation and adopts those strategies and policies.
 - a. Financial Strategy
(Moved Cr Hay/Seconded Cr Fox) Carried
 - b. Infrastructure Strategy
(Moved Cr Fox/Seconded Cr Jephson) Carried
 - c. Revenue and Financing Policy
(Moved Cr Emms/Seconded Cr Hay) Carried
 - d. Significance and Engagement Policy
(Moved Cr Plimmer/Seconded Cr Fox) Carried
 - e. Liability Management Policy
(Moved Cr Fox/Seconded Cr Emms) Carried
 - f. Investment Policy
(Moved Cr Fox/Seconded Cr Emms) Carried
 - g. Development and Financial Contributions Policy

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- (Moved Cr Fox/Seconded Cr Emms)* Carried
- h. Remission of Rates Policy
(Moved Cr Fox/Seconded Cr Emms) Carried
- i. Remission of Rates on Māori Freehold Land Policy
(Moved Cr Fox/Seconded Cr Emms) Carried
- j. Postponement of Rates Policy
(Moved Cr Fox/Seconded Cr Emms) Carried
- k. Grants Policy
(Moved Cr Fox/Seconded Cr Emms) Carried
25. Notes that the updated fees and charges schedule for 2021/2022 is included in the Long Term Plan.
(Moved Cr Emms/Seconded Cr Jephson) Carried
26. Adopts the Long Term Plan 2021—2031 (one copy was tabled) in accordance with Section 93 of the Local Government Act 2002.
(Moved Cr Fox/Seconded Cr Emms) Carried
27. Delegates to the Chief Executive and Mayor the authority to make minor changes to the Long Term Plan 2021—2031 document.
(Moved Cr Plimmer/Seconded Cr Hay) Carried
28. Adopts the rates resolution for the 2021/22 year in accordance with the Local Government Rating Act 2002, including the “Part B” notice.
(Moved Cr Jephson/Seconded Cr Fox) Carried
29. Carries over operating and capital expenditure from the 2020/21 year to the 2021/22 year and notes that final figures will be presented to the Finance Audit and Risk Committee after the end of the financial year.
(Moved Cr West/Seconded Cr Colenso) Carried
30. Action 281: Obtain pricing for mowing the districts’ urupa as part of the Section 17a review of Parks and Reserves; E Stitt
31. Action 282: Determine whether the Schedule of Prospective Capital Expenditure spreadsheet can be amended to identify the carried forward \$240k for the dog pound; K Neems
32. Action 284: Provide the Water Race Subcommittee the operational costs for running the Moroa and Longwood Water Races; E Stitt

B2. Wairarapa International Dark Sky Reserve Outdoor Artificial Lighting Plan Change

Mr O’Leary with support from Ms Donaldson outlined the background to the Dark Sky Plan change notification and submissions process noting that all concerns as raised by submitters were resolved so a hearing was not needed. The commissioner was recommending that the proposed plan change be approved. Members discussed the process for one-off events that wouldn’t comply with the proposed Plan change, and the potential to review the new changes during the wider District Plan review currently being undertaken.

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COUNCIL RESOLVED (DC2021/52):

1. To receive the Wairarapa International Dark Sky Reserve Outdoor Artificial Lighting Plan Change Report.
(Moved Cr West/Seconded Cr Fox) Carried
2. To receive the recommendation of the Independent Hearings Commissioner on the Plan Change for Wairarapa International Dark Sky Reserve – Outdoor Artificial Lighting Plan Change.
(Moved Cr Colenso/Seconded Cr Plimmer) Carried
3. To adopt the recommendation of the Independent Hearings Commissioner as a Council decision and directs officers to notify the decision in accordance with the First Schedule of the Resource Management Act 1991.
(Moved Cr Colenso/Seconded Cr Plimmer) Carried

E1. Mayor's Report

Mayor Beijen expressed a desire to understand elected member views on the three water reforms as well as the remits as presented in the report.

Cr Hay briefed members on her meeting with Lucy Cooper, the proposed Council appointee to the Cobblestones Trust Board.

COUNCIL RESOLVED (DC2021/53):

1. To receive the Report from His Worship the Mayor.
(Moved Mayor Beijen/Seconded Cr West) Carried
2. To delegate presiding delegate authority to the Mayor to vote on the seven LGNZ remits on behalf of Council.
(Moved Cr Plimmer/Seconded Cr Fox) Carried
3. To delegate alternate delegate authority to the Deputy Mayor to vote on the seven LGNZ remits on behalf of Council should the presiding delegate be absent.
(Moved Cr Plimmer/Seconded Cr Hay) Carried
4. To nominate Cr Fox as Council's third representative delegate under rule G13 of the LGNZ Constitution.
(Moved Cr Plimmer/Seconded Cr West) Carried
5. Appoints Lucy Cooper as Council's representative on the Cobblestones Museum Trust Board.
(Moved Cr Hay/Seconded Cr Fox) Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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SOUTH WAIRARAPA DISTRICT COUNCIL

28 JULY 2021

AGENDA ITEM B1

MINUTES OF COUNCIL COMMITTEES AND COMMUNITY BOARDS

Purpose of Report

To present Council with reports and minutes of Council committees and community boards.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*
2. *Receive the minutes of the Māori Standing Committee meeting 8 June 2021.*
3. *Receive the minutes of the Wairarapa Library Service Joint Committee meeting 9 June 2021.*
4. *Receive the minutes of the Greytown Community Board meeting 9 June 2021.*
5. *Receive the minutes of the Featherston Community Board meeting 15 June 2021.*
6. *Receive the minutes of the Finance, Audit and Risk Committee meeting 16 June 2021.*
7. *Receive the tabled minutes of the Assets and Services Committee meeting 7 July 2021.*
8. *Receive the minutes of the Planning and Regulatory Committee meeting 7 July 2021.*

1. Executive Summary

Minutes of recent meetings are presented to Council for information. The Chair may ask for comment on the content, but no comment can be received in this forum with regards to the accuracy of the minutes.

The Martinborough Community Board meeting minutes from the 8 July 2021 and the Wairarapa Combined District Plan meeting minutes of the 18 May 2021 were both under the chairs review at the time this report was prepared and will be made available online and at the next meeting.

2. Appendices

Appendix 1 - Māori Standing Committee meeting 8 June 2021
 Wairarapa Library Service Joint Committee 9 June 2021
 Greytown Community Board meeting 9 June 2021
 Featherston Community Board meeting 15 June 2021
 Finance, Audit and Risk Committee meeting 16 June 2021
 Assets and Services Committee meeting 7 July 2021
 Planning and Regulatory Committee meeting 7 July 2021

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

Appendix 1

- Māori Standing Committee meeting 8 June 2021
- Wairarapa Library Service Joint Committee 9 June 2021
- Greytown Community Board meeting 9 June 2021
- Featherston Community Board meeting 15 June 2021
- Finance, Audit and Risk Committee meeting 16 June 2021
- Assets and Services Committee meeting 7 July 2021
- Planning and Regulatory Committee meeting 7 July 2021



MĀORI STANDING COMMITTEE Minutes from 8 June 2021

Present:	Narida Hooper (Chair), Andrea Rutene (Deputy Chair), Karen Mikaera, Toni Kerr, Teresa Aporo (to 7.09pm), Michele Elliott, Gillies Baker (from 6.07pm), Mayor Alex Beijen, Councillor Garrick Emms and Councillor Pip Maynard.
In Attendance:	Tiraumaera Te Tau, Carlene Te Tau and Amber Craig (Rangitāne o Wairarapa) to 7.09pm, Harry Wilson (Chief Executive) and Steph Frischknecht (Committee Advisor)
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough. The meeting was conducted in public between 6:00pm and 7.41pm.

PUBLIC BUSINESS

Members opened with a karakia.

Ms Hooper welcomed Rangitāne o Wairarapa representative Tiraumaera Te Tau and explained Ms Te Tau would provide an update on participation in the Māori Standing Committee as agenda item 9.1, Member Report.

1. APOLOGIES

MSC RESOLVED (MSC 2021/22) to receive apologies from Suzanne Murphy and Councillor Jephson, and lateness apologies from Gillies Baker.

(Moved Mikaera/Seconded Elliott)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. ACKNOWLEDGMENTS AND TRIBUTES

Members acknowledged the passing of Suzanne Murphy's mother and undertook to send flowers.

Councillor Maynard acknowledged the passing of Jane Murray, a foundation teacher of the Kohanga Reo at Hau Ariki Marae, who had recently passed away.

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4. PUBLIC PARTICIPATION

There was no public participation.

5. MINUTES FOR CONFIRMATION

5.1 Māori Standing Committee – 13 April 2021 and 4 May 2021

MSC RESOLVED (MSC 2021/23) that the minutes of the Māori Standing Committee meeting held on 13 April 2021 and 4 May 2021 be confirmed as a true and correct record.

(Moved Kerr/Seconded Cr Maynard)

Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 Officers' Report

Mr Wilson updated members of the Kuranui College gym expansion and acknowledged Ms Hooper for her involvement in arranging designs for the Innovating Streets programme.

Mr Wilson responded to questions on the Greytown recycling bins and timeframes for the coastal Eco-Reef trial.

Gillies Baker joined the meeting at 6.07pm

MSC RESOLVED (MSC 2021/24) to receive the Officer's Report.

(Moved Kerr/Seconded Mikaera)

Carried

6.2 Action Items Report

Members discussed access to and ownership of Owanga Landing Reserve and visibility of the Aorangi Bound programme.

Ms Hooper updated members of the cancellation of the Wakamoekau Community Water Storage Scheme (WCWSS) hui. Members wanted to proceed with a community event and discussed the forum, participation and hosting arrangements.

Members discussed the Wairarapa Water Resilience Strategy, Rangitāne o Wairarapa's proposal for a cultural impact assessment of the WCWSS, and a draft Memorandum of Understanding (MoU) for the WCWSS between the Wairarapa Councils and Wairarapa Water Ltd. Mr Wilson stated an understanding of the WCWSS through discussions with Wairarapa Water Ltd was important context to the MoU and undertook to circulate the draft to members.

Members discussed the priority of having a nominee to represent the interests of tangata whenua on the Considine Park User Group.

Members requested the cultural audit be progressed through Engaging Well.

MSC NOTED:

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1. Action 245: Write a letter to Rangitāne Tū Mai Rā suggesting access to Owahanga Landing Reserve as a significant site, K Mikaera.
2. Action 246: Add information about the Aorangi Bound programme to the Council website, S Priest.
3. Action 247: Organise a panel discussion on the Wakamoheau Community Water Storage Scheme to be hosted by SWDC and the Māori Standing Committee, A Rutene and H Wilson.

MSC RESOLVED (MSC 2021/25) to receive the Action Items Report.

(Moved Rutene/Seconded Mikaera)

Carried

6.3 Income and Expenditure Report

Members discussed creating a strategy and plan for unspent committee funds, assigning members to a specific pou or area of responsibility, and undertaking a review of the past year.

MSC NOTED:

Action 248: Hold a strategy wananga in August 2021 including discussion of the committee's 2021/22 budget, N Hooper and A Rutene.

MSC RESOLVED (MSC 2021/26) to receive the Income and Expenditure Statement for the period 1 July 2020 – 30 April 2021.

(Moved Cr Maynard/Seconded Mikaera)

Carried

6.4 Financial Assistance Report

MSC RESOLVED (MSC 2021/27):

1. To receive the Financial Assistance Report
2. To grant Papawai Pā funds of \$9,000 to contribute to the purchase of new kitchen equipment (dishwasher and toaster) for the newly renovated marae kitchen, to be funded from the Marae Wawata pou.

(Moved Baker/Seconded Maynard)

Carried

6.5 Māori Standing Committee Terms of Reference Report

Mr Baker spoke to a letter received from trustees of Papawai Pā Trust which outlined matters for consideration as part of endorsing the Terms of Reference. Members discussed the approach to responding to Papawai Pā, the purpose of the committee, the historical background of the Terms of Reference and delaying the finalisation of the Terms of Reference.

Ms Te Tau advised a letter would be forth coming to advise of the withdrawal of Kohunui Marae, Rangitāne o Wairarapa, Rangitāne Tū Mai Rā and Kahungunu ki Wairarapa Tāmaki Nui-a-Rua Settlement Trust from the Māori Standing Committee. Members discussed relationships with Iwi and marae, and a forth coming letter from the committee inviting the four Wairarapa Iwi entities to meet.

Teresa Aporo, Tiraumaera Te Tau, Carlene Te Tau and Amber Craig left the meeting at 7.09pm.

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Members discussed the establishment of a Māori ward, the Māori Standing Committee model, information needs, the cultural audit, partnership working and communications between Council and the Committee.

MSC RESOLVED (MSC 2021/28):

1. To receive the Māori Standing Committee Terms of Reference Report
2. Defer consideration of the Māori Standing Committee Terms of Reference Report to the next meeting.

(Moved Kerr/Seconded Baker)

Carried

8. CHAIRPERSON REPORT

8.1 Chairperson Report

Members discussed the process for spending committee funds, leveraging Council processes and support around procurement of services, and induction of Council policies and processes.

Mr Wilson spoke to the Māori Wards and Representation Arrangements Report presented to Council on 2 June 2021, clarified the intent of the legislative changes, and outlined the decision-making requirements under the Local Government Act 2002.

MSC RESOLVED (MSC 2021/29):

1. To receive the Chairperson Report.

(Moved Elliot/Seconded Rutene)

Carried

2. To ratify spending of \$1,303 for equipment for cultural monitoring projects for Kohunui Marae and Pae tu Mokai O Tauria; to be funded from the Te Taiao pou.

(Moved Baker/Seconded Kerr)

Carried

3. To approve \$950 for fyke nets to be funded from the funds set aside for cultural monitoring programs under the Te Taiao pou.

(Moved Rutene/Seconded Mikaera)

Carried

4. To approve \$323.47 for hosting Professor Rangi Matamua for a talk on Dark Skies, to be funded from the funds set aside of koha under the Awhinahia pou.

(Moved Cr Maynard/Seconded Mikaera)

Carried

5. To delegate the ability for the Chair to spend up to \$500.00 from the Māori Standing Committee budget, subject to confirmation of this approach from finance officers.

(Moved Rutene/Seconded Mikaera)

Carried

6. Approve the Māori Standing Committee letter of response to the four Wairarapa iwi entities in relation to Māori wards dated 25 May 2021.

(Moved Kerr/Seconded Baker)

Carried

9. MEMBER REPORT

There were no member reports. The update from Tiraumaera Te Tau was provided under agenda item 6.5, the Māori Standing Committee Terms of Reference Report.

Members closed with a karakia.

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The meeting closed at 7.41pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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**MINUTES OF CARTERTON DISTRICT COUNCIL
WAIRARAPA LIBRARY SERVICES COMMITTEE MEETING
HELD AT THE CARTERTON EVENTS CENTRE, 50 HOLLOWAY STREET, CARTERTON
ON WEDNESDAY, 9 JUNE 2021 AT 1:00PM**

PRESENT: Chair Pam Colenso, Cr Steve Cretney, Cr Leigh Hay, Cr Dale Williams

IN ATTENDANCE: Glenda Seville (Community Services and Facilities Manager), Euan Stitt (Group Manager Partnerships & Operations), Annette Beattie (Library Service Manager), Casey Spencer (Democratic Services Coordinator)

1 KARAKIA TIMATANGA

The meeting was opened with a Karakia led by Cr Steve Cretney.

Chair Pam Colenso welcomed Cr Dale Williams as a new member to the Wairarapa Library Service Committee.

2 APOLOGIES

Nil.

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interests.

4 PUBLIC FORUM

There was no public forum.

5 REPORTS

5.1 CONFIRMATION OF MINUTES

MOVED

That the Minutes of the Wairarapa Library Services Committee meeting held Wednesday 24 March 2021 are true and correct.

Chair Pam Colenso / Cr Leigh Hay

CARRIED

5.2 SMART REQUIREMENTS

PURPOSE

To inform Councillors of the agreement in principle by the Sharing and Managing a Region Together (SMART) library collaboration, to Wairarapa Library Service (WLS) joining, pending the meeting of certain requirements.

Members asked if Carterton District Council has a Cash Donations Policy, Glenda Seville to report back.

It was noted that existing Library Policies will need to be reviewed once WLS joins SMART.

Chair Pam Colenso asked Annette Beattie to look at the removal of other library fees (excluding lost/damage fees) and report back to the next committee meeting.

Members requested a table of all fees/costs involved in the migration to SMART and to receive regular updates on this.

MOVED

The Wairarapa Library Services Committee has delegated authority of Councils under the current Terms of Reference to:

Develop, approve, and monitor the implementation of operational policies and procedures that support the achievement of the WLS Strategic Plan and the delivery of a comprehensive professional library service.

Officers recommend that the Committee:

Receives the Wairarapa Library Service – SMART Requirements report.

Cr Leigh Hay / Cr Steve Cretney

CARRIED

Approve the removal of a reserve/hold charge from the time that WLS becomes a member of SMART (anticipated to be in Q2 of 2021).

Cr Steve Cretney / Chair Pam Colenso

CARRIED

Note that removal of the reserve/hold charge will result in an income decrease of (approximately) \$1650 per Council per annum.

Cr Leigh Hay / Cr Dale Williams

CARRIED

Confirm the removal of the fee during the individual council deliberations of the 2021/22 Annual Plan and 2021/31 LTP.

Chair Pam Colenso / Cr Leigh Hay

CARRIED

5.3 WAIRARAPA LIBRARY SERVICES COMMITTEE ACTIVITY REPORT

PURPOSE

To update the Committee on the progress and activities of the Wairarapa Library Service.

A 3D printer is on loan from Masterton District Council for three months. The printer is to be used across the four libraries through workshops and demonstrations.

Chair Pam Colenso asked for more public communication if the library is going to be closed for meetings.

Members complimented Annette and the team for all their effort in the recent library layout changes.

MOVED

That the Committee:

Receives the report.

Cr Dale Williams / Cr Steve Cretney

CARRIED

6 EXCLUSION OF THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

MOVED

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of the Public Excluded Minutes	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Chair Pam Colenso / Cr Steve Cretney

CARRIED

MOVED

That Council moves out of Closed Council into Open Council.

Chair Pam Colenso / Cr Dale Williams

CARRIED

The Meeting closed at 1:56pm.

Minutes confirmed:

Date:

DRAFT



Minutes – 9 June 2021

- Present:** Ann Rainford (Chair), Shelley Symes, Graeme Gray, Simone Baker, Councillor Alistair Plimmer and Aimee Clouston (youth representative).
- In Attendance:** Mayor Alex Beijen, Russell O’Leary (Group Manager Planning and Environment) and Steph Frischknecht (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on between 6:00pm and 7.17pm.

1. EXTRAORDINARY BUSINESS

Mrs Rainford withdrew the recommendation for a public meeting on 85-87 West Street from item 10.1, the Chairperson Report, and moved Topic 11 of the Chairperson Report to follow item 7.1, the Community Board Minutes.

2. APOLOGIES

GCB RESOLVED (GCB 2021/19) to receive apologies from Councillor Fox.

(Moved Rainford/Seconded Baker)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments or tributes.

5. PUBLIC PARTICIPATION

Lorraine Hall - Health and Safety of Main Street: Raised Crossings vs Roundabouts

Ms Hall spoke of the advantages of roundabouts over raised crossings and advocated for the introduction of three roundabouts along State Highway 2 at North Street, Papawai Road and Bidwill’s Cutting Road. Ms Hall also advocated for a 30km/h speed limit in the town centre.

6. ACTIONS FROM PUBLIC PARTICIPATION

Mrs Rainford encouraged Ms Hall to have her say in the public consultation Waka Kotai NZTA would be undertaking.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

Mayor Beijen advised the costs of roundabouts in comparison to raised crossings may be prohibitive but undertook to raise Ms Hall's suggestion with the Remutaka Hill Road Working Party.

7. COMMUNITY BOARD MINUTES

7.1 Greytown Community Board Minutes – 7 April and 28 April 2021

GCB RESOLVED (GCB 2021/20) that the minutes of the Greytown Community Board meetings held on 7 April 2021 and 28 April 2021 be confirmed as a true and correct record.

(Moved Gray/Seconded Baker)

Carried

10. CHAIRPERSON REPORT

10.1 Chairperson Report - Topic 11 (item moved)

Mrs Rainford withdrew the request for a community meeting on the future of 85-87 West Street.

Mayor Beijen and Councillor Plimmer responded to questions on the timing of and expected approach to consultation for the future use of the land.

8. REPORT FROM COMMITTEES

8.1 Greytown Tree Advisory Group

There was no report from the Greytown Tree Advisory Group.

9. CHIEF EXECUTIVE AND STAFF REPORTS

9.1 Proposed Naming of a New Private Road, at 71 Wood Street, in Greytown Report

GCB RESOLVED (GCB 2021/21):

1. To receive the Proposed Naming of a New Private Road, at 71 Wood Street, in Greytown Report.

(Moved Cr Plimmer/Seconded Gray)

Carried

2. To approve the name "Woodlands Way" for the proposed private road at 71 Wood Street Greytown.

(Moved Cr Plimmer/Seconded Baker)

Carried

9.2 Officers' Report

GCB RESOLVED (GCB 2021/22) to receive the Officers' Report.

(Moved Gray/Seconded Symes)

Carried

DISCLAIMER

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9.3 Action Items Report

Members discussed the items, noting further updates and further actions in relation to:

1. Action 208: Raise the Greytown Community Board's request to rename Underhill Road at the next Assets and Services Committee meeting, E Stitt.
2. Action 209: Request the soil and stone heap at the entrance of the Greytown Cemetery be rectified when the new road extension is put in, E Stitt.

GCB RESOLVED (GCB 2021/23) to receive the Action Items Report.

