



# **SOUTH WAIRARAPA DISTRICT COUNCIL**

*Kia Reretahi Tātau*

## **Agenda**

**ORDER PAPER FOR AN ORDINARY MEETING  
TO BE HELD IN  
Supper Room, Waihinga Centre, Texas Street  
Martinborough  
ON  
30 March 2021**

**MEMBERSHIP OF COUNCIL  
HIS WORSHIP THE MAYOR  
Mr Alex Beijen**

Deputy Mayor Garrick Emms

Cr P Colenso  
Cr R Fox  
Cr L Hay  
Cr B Jephson

Cr P Maynard  
Cr A Plimmer  
Cr R Vickery  
Cr B West

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY COUNCIL**





## **SOUTH WAIRARAPA DISTRICT COUNCIL MEETING**

### **Agenda 30 March 2021**

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#### **NOTICE OF MEETING**

A meeting will be held in the Supper Room, Waihinga Centre, 62 Texas Street, Martinborough and will commence at 3.30pm. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

#### **SWDC Affirmation**

**We pledge that we will faithfully and impartially use our skill, wisdom and judgement throughout discussions and deliberations ahead of us today in order to make responsible and appropriate decisions for the benefit of the South Wairarapa district at large.**

**We commit individually and as a Council to the principles of integrity and respect, and to upholding the vision and values we have adopted in our Long Term Plan strategic document in order to energise, unify and enrich our district.**

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#### **Open Section**

- A1.** Apologies
- A2.** Conflicts of interest
- A3.** Acknowledgements and tributes
- A4.** Public participation  
*As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.*

- A5.** Actions from public participation
- A6.** Extraordinary business

#### **B. Decision Reports from Chief Executive and Staff**

- B1.** Adoption of 2021/31 Long Term Plan and Spatial Plan Consultation Documents and Supporting Information

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AGENDA ITEM B1

**ADOPTION OF 2021/31 LONG TERM PLAN & SPATIAL PLAN  
CONSULTATION DOCUMENTS & SUPPORTING INFORMATION**

**Purpose of Report**

To adopt the 2021/31 Long Term Plan Consultation Document *Big Challenges Big Decisions*, Spatial Plan Consultation Document *Mapping Our Future to 2050 Residential Growth Options* and supporting information for public consultation.

**Recommendations**

Officers recommend that the Council:

1. *Receives the Adoption of 2021/31 Long Term Plan & Spatial Plan Consultation Documents & Supporting Information Report.*
2. *Adopts the 2021/31 Long Term Plan and Spatial Plan supporting information.*
3. *Adopts the 2021/31 Long Term Plan Consultation Document “Big Challenges Big Decisions” for consultation, subject to the inclusion of the Auditor-General’s report required by section 93C(4) of the Local Government Act 2002 (LGA).*
4. *Adopts the Spatial Plan Consultation Document “Mapping Our Future to 2050 Residential Growth Options” for consultation.*
5. *Authorises the Chief Executive to make any non-material amendments to the documents and/or information attached to or referred to in the officer’s report, as well as amendments that may be required to ensure the documents and/or information align with the Auditor-General’s report.*
6. *Approves the following process for consultation:*
  - a. *LTP and Spatial Plan Consultation Documents and supporting information available to the public on 31 March 2021;*
  - b. *the period for making submissions will run from 31 March to 30 April 2021;*
  - c. *oral submissions will be heard on 25 and 26 May 2021, with a reserve day of 27 May 2021 set aside for deliberations if required;*
  - d. *oral submissions of up to 5 minutes in length including questions from elected members will be available for submitters to **either** the LTP or the Spatial Plan;*
  - e. *oral submissions of up to 10 minutes in length including questions from elected members will be available for submitters to **both** the LTP and the Spatial Plan;*
  - f. *Council meets on 30 June 2021 to adopt its 2021/31 Long Term Plan and Spatial Plan Step 1 document.*

## **1. Background**

### **1.1 Long Term Plan**

The Local Government Act 2002 (LGA) requires local authorities to adopt a Long Term Plan (LTP) every three years. The Council's current LTP was adopted in June 2018. Each LTP must be adopted before the commencement of the first year to which it relates and continues until the close of the third year of the LTP (s 93(3) LGA).

The purpose of the LTP is to describe the Council's activities and the community outcomes for its district. The LTP is also an opportunity to provide integrated decision-making and co-ordination of the Council's resources, and a long-term focus for its activities. It is a basis for accountability to the community (s93(6) LGA).

The Council must prepare and adopt an LTP Consultation Document that will enable the Council to consult with its community on the information the Council intends to include in its 2021/31 LTP.

The purpose of the Consultation Document is to provide a fair representation of the matters that are proposed for inclusion in the LTP. This must be presented in a way that explains the overall objective of the Council's proposals for the next 10 years, the effect of these on rates, debt, and levels of service, and which can be readily understood (s 93B LGA).

Before the Council can adopt the Consultation Document, it must first adopt the information that is relied on by the Consultation Document, and which provides the basis for the preparation of the 2021/31 LTP (s 93G LGA).