(Moved Symes/Seconded Baker)

Carried

9.4 Income and Expenditure Report

GCB RESOLVED (GCB 2021/24) to receive the Income and Expenditure Statement for the period 1 July 2020 – 30 April 2021.

(Moved Symes/Seconded Baker)

Carried

10. CHAIRPERSON REPORT

10.1 Chairperson Report

Members discussed the seating proposal put forth by Greytown Heritage Trust, including whether to allow the community to propose new seat locations and whether the seats should tell a story about the history of the location.

GCB RESOLVED (GCB 2021/25):

1. To receive the Chairperson Report
(Moved Symes/Seconded Baker) Carried
2. To endorse the seating proposal as put forward by Greytown Heritage Trust, including:
 - a) the type of seating, as put forward by the Greytown Heritage Trust in consultation with the SWDC Amenities Manager.
 - b) the locations of sites identified as follows: Opposite 21 Udy Street by Tree, Wood Street by Heritage Fence by 35 Wood, outside 27 Kempton Street on edge of footpath, corner of Cotter and Humphries Street (left side), corner of Horton and Jellicoe Streets by Black Fence No 25 Jellicoe, under tree at 21 McMaster under Copper Beech tree, 21 or 11 Mahupuku Street, corner of Farley and West Street by 100 West, Opposite No1 West Street in front of tin fence, and corner of East Street and Papawai Road in shadows of tree left of rocks.
3. To agree seat locations outside of the Greytown Heritage Trust's seating proposal may be considered.

(Moved Symes/Seconded Baker)

Carried

DISCLAIMER

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Members discussed the lighting requests and Mayor Beijen encouraged members to discuss any proposal received with the Wairarapa Dark Sky Association to ensure long term suitability.

GCB RESOLVED (GCB 2021/26) to approve a donation of \$200 towards solar lighting in Stella Bull Park, to be funded from the beautification fund.

(Moved Symes/Seconded Baker)

Carried

GCB NOTED:

Action 210: Request those who approached Mrs Rainford for a donation towards solar lighting for trees in the town centre to put forth a proposal to the Greytown Community Board for consideration, GCB.

Councillor Plimmer advised the Assets and Services Committee had sought information on the Greytown Medical Centre access so there would be visibility for its opening.

Mr O’Leary updated members of new play equipment ordered for Soldiers Memorial Park and undertook to relay to the Amenities Manager requests for the tower to be painted and the bark to be maintained.

Mr O’Leary updated members of arborist reports undertaken on the safety of two ash trees in Collier Reserve and that there would be annual checks. Mr O’Leary undertook to ask the Amenities Manager to make contact with Greytown Tree Advisory Group regarding the request to remove exotic trees from O’Connor’s Bush.

GCB NOTED:

Action 211: Provide an update on the effects of Plan Change 10 on the schedule of notable trees and on the rules, policies and objectives regarding the evaluation of notable trees in Greytown, R O’Leary.

GCB RESOLVED (GCB 2021/27) to endorse the proposals for replacement tree planting as follows: planting of 100 trees at O’Connor’s Bush, 50 trees at Greytown School, 150 trees for Waiohine Action Group by the river, 6 trees around Greytown, and 20 trees in the extension to the Greytown Cemetery.

(Moved Baker/Seconded Gray)

Carried

11. NOTICES OF MOTION

There were no notices of motion.

DISCLAIMER

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12. MEMBER REPORTS (INFORMATION)

Councillor Plimmer updated members of correspondence he had sent to the DHB regarding the COVID-19 vaccination roll out.

13. CORRESPONDENCE

Members noted the design of the recycling bins were in line with international standards. A location for the Greytown recycling bins had not yet been selected.

GCB RESOLVED (GCB 2021/28) to receive the inwards correspondence and note the outwards correspondence.

(Moved Symes/Seconded Gray)

Carried

Members discussed upcoming electrical upgrades by Powerco, attendance at Arbor Day and Matariki celebrations, and communications from Council.

The meeting closed at 7.17pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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Minutes – 15 June 2021

Present: Mark Shepherd (Chair), Claire Bleakley, Jayson Tahinurua, Councillor Garrick Emms, and youth representatives Ana Souto and Isla Richardson.

In Attendance: Mayor Alex Beijen, Russell O’Leary (Group Manager Planning and Environment), Siv Fjaerestad (Community Development Coordinator) and Steph Frischknecht (Committee Advisor).

Conduct of Business: The meeting was conducted in public in Kiwi Hall, 62 Bell Street, Featherston between 7:04pm and 8.28pm.

1. EXTRAORDINARY BUSINESS

FCB RESOLVED (FCB 2021/20) to consider approving funds for lighting as part of agenda item 10.1, the Chairperson Report; the request was received late but could not be delayed until the next meeting as it was for Matariki celebrations in July 2021.

(Moved Shepherd/Seconded Bleakley)

Carried

2. APOLOGIES

There were no apologies.

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

Members acknowledged the passing of Ken Burgess and Paul Cutfield who were well known members of the Featherston community.

5. PUBLIC PARTICIPATION

Ms Fjaerestad provided an overview of her role as the Community Development Coordinator and involvement in supporting the Mayors Taskforce for Jobs (MTFJ). Ms Fjaerestad sought support from the Board in helping to connect with the community.

Ms Fjaerestad responded to questions on the number of youth and Featherston businesses involved in the MTFJ and how community projects would be supported by the Community Development Coordinator.

6. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

7. COMMUNITY BOARD MINUTES

7.1 Featherston Community Board Minutes – 27 April 2021

FCB RESOLVED (FCB 2021/21) that the minutes of the Featherston Community Board meeting held on 27 April 2021 be confirmed as a true and correct record subject to the inclusion that Jayson Tahinurua's apologies were tendered but not presented at the meeting for acceptance.
(Moved Cr Emms/Seconded Shepherd) Carried

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Officers' Report

Members discussed the proposed combined Council dog pound facility, the construction of the Tauherenikau Bridge, and the status of the Featherston Wastewater Treatment Plant (WWTP) project. Mrs Bleakley requested a report on the progress of the Featherston WWTP and Mr O'Leary advised updates would be reported to the Assets and Services Committee.

Mrs Bleakley requested the summary of submissions from the Long Term Plan be amended to change references of the Featherston play space to the town square.

FCB RESOLVED (FCB 2021/22) to receive the Officers' Report.
(Moved Bleakley/Seconded Tahinurua) Carried

8.2 Action Items Report

Members queried involvement of the Māori Standing Committee in the development of a pou and the proposal to have a Māori name for Featherston. Mr Shepherd undertook to seek clarification from Sophronia Smith and inform members.

Members discussed progress on the "Welcome to Featherston" signs and requested an update from officers on when they would be completed.

FCB RESOLVED (FCB 2021/23) to receive the Action Items Report.
(Moved Tahinurua/Seconded Shepherd) Carried

8.3 Income and Expenditure Report

FCB RESOLVED (FCB 2021/24) to receive the Income and Expenditure Statement for the period 1 July 2020 – 31 May 2021.
(Moved Tahinurua/Seconded Shepherd) Carried

8.4 Financial Assistance Report

FCB RESOLVED (FCB 2021/25):

1. To receive the Financial Assistance Report.
(Moved Bleakley/Seconded Tahinurua) Carried
2. To approve funding Featherston Community Centre \$500 to contribute to replacing the vinyl floor covering of the Featherston Community Centre disability toilet.
(Moved Bleakley/Seconded Tahinurua) Carried

9. NOTICES OF MOTION

DISCLAIMER

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There were no notices of motion.

10. CHAIRPERSONS REPORT

10.1 Chairperson Report

Members discussed the planning of Matariki events and involvement of community groups and the Board.

Members discussed setting aside funds for replacement lighting for the oak tree near the Fell Locomotive Museum. Existing lighting had been damaged and Mr Shepherd stated the original cost was approximately \$4,000. Members also discussed lighting at the Information Centre and in the town centre.

FCB RESOLVED (FCB 2021/26):

1. To receive the Chairperson Report.
(Moved Cr Emms/Seconded Tahinurua) Carried
2. To approve up to \$5,000 for lighting for the oak tree near the Fell Locomotive Museum, Information Centre and Featherston town centre subject to receiving quotes, to be funded from the beautification fund.
(Moved Cr Emms/Seconded Shepherd) Carried

11. MEMBER REPORTS (INFORMATION)

11.1 Sophronia Smith: 2021 Community Boards Conference

FCB RESOLVED (FCB 2021/27) to receive the Member Report from Sophronia Smith on the 2021 Community Boards Conference.

(Moved Shepherd/Seconded Tahinurua) Carried

11.2 Claire Bleakley: Earthquake Risks

Mrs Bleakley advocated for tsunami and earthquake risks to be a consideration in Council planning and members discussed emergency management. Mr O'Leary advised of Greater Wellington Regional Council's role in natural hazards and noted the risks as a planning consideration.

FCB RESOLVED (FCB 2021/28) to receive the Member Report from Claire Bleakley on Earthquake Risks.

(Moved Shepherd/Seconded Tahinurua) Carried

12. CORRESPONDENCE

There was no correspondence.

The meeting closed at 8.28pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness



FINANCE, AUDIT AND RISK COMMITTEE
Minutes from 16 June 2021

Present: Councillors Leigh Hay (Chair), Pam Colenso, Garrick Emms, Brian Jephson, Brenda West, Mayor Alex Beijen (from 10:07am) and independent member Kit Nixon.

In Attendance: Katrina Neems (Chief Financial Officer), Harry Wilson (Chief Executive), Karen Yates (Policy and Governance Manager) and Suzanne Clark (Committee Advisor).

Conduct of Business: The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 10:00am and 1:10pm except where expressly noted.

Also in Attendance: Anna Neilson (Destination Wairarapa).

Open Section

A1. Apologies

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/13) to accept apologies from Cr Ross Vickery.

(Moved Cr Colenso/Seconded Cr Emms)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

There was no public participation.

A4. Actions from Public Participation

There were no actions from public participation.

A5. Extraordinary Business

There was no extraordinary business.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A6. Minutes for Confirmation

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/14) that the Finance, Audit and Risk Committee minutes from the meeting held on 21 April 2021 are a true and a correct record.

(Moved Cr West/Seconded Cr Colenso)

Carried

FINANCE, AUDIT AND RISK RESOLVED (FAR2021/15) that the public excluded Finance, Audit and Risk Committee minutes from the meeting held on 21 April 2021 are a true and correct record.

(Moved Cr Hay/Seconded Cr West)

Carried

B Information and Verbal Reports from Chief Executive and Staff

B1. Corporate Services Report

Mayor Beijen joined the meeting at 10:07am.

Members discussed breaches to the Investment Policy, rates arrears and payment methods, estimated number of new rating properties, and rates rebate entitlements, and variances to income and expenses.

Mrs Neems was happy with the projected financial forecast but noted that Wellington Water were likely to be over budget at year end due to emergency works.

Mrs Neems noted that the CAPEX report carried forward figure was incorrect and would be amended for the next meeting.

Members noted a correction needed to the Rates Arrears-Prior Year graph, the date should be May 2020 rather than May 2021 as shown.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/16) to receive the Corporate Services Report.

(Moved Cr Hay/Seconded Cr Jephson)

Carried

B2. Health and Safety Report

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/17) to receive the Health and Safety Report.

(Moved Cr Hay/Seconded Cr Colenso)

Carried

B3. Policy and Governance Report

Members discussed staff training on Official Information Act requests and numbers of requests received, privacy complaints and inclusion of a YTD position in presented information, the customer service survey, selection of the survey provider and conducting a post-survey review of the provider.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/18) to receive the Policy and Governance Report.

(Moved Cr Hay/Seconded Cr West)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

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The meeting adjourned at 11:35am.

The meeting reconvened at 11:48am.

B4. Audit 2021–2031 Long Term Plan Consultation Document

Mrs Hay congratulated staff on an outstanding audit report and result.

Members discussed capital programme reporting, that the roading asset management plan was done with the expectation of full funding from Waka Kotahi, and creation of a roading realignment policy.

Officers undertake to incorporate climate change components into future landfill contracts.

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/19) to receive the Audit of 2021–2031 LTP Consultation Document Report.

(Moved Cr Hay/Seconded Cr West)

Carried

B5. Action Items Report

FINANCE AUDIT AND RISK COMMITTEE RESOLVED (FAR2021/20) to receive the Action Items Report.

(Moved Cr Hay/Seconded Cr Colenso)

Carried

C. Presentations from Funded Organisations

C1. Destination Wairarapa

Ms Neilson gave an overview of the current state of domestic tourism to NZ and the Wairarapa, discussed the changing nature of i-SITEs, plans to undertake a strategic review of the events environment, Destination Wairarapa membership and resourcing.

Officers undertook to review what data could be made available to Destination Wairarapa for the purposes of tourism.

FINANCE AUDIT AND RISK COMMITTEE NOTED:

1. Action 259: To review what data, sourced from subscription databases, could be made available to Destination Wairarapa for the purposes of tourism planning; K Yates

D. Public Excluded Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Staff Survey Report	Good reason to withhold exists under section 7(2)(a)(c)(f)	Section 48(1)(a)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

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This resolution (FAR2021/21) is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.	Section 7(2)(a)
The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source and is in the public interest that such information should continue to be supplied.	Section 7(2)(c)(i)
The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest.	Section 7(2)(c)(ii)
The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any person to whom section 2(5) applies, in the course of their duty.	Section 7(2)(f)(i)
The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment.	Section 7(2)(f)(ii)

(Moved Cr Colenso/Seconded Cr West)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

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PLANNING AND REGULATORY COMMITTEE
Minutes from 7 July 2021

Present:	Councillors Ross Vickery (Chair), Brenda West, Pam Colenso, Leigh Hay, Alistair Plimmer and Mayor Alex Beijen.
In Attendance:	Russell O’Leary (Group Manager Planning and Environment), Harry Wilson (Chief Executive Officer), Karen Yates (Policy and Planning Manager), Katrina Neems (Chief Financial Officer), Rick Mead (Environmental Services Manager), Sarah Edney (Building Services Manager), and Suzanne Clark (Committee Advisor).
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 1:10pm and 2:11pm.

Open Section

- A1. Apologies**
There were no apologies.
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Public Participation**
There was no public participation.
- A4. Actions from Public Participation**
There were no actions from public participation.
- A5. Extraordinary Business**
There was no extraordinary business.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A6. Minutes for Confirmation

PLANNING AND REGULATORY COMMITTEE RESOLVED (P&R2021/13) that the minutes of the Planning and Regulatory Committee meeting held on 12 May 2021 are a true and correct record.

(Moved Cr Colenso/Seconded Cr Hay)

Carried

B. Decision Reports

B1. Five Rivers Medical Centre Development – Resource Consent Background and Context Regarding a Footpath to State Highway 2

Mr O’Leary with support from Mr Wilson outlined the background to the Five Rivers Medical Centre consent with members and queried whether there was Council appetite to progress a footpath at the south end of Greytown.

Concern was expressed that consents/developments weren’t being viewed holistically. Members requested maps be included with further information in the next report.

PLANNING AND REGULATORY RESOLVED (P&R2021/14):

1. To receive the Five Rivers Medical Centre Development – Resource consent background and context regarding a footpath to State Highway 2 Report.

(Moved Cr Fox/Seconded Cr Plimmer)

Carried

2. That the Greytown Medical Centre footpath matter and associated access issues along with maps on proposed pavement development and a detailed plan for development be forwarded to the Assets and Services Committee for consideration.

(Moved Cr Fox/Seconded Cr West)

Carried

C. Information Reports

C1. Planning and Environment Group Report

Cr Plimmer gave an overview of the work being done for the District Plan review.

Mr O’Leary advised that a report on financial and development contributions would be presented to Council for consideration and provided an update on the Featherston Quarry consent application.

Mr Mead gave an update on progress for building a new dog pound facility and discussed usage trends with members.

Ms Edney discussed building consent processing with members.

PLANNING AND REGULATORY RESOLVED (P&R2021/15):

1. To receive the Planning and Environment Report.

(Moved Cr Colenso/Seconded Cr West)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

C2. Action Items Report

PLANNING AND REGULATORY RESOLVED (P&R2021/16):

1. To receive the Action Items Report.

(Moved Cr West/Seconded Cr Colenso)

Carried

C3. Policy and Governance Report

Ms Yates discussed alcohol bylaw bans, linking in to a Wairarapa wide review of the three councils' Smokefree Environments Policies, and the greenhouse gas emissions information with members.

PLANNING AND REGULATORY RESOLVED (P&R2021/17):

1. To receive the Policy and Governance Report.

(Moved Cr Hay/Seconded Cr West)

Carried

2. To note that the review of Council's Liquor Bylaws is underway and that officers will report to the 28 July 2021 Council meeting for approval to consult on a replacement bylaw.

(Moved Cr Colenso/Seconded Cr Plimmer)

Carried

3. To note that officers are commencing a review of Council's Smokefree Environments Policy.

(Moved Cr West/Seconded Cr Fox)

Carried

4. To receive the information provided on the 2020 Greenhouse Gas Inventory Report relating to Parks and Reserves.

(Moved Cr Plimmer/Seconded Cr Colenso)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

ASSETS AND SERVICES COMMITTEE
Minutes from 7 July 2021

- Present:** Councillors Brian Jephson (Chair), Garrick Emms, Rebecca Fox, Pip Maynard, Alistair Plimmer, Ross Vickery, and Mayor Alex Beijen.
- In Attendance:** Euan Stitt (Group Manager Partnerships and Operations), Harry Wilson (Chief Executive), Karen Yates (Policy and Governance Manager), Katrina Neems (Chief Financial Officer), Sarah Edney (Building Services Manager), Rick Mead (Environmental Services Manager), Kyle Dudley (Environmental Health Officer), and Suzanne Clark (Committee Advisor).
- Wellington Water: Jeremy McKibbin, and Adam Mattsen and Susanna Cullen.
Waka Kotahi: Emma Speight and Steve James.
Martinborough Community Board: Mel Maynard (Chair) and Aidan Ellims (Deputy Chair)
- Conduct of Business:** The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 10:00am and 12:55pm except where expressly noted.
- Also in Attendance:** Cr Pam Colenso.
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Open Section

- A1. Apologies**
There were no apologies.
- A2. Conflicts of Interest**
There were no conflicts of interest declared.
- A3. Public Participation**
There was no public participation.
- A4. Actions from Public Participation**
There were no actions from public participation.

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Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/20) that the minutes of the Assets and Services Committee meeting held on 12 May 2021 are a true and correct record subject to adding Cr Alistair Plimmer as present.

(Moved Cr Plimmer/Seconded Mayor Beijen)

Carried

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/21) that the public excluded minutes of the Assets and Services Committee meeting held on 12 May 2021 are a true and correct record adding Cr Alistair Plimmer as present.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

B Recommendations from Subcommittees/Community Boards

B1. Recommendation from Water Race Subcommittee

Mr Stitt noted a good response rate and that the next stage was determining a plan of action with Wellington Water.

Cr Emms noted that Longwood didn't date from the 1930's. The correct construction date is the 1920's.

Members noted that the overall result indicated that the water races were still useful for the majority of people that had one and that there was an expectation that urban ratepayers should contribute to the operational cost. Next steps would include the effect of changing water standards.

Members discuss consent renewal timeframes, good management of the water race by Wellington Water, fit with the three waters reforms and ensuring users are adequately notified of any future changes.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/22):

1. To receive the Water Race Subcommittee Report.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

2. To receive the key findings and recommendations from the Water Race Survey to the Assets and Services Committee.

(Moved Cr Jephson/Seconded Cr Emms)

Carried

C Information and Verbal Reports from Chief Executive and Staff

C1. Waka Kotahi Update

Ms Speight and Mr James provided a brief on safety proposals for the Wairarapa state highway corridor being prepared for consultation and answered members' questions on the proposals.

Mayor Beijen left the meeting at 10:59am.

Mayor Beijen returned to the meeting at 11:01am.

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C2. Upgrade of the Water Treatment Plants at Waiohine and Soldiers Memorial Park

Cr Vickery left the meeting at 11:20am.

Cr Vickery returned to the meeting at 11:22am.

Mr McKibbin, Mr Mattsen and Ms Cullen discussed the project scoping and funding gaps and full identification of project risks with members and undertook to provide further information to members at the upcoming Council meeting.

Physical compliance with drinking standards had been achieved.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/23):

1. To receive the update report for the Water Treatment Plant Upgrade Projects at Waiohine and Soldiers Memorial Park.
(Moved Cr Plimmer/Seconded Mayor Beijen) Carried
2. To note the delivery of compliant drinking water for Greytown (at Memorial Park) is expected to be delivered in the 2021-22 financial year.
(Moved Cr Jephson/Seconded Cr Emms) Carried
3. Action 300: Provide further timeline and project cost information for the Water Treatment Plan Project at Waiohine and Soldiers Memorial Park for the 28 July 2021 Council meeting; E Stitt

C3. Smart Meter Trial Greytown

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/24) to receive the update report for the Smart Meter Trial Greytown.

(Moved Cr Maynard/Seconded Cr Emms) Carried

C4. Tauherenikau River Water Main Crossing Featherston

Mr McKibbin and Mr Mattsen discussed identification of options for pipe placement including the Tauherenikau Railway Bridge, and completing a full risk assessment of the water pipeline with members.

The water pipe crossing Tauherenikau River was being inspected every week and after every flood event.

Members discussed water storage as a way to reduce risk from breakages in direct supply pipelines.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/25):

1. To receive the Tauherenikau River Water Main Crossing Featherston Report.
(Moved Cr Plimmer/Seconded Cr Vickery) Carried
2. That Wellington Water provide an interim update of projects and costs relating to water treatment plants and likely costs based on the Tauherenikau River Water Main Crossing Featherston report for next Council meeting.
(Moved Cr Fox/Seconded Mayor Beijen) Carried
3. To recommend to Council to investigate additional storage at all towns to increase resilience for supply.
(Moved Cr Fox/Seconded Cr Maynard) Carried

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The meeting adjourned at 11:38am.

The meeting reconvened at 11:50am.

C5. Partnerships and Operations Report

Members requested more detail in the roading summary including a high level roading activity progress against plan report and discussed works being undertaken at Donalds Creek, storm damage at Tora, Cape Palliser ecoreef and the archeological report commissioned, water leak remediation works, culvert repairs on Ponatahi Road, Featherston Wastewater options and implementation timeline, completion of the manganese reduction plant project, Lake Ferry drip line repairs, and identifying and incorporating ongoing maintenance costs associated with trails proposed in the draft Walking and Cycling Strategy.

Members noted that a spelling correction was needed to paragraph 4.6 for Hau Ariki Marae.

Ms M Maynard expressed concerns about the funding of Innovating Streets, lack of consultation with the Martinborough Community Board, whether additional funding was available to look at road safety issues elsewhere, and badly lit pedestrian crossings and possible solutions.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/26):

1. To receive the Partnerships and Operations Report.
(Moved Cr Fox/Seconded Cr Vickery) Carried
2. To recommend to Council to consider recommendations from the Martinborough Community Board to improve safety in the Martinborough area.
(Moved Mayor Beijen/Seconded Cr Fox) Carried
3. Action 301: Provide the archaeological report for the Cape Palliser ecoreef consent application to the Assets and Services Committee, Maori Standing Committee and the Martinborough Community Board for information; E Stitt
4. Action 302: Provide information to the MCB on why the Innovating Streets Project was being partially funded by the Infrastructure Reserve Fund; E Stitt
5. Action 303: Invite Community Board Chairs to a future Waka Kotahi workshop on safety proposals; K Yates

C6. Trade Waste Activities Report

Mr Mead discussed the inspection and operator education work being undertaken by officers.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/27) to receive the Trade Waste Activities Report.

(Moved Cr Emms/Seconded Cr Jephson) Carried

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C7. Action Items Report

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/28) to receive the Action Items Report.

(Moved Cr Emms/Seconded Cr Jephson)

Carried

C8. Hinekura Road Update

Mr Stitt outlined the background to the Hinekura Road situation noting that it was a complex problem and that officers were working with Greater Wellington Regional Council to address the road in the longer term. Officers were unable to undertake work on the road until it stabilised.

Mr Stitt agreed that a lessons learned report should be prepared.

ASSETS AND SERVICES COMMITTEE RESOLVED (A&S2021/29) to receive the Hinekura Road Update Report.

(Moved Cr Maynard/Seconded Cr Jephson)

Carried

Cr Jephson thanked Mr Stitt for his work as Partnership and Operations Manager and wished him all the best for the future.

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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SOUTH WAIRARAPA DISTRICT COUNCIL

28 JULY 2021

AGENDA ITEM C1

PROPOSED ALCOHOL CONTROL BYLAW 2021

Purpose of Report

To present the proposed South Wairarapa District Council Alcohol Control Bylaw 2021 Statement of Proposal for Council's adoption for consultation with the community.

Recommendations

Officers recommend that Council:

1. *Receives the Proposed Alcohol Control Bylaw 2021 Report.*
2. *Agrees that, in accordance with section 147A of the Local Government Act 2002, the proposed bylaw is justified as a reasonable limitation on people's rights and freedoms.*
3. *Agrees that, in accordance with section 155 (1) of the Local Government Act 2002, the proposed bylaw is the most appropriate way of addressing the perceived problem of crime or disorder caused or made worse by the consumption of alcohol in public places.*
4. *Agrees that, in accordance with section 155(2) of the Local Government Act 2002, the proposed Alcohol Control Bylaw 2021 is the most appropriate form of bylaw and is not inconsistent with the New Zealand Bill of Rights Act 1990.*
5. *Approves the consultation timeframes and approach described in the proposed Alcohol Control Bylaw 2021 Statement of Proposal.*
6. *Adopts the proposed Alcohol Control Bylaw 2021 Statement of Proposal including the proposed Alcohol Control Bylaw 2021 for public consultation in accordance with the Special Consultative Procedure, as provided in sections 83, 86 and 156 of the Local Government Act 2002.*
7. *Delegates authority to the Planning and Regulatory Committee to hear and consider submissions and make recommendations back to the Council on the final Alcohol Control Bylaw 2021.*
8. *Appoints a Councillor who has accreditation provided by the Making Good Decisions Programme as Chair of the Planning and Regulatory Committee for the purposes of the Alcohol Control Bylaw 2021 hearings and review process.*

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| 9. <i>Delegates the power to the Chief Executive to amend the Alcohol Control Bylaw 2021 Statement of Proposal to include any amendments agreed by Council and any minor consequential edits.</i> |
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1. Background

The Council is empowered under the Local Government Act 2002 (LGA) to make bylaws for the following purposes:

- a) Protecting the public from nuisance;
- b) Protecting, promoting and maintaining public health and safety; and
- c) Minimising the potential for offensive behaviour in public places.

Section 147 of the LGA empowers local authorities to make bylaws for alcohol control purposes. The Featherston Liquor Control Bylaw 2010 and the South Wairarapa Liquor Control Bylaw 2011 (Liquor Bylaws) were established to prohibit the consumption and possession of alcohol in the Featherston CBD and to enable temporary alcohol bans for specified parts of the district for specified times, associated with particular events. Alcohol bans are enforced by the Police and the Police powers of arrest, search and seizure in relation to bans under sections 169 to 170 of the LGA apply. Police may issue an infringement fee of \$250 for breaches of alcohol bans.

The Liquor Bylaws were due to be replaced with an alcohol control bylaw by December 2018 in accordance with section 11 of the Local Government (Alcohol Reform) Amendment Act 2012. That Act introduced changes to the LGA regarding bylaws to control the consumption and bringing into, and possession of, alcohol in public places, in order to reduce alcohol related harm.

If Council considers that a replacement alcohol control bylaw is appropriate, Council must consult with the community on the proposed bylaw using the Special Consultative Procedure in accordance with sections 86 and 156 of the LGA and Council's Significance and Engagement Policy.

2. Analysis and Advice

2.1 SWDC liquor bylaws

The Featherston Liquor Control Bylaw 2010 banned the consumption or possession of liquor in a public place (including in a vehicle) in the Featherston Central Business District 24 hours a day, 7 days a week. See map of the controlled area at Appendix 1.

The South Wairarapa Liquor Control Bylaw 2011 was adopted by Council on 2 November 2011. It is anticipated that it was intended to replace the 2010 bylaw as it included the same permanent liquor ban area in Featherston CBD. It also introduced a

mechanism for temporary bans associated with particular events to be prescribed by resolution and required signage to be provided. The bylaw excluded:

- road encroachments
- licensed areas where permission to occupy had been granted
- where permission for any activity had been given that would otherwise have been in breach of the bylaw
- where special licence waivers/dispensation applied regarding locations or events

2.2 Requirements for alcohol control bylaws under the LGA

Under sections 147A and 155 of the LGA, before making a bylaw Council must:

- determine whether a bylaw is the most appropriate way of addressing the perceived problem and that a proposed bylaw is the most appropriate form of bylaw;
- be satisfied that:
 - the proposed bylaw can be justified as a reasonable limitation on people's rights and freedoms;
 - except where the bylaw applies temporarily for a large scale event, there is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder caused or made worse by alcohol consumption in the area; and
 - the proposed bylaw is appropriate and proportionate in light of that crime or disorder.

In addition, no bylaw may be made which is inconsistent with the New Zealand Bill of Rights Act 1990. Council must also comply with the general decision-making requirements in sections 76 to 82 of the LGA in that it must identify and consider all reasonably practicable options and the community's views.

2.3 Is a bylaw the most appropriate way to address the perceived problem?

2.3.1. Problem definition

Drinking in public places is not a problem of itself. People should be able to drink alcohol in public places, for example at licensed events or at picnics. However, certain locations or events, particularly those where large groups of people are drinking for extended periods of time, can be associated with drinking that leads to crime or disorder. The problem can therefore be defined as crime or disorder caused or made worse by the consumption of alcohol in public places including issues of:

- Public safety and perceptions of safety.
- Public nuisance and anti-social behaviour.

- Noise.
- Violence and intimidation.
- Theft and property damage.
- Vandalism and littering.
- Reckless use of vehicles.

2.3.2. *Alcohol related concerns in the district*

Officers have liaised with the Police, Regional Public Health, Community Patrol, Martinborough Business Association, Planning and Regulatory Committee, Māori Standing Committee and the Community Boards to identify alcohol related concerns in the district. Greytown and Featherston retailers' associations were contacted but did not provide feedback. Responses from community engagement on the Long Term and Spatial Plans were also considered. Note that the Police have no data on relevant alcohol related incidents or infringements issued under the previous bylaws. The following areas in the district were discussed with stakeholders.

Featherston

The Featherston Central Business District liquor ban area was a response to an historic problem associated with particular community members at that time. Stakeholders agreed that these problems have not been evident for some time. This is most likely due to changes in the general community and potentially due to the preventative effect of the previous alcohol ban. There were no other concerns in the wider township. Officers also note that there is appetite among some Featherston businesses in the CBD to be able to serve alcohol alongside outside dining.

Featherston Otauira Reserve

Featherston Otauira Reserve is located on SH2 west of Featherston and generally reached by car. There have been some reports of drinking and drug taking, anti-social behaviour, broken bottles and littering. The entrance gates are locked at night but there is some support for a permanent alcohol ban that applies 24/7.

Waihinga Centre Playground

Stakeholders noted recent incidents of anti-social behaviour at the Waihinga Centre Playground including noise, vandalism, broken glass in the playground and plastic bottles being intentionally cut up and hidden in the bark. However, there is no evidence that this behaviour is alcohol related.

Martinborough Square

There has been limited physical evidence of night-time drinking in the Square. There was general support for a night-time alcohol ban in these areas as a preventative measure.

Martinborough

Stakeholders agreed that other than the two specific issues discussed below, there were generally no alcohol related concerns in Martinborough.

The first issue is associated with wine, cycling and general tourism in the town. Stakeholders acknowledge the benefits that hospitality and tourism bring to the district but the following concerns have been raised:

- The consumption of alcohol by cyclists prior to and in between wine tastings at vineyards (pre- and side-loading).
- Licenced premises may be serving intoxicated people.
- Intoxicated people in public places.
- The behaviour of cyclists including noise and nuisance, poor bicycle control, and riding through the Square, on footpaths and round the Square the wrong way.
- The safety of cyclists and other road users on the vineyard routes (Princess Street, Huangarua Road, Puruatanga Road, Cambridge Road, Martins Road, Todds Road) due to the number of cyclists, width and speed limit on the road, bicycle design and poor bicycle control.

There was acknowledgement that issues appear to be exacerbated with the increase in tourism in the town post the Covid-19 national lockdown, the prevalence of short-term rentals available for weekend letting and the reputation and marketing of Martinborough increasingly as a “party town” destination.

The size of the alcohol related problem is difficult to ascertain. Noise and other anti-social behaviour may not be caused by alcohol consumption and intoxication. In addition, while there have been anecdotal reports from the community and businesses, there have only been a small number of formal reports to Council about intoxication and accidents. However, alcohol related harm may be difficult to demonstrate for a number of reasons, discussed under paragraph 2.2.4 below.

The second issue relates to people consuming alcohol on footpaths and footpaths being occupied by furniture and structures adjacent to licensed premises. The concerns are that these may cause obstructions for pedestrians and there is associated noise and perceptions of safety from large numbers of people gathering and drinking in public places.

Greytown

Stakeholders agreed that there were no alcohol related concerns in Greytown.

Beaches and campgrounds

Stakeholders agreed there were no alcohol related concerns at the district’s beaches and campgrounds, even during peak holiday times.

Skateparks, reserves, playgrounds, sportsgrounds

There is general support for either a permanent night-time or 24/7 alcohol ban in Council’s skateparks, reserves, playgrounds and sportsgrounds. There is no evidence of alcohol related crime or disorder in these facilities but the purposes of such alcohol bans include:

- As preventative measures for alcohol related crime or disorder.

- To address perceptions of safety and order.
- To discourage and denormalise public drinking particularly around children and young people.
- To disassociate sports and drinking cultures.
- To assist people to drink less.

Toast Martinborough

Toast Martinborough is an annual one-day multi-vineyard R18 event with participating vineyards offering wine, food and music to ticket holders and bus transport provided between sites. The event has 10,000 tickets available and all are normally sold. The vineyards obtain a Special Licence to sell and supply alcohol and event personnel enforce conditions of entry that:

- alcohol is not permitted on buses;
- alcohol cannot be taken in or out of any event site; and
- unauthorised alcohol will be confiscated.

A temporary alcohol ban has been put in place for the last seven events to address alcohol related behaviours in the coordinating and marshalling areas and surrounds where people concentrate during and after the event. The ban generally applies from midday to 9pm and the area includes the Martinborough Square bounded by Straszbourg, Cork, Naples and Ohio Streets and the adjoining Cambridge Road, Texas, Oxford, Kansas, Jellicoe and Kitchener Streets that enter the Square. The ban has been put in place by Council resolution in accordance with clause 3 of the South Wairarapa Liquor Control Bylaw 2011. The ban is supported by the Police and event organisers.

Other regular events

The district benefits from a number of other small and large scale events including Cruise Martinborough, Martinborough Fairs, Martinborough Meandering Lunch, Greytown Christmas in July, Round the Vines, Featherston Booktown and festivals held at Tauherenikau Racecourse. Stakeholders agreed that there were no specific alcohol related concerns with these events.

2.3.3. *Desired outcome*

The desired outcome would be to reduce and mitigate crime and disorder in public places that is caused or made worse by alcohol consumed there.

2.3.4. *Strategies for addressing the problem*

Council is required to identify and assess all reasonably practicable strategies to address the problems identified and achieve the desired outcome. Councils often adopt a combination of strategies.

Alcohol controlled areas are a well-recognised mechanism and are common and familiar throughout New Zealand. There are no feasible alternatives to a bylaw to manage the possession or consumption of alcohol in public places. Bylaws provide a preventative tool to stop problems happening which is consistent with the 'prevention first' strategy of the Police. This is preferable to waiting for problems to occur, particularly at and after events where large groups may gather. Alcohol bans,

supported by signage, can be informally enforced by the community and local businesses and enforcement by the Police prevents escalation and more serious incidents. Alcohol bans may also increase the perception of safety and order and raises the reputation of events.

It is important to note that alcohol bans control the possession and consumption of alcohol in public places; they do not otherwise control people being intoxicated in public places. Except for temporary bans for large scale events, alcohol bans can only be made in areas where there is crime or disorder that can be shown to be caused or made worse by alcohol. As noted, some of the concerns identified in paragraph 2.2.2 above may not be related to alcohol. Further, the threshold for the level of crime and disorder that must be experienced is high and there must be evidence of this crime or disorder. Alcohol related harm can be difficult to demonstrate because:

- There is no data about the scale and magnitude of public drinking in the district.
- The preventative effects of bans, signage and societal norms cannot be captured.
- Informal enforcement and peer pressure by the community is not captured.
- People may be reluctant to make complaints due to the economic benefits derived from hospitality and tourism in the district or the potential detriment that may result from formal action being taken.
- Police are not always called for less than serious offending and offenders are often gone when Police arrive.
- Police often move people on or ask for alcohol to be disposed of rather than issue infringement notices.
- Hospital records of alcohol related harm do not distinguish between alcohol consumed in a public place and other drinking.

Other strategies to address the problems identified may include:

- Public education.
- Working with licensed premises and other business to promote responsible drinking.
- Developing controls in Council policies and management plans, and terms and conditions in hire agreements, licenses and leases of Council facilities and land.
- Licensing conditions and enforcement of alcohol controls under the Sale and Supply of Alcohol Act 2012 and Police powers to protect public safety.
- Use of CCTV.
- Advocating for more local Police.

Council has used the decision-making requirements of the LGA and assessed the ability of the strategies to address the issues raised using the following criteria:

- The benefits and costs of each strategy in terms of the present and future social, economic, environmental, and cultural wellbeing of the district.

- The extent to which Council's community outcomes would be promoted or achieved in an integrated and efficient manner by each strategy.
- The impact of each strategy on the district's capacity to meet present and future needs in relation to its statutory responsibilities.
- Any other matters relevant to the district.

2.3.5. *Our proposal*

In light of the above analysis and legislative requirements, officers consider that a replacement alcohol control bylaw is appropriate principally to provide for temporary alcohol bans for events. As it is a well-established and recurring major event, a ban relating to Toast Martinborough is to be included within the bylaw itself with a mechanism for temporary bans associated with other events to be made by resolution. Temporary bans made by resolution must meet the same criteria as a permanent alcohol ban, including past evidence of alcohol crime or disorder at the event location.

Officers do not consider that the permanent alcohol ban in the Featherston CBD included in the previous bylaws should be replicated in the replacement bylaw. The previous ban was made in a different legislative context which did not require councils to demonstrate the existence of a high level of crime or disorder and that the ban was a reasonable limitation on rights and freedoms. In addition, the area no longer experiences alcohol related crime and disorder. Although there may be some preventative benefits derived from the previous ban, the historic nature of the problem means that the continuation of a ban is not warranted. Officers propose that Council and the Featherston Community Board work with the Featherston community and Police to monitor and respond to any alcohol related issues that occur within the CBD area covered by the previous ban.

Officers have considered whether a ban that operates in public places along the vineyard route in Martinborough at specific times of the day/year is appropriate. However, the size of the problem is not sufficiently clear at this time to determine whether the legislative requirements are met. Further, such a ban would only address part of the potential problems (notably side-loading), may risk over-reach and lead to unintended consequences.

Instead, officers propose that a combination of licensing, enforcement, education and joint working be adopted to address issues in Martinborough. Council and the Martinborough Community Board should work with the Martinborough community, business and Destination Wairarapa to better understand the nature and size of any alcohol related problems and to promote responsible wine and cycling tourism. This work would build on the ongoing support to hospitality businesses from Council's Alcohol Licensing Inspectors and specific discussions held in January 2021.

Council should also consider measures that can be taken to improve road safety along the vineyard route, noting that a district-wide speed review is due to be carried out later in 2021. Broader issues associated with the cost burden of tourism will also be considered as part of the rating review due to be carried out in the 2021/22 financial year. Increased enforcement action and additional regulation can be employed if these

measures are not successful. This is consistent with the regulatory enforcement pyramid and responsive regulation approach.¹

Officers do not consider including a ban in relation to other specific geographical areas or facilities within the district to be appropriate. Notwithstanding the difficulties in obtaining evidence of alcohol related crime or disorder, officers consider that the concerns lie outside of the intent of the legislation or that the magnitude and severity of the concerns raised do not meet the legislative requirements. Officers propose that Council, Community Boards and the community continue to monitor the issues and that they be addressed through a combination of education, community and Police action, and development of alcohol controls in policies and plans where necessary.

The proposed bylaw includes a mechanism to enable bans for specific areas in the district to be added to the bylaw by resolution of Council should this be appropriate in the future. Unlike previous bylaws it does not enable Council to make special exemptions to allow people to bring and consume alcohol in an alcohol ban area if criteria are met. This discretion risks inequitable treatment, may be contrary to the purpose of the alcohol ban and is considered unnecessary as Special Licences can already provide appropriate exemptions.

In addition, the proposed bylaw:

- Does not apply to licensed premises or Special Licences or transporting unopened containers to and from residence or licensed premises.
- Enables council to adopt requirements for signage.
- Provides for the Police powers of arrest, search and seizure under sections 169 to 170 of the LGA.

Officers are satisfied that the proposed bylaw is a reasonable limitation on people's rights and freedoms and is appropriate and proportionate. The proposed bylaw is included as part of the Statement of Proposal in Appendix 2.

2.4 Is the proposed bylaw the most appropriate form of bylaw?

Taking into account the options and analysis above, officers consider the proposed bylaw to be the most appropriate form of bylaw. The bylaw:

- Provides a regulatory tool to control the possession and consumption of alcohol in public places leading to a reduction in crime or disorder caused or made worse by alcohol, as authorised under sections 145 and 147 of the LGA.
- Promotes and maintains public health and safety.
- Provides for certainty and efficiency by specifying controls relating to Toast Martinborough, which is a recurring major event, within the bylaw.

¹ See, for example, information at <http://johnbraithwaite.com/responsive-regulation>.

- Enables responsive decision-making for controls for other events and alcohol ban areas to be included in the future by resolution where the criteria is met.
- Focuses only on specific and known problem areas and is an appropriate balance between regulatory and non-regulatory strategies to reduce alcohol related crime and disorder.
- Is certain, reasonable and proportionate.

2.5 New Zealand Bill of Rights Act 1990 implications

The New Zealand Bill of Rights Act 1990 (the Act) provides for certain rights and freedoms in relation to life and the security of people; democratic and civil rights; non-discrimination and minority rights; search, arrest and detention; and criminal procedure and rights to justice.

The proposed bylaw could potentially limit rights to freedom of expression, freedom of peaceful assembly and freedom of movement by limiting people's ability to possess and consume alcohol in areas subject to alcohol bans. However, these limitations are justified (as provided in section 5 of the Act) because council's ability to make alcohol bans is limited by legislative criteria and the restrictions are fair and reasonable in the interest of public health and safety.

2.6 Statement of Proposal and public consultation

If Council considers that a replacement alcohol control bylaw is appropriate, it must consult with the community on the proposed bylaw using the Special Consultative Procedure in accordance with sections 83, 86 and 156 of the LGA and Council's Significance and Engagement Policy. The proposed bylaw will have a significant impact on the public as potentially every resident or visitor to the district will be positively or negatively affected by the proposed bylaw. There is likely to be significant interest in the proposed bylaw and its contents.