The Auditor-General will report on the quality of this information and the assumptions underlying it and whether the Consultation Document gives effect to the purpose set out in s 93B LGA.

The supporting information to be adopted by the Council before it adopts the Consultation Document includes the Financial Strategy and the Infrastructure Strategy, both of which are key to the Council's proposed approach to meeting the challenges of the next 10 years.

The supporting information and consultation document for the 2021/31 LTP will be tabled at the meeting. The documents comply with the requirements of section 95A of the LGA.

### **1.2 Spatial Plan**

A Spatial Plan is a non-statutory plan about people and places, including what is happening now and where, and our aspirations for the future. It sets the direction for the district, looking to protect what is valued by communities while responding to change, growth and new opportunities. The Spatial Plan is also a guide to future strategies, plans and actions of council including the District Plan, infrastructure programming and the LTP.

## **2. Process**

### **2.1 LTP consultation document and supporting information**

The activities and associated budgets proposed for the LTP 2021/ 2031 have been developed over the last nine months by the Mayor and Councillors with guidance from officers. Community Boards and the Maori Standing Committee have been given the opportunity to provide input.

Elected members played an active role in developing the information that will provide the basis for the proposed LTP through participation in weekly workshops. This provided opportunities for members to debate their priorities for the proposed LTP and their expectations for matters such as rates increases, level of debt, financial headroom, the capital works programme, levels of service and savings options.

The proposed LTP contains a focus on investment for three waters. This is in line with the most important outcome identified during our Annual Plan 2020/21 consultation and 'What's on Top' community engagement as well as the upcoming Central Government's Three Waters Reform Programme.

The proposed budgets represent the best balance between financial prudence and service delivery to the community. Note that other options (including options around greater and lesser spending/rates percentages) were carefully analysed by the Mayor and Councillors but were considered to have less advantages than the Council's recommended options.

The Consultation Document for the LTP has been developed by officers and audited by Audit NZ. Audit NZ have worked with officers to ensure that the LTP consultation document and supporting information is fit for purpose and meets all legislative requirement. An Audit opinion has been provided.

### **2.2 Financial Strategy and Infrastructure Strategy**

The Financial Strategy seeks to reconcile the relationship between the expenditure required to deliver the levels of service the community expects, and the call on funding from rates and debt.

These factors are inter-related and movement in one causes movement in at least one of the other variables. For example, if rates are reduced then some combination of reduced or delayed expenditure is required, which in turn will likely result in a reduced level of service being delivered, or increased debt. The draft Financial Strategy and Infrastructure Strategy present the Council's proposed solution to these challenges and detail the key financial parameters and limits the Council will operate within over the period of the LTP 2021/31.

### **2.3 Spatial Plan consultation document and supporting information**

A Spatial Plan Discussion Document was released in July 2019 as phase 1 of community engagement. Further engagement was carried out in October 2020 including via an online survey and public meetings with key community stakeholders and hui with iwi, hapū and marae representatives.

The community's views helped to inform the Council's strategic direction for both the Spatial Plan and LTP and the development of potential residential growth options. These options were assessed taking into account national and regional regulatory frameworks, previous investigations, current patterns of development, community feedback and workshops with the Mayor and Councillors.

The Spatial Plan consultation document *Mapping Our Future to 2050 Residential Growth Options* identifies potential residential growth options for the district's three towns as Step 1 of the Spatial Plan. Once confirmed, Step 2 will progress the work on residential and Papakainga areas through master-planning and changes to the District Plan. Concurrently, Step 3 will consider planning beyond residential areas for rural/rural special, commercial and industrial activities and transport.

### 3. Consultation and Hearings Process

Preparing and adopting an LTP and Spatial Plan is a matter of high significance. The LGA requires the Council to use the special consultative procedure when consulting with its community on adoption of the LTP(s 93(2) LGA).

The requirements for a special consultative procedure are set out in s 83 LGA. If approved by the Council, the following process will comply with those requirements:

- The Consultation Documents will be available to the public on 31 March 2021 on Council's website. They will also be published in the Wairarapa News on the 7 April 2021.
- The Consultation Documents will advise members of the public where they may obtain the information that is relied on by the documents.
- The period for making submissions will start on the 31 March and run through to 5pm 30 April 2021.
- The consultation process will include social media and print advertising, email newsletters to subscribers, posters in the community and a website link to access information. People who wish to will also be able to lodge submissions electronically using Survey Monkey.
- It is proposed to hold public meetings in each of the three towns for the LTP between 12 April and 15 April 2021 and for the Spatial Plan between 19 April and 21 April. These discussions will allow the community to engage directly with elected members and Council officers.
- All submissions on both the LTP and Spatial Plan will be considered by Council between 25 May and 27 May 2021.
  - oral submissions of up to 5 minutes in length, including questions from elected members, will be available for submitters to **either** the LTP or the Spatial Plan;
  - oral submissions of up to 10 minutes in length, including questions from elected members, will be available for submitters to **both** the LTP and the Spatial Plan;
- Council will adopt its LTP and Spatial Plan Step 1 document on the 30 June 2021.

Contact Officer: Karen Yates, Policy and Governance Manager

Reviewed by: Harry Wilson, Chief Executive