Council is required to prepare and adopt a Statement of Proposal and draft bylaw and follow specified procedures relating to the making available of the Statement of Proposal and providing people with the opportunity to present their views. The Statement of Proposal, including information about the consultation, is included in Appendix 2. The timeline for consultation has been developed to enable new bylaw controls to be in place prior to Toast Martinborough on 21 November 2021.

Under section 32, Schedule 7 of the LGA, Council cannot delegate the power to make a bylaw. However, officers propose that Council delegate to the Planning and Regulatory Committee the power to hear and consider submissions and make recommendations back to Council on the final Alcohol Control Bylaw 2021. Further, that a Councillor who has accreditation provided by the Making Good Decisions Programme be appointed as Chair of the Planning and Regulatory Committee for the purposes of the proposed Alcohol Control Bylaw 2021 submissions and review process. This programme provides the skills needed to run fair and effective hearings, and to make informed decisions.

3. Options

In accordance with section 77 of the LGA, the following options and associated advantages and disadvantages are provided for Council consideration. Officers recommend Council proceeds with Option 1.

Option		Advantages	Disadvantages
1	<p>Adopt the Statement of Proposal and proposed Alcohol Control Bylaw for public consultation.</p> <p>Recommended option</p>	<ul style="list-style-type: none"> Provides Council and the Police with a regulatory tool to control the possession and consumption of alcohol in public places leading to a reduction in crime or disorder caused or made worse by alcohol Promotes and maintains public health and safety Is an appropriate balance between regulatory and non-regulatory strategies to reduce alcohol-related crime and disorder Enables new controls to be in place prior to Toast Martinborough in November 2021 	<ul style="list-style-type: none"> Staff time and costs associated with consultation
2	Do not adopt the Statement of Proposal and proposed Alcohol Control Bylaw as presented and vary the proposed controls	<ul style="list-style-type: none"> May provide the advantages identified in Option 1 depending on the proposed controls 	<ul style="list-style-type: none"> There is limited scope or evidence to support a variation to the proposed controls Controls are unlikely to be in place prior to Toast Martinborough in November 2021 Staff time and costs associated with consultation
3	Do not adopt an Alcohol Control Bylaw	<ul style="list-style-type: none"> Savings in staff time and costs associated with consultation 	<ul style="list-style-type: none"> Removes the ability to control the possession and consumption of alcohol in public places which may result in an increase in alcohol-related crime and disorder

4. Summary of Considerations

4.1 Strategic, Policy and Legal Implications

The legal implications arising under the Local Government Act 2002, Sale and Supply of Alcohol Act 2012 and New Zealand Bill of Rights Act 1990 are discussed in this report.

The extent that Council's Significance and Engagement Policy is engaged is also discussed in this report.

The following community outcomes and strategic drivers are also relevant:

SOCIAL WELLBEING	ECONOMIC WELLBEING	CULTURAL WELLBEING	
<i>Residents are active, healthy, safe, resilient, optimistic and connected</i>	<i>A place of destination, new business and diverse employment that gives people independence and opportunity</i>	<i>Strong relationships with whānau, hapū and marae, celebrating diverse cultural identity, arts and heritage</i>	Community Outcomes
<ul style="list-style-type: none"> » Creating better connections & social wellbeing » Strengthen social connections within the community 	<ul style="list-style-type: none"> » Supporting sustainable growth, employment, economic wellbeing & development » Encourage economic diversity and local vibrancy 	<ul style="list-style-type: none"> » Nurturing and creating the District's special character, qualities and culture » Protect town and rural community character, retaining our unique look and feel 	Strategic Drivers

The proposed bylaw helps to mitigate the potential negative effects on the wellbeing of our community by providing Council with a regulatory tool to control the possession and consumption of alcohol in public places.

4.2 Financial Implications

There are financial considerations arising from advertising and printing costs associated with consultation on the proposed bylaw which will be met through existing operational budgets. There will be no financial implications arising from the operation of the bylaw as proposed but costs for signage will arise should alcohol ban areas be resolved.

5. Conclusion

If Council adopts the Statement of Proposal for the Alcohol Control Bylaw 2021 and supporting proposed bylaw, public consultation will commence on 2 August 2021. Refer to the timeline in the Statement of Proposal for further detail.

6. Appendices

Appendix 1 – Featherston CBD Liquor Ban Area

Appendix 2 – Statement of Proposal Including Proposed Alcohol Control Bylaw

Contact Officers: Karen Yates, Policy and Governance Manager
Rick Mead, Manager Environmental Services

Reviewed By: Harry Wilson, Chief Executive

Appendix 1: Featherston CBD Liquor Ban Area



For the avoidance of doubt this area includes the entire length of legal road reserve of the streets which form the boundary to the area specified, up to the boundaries with adjoining properties and including the carriageway, berms and footpaths, where the public place meets or is crossed by another road the boundary of the public place shall be deemed to continue in an unbroken straight line across the other road.

Appendix 2: Statement of Proposal Including Proposed Alcohol Control Bylaw



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

STATEMENT OF PROPOSAL

Reducing Alcohol Related Crime and Disorder

Proposed Alcohol Control Bylaw

July 2021



Summary of information

South Wairarapa District Council (Council) is proposing to adopt a new Alcohol Control Bylaw and we are seeking feedback from the community on the proposed bylaw.

The bylaw enables alcohol bans to be made that prohibit the consumption and possession of alcohol in certain public places where crime or disorder is caused or made worse by alcohol consumed there. An alcohol control bylaw is generally considered to be an effective regulatory tool to help the Council and Police promote and maintain public health and safety.

The bylaw controls alcohol for temporary special events in public places, including Toast Martinborough. We do not propose to include any permanent alcohol ban areas in the bylaw but the bylaw enables Council to establish alcohol ban areas in the future where necessary.

Key dates	Activity
2 August 2021	Submissions open
2 September 2021	Submissions close
22 September 2021	Oral hearings
23 September 2021	Planning and Regulatory Committee considers submissions
3 November 2021	Council decides whether to adopt the proposed bylaw
4 November 2021	The bylaw, if adopted, comes into effect

Have your say

Please have your say on the proposed Alcohol Control Bylaw.

You can:

- » make a submission online at www.swdc.govt.nz/alcoholbylaw
- » download a submission form from the website and email it to submissions@swdc.govt.nz
- » fill in the submission form and post it to SWDC, PO Box 6, Martinborough 5741
- » drop a completed submission form to your local library or the Council offices at 19 Kitchener Street, Martinborough

Printed copies of this statement of proposal are available from:

- » the Council offices at 19 Kitchener Street, Martinborough
- » the libraries in Featherston, Greytown and Martinborough

You may also request a printed copy by emailing us at submissions@swdc.govt.nz or phoning us on 06 306 9611.

You can provide us with feedback on any aspect of the proposed Alcohol Control Bylaw. Questions you might think about:

1. Do you agree with the problem as we have stated it or is there more (or less) that we should consider?

2. Do you agree with the proposal to include controls for one-off special events in public places, and to enable Council to establish permanent alcohol ban areas in the future where necessary?
3. Do you think we should include alcohol ban areas in the bylaw? Which areas, and why?
4. What other actions do you think Council could take to address public safety and reduce alcohol related crime and disorder in the community?

More Information

If you would like more information on the proposed Alcohol Control Bylaw, please come along to our community meeting.

Date: 16 August 2021

Time: 9.30—11:30am

Location: Martinborough Town Hall, 8 Texas Street, Martinborough

If you cannot attend in person, please contact us and we can send you an audio-visual link.

The meeting is an opportunity to hear more about the proposed Alcohol Control Bylaw and to discuss your views. Feedback will not be recorded so you will need to provide a formal submission using the details above.

If you have any questions about the proposed Alcohol Control Bylaw or the consultation process, please contact Steph Frischknecht at submissions@swdc.govt.nz or on 06 306 9611 ext 885.

Purpose of the proposed Alcohol Control Bylaw

The South Wairarapa District is well-known for generous hospitality, a successful wine industry and great local events. Our resident and tourist community consume alcohol in public places every day and most do so responsibly without impacting on others. However, consuming alcohol in public places can potentially lead to increased crime, disorder and safety concerns. This may include noise, litter, graffiti, public urination, vandalism, theft, intimidation, violence or reckless use of vehicles.

The Council can use a bylaw to establish alcohol bans that help the Council and Police promote and maintain public health and safety. Alcohol bans prohibit the consumption and possession of alcohol in certain public places where crime or disorder is caused or made worse by alcohol consumed there. Alcohol bans can be made for temporary events or relate to specific areas where alcohol bans apply permanently. Council's previous bylaw included a ban in Featherston CBD that operated 24/7 and enabled alcohol bans to be made for temporary special events in public places, such as Toast Martinborough.

Legal framework

Under sections 147A and 155 of the Local Government Act (LGA), before making a bylaw Council must:

- » determine whether a bylaw is the most appropriate way of addressing the perceived problem and that a proposed bylaw is the most appropriate form of bylaw;
- » be satisfied that:
 - the proposed bylaw can be justified as a reasonable limitation on people's rights and freedoms;
 - except where the bylaw applies temporarily for a large scale event, there is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder caused or made worse by alcohol consumption in the area; and
 - the proposed bylaw is appropriate and proportionate in light of that crime or disorder.

In addition, no bylaw may be made which is inconsistent with the New Zealand Bill of Rights Act 1990. Council must also comply with the general decision-making requirements in sections 76 to 82 of the LGA in that it must identify and consider all reasonably practicable options and the community's views.

Is the bylaw the most appropriate way to address the perceived problem?

The problem can be defined as "crime or disorder caused or made worse by the consumption of alcohol in public places". Council has liaised with key stakeholders, including the Police, Regional Public Health, Community Patrol, its Māori Standing Committee and Community Boards, to understand the nature of alcohol related issues in the district. We have also considered relevant responses from community engagement carried out on the Long Term and Spatial Plans.

A number of concerns about crime and disorder in the district have been raised. Not all of these are alcohol related and so are outside of the scope of the Alcohol Control Bylaw. Some stakeholders have wanted to address social concerns such as problem drinking or the normalisation of drinking around young people through alcohol bans at, for example, playgrounds and sportsgrounds but this is also out of scope.

Fortunately, our district does not experience significant incidents of alcohol related crime and disorder and there are no particular problem areas that we are aware of, including the area covered by the previous Featherston

CBD alcohol ban. We have heard some concerns about safety and negative behaviours associated with wine, cycling and general tourism in Martinborough. However, there have been few formal complaints received by Council and the Police have no data on relevant alcohol related incidents. We think these concerns can be best addressed using other methods, such as working with local business to promote responsible tourism and by considering road safety interventions.

Given the low level of crime and disorder in the district, we have considered whether we need a bylaw at all. Other options to address the problem would include current Police powers to protect public safety and Council powers to regulate licensed premises under the Sale and Supply of Alcohol Act 2012. Council could also develop controls in our policies, plans and hire agreements, use CCTV or advocate for more local Police.

These options can work well but we think they are unlikely to address the problem on their own. Without an Alcohol Control Bylaw there would be no ability to provide for temporary alcohol bans for events, or to deal with problem areas in the future. Bylaws are a well-recognised mechanism and provide a preventative tool to stop problems happening which is consistent with the 'prevention first' strategy of the Police. This is preferable to waiting for problems to occur, particularly at and after events where large groups may gather. Alcohol bans, supported by signage, can be informally enforced by the community and enforcement by the Police prevents escalation and more serious incidents. Alcohol bans may also increase the perception of safety and order and raises the reputation of events. Previously, the temporary alcohol bans put in place for Toast Martinborough have been supported by both the Police and event organisers. Without a bylaw, the Council and Police would have difficulty promoting and maintaining public health and safety by reducing alcohol possession and consumption in public places.

Our proposal

The sections below explain the content of the proposed bylaw. Council is satisfied that the proposed bylaw is a reasonable limitation on people's rights and freedoms and is appropriate and proportionate.

Includes an alcohol ban for Toast Martinborough in the bylaw

As it is a well-established and recurring major event, Council proposes to include an alcohol ban relating to Toast Martinborough within the bylaw itself. The ban would apply for the same time and location as the previous bans. Including the alcohol ban in the bylaw provides more certainty to the community and stakeholders and is more efficient because it does not rely on a temporary ban being sought each year.

Does not include alcohol bans for other areas and facilities

Council does not propose to include permanent alcohol bans in the bylaw for other specific areas and facilities. We do not think there is sufficient evidence of a high level of crime or disorder caused or made worse by alcohol consumption elsewhere in the district.

Enables Council to make alcohol bans by resolution

We propose to include a mechanism in the bylaw which will enable Council to make alcohol bans by resolution where criteria is met. This includes temporary bans associated with other events or permanent bans associated with specific areas or facilities.

Council will continue to work with Community Boards, Police, business and the community to monitor and respond to any alcohol related issues that occur in the district and consider whether an alcohol ban is needed in the future.

Other proposals

The proposed bylaw:

- » Does not apply to licensed premises or Special Licences, or where transporting unopened containers to and from residence or licensed premises.
- » Enables Council to adopt requirements for signage.
- » Provides for the Police powers of arrest, search and seizure under sections 169 to 170 of the LGA.

Key differences with the South Wairarapa Liquor Control Bylaw 2011

As stakeholders and the community may be familiar with the previous bylaw controls, key differences are explained below.

Key differences	Reason
Updates references from the “Sale of Liquor Act 1989” and “liquor” to the “Sale and Supply of Alcohol Act 2012” and “alcohol”.	Consistency with the Sale and Supply of Alcohol Act 2011 and amendments to the LGA.
Updates the purpose statement.	Simpler statement linked to the problem.
Does not include an alcohol ban relating to Featherston CBD.	Different legislative context requires existence of a high level of crime or disorder and a reasonable limitation on rights and freedoms. Area no longer experiences alcohol related crime and disorder.
Includes an alcohol ban relating to Toast Martinborough in the bylaw.	Provides for greater certainty and efficiency for a well-established and recurring major event.
Does not enable special exemptions to allow people to bring and consume alcohol in an alcohol ban area.	Risks inequitable treatment and is considered unnecessary as Special Licences can already provide appropriate exemptions.

Is the bylaw the most appropriate form of bylaw?

Taking into account the information above, Council considers the proposed Alcohol Control Bylaw to be the most appropriate form of bylaw. The bylaw:

- » Provides a regulatory tool to control the possession and consumption of alcohol in public places leading to a reduction in crime or disorder caused or made worse by alcohol, as authorised under sections 145 and 147 of the LGA.
- » Promotes and maintains public health and safety.
- » Provides for certainty and efficiency by specifying controls relating to Toast Martinborough, which is a recurring major event, within the bylaw.
- » Enables responsive decision-making for controls for other events and alcohol ban areas to be included in the future by resolution where the criteria is met.

- » Focuses only on specific and known problem areas and is an appropriate balance between regulatory and non-regulatory strategies to reduce alcohol related crime and disorder.
- » Is certain, reasonable and proportionate.

Does the bylaw give rise to any implications under the New Zealand Bill of Rights Act 1990?

The New Zealand Bill of Rights Act 1990 provides for certain rights and freedoms in relation to life and the security of people; democratic and civil rights; non-discrimination and minority rights; search, arrest and detention; and criminal procedure and rights to justice.

The proposed bylaw could potentially limit rights to freedom of expression, freedom of peaceful assembly and freedom of movement by limiting people's ability to possess and consume alcohol in areas subject to alcohol bans. However, these limitations are justified (as provided in section 5 of that Act) because Council's ability to make alcohol bans is limited by legislative criteria and the restrictions are fair and reasonable in the interest of public health and safety.

Options considered by Council

In accordance with section 77 of the LGA, the following options and associated advantages and disadvantages have been considered by Council. Council proposes to proceed with Option 1.

Option		Advantages	Disadvantages
1	Adopt the proposed Alcohol Control Bylaw Recommended option	<ul style="list-style-type: none"> Provides Council and the Police with a regulatory tool to control the possession and consumption of alcohol in public places leading to a reduction in crime or disorder caused or made worse by alcohol Promotes and maintains public health and safety Is an appropriate balance between regulatory and non-regulatory strategies to reduce alcohol-related crime and disorder Enables new controls to be in place prior to Toast Martinborough in November 2021 	<ul style="list-style-type: none"> Staff time and costs associated with consultation
2	Do not adopt the proposed Alcohol Control Bylaw as presented and vary the proposed controls	<ul style="list-style-type: none"> May provide the advantages identified in Option 1 depending on the proposed controls 	<ul style="list-style-type: none"> There is limited scope or evidence to support a variation to the proposed controls May not be in place prior to Toast Martinborough in November 2021 Staff time and costs associated with consultation

3	Do not adopt an Alcohol Control Bylaw	<ul style="list-style-type: none"> • Savings in staff time and costs associated with consultation 	<ul style="list-style-type: none"> • Removes the ability to control the possession and consumption of alcohol in public places which may result in an increase in alcohol related crime and disorder
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PROPOSED SOUTH WAIRARAPA DISTRICT COUNCIL

ALCOHOL CONTROL BYLAW 2021

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Referenced Documents

Reference is made in this document to the following New Zealand legislation:

- » Local Government Act 2002
- » Sale and Supply of Alcohol Act 2012
- » Local Government (Alcohol Ban Breaches) Regulations 2013

Foreword

This Bylaw is made under sections 145 and 147 of the Local Government Act 2002.

1. Title and Commencement

- 1.1. The title of this Bylaw is the South Wairarapa District Council Alcohol Control Bylaw 2021.
- 1.2. This Bylaw shall come into force throughout the South Wairarapa district on 4 November 2021.

2. Purpose

- 2.1. The purpose of this Bylaw is to control the consumption or possession of alcohol in public places to reduce and mitigate crime and disorder that is caused or made worse by alcohol consumed there.

3. Interpretation

- 3.1. In this Bylaw, unless the context otherwise requires:

Alcohol has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012.

Council means the Governing Body of the South Wairarapa District Council or any person delegated or authorised to act on its behalf.

Public Place has the meaning given by section 147 of the Local Government Act 2002.

Explanatory Note: as at the date the Bylaw comes into effect the definition of a public place in section 147 of the Local Government Act 2002:

- (a) means a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but
- (b) does not include licensed premises.

Most areas where an encroachment licence has been granted by Council will not be “public places” for the purpose of this definition. A case by case assessment will be made.

Vehicle has the meaning given by section 2(1) of the Land Transport Act 1998.

- 3.2. Explanatory notes are for information only. They do not form part of this bylaw and may be made, amended, revoked or replaced by Council at any time.

4. Alcohol prohibited in public places where an alcohol ban applies

- 4.1. A person is prohibited from consuming, bringing into, or possessing alcohol in any public place (including in a vehicle) where—
 - (a) an alcohol ban as provided in Schedule 1 of this Bylaw applies; or
 - (b) an alcohol ban made by Council in accordance with clause 5 of this Bylaw applies.

Explanatory Note: The exceptions listed in section 147(4) of the Local Government Act 2002 apply. As at the date the Bylaw comes into effect an alcohol ban does not apply in the case of alcohol in an unopened container to—

- “(a) the transport of the alcohol from licensed premises next to a public place, if—
 - (i) it was lawfully bought on those premises for consumption off those premises; and
 - (ii) it is promptly removed from the public place; or

- (b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
- (c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
- (d) the transport of the alcohol from premises next to a public place to a place outside the public place if—
 - (i) the transport is undertaken by a resident of those premises; and
 - (ii) the alcohol is promptly removed from the public place.”

For example, this may include transporting alcohol from a supermarket to your home or from your home to a friend’s house.

Licensed premises are exempt from the Bylaw as they are excluded from the definition of “public place” under section 147 of the Local Government Act 2002.

5. Council may make a temporary alcohol ban by resolution

- 5.1. Council may by resolution make an alcohol ban prohibiting, regulating or controlling the consumption, bringing into, or possession of alcohol in any public place (including in a vehicle) for specified events or for one or more specified periods.
- 5.2. An alcohol ban made under clause 5.1 for specified events or periods must be publicly notified at least 14 days in advance of the specified event or period in accordance with section 170(3) of the Local Government Act 2002.

Explanatory Note: Before making an alcohol ban by resolution Council must comply with criteria prescribed in section 147B of the Local Government Act 2002. As at the date the Bylaw comes into effect, before making a resolution Council must be satisfied that:

- “(a) there is evidence that the area to which the Bylaw applies (or will apply by virtue of the resolution) has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area; and
- (b) the Bylaw, as applied by the resolution,—
 - (i) is appropriate and proportionate in the light of the evidence; and
 - (ii) can be justified as a reasonable limitation on people’s rights and freedoms.

Council must also comply with the general decision-making requirements in sections 77—82 of the Local Government Act 2002.

6. Council may amend alcohol bans by resolution

- 6.1. Council may add to, amend or revoke an alcohol ban in Schedule 1 by resolution following the use of the special consultative procedure set out in sections 83 and 156 of the Local Government Act 2002.
- 6.2. An alcohol ban made under clause 6.1 must be publicly notified at least 14 days before it takes effect.

Explanatory Note: Before making a resolution relating to a bylaw Council must comply with the criteria prescribed in section 147B and the general decision-making requirements in sections 77—82 of the Local Government Act 2002, as set out in the Explanatory Note above.

7. Signage

- 7.1. The Council may erect signage within public places covered by this Bylaw to inform and educate the public and to assist with enforcement of the terms of the Bylaw. The size, location and terms of this signage shall be at Council's discretion.
- 7.2. To avoid any doubt, the absence of signage in any public place does not authorise breach of this Bylaw.

8. Offences and Penalties

- 8.1. A person who consumes or possesses any alcohol in, or brings alcohol into, a public place in breach of an alcohol ban under clause 4 commits an offence.
- 8.2. A person who commits an offence under this Bylaw is liable to a penalty under the Local Government Act 2002.

<p>Explanatory Note: As at the date the Bylaw comes into effect, the penalty for breaching an alcohol ban is an infringement fee of \$250 under section 4 of the Local Government (Alcohol Ban Breaches) Regulations 2013.</p>
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9. Enforcement

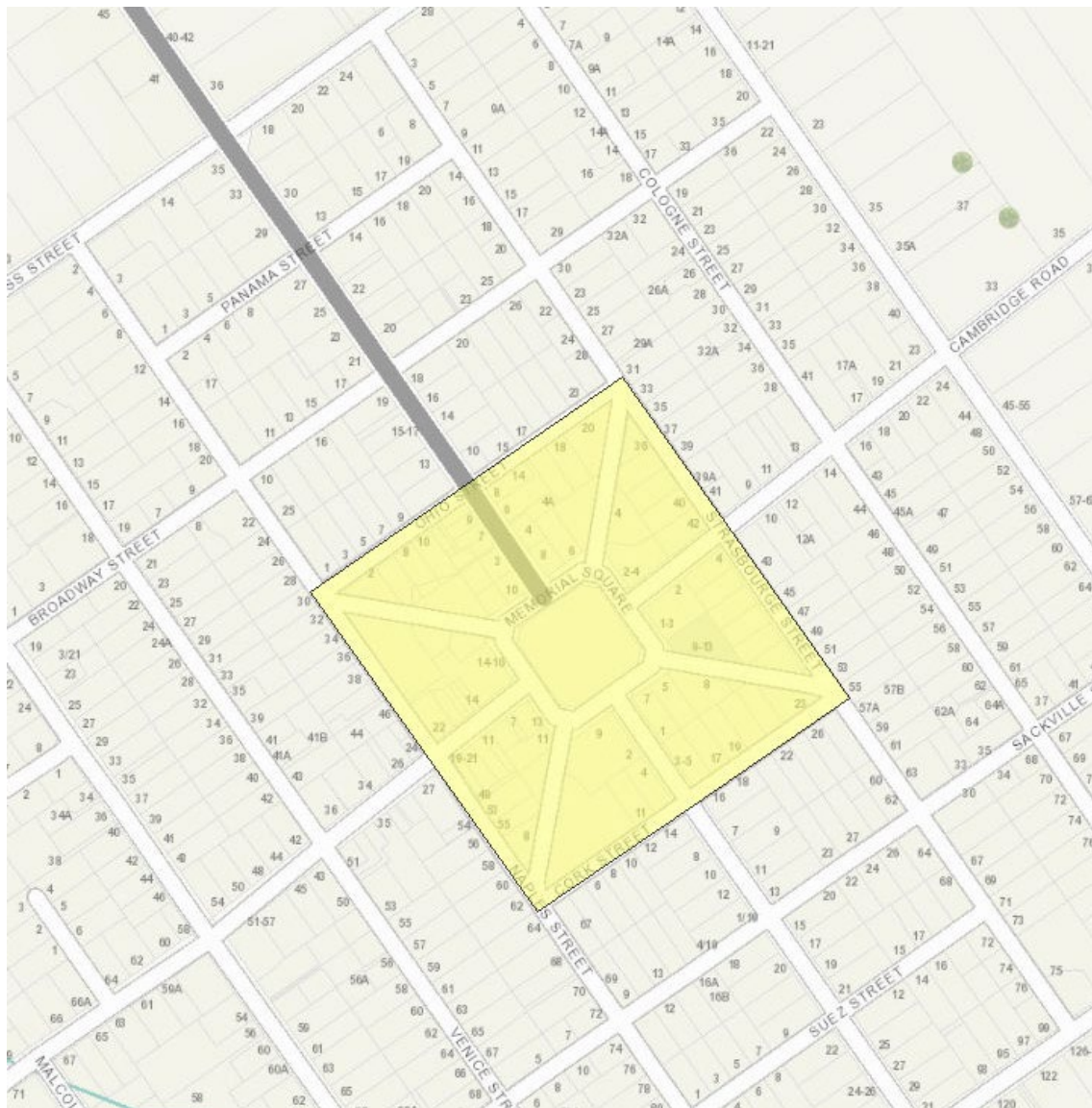
- 9.1. The Police may use their powers under the Local Government Act 2002 to enforce this Bylaw.

<p>Explanatory Note: The New Zealand Police are responsible for enforcing alcohol bans and have powers relating to search, seizure and arrest under sections 169 and 170 of the Local Government Act 2002.</p>
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Schedule 1: Alcohol Bans

Name	Alcohol Ban Area	Operative Time	Map Number
Toast Martinborough event	Martinborough Memorial Square bounded by Strasbourge, Cork, Naples and Ohio Streets and the adjoining Cambridge Road, Texas, Oxford, Kansas, Jellicoe and Kitchener Streets that enter the Square.	Midday to 9pm on the day of the event	1

Alcohol Ban Area: Map 1



AGENDA ITEM C2

**REVOKING COUNCIL RESOLUTION PERMITTING SUBDIVISION
OF COUNCIL OWNED LAND IN GREYTOWN**

Purpose of Report

To present a report that allows Council to consider revoking Council resolution DC2000/9 (4) bullets one and three, as made by a previous Council on 16 February 2000. This resolution permitted the subdivision of land at the Council owned senior housing on West Street in Greytown.

Recommendations

Officers recommend that the Council:

1. *Receive the Revoking Council Resolution Permitting Subdivision of Council Owned Land in Greytown Report.*
2. *Pursuant to Standing Order 23.6, consider revoking resolution DC2000/9 (4) bullet points one and three within the General Manager's Monthly Report dated 16 February 2000, being:*
 - a. *Council approve the sub-division of Lot 1 DP 29958 at the Greytown Flats, West Street, Greytown.*
 - b. *The necessary notice under section 230 of the Local Government Act 1974 be advertised to allow for the possible sale of the Greytown sections.*
3. *Note that should an advertisement dating from this period be discovered, then it was placed at the authority of Council at the time.*

1. Background

A report from the General Manager to Council dated 16 February 2000, indicates that subdivision instructions were prepared for Greytown and Martinborough Council flats at the request of Council as part of an investigation into options for better utilisation of these sites and to improve security, privacy and landscaping around the flats.

The Greytown Community Board (GCB) considered a proposal in February 2000 to subdivide the land surrounding the Council's flats on West Street, Greytown. The Greytown Community Board recommended that Council proceed with the proposal to subdivide and sell this land and recommended that ground conditions were checked and asked for trees to be retained.

The Martinborough Community Board (MCB) considered a similar proposal but did not endorse the proposal to subdivide.

Council considered the GCB recommendation on the 16 February 2000 and agreed that the plans to subdivide Lot 1 DP 29958 at the Greytown Flats, West Street, Greytown could proceed noting that a Council resolution would be required to sell any land.

Following engagement with the GCB and the MCB, Council's General Manager recommended that Council endorse the subdivision of the Greytown and Martinborough senior housing sites noting that the proposal allowed for fencing and ground improvements. A final decision to dispose of the land was not made.

The full DC2000/9 resolution reads as follows:

RESOLVED

(Stevens/Adamson)

DC2000/9 THAT:

- (1) *The General Manager's report No. GM84.2.00 dated 16 February 2000 be received.*
- (2) *The General Manager's Review Committee be asked to recommend, with options, a process for the employment of a General Manager upon the expiry of the existing 5 year term, and that it be in compliance with the existing or any amended legislation;*
- (3) *Council confirms recommendations 1 and 2 from report No. CPM79/11/99, Possible Sale of Council properties, forwarded to the Community Boards for comment at the Council meeting held on 15 December 1999;*
- (4)
 - *Council approve the sub-division of Lot 1 DP 29958 at the Greytown Flats, West Street, Greytown;*
 - *Sub-division of lots 491, 501-503 DP248 at the Martinborough Flats, Naples/Venice Streets, Martinborough, in conformity with a decision of the Martinborough Community Board, do not proceed at this stage but that if requested by the tenants for reasons of privacy and security, a fence be constructed along the boundary between the proposed lot 1 and lots 2 to 4;*
 - *The necessary notice under section 230 of the Local Government Act 1974 be advertised to allow for the possible sale of the Greytown sections;*
 - *The final decision to sell any or all of the sections be only by resolution of the Council; and*
- (5) *Council note the financial implications identified in the Report.*

2. Discussion

2.1 Work Undertaken to Progress the Subdivision

Following the Council decision in February 2000 an application for subdivision consent to create five lots at West Street, Greytown was applied for. Although an initial site investigation had been obtained which confirmed a landfill area, as part of the conditions, Council's Planning Manager required information from a more in-depth site

investigation to review the possibility of gasworks contaminants being present on site. This investigation had been strongly recommended by Greater Wellington Regional Council.

It appears that due to the expense of further investigation alongside the subsequent registration of conditions on respective land titles the project was shelved in March 2001. It was thought that the sections would not fetch a good market value and return on investment.

2.2 Consultation

At the time of the resolution in 2000, Council was required under section 230 of the Local Government Act 1974 to place a notice advertising a sale or exchange of any council land. Officers have found no evidence that an advertisement was placed in accordance with these provisions or that the public were consulted prior to the subdivision agreement decision being made.

Council is no longer required to carry out such public notification under the Local Government Act 2002 (LGA). However, Council would need to consider the extent that it is aware of the community's views about a decision to subdivide or dispose of the land in accordance with Council's Significance and Engagement Policy. Note that the senior housing itself is a significant asset under the policy and further requirements under the LGA relating to the disposal of assets are therefore engaged.

2.3 Legal Implications

Council's Standing Order 23.6 permits the Chief Executive to prepare a report to allow a decision-making body to revoke or alter all or part of a resolution passed by a previous meeting.

2.4 Financial Considerations

There are no financial implications.

2.5 Options

Council may decide to do nothing, or fully revoke bullet point one and three from resolution DC2000/9.

Fully revoking a decision leaves no doubt with regards to Council's intent.

Doing nothing is unlikely to result in a sale as the resolution to subdivide is historic and Council officers would apply the Significance and Engagement Policy before a recommendation to sell would be presented to Council. However, there would remain a degree of uncertainty regarding Council's obligation to consider a subdivision request should one be presented.

3. Conclusion

Although there is not a standing resolution to sell Lot 1 DP 29958 at the Greytown Flats, West Street, Greytown, Council officers believe it would be prudent for Council to consider revoking the historical decision to subdivide this section of Council owned land to remove all doubt as to current status.

Contact Officer: Suzanne Clark, Committee Advisor
Reviewed By: Karen Yates, Policy and Governance Manager

SOUTH WAIRARAPA DISTRICT COUNCIL

WEDNESDAY 28 JULY

AGENDA ITEM D1

DRINKING WATER STORAGE ASSESSMENT OVERVIEW

Purpose of Report

To provide Council with an assessment of existing water storage capacity and reservoir condition for South Wairarapa. This information will be used to determine improvements to increase the resilience of the region's water supply. Further water storage may be required for population growth in the region.

Recommendations

1. *Receive the Drinking Water Storage Assessment Overview Report.*

1. Background

Wellington Water has been requested to investigate additional drinking water storage within South Wairarapa to increase resilience of the water supply.

This paper provides a brief overview of the current water supply capacity, additional storage needs for each of the three towns, and a preliminary assessment of likely future water storage requirements for the district based on growth projections. A preliminary condition and contamination risk assessment of the existing treated water storage reservoirs (TWRs) is also provided.

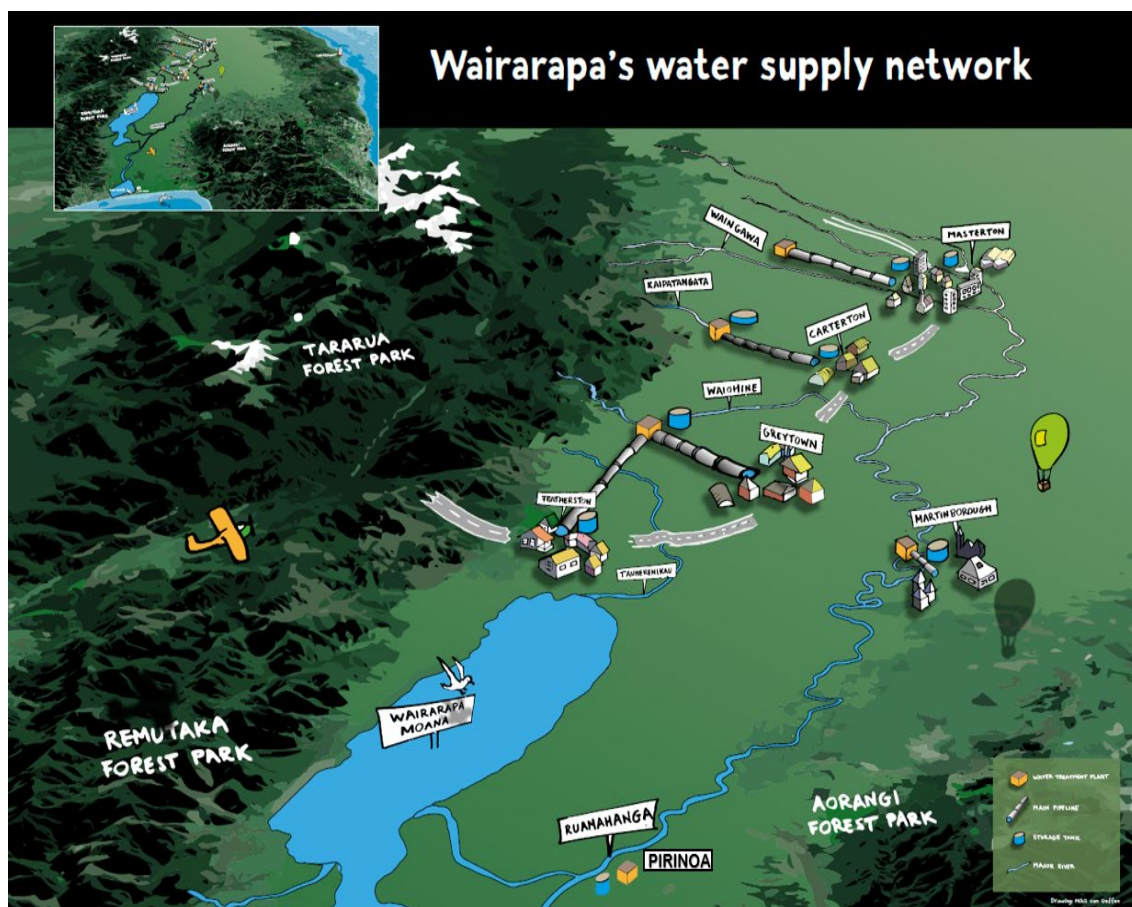
The information is preliminary only and further work is needed to confirm additional storage capacity requirements and locations, including more detailed analysis of growth projections within the district.

2. Current Status

There are 9 TWRs owned by SWDC currently. An additional 8,000m³ treated water storage reservoir (bladder within storage bund) at the Waiohine water treatment plant is expected to be in service later this year.

Figure 1 provides a high-level overview of the water supply network and storage within the district.

Figure 1 – Wairarapa’s Water Supply Network



2.1 Storage Capacity

Table 1 shows the capacity of the existing TWRs and the estimated number of days’ supply for each town, based on average daily demand.

Table 1 – TWR Capacity

Water Supply Area	Reservoir Name	Capacity (m ³)	Total (m ³)	Approx. days’ supply (based on average daily demand)
Greytown/ Featherston	Timber Tank Reservoir	700	Current: 1,640 After new TWR commissioned: 9,640	Current: 0.5 After new TWR commissioned: 3
	Greytown Reservoir	450		
	Boar Bush No.1 (chlorine contact tank)	40		
	Boar Bush No.2	450		
	New TWR at Waiohine (bladder)	8,000		
Martinborough	Hikenua No.1	860	3,560	3
	Hikenua No.2	860		
	Hikenua No.3	920		
	Hikenua No.4	920		
Pirinoa	Pirinoa TWR	50	50	24

2.2 Condition

All storage reservoirs are being assessed as part of Wellington Water’s Very High Criticality Assets project currently. This work is ongoing however early indications are

that all storage reservoirs in South Wairarapa will be assessed as being in poor condition and in need of refurbishment or replacement.

Further work will be undertaken to assess what refurbishment or replacement work is required to storage reservoirs at each site and prioritise the improvement work accordingly, including consideration of requirements for meeting predicted population growth.

3. High-Level Assessment of Growth Impacts

Table 2 shows the population in Greytown, Featherston and Martinborough from 2017 to 2021, and the predicted population in 2051.

Table 2 – Population and Growth Projections

Population	Greytown	Featherston	Martinborough
2017	2,440	2,510	1,740
2018	2,530	2,570	1,830
2019	2,600	2,590	1,890
2020	2,690	2,680	1,930
2021	2,780	2,770	1,970
2051	5,480	5,470	3,170

Pirinoa's population and growth projections are not included in this table.

The current average daily demand and peak daily demand for Greytown, Featherston, Martinborough and Pirinoa for the past five years, and the predicted demand in 2051 based on the populations in the table above are shown in Table 3.

Table 3 – Average Daily Demands and Peak Daily Demands

Water Supply	Average daily demand (m ³ /d)		Peak day demand (m ³ /d)	
	Past 5 years	2051	Past 5 years	2051*
Greytown	1,570	3,090	2,360	4,080
Featherston	1,640	3,240	2,650	4,590
Martinborough	1,120	1,800	2,460	3,580
Pirinoa	3	3	7	7

*Current system leakage of around 25% has been assumed as static for future demand

Storage requirements have been assessed according to Wellington Water's Regional Standard for Water Services (RSWS), as outlined in Table 4.

Table 4 – RSWS Storage Volumes

Method*	Storage (L/person)	Scenario
1	700**	Where actual consumption is not known such as new developments
2	2 x Average Day Demand	Used when demand statistics are available.
3	Peak Day Demand + 20% + SNZ PAS 4509 firefighting requirements***	

*The greater storage volume from each method is the target storage volume. Assessment is preliminary only and subject to further site-specific investigation and assessment. An assessment of post-disaster storage requirements is also required.

**This storage volume has been determined from assessment of conditions in metropolitan Wellington, and larger volumes may be appropriate for rural areas

***Firefighting storage requirement is typically 45m³ for SWDC towns

A comparison of target storage volumes based on the above and current storage volumes is shown in Table 5.

Table 5 – Comparison between target storage volumes and current storage volumes

Water Supply	Target storage volume (m ³)		Current storage volume (m ³)	Comment
	2021	2051		
Greytown	3,100	6,700	9,640*	Additional storage will be required to accommodate projected growth. New TWR once commissioned exceeds current target storage volume, and significantly increases operational resilience. As Waiohine WTP is some distance from Featherston, further storage serving Featherston should be considered.
Featherston	3,200	6,500		
Combined Greytown/Featherston	6,300	12,700		
Martinborough	2,900	4,000	3,560	Current storage volume provides good level of operational resilience for foreseeable future.
Pirinoa	50	52	50	Storage requirements largely driven by firefighting capacity

*Following commissioning of treated water storage bladder.

4. Conclusion

Commissioning of the new treated water storage reservoir at the Waiohine Water Treatment Plant is expected to significantly increase the water supply operational resilience for both Featherston and Greytown.

Storage capacity for Martinborough and Pirinoa is considered adequate for the populations served by these water supplies for the foreseeable future.

The condition of all storage reservoirs in the district is being assessed as part of Wellington Water's Very High Criticality Assets project currently. Early indications are that all existing storage reservoirs will require refurbishment or replacement.

Further work will be undertaken to assess the work required at each site and prioritise the improvement work accordingly, including consideration of requirements for meeting predicted population growth.

Contact Officer: Euan Stitt, Group Manager Partnerships and Operations

SOUTH WAIRARAPA DISTRICT COUNCIL

28 JULY 2021

AGENDA ITEM D2

ACTION ITEMS REPORT

Purpose of Report

To present the Council with updates on actions and resolutions.

Recommendations

Officers recommend that the Council:

1. *Receive the District Council Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to Council for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on. Procedural resolutions are not reported on.

2. Appendices

Appendix 1 - Action Items to 28 July 2021

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appendix 1 – Action Items to 28 July 2021

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
203	Council	4-Dec-19	Russell	Karen	Review all public excluded minutes and agenda documents relating to the sale of Tararua Junction and release them to the public provided there are no longer conditions under which they need to remain under public exclusion	Open	6/10/20: The papers still contain sensitive information, timeframe for forwarding to council still TBC. 13/11/20: A road gazettement application (relating to Tararua Junction) is now being considered by the Ministry of Transport and we are awaiting an outcome. Once this has been determined the papers can be released 16/7/21: Hoping for approval w/c 19/7/21
20	Council	5-Feb-20	Karen	Zoya	Develop a policy for the purposes of tracking and reporting LGOIMA requests	Open	27/5/20: Work is underway 18/11/20: Still in progress 1/2/21: Draft internal policy has been developed and will be released shortly with staff training. The external information and request form will be included in the refreshed website. 21/7/21: Internal flow diagram and online form has been released. Training is provided to new staff. Additional support and refresher training from SOLGM is being investigated. External policy is in development.
636	Council	25-Nov-20	Euan	Annette	Consider how cash donations should be handled and if they need to be considered within the Wairarapa Library Services policies or council finance policies and report back to the WLS on any action needed	Open	31/3/21: Recommendation is that a Council-level policy statement be developed for managing cash donations or bequests being gifted to specific business units within Council. The policy relating to WLS will need to apply to both SWDC and CDC and be adopted by the Committee. 16/7/21: On the schedule as part of the policy review
705	Council	17-Dec-20	Euan		COUNCIL RESOLVED (DC2020/144): 1. To receive the Externally Funded Projects – Approval to Proceed Report. (Moved Cr Colenso/Seconded Cr Emms) Carried 2. To note the potential financial risk for Council with the Tauherenikau Cycle Bridge	Actioned	16/7/21: Contract signed project underway

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					and Hau Ariki Marae projects. 3. To delegate authority to the Chief Executive to enter into the contracts for the projects. (Moved Cr Jephson/Seconded Cr Colenso) Carried		
739	Council	10-Feb-21	Russell	Harriet	COUNCIL RESOLVED (DC2021/07): 1. To receive the Recommendations from Planning and Regulatory Committee Report. (Moved Cr Fox/Seconded Cr Hay) Carried 2. To endorse the methodology used to establish the value of a 7000m2 section of legal, unformed road reserve (part of Hickson Street) contained within the property at 185 Boundary Road, Featherston. 3. To agree to sell and transfer that section of road to the owner of 185 Boundary Road, Featherston for the price of \$53,550 and all other costs relating to the stopping of the road, sale and transfer to be met by the purchaser. 4. To stop that section of road in accordance with Section 342 and Schedule 10 of the Local Government Act 1974. (Moved Cr West/Seconded Cr Vickery) Carried	Open	31/3/21: Council decision presented to owner for consideration.
87	Council	7-Apr-21	Mayor Beijen		COUNCIL RESOLVED (DC2021/22): 1. To receive the Report from His Worship the Mayor. (Moved Mayor Beijen/Seconded Cr West) Carried 2. That the Mayor canvasses councillors for suitable people to be appointed to the Cobblestones Museum Trust and is delegated	Actioned	16/7/21: Lucy Cooper appointed 30 June 21

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					authority to appoint a suitable candidate subject to confirmation at a subsequent Council meeting. (Moved Mayor Beijen/Seconded Cr Plimmer) Carried		
180	Council	26-May-21	Sheil		Prepare communications that are released alongside the LTP that explains that purpose of the water smarter meter trial and usefulness of meters as a conservation strategy	Open	21/7/21: Awaiting a confirmed plan from WWL to be able to roll out our comms.
181	Council	26-May-21	Sheil		Prepare communications that are released alongside the LTP that acknowledge the appearance of inequalities in how footpaths are funded, noting that funding ratios will be reviewed during the rating review project	Open	16/7/21: Draft commns prepared
182	A&S	26-May-21	Euan	Tim	Provide a regular report to the A&S Committee of where footpath funding is being spent	Open	16/7/21: Action transferred to A&S Ctte
183	A&S	26-May-21	Euan	Tim	Work with Waka Kotahi (NZTA) to seek a new pedestrian crossing at the south end of Greytown by Kuranui College, in order to support access to the Medical Centre and the new Greytown play space	Open	16/7/21: Action transferred to A&S Ctte
184	A&S	26-May-21	Euan	Bryce	Determine the cost for Earthcare to provide additional management services for Greytown green waste	Open	16/7/21: Action transferred to A&S Ctte
197	A&S	27-May-21	Euan	Tim	Provide assurances to the Assets and Services Committee that the rural road maintenance programme, including maintenance of culverts, is performing to standard	Open	16/7/21: Action transferred to A&S Ctte
228	Council	2-Jun-21	Karen	Melanie	COUNCIL RESOLVED (DC2021/36): 1. To receive the Recommendations from Planning and Regulatory Committee Report. (Moved Cr Colenso/Seconded Cr Emms)	Actioned	

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					Carried 2. To adopt the revised version of the Ruamahanga Strategy and Implementation Plan (Moved Cr Hay/Seconded Cr Fox) Carried		
229	Council	2-Jun-21	Euan		COUNCIL RESOLVED (DC2021/37): 1. To receive the Recommendations from Assets and Services Committee Report. (Moved Cr Fox/Seconded Cr Emms) Carried 2. To approve the programme of work to upgrade the Soldiers Memorial Park Water Treatment Plant in the Soldiers Memorial Park Reserve, Greytown and grant an easement to enable the upgrade of the water treatment plant to go ahead. 3. Note the supplementary information provided in this report in response to questions from the Assets and Services Committee. 4. Note that consultation with interested parties about the proposed programme of work to upgrade the Memorial Park Water Treatment Plant in the Soldiers Memorial Park Reserve in Greytown has been carried out and that no comments have been received from the public in response to public notification of Wellington Water Ltd's application for proposed work. 5. Approve the proposed programme of works to upgrade the Memorial Park Water Treatment Plant in the Soldiers Memorial Park Reserve in Greytown in accordance with Clauses 41 to 43 of the Soldiers Memorial Park Management Plan.	Open	21/7/21: This was discussed at the A&S meeting mid June. WWL are revising the project plan based on additional info. Easements will be granted as agreed.

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					<p>6. Note that the application for an easement is not required to be publicly notified under section 48(2) and 48(3) of the Reserves Act 1977.</p> <p>7. Grant the easement for the provision of water systems over the area of land in Soldiers Memorial Park Reserve detailed in pages 4 to 5 of Wellington Water Ltd's application for proposed work in accordance with section 48(1)(e) of the Reserves Act 1977.</p> <p>8. Delegate to the Chief Executive the power to determine what conditions, if any, should apply to the easement and to finalise the easement.</p> <p>(Moved Cr Jephson/Seconded Cr Maynard) Carried</p>		
230	Council	2-Jun-21	Euan		<p>COUNCIL RESOLVED (DC2021/38):</p> <p>1. To receive the Kuranui College Gym Report. (Moved Mayor Fox/Seconded Cr Plimmer) Carried Cr West abstained</p> <p>2. To note the proposed concept design of the facility, and the content of the draft MOU and Casual Use Agreements.</p> <p>3. To delegate authority to the Chief Executive to enter into the MOU once a legal review is complete. (Moved Cr Plimmer/Seconded Cr Maynard) Carried Cr West abstained</p>	Actioned	
231	Council	2-Jun-21	Karen	Steph	<p>COUNCIL RESOLVED (DC2021/39):</p> <p>1. To receive the Maori Wards and Representation Arrangements Report.</p>	Actioned	

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					(Moved Cr Fox/Seconded Cr Colenso) Carried 2. To note the information provided on recent amendments to the Local Electoral Act 2001 regarding the establishment of Maori wards. 3. To provide feedback on the proposed approach to community engagement ahead of a representation review for the 2025 local elections. (Moved Cr West/Seconded Cr Emms) Carried		
236	Council	2-Jun-21	Karen		Provide advice on a potential conflict of interest with regards to decisions made by the Featherston Community Board, or matters raised for information by the Chair	Open	21/7/21: Officers are awaiting further information from Council regarding the nature of a potential conflict of interest.
274	Council	30-Jun-21	Karen	Suzanne	COUNCIL RESOLVED (DC2021/49) that the minutes of the Council meeting held on 27 May 2021 are a true and correct record subject to the following corrections: To be added under the Spatial Plan Martinborough heading: (Cr Fox does not support section sizes down to 400sqm and Cr Colenso does not support section sizes less than 400sqm) Sentence for amendment under the Spatial Plan Greytown heading: Amend 'Council officers were to relook at GC when new Greater Wellington Regional Council flooding maps would be available' to 'Council officers were to relook at GC once new Greater Wellington Regional Council flooding maps were adopted (adoption subject to a consultation period)' (Moved Cr Hay/Seconded Cr Plimmer) Carried Cr Colenso abstained	Actioned	16/7/21: Minutes updated.

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
276	Council	30-Jun-21			<p>COUNCIL RESOLVED (DC2021/51):</p> <ol style="list-style-type: none"> 1. Receives the Adoption of Long Term Plan 2021—2031 and Setting of Rates Report. (Moved Cr Plimmer/Seconded Cr Jephson) Carried 2. Includes the lower, more affordable investment package for water and wastewater renewals (#1 Big Decision Option 1 presented in the LTP Consultation Document). (Moved Cr Fox/Seconded Cr Hay) Carried 3. Removes funding for rural road seal extensions and reviews this decision for the next LTP or AP (modification of #2 Big Decision Option 1 presented in the LTP Consultation Document) and that this does not stop any safety seal extension occurring on rural roads, and that it is Council's intention to review the criteria and policy for rural road safety and sealing. (Moved Cr Jephson/Seconded Cr West) Carried 4. Includes \$400k per year for new town footpaths, kerbs and channels to extend the urban footpath network (#3 Big Decision Option 1 presented in the LTP Consultation Document). (Moved Cr Plimmer/Seconded Cr Fox) Carried 5. Stops urban berm mowing from 1st July 2021 (#4 Big Decision Option 1 presented in the LTP Consultation Document). (Moved Cr Fox/Seconded Cr Emms) Carried 6. Develops a new Greytown play space on the corner of Cotter and Pierce Streets (#5 Big Decision Option 1 presented in the LTP Consultation Document). (Moved Cr West/Seconded Cr Hay) Carried 7. Keeps the Greytown recycling centre open (#6 Big Decision Option 2 presented in the LTP Consultation Document). (Moved Cr Fox/Seconded Cr Hay) Carried 8. Investigates alternative locations for green waste in Greytown. (Moved Cr Fox/Seconded Cr Hay) Carried 9. Investigates alternative locations for the Greytown recycling station. (Moved Cr Fox/Seconded Cr Hay) Carried 10. Brings forward resourcing for an officer responsible for Solid Waste from Year 2, as proposed in the draft LTP budget, to Year 1 of the LTP. (Moved Cr Colenso/Seconded Cr Fox) Carried 11. Increases the budget for Māori liaison by \$40k from 90K per year, as proposed in the draft LTP budget, to \$130k per year. (Moved Cr Fox/Seconded Cr Jephson) Carried Cr West abstained 12. Defers the capital expenditure for smart meter rollout from Years 1—3, as proposed in the draft LTP budget, to 		

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					<p>Years 2—4 of the LTP due to delays in the implementation of the smart meter trial. (Moved Cr Colenso/Seconded Cr Fox) Carried</p> <p>13. Allocates \$200k of capital expenditure for Greytown cemetery developments in Year 1 of the LTP. (Moved Cr Hay/Seconded Cr Fox) Carried</p> <p>14. Increases the operational expenditure for a representation and a rating review in Year 1 of the LTP from \$60k, as proposed in the draft LTP budget, to \$120k. (Moved Cr Fox/Seconded Cr Colenso) Carried</p> <p>15. Agrees that Council will not top up funding allocated to roading despite the reduction in funding from Waka Kotahi. (Moved Cr Jephson/Seconded Cr Plimmer) Carried</p> <p>16. Notes that no additional funding is required to conduct a speed review. (Moved Cr Hay/Seconded Cr West) Carried</p> <p>17. Agrees that no additional funding is allocated for mowing of urupa. (Moved Cr Jephson/Seconded Cr Hay) Carried</p> <p>18. Allocates \$110k in total capital expenditure in Years 2 and 3 of the LTP to deliver the Gateway to the South Wairarapa project. (Moved Cr Plimmer/Seconded Cr Jephson) Carried</p> <p>19. Agrees no funding be allocated in this LTP for a memorial to acknowledge Māori soldiers and notes that officers will seek advice from NZ Defence Force and Returned Services Association on the correct level of recognition for fallen Māori soldiers. (Moved Cr Colenso/Seconded Cr Hay) Carried</p> <p>20. Increases the budget for civic ceremonies from \$9k per year, as proposed in the draft LTP budget, to \$15k per year. (Moved Cr Hay/Seconded Cr Colenso) Carried Cr West abstained</p> <p>21. Includes an additional \$20k in capital expenditure for compliance upgrades to Martinborough Refuse station. (Moved Cr Jephson/Seconded Cr Colenso) Carried</p> <p>22. Allocates grant funding for community grants of \$170,00 and youth grant funding of \$75,000 for 2021/22. (Moved Cr Plimmer/Seconded Cr West) Carried</p> <p>23. Undertakes a full rating review in Year 1 of the Long Term Plan and allocates \$60k to this work. (Moved Cr Plimmer/Seconded Cr West) Carried</p> <p>24. Notes that the following proposed strategies and policies have been consulted on as part of the LTP consultation and adopts those strategies and policies.</p> <p>a. Financial Strategy (Moved Cr Hay/Seconded Cr Fox) Carried</p> <p>b. Infrastructure Strategy</p>		

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
					(Moved Cr Fox/Seconded Cr Jephson) Carried c. Revenue and Financing Policy (Moved Cr Emms/Seconded Cr Hay) Carried d. Significance and Engagement Policy (Moved Cr Plimmer/Seconded Cr Fox) Carried e. Liability Management Policy (Moved Cr Fox/Seconded Cr Emms) Carried f. Investment Policy (Moved Cr Fox/Seconded Cr Emms) Carried g. Development and Financial Contributions Policy (Moved Cr Fox/Seconded Cr Emms) Carried h. Remission of Rates Policy (Moved Cr Fox/Seconded Cr Emms) Carried i. Remission of Rates on Māori Freehold Land Policy (Moved Cr Fox/Seconded Cr Emms) Carried j. Postponement of Rates Policy (Moved Cr Fox/Seconded Cr Emms) Carried k. Grants Policy (Moved Cr Fox/Seconded Cr Emms) Carried 25. Notes that the updated fees and charges schedule for 2021/2022 is included in the Long Term Plan. (Moved Cr Emms/Seconded Cr Jephson) Carried 26. Adopts the Long Term Plan 2021—2031 (one copy was tabled) in accordance with Section 93 of the Local Government Act 2002. (Moved Cr Fox/Seconded Cr Emms) Carried 27. Delegates to the Chief Executive and Mayor the authority to make minor changes to the Long Term Plan 2021—2031 document. (Moved Cr Plimmer/Seconded Cr Hay) Carried 28. Adopts the rates resolution for the 2021/22 year in accordance with the Local Government Rating Act 2002, including the “Part B” notice. (Moved Cr Jephson/Seconded Cr Fox) Carried 29. Carries over operating and capital expenditure from the 2020/21 year to the 2021/22 year and notes that final figures will be presented to the Finance Audit and Risk Committee after the end of the financial year. (Moved Cr West/Seconded Cr Colenso) Carried		

Number	Meeting	Raised Date	Responsible Manager	Assigned to	Action or Task details	Open	Notes
277	Council	30-Jun-21	Russell		<p>COUNCIL RESOLVED (DC2021/52):</p> <p>1. To receive the Wairarapa International Dark Sky Reserve Outdoor Artificial Lighting Plan Change Report. (Moved Cr West/Seconded Cr Fox) Carried</p> <p>2. To receive the recommendation of the Independent Hearings Commissioner on the Plan Change for Wairarapa International Dark Sky Reserve – Outdoor Artificial Lighting Plan Change. (Moved Cr Colenso/Seconded Cr Plimmer) Carried</p> <p>3. To adopt the recommendation of the Independent Hearings Commissioner as a Council decision and directs officers to notify the decision in accordance with the First Schedule of the Resource Management Act 1991. (Moved Cr Colenso/Seconded Cr Plimmer) Carried</p>	Open	
279	Council	30-Jun-21	Harry		Council officers were to liaise with Mr Higginson regarding the concerns raised	Actioned	21/7/21: Officers have been in contact with Mr Higginson to clarify his concerns and communication has been ongoing.
280	A&S	30-Jun-21	Euan	Tim	Provide an update to the Assets and Services Committee on the adequacy of the districts pedestrian crossings (safety and lighting)	Open	16/7/21: Transferred to A&S Ctte
281	A&S	30-Jun-21	Euan	Bryce	Obtain pricing for mowing the districts' urupa as part of the Section 17a review of Parks and Reserves	Open	16/7/21: Transferred to A&S Ctte
284	A&S	30-Jun-21	Euan		Provide the Water Race Subcommittee the operational costs for running the Moroa and Longwood Water Races	Open	16/7/21: Transferred to A&S Ctte

SOUTH WAIRARAPA DISTRICT COUNCIL

28 JULY 2021

AGENDA ITEM E1

REPORT FROM HIS WORSHIP THE MAYOR

Purpose of Report

To update Council on activities and issues which have arisen since my last report to Council.

Recommendations

His Worship the Mayor recommends that Council:

1. *Receives the Report from His Worship the Mayor.*
2. *Establishes the Community Awards Working Party and adopts the Community Awards Working Party Terms of Reference.*
3. *Appoints a councillor as the Council representative to the Community Awards Working Party.*
4. *Reviews Mayor and councillor appointments.*

1. LGNZ Conference

Date & Venue	15-17 July in Blenheim
General	A number of topics were raised for discussion, including Three Waters, Future of Local Government and effective communication. Many topics were not discussed unfortunately. A robust discussion on Three Waters is required to create a proposition for public consultation.

2. Uber Urban Ltd

Date & Venue	Uber Urban Ltd Paul Hendry and Bruce Weir
Key issues from meeting	A meeting has progressed a concept for delivery to the Affordable Housing Summit (Auckland) in August. This is not SWDC specific but will be presented to Council as an information document.

3. Mayors Taskforce for Jobs

Key issues from meeting	Funding for 2021-22 has been approved. Wairarapa Whanau Trust will continue with increased capability, Wai Chamber of Commerce to take up Employer Liaison function.
General	Partnership for conservation training scoping has been signed with Rangitāne and Ngāti Kahungunu Settlement Trusts.

4. Five Rivers Medical Centre – Bob Francis

Key issues from meeting	Ability and suitability of Council extending pavement and pedestrian access to private medical centre
Specific item/s for Council consideration	Rising issue from Assets and Services

5. Community Awards

It has been two years since the Council held a Community Awards ceremony to recognise those persons and groups in the community whose achievements are deserving of public recognition. It has been the practice to hold such an event every two years and in order to do so in this calendar year it is appropriate to establish a working party to undertake the work needed to manage the process.

It is this group that will be charged with determining the makeup of the award categories and criteria as well as oversee the promotion of the Awards and be responsible for judging the nominations.

The working party was not established at the start of the triennium because it was never envisaged to have an awards ceremony in 2020 and with the ever present risk of Covid-19 restrictions we needed to take a cautious approach to setting a timeframe to hold a public gathering. This time has given me an opportunity to appreciate that the make-up of the Working Party needs to those persons who represent the grassroots in their communities and it should be their role through the Terms of Reference (TOR) to set the criteria for the Awards. The proposed TOR are attached as Appendix 1.

6. Resignation from Water Race Subcommittee

I acknowledge Frank van Steensel's resignation as a Moroa Water Race representative and thank him for his work.

7. Reorganisation of Appointments

I would like to take the opportunity to review appointments with comments from councillors as to workload and ability to attend.

A list of current appointments is provided in Appendix 2.

8. Appointments Reports

To be tabled:

Wairarapa Economic Development Task Group
Regional Transport Ctte
Rimutaka Hill Road Working Party
Wgtn Water Ctte
Wgtn Regional Leadership Ctte
Wairarapa Ctte
Wairarapa Moana Governance Group

9. Correspondence

9.1 Inwards

DATE	INWARDS	SUBJECT
21 July	Open Letter from K Krogh and signed by 57 others	Support of the Martinborough Community Board

9.2 Outwards

DATE	OUTWARDS	SUBJECT
	K Krogh	Letter of Response regarding Support of the Martinborough Community Board (to be tabled)
21 July	Minister of Police	South Wairarapa Community Policing

10. Other Meetings and Engagements

DATE	ENGAGEMENT	DATE	ENGAGEMENT
31 May	Mayors Task Force for Jobs Meeting	17 June	Martinborough Meet the Mayor Drop In
1 June	Featherston Meet the Mayor Drop-in	17 June	Mayor Wairarapa Skills Leadership Course
1 June	Ngāti Kahungunu Meeting	18 June	Mayors Task Force for Jobs Meeting
1 June	Three Waters Reform Webinar	18 June	Martinborough Community Planting
1 June	Alcohol Bylaw Review Workshop	18 June	Zone 4 Workshop on the Future of Local Government Project
2 June	Greytown Meet the Mayor Drop-in	21 June	Site visit to Wairarapa Library Service Branches
2 June	Council Meeting	21 June	Meeting with Uber Urban
3 June	Martinborough Meet the Mayor Drop In	22 June	Featherston Meet the Mayor Drop-in
4 June	Mayors Task Force for Jobs Meeting	22 June	Tim Brenstrum – Mayors Taskforce for Jobs Central District Pest Control Discussion
4 June	Zoo Site Visit to Welcome Lemurs	23 June	Greytown Meet the Mayor Drop-in
4 June	Meeting with Chair of ANZAC Club	23 June	Introduction with Andrew Boss, Orchards Retirement Village Manager
6 June	Celebrate 150 years with First Church	23 June	Three Waters Meeting
7 June	Messines Commemoration	24 June	Martinborough Meet the Mayor Drop In
8 June	Featherston Meet the Mayor Drop-in	24 June	Meeting with Fab Feathy and DIA
8 June	Regional Transport Committee Meeting	24 June	Three Waters Update
8 June	Māori Standing Committee Meeting	25 June	Civil Defence Emergency Management Committee Meeting
9 June	Greytown Meet the Mayor Drop-in	25 June	Mayoral Forum
9 June	Meeting at Five Rivers Medical Centre	26 June	Meet with Kieran McNulty on Housing
9 June	Greytown Community Board Meeting	26 June	Hau Ariki Marae Powhiri
10 June	Martinborough Meet the Mayor Drop In	28 June	Mayors Task Force for Jobs Meeting
10 June	Rural and Provincial Sectors Meeting (Day 1)	28 June	Shared Services Working Group
11 June	Rural and Provincial Sectors Meeting (Day 2)	28 June	Water Race Subcommittee Meeting
11 June	Wairarapa Economic Development Strategy Catch Up	28 June	Hau Ariki Marae Waiata
11 June	Three Waters Update	29 June	Featherston Meet the Mayor Drop-in
14 June	Mayors Task Force for Jobs Meeting	29 June	Webinar on Upcoming Three Waters Announcement
14 June	Christine Webley – Martinborough Community Board	30 June	Greytown Meet the Mayor Drop-in
14 June	Meeting re Banking Hub	30 June	Council Meeting (LTP adoption)
15 June	Featherston Meet the Mayor Drop-in	1 July	Martinborough Meet the Mayor Drop In
16 June	Greytown Meet the Mayor Drop-in	1 July	Wellington Regional Leadership Committee Meeting
16 June	Finance, Audit and Risk Committee Meeting	2 July	Mayors Task Force for Jobs Meeting
16 June	John Terris – Subdivision costs and soil removal	3 July	Arbor Day
16 June	Water Reform Discussion on Letter to Minister for Local Government	5 July	Discussion with Business Wairarapa regarding rates funding

DATE	ENGAGEMENT	DATE	ENGAGEMENT
5 July	Hau Ariki Marae Waiata	16 July	LGNZ Conference and Excellence Awards
6 July	Featherston Meet the Mayor Drop-in	16 July	Mayors Taskforce for Jobs AGM
7 July	Greytown Meet the Mayor Drop-in	17 July	Meeting to discuss Water Reform – Entity C
7 July	Assets and Services Committee Meeting	19 July	Joy Cooper – Park adjacent to Wharekaka
7 July	Planning and Regulatory Committee Meeting	19 July	Wellington Water Committee Meeting
7 July	Waiohine Action Group Workshop	19 July	Hau Ariki Waiata
8 July	Martinborough Meet the Mayor Drop In	20 July	Featherston Meet the Mayor Drop-in
8 July	Future of Local Government Workshop	20 July	Meeting with Area Commander and MP Kieran McAnulty
8 July	Three Waters Webinar and Update	21 July	Greytown Meet the Mayor Drop-in
8 July	Code of Conduct Review Workshop	22 July	Martinborough Meet the Mayor Drop In
8 July	Martinborough Community Board Meeting	22 July	Lizzy Murray – Community
9 July	Tu Mai Ra Investments	22 July	Meeting with Martinborough Community Board Chair and Deputy Chair
12 July	Mayors Task Force for Jobs Meeting	22 July	Wairarapa Regional Skills Leadership
12 July	Hau Ariki Waiata	22 July	Three Waters Update
13 July	Mayors and DHB meeting to discuss COVID	23 July	Mayoral Forum
15 July	LGNZ Conference and Excellence Awards 2021		

11. Appendices

Appendix 1 – Community Awards Working Party Terms of Reference

Appendix 2 – Mayor and Councillor Appointments

Appendix 3 – Inwards and Outwards Correspondence

Prepared By: His Worship the Mayor, Alex Beijen

Appendix 1 – Community Awards Working Party Terms of Reference



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

COMMUNITY AWARDS WORKING PARTY

TERMS OF REFERENCE

Reports to:	Council
Chairperson:	Mayor
Membership:	Mayor, Chair of each Community Board or their representative; Chair of the Māori Standing Committee and one Councillor.
Meeting Frequency:	As required but at least biennially for the purpose of conducting an awards event.
Quorum:	Four members

1. Purpose

As part of the Council's role to promote community wellbeing and achieve its community outcomes, it has been the practice to host Community Awards on a two-yearly cycle. The awards process provides a platform to identify and recognise those in the South Wairarapa who have contributed directly or indirectly to the wellbeing of the community through a range of activities and achievements. The Working Party's role is to establish, promote and manage the process that will enable the community to identify and nominate deserving individuals for recognition. The Working Party will manage the selection process and determine how best to celebrate these individuals and their achievements.

2. Role and Responsibilities

Activity Areas

- » To establish the process and promote the Community Awards.
- » To receive nominations and decide the recipients of the Community Awards.

Responsibilities

- » To establish the nomination and awards process including determining the categories, eligibility criteria and selection criteria.
- » To promote the Community Awards in the community.
- » To receive nominations and decide the recipients for the Community Awards.
- » To decide the date, time and venue to hold a Community Awards ceremony.
- » To decide the format of the Community Awards ceremony.

3. Delegations

The Committee has the delegated authority to carry out activities and responsibilities within its Terms of Reference.

Appendix 2 – Mayor and Councillor Appointments

Mayor and Councillor Appointments												
Council Structure	Mayor	Colenso	Emms	Fox	Hay	Jephson	Maynard	Plimmer	West	Vickery	CB Chairs/MSC Chair	Appointments
Council	Chair										MSC Chair	
Deputy Mayor												
Martinborough Community Board												
Featherston Community Board												
Greytown Community Board												
Māori Standing Committee												
Hearings Committee								Chair (dogs)				
CEO Review Committee	Chair											
Finance, Audit and Risk Committee					Chair							Independent Memer: Kit Nixon
Assets and Services Committee						Chair					may attend, not vote	
Planning and Regulatory Committee										Chair	may attend, not vote	
Water Race Subcommittee												Colin Olds (Chair), Dennis Hodder, Jim Hedley Justine Thorpe, Paul Harvey, Frank van Steense
Grants Subcommittee	Chair											
District Licensing Committee									Deputy Chair			Julie Riddell (Chair), Damien Pivac, Gregory Ariell, Jessie Hunt, Catherine Rossiter-Stead, Bruce Farley, Andrew Beck
Community Board Mentor for Chairs												
Joint Wairarapa Committees/Working Groups												
Wairarapa Library Service (with CDC)												
Wairarapa Combined District Plan Committee (CDC, MDC)				Alternate								
Wairarapa Policies Working Group (CDC, MDC)		Interim										
Wairarapa Economic Development Task Group (CDC, MDC)												
Wairarapa Trails Action Group												
Wairarapa Councils' Shared Services												
Wairarapa COVID-19 Recovery Joint Committee (CDC, MDC)												
Joint Regional Committees/Groups												
Wellington Region Waste Management and Minimisation Plan Joint Committee												
Wellington Region Waste Forum												
Regional Transport Committee			if Mayor not attending									
Remutaka Hill Road Working Party												
Wellington Water Committee			alternate									
Wellington Regional Leadership Committee			alternate									
GWRC Committees												
Wellington Regional Strategy (Lyn Patterson, alternate Greg Lang)												
Wellington Region Climate Change Working Group									alternate			
Awhea Opouawe Scheme Committee												
Lower Valley Development Scheme Advisory Committee												
Ruamahanga Whitua Catchment Committee												
Waihohine Floodplain Management Plan Steering Group												Colin Wright
Wairarapa Committee			alternate									
Wairarapa Moana Governance Group									alternate			
Appointments												
Destination Wairarapa Board												Allan Hogg
Wairarapa Road Safety Council												
Cobblestones Trust Board												Lucy Cooper
Wairarapa Safer Community Trust Board												
Pukaha to Palliser (P2P)												Clive Paton
Hood Aerodrome Strategic Advisory Group												

Appendix 3 – Inwards and Outwards Correspondence



88 New York Street
Martinborough
21.07.2021

Mayor of South Wairarapa
Alex Beijen

Dear Sir,

RE. OPEN LETTER IN SUPPORT OF THE MARTINBOROUGH COMMUNITY BOARD

You will find attached an open letter. I am presenting this letter on behalf of local residents.

We request that this letter and the signatures attached be entered into correspondence at the SWDC meeting of July 28th.

Further we request that your response to this letter be addressed to myself in the first instance.

Yours Faithfully,
Karen Krogh

A handwritten signature in black ink, appearing to read "Karen Krogh".

Karen Krogh
Email krobiz@xtra.co.nz
Ph. 021 323564

16 July 2021
**OPEN LETTER TO MAYOR ALEX BEIJEN
IN SUPPORT OF THE MARTINBOROUGH COMMUNITY BOARD**

Dear Mayor Beijen

We, residents and ratepayers of Martinborough, wish to register our deep concern at ill-treatment of the Martinborough Community Board (MCB) by South Wairarapa District Council under your leadership.

The Council clearly failed to consult with the MCB over the "Innovating Streets" project which will now see substantial changes made to the road in Martinborough Memorial Square. These changes, even if only "a trial", are of keen interest to Martinborough people. We expect our elected representatives to be fully engaged in any such project.

At the MCB meeting on 8 July, MCB members made clear their concern as to the extent to which they were *not* consulted as a group or as individuals who have specific oversight for Council activities in this town. This failure of staff to engage our elected local representatives also demonstrates an inadequate consultation process on the *whole matter* of the proposed changes to Martinborough Memorial Square.

At the 8 July meeting, several Martinborough ratepayers stated their alarm at the pre-determined nature of the public consultation and the failure of the Council to consider *all options* for enhancing the Square. It was unacceptable for the Chief Executive to dismiss and characterise concerns over the standard of public consultation and lack of consultation with the MCB as simply, "the sort of thing which often happens when people disagree with community projects."

Mr Mayor, we ask that you:

- 1). Make a statement to assure the Martinborough community that Council staff will henceforth respect and value the role of the MCB as set out in section 52 of the Local Government Act 2002.
- 2). Publicly confirm that elected members on all three South Wairarapa community boards will be engaged and consulted prior to decision making on any matter of obvious interest to their particular community
- 3). Give a public commitment that the Council will fully consult and report to the Martinborough community the outcome of the "innovating Streets" trial and answer any questions from the MCB.

To conclude, we register our concern with how the Council has treated the MCB on this matter, with the nature and standard of public consultation around the "Innovating Streets" project, and with ill-considered statements made by the Chief Executive to the MCB on 8 July. Thank you for your consideration and response on this matter.

Sincerely



Office of the Mayor
Alex Beijen
027 488 8266
themayor@swdc.govt.nz



19 Kitchener Street, Martinborough 5711, PO BOX 6 Martinborough, 5741
T 06 306 9611 F 06 306 9373 E enquiries@swdc.govt.nz W www.swdc.govt.nz

Hon Poto Williams
Minister of Police
Parliament Buildings
Wellington
p.williams@ministers.govt.nz

21 July 2021

Dear Minister

Last week our district was informed of a reduction in community policing numbers due to lack of recruiting allocation to the Wairarapa area.

We are a large rural district, with numerous towns and settlements over a very wide area. Concerns have been raised within the community over the years as to the ability of NZ Police to adequately perform their role with given resources.

As Mayor, I am constantly challenged with the apparently urban-centric policies leaving rural communities disadvantaged.

This situation has improved over the past 2 years with an increase in non-permanent numbers, and thus the ability of the Area Commander to allocate staff to the South Wairarapa. I personally have had excellent and positive involvement with dedicated and effective officers, and value this contribution to the safety of our district.


The current lack of recruiting allocation of staffing numbers to the Wairarapa has been raised numerous times in the community, and I agree with their concerns.

In order to fulfil community expectations on police presence and involvement in our community, it is formally requested that an allocation of at least 6 new recruits be made and communicated to our community as soon as possible.

In addition, a review of the permanent allocation to the Wairarapa District Policing is requested to avoid this situation recurring in the future – I feel the district is up to 20 permanent positions under-resourced.

I am available to meet and discuss this issue personally.

Kind regards


Alex Beijen
Mayor

STP Update

- Pedal Ready (training no's, maintenance, bikes in schools opening and maintenance) Kahutara, Sport Wairarapa Whanau activation group, St Patricks and DPS. Low numbers but working with Pedal ready to boost them up over next couple of terms.
- Scooters - Julie getting upgraded to an e-scooter. Sending her on a Scooter course with Greater Wellington Regional Council on the 17th June.
- Mailchimp Term 2 in the works
- Mapping workshops held in 3 Carterton schools with 5 schools filling out surveys. Data being collated and fed back to the Carterton Walking and Cycling Advisory group on the 16th June.
- Following mapping on to the other regions. Build baseline data for active travel goal setting and other school goals.
- Speed around schools - working with Sarah Saunders. Follow on from previous ter. Working on not just speed but also parking and stopping outside schools.
- Have great engagement with Kura - working with them on setting up bikes in schools track. Have engaged with teachers to help roll out resources to achieve this. They are also having fully translated scooter and cycle skills.
- BIS - Featherston designing and working on their skills and pump track. Working with them on connecting to the right places.
- Working with Sean at GWRC on maintenance plan rollout for schools. Trying to hand most of this over to GWRC and overseeing so that they can tie in this with Pedal Ready.

SADD Update

- All schools have established SADD groups - Kuranui has planned their year.
- Currently students working on a national blog.
- Working on visiting all school groups in this term.
- linking with local councils for student voice. Going over council agendas and will give input when we see the need to.
- 20 students attended conference
- Students want to lobby to have the demerit points and fines raised. Working with SADD Nationally to bring some movement towards this.
- Tu Ora (compass health) are working with students on alcohol campaigns. Have given us t-shirts and mocktail kits for students to work with.

College breakdown of activities in 2021

- ❖ Makoura - *6 regional leaders for the school, 14 support them in school (20)*
 - 5 Students attended conference
 - Ran a quiz for road safety week, mocktails and pink shirts for Pink Shirt day,
 - 3 students applying for National Leadership Programme (NLP)
 - Input into Youth Week feature
 - Planning underway for Safer September
 - Currently working on regular newsletter items
 - Supported by Therese King, Career & Futures Teacher & Dean.
- ❖ Kuranui - *Student Council run the SADD group but they are branching out into their own group moving forward. Currently 16 students involved.*
 - 3 Students attended conference
 - Wrote an article for Road Safety Week on social media
 - Ran a mocktail stand during lunch and shared the [drive.govt.nz](https://drive.google.com) link

- Input into Local Alcohol Policy Draft
- Feedback group set up to work with Tū Ora (Compass health) on the “What about You” alcohol reduction initiative
- Planning underway for Safer September
- 1 Student applying for the NLP
- Supported by Kuranui College Principal Simon Fuller.
- ❖ Wairarapa College - *strong 4 regional leaders, 30 support them in school, new collaboration with Enviro Group that is made up of 20 students*
 - 3 Students attended conference
 - “What about you” Pink Shirt day during road safety week
 - 2 Students applying for NLP
 - Input into Youth Week Feature in WTA
 - Planning underway for Safer September
 - Collaboration with Enviro Group will bring a good project to model around mode shift in school and travel behaviour change. At this stage planning a process and working with Enviro teacher Jo Brunskill, Matt Whyte (Principal) and Nikolai Kokx, SADD Support teacher.
- ❖ Rathkeale / St Matthews - 1 Rathkeale Leader, 2 St Matthews Leaders
 - Leadership dropped off in late 2020, built up again through RYDA event
 - 3 students attended SADD conference
 - Support required to build their group. Working towards them having a big Safer september campaign and getting their leaders to pass the torch successfully at the end of 2021.
 - St Matthews students are trying to reach the junior school and target a group for them to start building up their knowledge of SADD before they get their driver's license.
 - Support teacher is Michelle Green. Wellness teacher.
- ❖ Solway College - *3 regional leaders, 15 supporters in school*
 - 3 Students attended conference
 - 1 Student applying for NLP
 - SADD students supported Movin’ March for the year 7&8 girls.
 - Currently planning for Safer September
 - Writing a student blog. Looking at extracting this and adding it to the mailchimp newsletter.
 - Wore pink shirts for Road Safety Week in public and at school on pink shirt day.
 - School support teacher is long standing Rozleen Chand. Janine Tupaea is Principal and supports the students' initiatives.
- ❖ Chanel College 4 regional leaders, 26 student supporters in school
 - Following on from James Graham’s NLP role, the school has a strong group. James also won a Wairarapa Youth Award at the end of last year James had a geography assignment submitted for NCEA around the Norfolk Road intersection and was published as an exemplar on the WK website. Interviewed by Waka Kotahi about his path towards leadership in road safety. Holly and Donna (SADD GM) also interviewed and will be profiled online on the WK Education Portal.
 - SADD Signs erected in the school grounds designed and painted by the students.
 - 3 Students attended Conference
 - 1 Student has applied for NLP.
 - Regular holding of assembly chats and ran the Amazing race suring Safer September 2020 which was a huge hit.
 - Also planned a bake sale, and passed drive fliers to students.
 - Planning already for this year's Safer September campaign.
 - Teacher support is Assistant Principal, Chris Senior. In roads have been made in general as we have been using this avenue to spark engagement in cycle skills training and Movin March.
- ❖ Te Kura Kaupapa o Maori - 2 students are championing this.
 - School is looking to allow kiako to attend any PD in the future so they can use it within the ao maori context in the classroom. Not pushing this but looking at

how this can develop over time.

Conference in 2020 was cancelled due to Covid-19 restrictions. This year we saw a total of 20 students attended conference this year held at St Patricks Silverstream. Wairarapa cohort contributed to almost a third of attendees from all over the North Island. Regional meetings are held bi-monthly 5 times a year at REAP House. These meetings are about feeding back to a group and sharing ideas and information. We have guest speakers, facilitators and tutorials ranging from local alcohol policy submissions, feedback groups for "What about You". Advertising workshops, writing, social media campaign designs and how to transfer all this information into everyday life.

Promotional Website & Social Media Capabilities:

- Winter advertising, Road Safety Week,
- NZTA Sharing
- Staying Safe workshops - planning underway for our second bout in South Wairarapa
- Upgraded the website to include CDMP
- Working with screen vistas to make a generic WRSC website ad for movies.
https://www.youtube.com/watch?v=f9u_WHxm28I&feature=youtu.be (draft do not share)
- Local Movin March, School speeds and child restraints.
- Prepping for visibility campaign and rural schools tour. Have been given the role to lead a Regional visibility campaign for Waka Kotahi. It will be called "Safe, secure and Seen". Will be for all Vulnerable road users. Includes purchasing bike lights, visibility, locks, helmets, kits, high viz. Writing proposal this week for approval to move quite quickly and have role out in April/May.

Child Restraints

- Currently have had 236 enquiries regarding car seats to date in this financial year. March 29, April 30, May 27, June 9 so far.
- Checking clinic numbers March 16, April 8, May 12, June 26. Also 8 people attended in Featherston for the May clinic.
- Have given away 69 car seats based on the referral programme. Linking in with tamariki agencies, police and ECE/Schools to identify those in need and help with compliance issues.
- Bruce Wilson "the car seat dude" came to visit 9th and 11th June. Spent half a day training frontline police and on the 11th, ran a specific session on giving advice to those working with young families (midwives, hospital, REAP, Whaiora family start). In total over the 2 half day sessions there were 9 people trained in giving advice. Would highly recommend further training in the community with Bruce.
- I took part in a meeting on the 4th March talking about the regional community budget that buffers some of the things we try to promote in our space. I have secured some extra funding to purchase a second run of 50 child restraints to give away.

Social Media & Other Projects:

Mailchimp

- Membership is over 320 people subscribing to our road safety programmes newsletter.
- This year we are set to increase our membership and upgrade our account.
- Second account created for CDMP newsletters

Website

- Updates regularly, tying in to local campaigns and social media new feeds
- CDMP page created to work around mentors needs and a one-stop place for their information

Facebook

- is working effectively with a growth in people following the page and interacting.
- Posts are added 4-5 times a week and shared. Getting better use out of the creator studio function and pre-programming some of our messaging in advance.
- "How to" video series created that is released on facebook twice a week. Videos created and edited to show simple road safety tips, common errors and agony aunt type scenarios. Proving popular and only a fortnight into this series. Taking feedback from the public to cater to their needs as well and preparing our own.
- Events created online and linked between facebook, instagram, twitter and website.

Be Safe be Seen Campaign

- Regional Campaign that I came up with for daylight saving which was supported regionally and funded by Waka Kotahi.
- In the background have been establishing radio ads, newspaper ads, marketing and interviews along with collateral for dissemination across TA's. Working with Hilleke at GWRC. Using expertise of the Let's ride brochure that was published and also including the new release of the WK Cycling road code.
- Gave away 1200+ Backpack covers through all of our 5 town libraries, created advertorial for WTA and Midweek and created an online campaign sharing the information. Reflective wear was also arranged and reflective kits were made up. To date, 700 reflective slap bands have been handed out and 200+ reflective stickers have been given with a designed card that gives more information to those that picked them up from the libraries.
- More stock has been ordered through GWRC and we are waiting on this to arrive, it includes more backpack covers, vests, locks, lights, and reflective wear.
- In conjunction with this campaign, schools were given 500 of the back pack covers from the 1200+ disseminated. These were made available on request from parents and notices were issued in the school newsletters and mailchimp newsletter.



Road Safety Managers Report

Meeting held 1pm on June 17th 2021

REAP House Masterton



Local Crashes:

Our fatal crashes remain at one for 2021, involving the car vs train crash at Featherston in January.

There still have been no shortage of crashes, some involving serious injury, since the last report.

Speed, impairment & distraction have been the usual suspects, and we continue to urge locals to drive to the conditions.

(Of note is the recent murder charge added to charges against the driver of a car which crashed into & killed Carterton reverend Jenny Henson in 2020).

Below are national crash fatalities as at 3rd June 2021 for the calendar year.

Type of user by region - year to date

Type of road user	2017	2018	2019	2020	2021
Driver	78	83	82	59	71
Passenger	37	37	39	23	24
Motorcycle riders	17	25	26	19	25
Motorcycle pillion		2	1		1
Pedestrian	18	13	11	10	11
Cyclist	7	3	8	6	5
Other		1			

Age group by region - year to date

Age group	2017	2018	2019	2020	2021
0-15	6	10	17	4	8
16-19	11	15	7	9	8
20-24	27	22	18	12	9
25-39	41	34	32	27	34
40-59	39	37	55	33	40
60+	32	46	38	32	38

Gender by region - year to date

Gender	2017	2018	2019	2020	2021
Female	36	52	47	33	32
Male	121	112	120	84	105

Road type by region - year to date

Road type	Urban/open	2017	2018	2019	2020	2021
State highway	Open road	78	77	71	50	54
	Urban	3	6	10	7	12
Local road	Open road	45	45	52	33	38

Contributing crash factors for Wairarapa DSI Crashes 2016-2020

Waka Kotahi data from the Crash Analysis System

(2020 data is provisional and incomplete as at 12/05/21)

Deaths and serious injury crashes where alcohol or drugs were contributing factors			
	Carterton / Masterton / South Wairarapa		
Year	Fatal crashes	Serious crashes	Total crashes
2016	2	1	3
2017	0	4	4
2018	2	0	2
2019	2	6	8
2020*	1	2	3
Total	7	13	20

Deaths and serious injury crashes where speed was a contributing factor			
	Carterton / Masterton / South Wairarapa		
Year	Fatal crashes	Serious crashes	Total crashes
2016	4	2	6
2017	1	5	6
2018	3	7	10
2019	1	6	7
2020*	1	10	11
Total	10	30	40

Deaths and serious injury crashes where distraction or fatigue were contributing factors			
	Carterton / Masterton / South Wairarapa		
Year	Fatal crashes	Serious crashes	Total crashes
2016	3	4	7
2017	1	4	5
2018	0	5	5
2019	1	1	2
2020*	1	2	3
Total	6	16	22

Deaths and serious injury crashes involving a driver or passenger not wearing a seatbelt			
	Carterton / Masterton / South Wairarapa		
Year	Fatal crashes	Serious crashes	Total crashes
2016	3	1	4
2017	1	12	13
2018	3	2	5
2019	2	7	9
2020*	1	10	11
Total	10	32	42

Deaths and serious injuries from crashes where a cyclist had primary contribution

	Carterton / Masterton / South Wairarapa		
Year	Deaths	Serious injuries	Total DSI
2016	0	1	1
2017	1	0	1
2018	0	0	0
2019	0	1	1
2020*	0	1	1
Total	1	3	4

Deaths and serious injuries from crashes where a driver aged 16-24 had primary contribution

	Carterton / Masterton / South Wairarapa		
Year	Deaths	Serious injuries	Total DSI
2016	0	4	4
2017	0	9	9
2018	1	8	9
2019	1	8	9
2020*	0	4	4
Total	2	33	35

Deaths and serious injuries from crashes where a motorcyclist had primary contribution

	Carterton / Masterton / South Wairarapa		
Year	Deaths	Serious injuries	Total DSI
2016	2	2	4
2017	2	8	10
2018	1	5	6
2019	0	4	4
2020*	0	6	6
Total	5	25	30

Deaths and serious injuries from crashes where a driver aged 60 or over had primary contribution

	Carterton / Masterton / South Wairarapa		
Year	Deaths	Serious injuries	Total DSI
2016	3	5	8
2017	2	7	9
2018	1	4	5
2019	0	8	8
2020*	2	10	12
Total	8	34	42

* 2020 data is incomplete and is current from CAS as at 12/05/2021

Safe speeds:

As part of the wider Tackling Unsafe Speeds package, Waka Kotahi NZ Transport Agency is consulting on a proposed new Setting of Speed Limits rule, pending final Cabinet approval.

The proposed new rule will introduce:

- A new speed management planning framework that decides speed limits on roads within a region, that is coordinated and consulted at a regional level once every three years.
- A new process for developing and consulting on speed management plans, and subsequent certification. This means road controlling authorities will no longer be required to make a bylaw to set a speed.
- The roles and responsibilities of Waka Kotahi NZ Transport Agency as a regulator and a road controlling authority.
- The roles and responsibilities of territorial authority road controlling authorities, regional transport committees and an independent speed management committee in relation to the new speed management planning process.
- The requirements for lower speed limits outside all schools:
 - * urban schools to 30 km/h, with the option of 40 km/h speed limits if appropriate
 - * rural schools to a maximum of 60 km/h (variable or permanent speed limits).

For road controlling authorities, the proposed rule means road controlling authorities will input into speed management plans, continue to use the speed management guide to make decisions about speed management treatments on their roads, and receive, consider and respond to consultation responses forwarded by regional transport committees.

Regional transport committees are proposed as the key conduit for collating and consulting on the proposed regional speed management plans.

The overview document can be found here;

<https://www.nzta.govt.nz/assets/consultation/land-transport-rule-setting-of-speed-limits-2021/Setting-of-Speed-Limits-2021-overview-and-summary-of-proposals-for-consultation.pdf>

SWDC & CDC are in the process of deciding aspects on their speed review in a joint approach. We are involved in these discussions & there have been two meetings to date.

The first was more of a background around the review & the 2nd to try & develop a scope of the review. i.e. which roads/areas/whole of roads vs parts of roads, etc.

I hope to receive the detailed speed reduction plans for S.H.2 Featherston to Masterton very soon. They will then subsequently be released for public consultation.

Masterton to Carterton safer roads infrastructure project:

The WK safer roads liason person contacted me 13 May to inform the final plans for the project will be released to me by the design team very soon. The project team will then confirm funding for the project & then subsequently release the plans for final public consultation.

They are currently working with a few landowners to facilitate small land repatriations to allow for building of proposed roundabouts.

Vulnerable Road Users:

I attended a cycle safety workshop at the MDC in March, with Erin Collins, MDC Roding Manager, Jorge Sandoval who is a well known local cycling advocate, & Waka Kotahis' cycling team member & their consultant.

It was based on crash data for cycle crashes along SH2 Masterton from Waingawa bridge to 4th St.

Crash causes were looked at and different safety treatments were discussed & suggested.

There is a small amount of funding available to treat the 'red flagged' areas such as the Renall St roundabout & other areas, to make it safer for cyclists to ride on the S.H.

Further work is being carried out to explore whole of corridor treatments, including the S.H.

Waka Kotahi have been urged by ourselves, Erin, and cycling advocates to place treatments around Opaki bridge to make it safer for cyclists to negotiate.

This was highlighted after a serious crash on the bridge in March, where the driver of a southbound car lost control and collided with the wrong side of the bridge.

High visibility '40km/h when cyclists present' is now present, however drivers still have limited visibility of any cyclists present on their approach to the bridge.

I have lobbied for electronic warning when any cyclists are present. This is expensive & they are looking at the next financial year to explore this possibility.

We were heavily involved in driving a regional 'be safe, be seen' campaign for vulnerable road users, especially cyclists, as the darker months approached.

After a false start we got graphics out to the TA & 'local rag' papers.



We arranged through libraries Managers for their staff to distribute the packs to locals. Immediate interest was substantial, with Greytown, Carterton & Masterton libraries restocked within days.

Masterton library was again restocked with another 100 backpack covers on May 13th.

(We had also been distributing the covers to schools who had participated in 'Movin March').

The 'packs' include reflective slapbands, reflective tape, reflectorized waterproof backpack covers & an info card directing folk to safe cycling websites & our own website.

A big thank you to Annette Beattie, SWDC libraries Manager, who briefed her staff in the township libraries & the MDC library Manager.

We also have been distributing the backpack covers to 'movin March' schools, and arranged photos of St. Patricks' school students wearing them after we distributed them to the kids walking, cycling & scootering to school. The Times Age attended and ran an article, which was great publicity for the 'be bright be seen' campaign.

Holly with St. Patricks students wearing their new backpack covers



By the time of the WRSC meeting, we would have distributed 1,000 backpack covers, 500 adult reflectorized vests,

hundreds of reflectorised slapbands & tape, bike lights, and messaging & website links to hundreds of locals.

We have also arranged that the libraries could support us when we run campaigns, such as disseminating ice scrapers when the order can be shipped from Japan. Locals love these items.

This campaign will link in with Road Safety Week, and our winter driving & sharing the road campaign, which has started but will gain increased momentum from June.

I have arranged for four more '20km/h either way' awareness billboard signs to be erected on Masterton district rural roads school bus routes, to remind drivers of their responsibilities to reduce speeds when passing stationary buses for the safety of our rural schoolkids.

Road Safety Week:

RSW was highlighted with print articles, radio messaging & daily posts through our Facebook pages, with additional information on our website.

My copy for RSW was published in a double page spread in the TA on May 17 with winter driving messages, the consequences of speed in crashes, and general safe driving messaging.

We created short videos around winter car 'health' checks, how to combat sunstrike at this time of year, cycle safety, and general driving tips. Holly has named this as the 'how to' videos on our Facebook.

It really ties in with the winter driving, safer cars, sharing the road & 'be safe be seen' campaigns.

Waka Kotahi has been 'sponsoring' 'brake', a road safety charity from the UK, and run in NZ by one woman, as 'WK' does not promote an annual event such as this. The website does have some helpful information, but a lot is relevant to the UK only. Their 'theme' in 2021 is speed-'streets for life', focussing on 30km/h low speed communities.

This subject is part of a larger conversation at Govt. level, and not one for Wairarapas' Road Safety Week I believe.

I also believe that focussing on one particular week of the year to promote road safety can be one of a narrow focus & wonder what lasting impact it has on user behaviour change, rather than strategic ongoing campaigns, messaging & initiatives each & every week of the year. We will however continue to recognise the annual 'event'.

Winter Driving:

We have our 5 x winter tips radio ads playing on rotate across all stations June-August.

We also had our long weekend messaging over the Queens birthday break.

Our sunstrike full page ad was inserted in local papers over May with tips for drivers and also pedestrians.

SUNSTRIKE

Coming to a windscreen near you!

"Sunstrike is real, it's here and it's dangerous, unless drivers are prepared", says Bruce Pauling, Manager of the Wairarapa Road Safety Council.

"Let's be clear..... you can't avoid what you can't see," Sunstrike, combined with smeared or icy windscreens is a recipe for a potential deadly

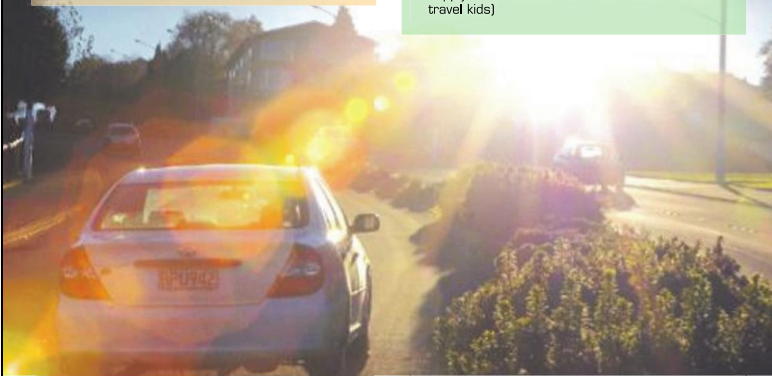
crash. Other road users, especially pedestrians, cyclists and motorcyclists, all expect drivers to have clear vision, and this can be achieved by following a few simple steps.

Drivers

- Demist your windscreen for a few minutes before driving (cold first, then increase to warm/hot)
- Use an ice-scraper if you're in a hurry
- Never wipe the screen with your hands - this will smear the surface
- Never pour hot water on a frozen windscreen - this could crack it
- Polarised sunglasses help with glare
- Change your wiper blades before winter sets in
- Ensure you have fluid in the washer reservoir
- Use your sun visor before sunstrike

Pedestrians

- Crossings aren't "magic safety bubbles", so wait until the car stops before crossing
- Never assume the driver has seen you
- Never suddenly enter a pedestrian crossing - cars take twice as long to stop on wet and icy roads
- Wear hi-viz/bright clothing - especially in the gloomy winter months
- Don't be distracted - leave your phone in your pocket and look out for vehicles
- Parents - talk to the kids about safe crossing points, and waiting for that car to stop (we supply some schools with hi-viz vests for active travel kids)



For more information go to
Wairarapa Road Safety Facebook page 
www.wairsc.org.nz

Also my winter driving tips full page was inserted in the TA on 31 May & scheduled for the Midweek on 2nd June.

Bus Safety:

Following up on Alastairs' suggestion & ratified by the board, I wrote to our local MP, urging work be undertaken urgently by the M.O.T, to examine the issues & consider enacting legislation to protect unrestrained bus passengers, both schoolkids on rural bus runs & also regular scheduled services travelling in high speed environments where college students are standing, as is the case in Wairarapa. The letter was forwarded to the Min of Transport.

A copy of the letter is available at the meeting.

(We note a petition on this issue was presented to an MP at Parliament on 26 May.)

Young drivers/Driver training:
RYDA:

Another successful programme was completed after an intense but successful week at Solway Showgrounds in March.

There were some attendance issues from one college & we will work with them to understand these issues.

The 2022 programme will again run in March at the showgrounds. Waka Kotahi has finally approved RYDA as a programme that can attract funding applications. I added this retrospectively to our 3 year funding application. We will have feedback on our funding application in the next few weeks (hopefully).

CDMP:

I have confirmed \$30k funding for 2021-2022, as a result of me working with WK (via the Community Road Safety Fund).

The funding committee is also to consider my proposal for a further \$30k per annum for the following 2 years as well.

I have completed grant accountability forms (for 2020/2021) & submitted them to all Councils, and have also completed new annual grant applications (MDCs' next round is in July) to support the programme., which needs \$50k per annum to operate efficiently.

We are awaiting the result of my grant application to Trusthouse Foundation for \$23k to purchase a new car to replace our old Honda Jazz. The new vehicle would be 5 star rated, which nowadays is a must for our programme.

Makoura College now has a dedicated, branded CDMP 5 star Mitsubishi Mirage, with auxiliary brake, secured at the college. This has lessened the pressure on the REAP bookings system, and enables more drives for YETE, NPT & REAP driver licence clients, and Police referrals.

We have a strong network with Police who have enabled learner licence courses to be delivered to Sth Wai & Carterton clients, who were identified longterm unlicensed/suspended or disqualified drivers.

When near the time to sit their restricted tests, we will dedicate 2 x vehicles for a day to familiarise them with the Masterton testing route & the necessary competencies to pass.

Maori wardens will assist Police in transporting them from townships to Masterton and home.

Wairarapa Whanau Trust in Featherston & Youth Services in Carterton had expressed strong interest in using our CDMP resources to support their clients. I understand that SWDC have funds available secured from MSD to support people affected by COVID, and unemployed youth, into employment.

I believe these funds could be used to set up their own driver training framework including purchase of cars, petrol, pay for maintenance etc.

I would train their staff as driver mentors so they can mentor their clients, & offer ongoing support in the way of guidance around the licensing & testing regimes.

I have mentored 6 students these last 3 months from colleges and the community.

We have had over 160 graduates now through CDMP, with over 50% gaining some form of employment.

Voucher system:

WK have expressed the need for us, as part of the funding criteria, to encourage drivers to move through the GDLS to the full licence.

We are developing a voucher system with REAP Wairarapa, whereby anyone who has gained their restricted licences via our CDMP (colleges, Police referrals, YETE, NPT, or REAP licence courses), will be given a \$100 voucher to go towards the cost of attending REAP restricted to full courses.

Feedback suggests costs are the main barrier why people don't progress their licences. On course completion, REAP simply invoice us for the amount of vouchers redeemed.

This is also a great way to gather data for ourselves and WK, and highlight our efforts to fulfil their funding criteria.

We have also created a 'drive postcard' to be given to clients directing them to the 'drive' website & new 'drive go' app, which young drivers love as it's viewed on their phones.

These are both new/updated, and I would encourage members to spread the word amongst your networks/families.

Holly has updated our social media platforms with information on the website & app.

A 'drive postcard' was created, directing learner drivers to these platforms, and are disseminating these into other driver licence course providers & colleges.

Driving Change Network:

I was invited to the Driving Change Network hui in Wellington 20/21 May. The network was established in the last few years and has gained significant traction as a lobby group for fair & equitable access to driver training across Aotearoa.

It's status was underlined by WK, ACC & MOT Managers present & presenting as well.

They also comprised a Q&A Forum fielding many questions from Council reps, road safety NGOs, driving instructors & driver training providers from all parts of N.Z.

The consensus from all present, including the Govt agency reps, was that the system is not fully fit for purpose in today's environment, and it was most definitely not a fair & equitable system particularly for Maori, Pacifica, and people in the large provincial rural areas.

For the first time, ACC, WK & MOT are collaboratively working towards a report to be given to the Min of Transport by the end of June, detailing the inadequacies of the status quo

& suggesting changes to better fund programmes doing really well, as well as looking hard at our current driver testing regime, which also came under robust scrutiny from all attendees, including myself.

Driver testing delays were a hot button topic as well, and all present were concerned with this issue & made their frustrations heard.

We look forward to the results of these actions.

Driver testing delays:



More delays, more articles (Times Age 26 May) & no new driver testing officer(DTO) at VTNZ Masterton.

I have received a reply from the Min. of Transport, and a copy of a letter sent back to our three Mayors, regarding these issues. Both

letters are available at the meeting. I also raised this at a national hui (above), and with Waka Kotahi.

I also spoke with the VTNZ head office operations Manager, who informed me we should have a new DTO by end of May.

By early June we still have one DTO, and I'm informed that students are being emailed on the morning of their test day, informing them that they have been rescheduled.

VTNZs' contract is under review currently, but I'd be surprised if it wasn't renewed.

Motorcycle Safety:

Fairly quiet on the motorcycle front as riders 'hibernate'.

Planning has already begun for the 'shiny side up' series in spring.

I continue to forward to Waka Kotahi & local body roading engineers, m/c related roading safety issues such as potholes within cornering lines, loose gravel & slick surfaces.

WK advertising team are working on a winter big billboard campaign for riders, with large images on leased spaces on S.H's. I suggested areas for their team.

Senior Drivers:

Age Concern Wairarapa has a new team doing great work.

The aging with attitude expo in Masterton in March was testament to that. A huge thank you to Chris Horrocks who attended our stall to interact with clients & provide resources.

Nationally, the organisation now has the contract to deliver classroom based 'staying safe' workshops.

Locally, they have decided to train their own volunteers to facilitate rather than contract qualified driving instructors, as I did previously.

Two workshops are planned for 18th & 24th of June, using an updated presentation developed by Waka Kotahi.

I will co facilitate at these workshops.

Alcohol/Drugged driving:

Still a huge issue nationally. Data released by Police show in 2019, across NZ, there were 163 fatal crashes & 980 serious injury

crashes where alcohol was a contributing factor. (there can be other causative factors attributed to one crash).

Locally, we have had 7 fatal & 13 serious injury crashes since 2016. (as per table on page 2).

I am awaiting drink/drugged convictions data for this period to ascertain trends in this activity.

WK are developing a new campaign due to launch later in the year targeting prescription medication users who often use more than one drug and choose to drive. The aim of this campaign is to get them to seriously question the safety of doing this by opening their eyes to the increased impairment caused by combining medication.

Distraction/Fatigue:

Waka Kotahi has teamed up with 2degrees, Vodafone, Spark, Auckland Transport and New Zealand Police to tackle the problem of car crashes caused by phone distractions by the 'modern customer use' of phones in cars, to develop strategies/campaigns to potentially target commuters & employers, to help shift driver behaviour.

The issue is evident locally with Police running a short operation & around 20 offences were detected within 2 hours.

As part of WKs' 'take 15' shift worker fatigue pilot programme, a fatigue hub was developed to support the programme & this will also go live mid-year and^[11]_{SEP} be accessed through the Waka Kotahi website. The Fatigue hub provides information and resources to those wishing to combat driver fatigue, with a specific focus on both employees and employers in shift-working organisations.

Heavy Transport:

I continue to receive website & phone complaints about heavy vehicles & logging trucks in particular, in the Masterton rural district.

Another couple of logging trucks have crashed on the Masterton-Castlepoint road since my last report, and the Whareama school van had a very scary incident with a logging truck on the Taweru bridge early this month. I passed the complaint onto the local road Policing officer to follow up with the school, and again contacted

the district Commercial vehicle safety team officer, passing on rural residents & schools concerns, and requesting a CVST 'team' operation. We cannot 'tar all our local truckies with the same brush', however quite clearly we have some operators pushing the boundaries as to road safety. With export logs getting premium prices, operators are under intense pressure to move 100's of loads of logs from skid sites on forestry blocks to rail hubs/ports, which can translate into driver fatigue, driving hours & logbook breaches & general unsafe driving behaviour.

The local operators concerns around long waiting times for C.O.Fs' at VTNZ seem to be easing slightly of late. COVID backlogs have been eased, so the situation of big units blocking vision of other drivers on Ngaumutawa Rd outside the testing station is not as much of a shambles as it was in the recent past.

Health & Safety:

Nil issues identified.

Bruce Pauling

Manager Wairarapa Road Safety council



Kieran McAnulty
Wairarapa Member of Parliament
157 Queen Street
MASTERTON

21 June 2021

Dear Kieran,

RE: Standing bus passengers on scheduled routes

In March of this year on behalf of my Road Safety Council governing board, I wrote to the Minister of Transport, the Hon. M. Wood via yourself, in regards to unrestrained students on rural school buses.

I received a reply from the Minister in due course and thank you for forwarding to him and for his response.

The board has viewed his response & have requested that I write again, in terms of a second issue raised initially which was not addressed.

This concerned school students standing on a scheduled bus route (not a school bus route) between Masterton & Featherston on S.H.2 at speeds up to 90km/h. The afternoon scheduled service is often very busy & students always give up their seats for adults as they have been instructed, meaning they stand whilst the bus travels the highway. Current legislation means this is legal. Current legislation allows this practice by way of the Certificate of Loading stating the no.s' of seated and standing passengers that can be carried.

A bus not on a scheduled service and fortunately not carrying any passengers, was blown off the road along this corridor within the last 12 months,

The board posed if the M.O.T. feels this is a safe and/or acceptable practice to allow standing passengers in a bus travelling at the above speeds.

The board feels that allowing this issue to continue without detailed scrutiny around the obvious safety concerns, flies in the face of the Governments' Road to Zero' strategy, the efforts of Waka Kotahi and it's road safety partners to garner 100% seatbelt compliance, and the mixed messages this allowable practice sends to bus passengers, especially our younger cohorts.

The board look forward to the Ministers' consideration and response.

Yours sincerely,

Bruce Pauling
Manager Wairarapa Road Safety Council